

The April 7, 2021 meeting was called to order at 7:00 pm by Deputy Town Supervisor Hotaling in the A. James Bold Meeting Room with the following members present:

Kevin J. Tollisen, Supervisor-~~Excused~~
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Eric A. Catricala, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Kelly L. Catricala-Deputy Town Clerk
Lynda A. Bryan, Town Clerk- ~~Excused~~

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION:

COMMUNITY EVENTS:

The **“BUY A BRICK”** program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

SPRING CLEANUP Dates for Town Residents: April 13, 16, 17, 20, 23, and 24. Tues. 8am- Noon, Fri. Noon-5pm and Sat. 8am-3pm. Fees are as follows: \$5 per car load, \$10 per truck or van load, \$10 per trailer load, U-Haul type vehicles will be charged accordingly and regular household garbage will be charged the normal rate. Transfer Station Sticker Needed. Call the Town Clerk’s Office at (518) 371-7410.

YELLOW RIBBON DAY April 9, 2012 at 11 a.m. in the Veteran’s Memorial Park at the Halfmoon Town Park, 162 Route 236. Covid-19 guidelines will be followed, and masks are required. Donations will be accepted for Blue Star Mothers. Donations will be used to send Freedom Boxes to deployed troops. For more information contact Supervisor Kevin Tollisen’s Office (518) 371-7410 ext. 2200

PAPER SHREDDING DAY for Halfmoon Residents on April 10, 2021 from 9am – 11am at the Halfmoon Highway Department located at 322 Route 146. You are encouraged to bring up to a maximum of 3 bags/boxes. This is a FREE service but residents are asked to bring 1 canned item for donation to a local food pantry per bag/box to be shredded. Registration is NOT required. Face covering is required.

2021 SUMMER CAMP Halfmoon Summer Recreation Resident Registration Dates: April 12th-May 2nd **by Mail Only**. In-office registration will begin May 3rd **by appointment Only**. For more information, contact Ross MacNeil, Recreation Director at 518-371-7410 ext.2274

CRESCENT PARK CLEAN SWEEP April 24, 2021 from 10:00 am to 11:00 am Come join us in recognition of Earth Day 2021 by helping to clean up your local park! Volunteers can participate by picking up litter, trash, and other debris throughout Crescent Park. Meet at the bottom of Terminal Road to get gloves and trash bags. Everyone is welcome! Please contact Paul Maiello at 518-371-7410 ext.2532 or grounds@townofhalfmoon.org with any questions.

SHOP LOCAL EVENT Saturday, May 1, 2021 at the Town of Halfmoon Municipal Center from 11:00 am – 4:00 pm. Local Halfmoon businesses offering Free Samples, Giveaways, Demonstrations, Kids activities and more. To be a part of this event call Ross at (518) 371-7410 ext. 2272 or rmacneil@townofhalfmoon.org.

HALFMOON FARMERS MARKET Our 4th Season starting May 12th, running through September 2021 on Wednesdays from 3 pm to 7 pm located in Abele Park off Route 236. To Receive a Vendor Application or for more information, please contact Ross MacNeil at 518-371-7410 ext. 2272 or rmacneil@townofhalfmoon.org

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00pm. Pre-meeting at 6:30pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00 pm. Pre-meeting at 6:15pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor) Excused

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

Just a couple of highlights on the community events, our shredding day will be this Saturday from 9-11, the Spring Cleanup dates are listed, Yellow Ribbon Day is this Friday in the Town Park, Summer Camp Registration is by mail only this year. One thing I wanted to highlight, they say Halfmoon loves our seniors; our Town Staff goes above and beyond, and the Sr. Express is still doing 406 rides every month, and 675 meals are delivered. A lot of dedication and a lot of people doing a great job.

John Wasielewski (Town Board Member): (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

Thank you Mr. Deputy. For my report tonight I would like to acknowledge the loss of two very devoted Halfmoon residents who really gave so much for the fire service- specifically Life Member of Clifton Park-Halfmoon Fire Department, Wally Hassett; great man, great patriot, great neighbor. Also, Captain Pete Keating from the Halfmoon-Waterford Fire Department, another great loss- gave so much for the fire service and their loss will be felt by the entire community. I would like to remember them both in our minutes tonight. That is my report, thank you.

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations
I have nothing to report this evening.

Eric Catricala: (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts
I have nothing to report this evening.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives **Excused**

Kelly Catricala, Deputy Town Clerk:
I have nothing to report this evening

Karen Pingelski (Receiver of Taxes): (1) Chair of Committee on Residents Relations

Lyn Murphy, Esq., (Town Attorney)
I have nothing to report this evening

Cathy Drobny, Esq. (Town Attorney)
I have nothing to report this evening.

PUBLIC COMMENT (for discussion of agenda topics) - No one came forward

Deputy Supervisor Hotaling: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

DEPARTMENT REPORTS –

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Receiver of Taxes, Town Clerk's Office, Buildings and Grounds Department, Planning Department

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the March 22, 2021 meeting: Sign Application for GT Toyz, 1537 Route 9, Halfmoon
Approval of a Change of Use/Tenant Applications for Softtex International, 430 Hudson River Road, Halfmoon, for Arise Fitness, 1707 Route 9, Halfmoon, Approval of a Change of Use/Tenant and Site Plan Application for LS Power Grid, 13 Corporate Drive, Halfmoon; Approval of an Addition to Site Plan Application for Rexford Way, 5 Rexford Way, Halfmoon. Approval for Co-location of Telecommunications Equipment for T-Mobile, 860 Hudson River Road, Halfmoon; Approval of Amendment to the Final Subdivision/Site Plan for 37 Staniak Road, Halfmoon.

Received & Filed

2. **Received** from the Town of Halfmoon Highway Superintendent, notification that the Highway Department will return to their summer hours of Monday through Thursday 6 am to 4 pm as of April 12, 2021. The hours for the Transfer Station will remain the same.

Received & Filed

3. **Received** from the Planning Department the Town of Halfmoon Draft 2020-2021 MS4 Permit Annual Report Available for Public Review and Comment on Thursday April 8, 2021. You may go to https://www.townofhalfmoon-ny.gov/sites/g/files/vyhlf4491/f/pages/draft_2021_ar.pdf The Public Comment period is 04/8/2021 to 5/5/2021. Comments or questions should be directed to Paul M Marlow, Town of Halfmoon Stormwater Public Contact at 518-371-7410 or pmarlow@townofhalfmoon.org.

Received & Filed

4. **Received** from the Town of Clifton Park Planning Department Notice of Application for Site Plan, Subdivision that is within 500 ft. of the Town of Halfmoon boundaries. Project#2021-013 titled Synergy Phase 3 Site Plan and #2021-014 Synergy Phase 3 Subdivision (SBL259.2-46) proposes construction of a 43,500 sf office/warehouse building, and involves parcels 259.2-47 & 48. A public hearing will be scheduled at a later date.

Received & Filed

5. **Received** from New York State Department of Taxation and Finance- Office of Real Property Tax Services, Notice of Tentative Railroad Ceiling, determining the tentative railroad ceiling for the railroad real property of the railroad company or Companies in the Town of Halfmoon.

Received & Filed

6. **Received** from New York State Department of Transportation Notice of the Start of Construction on April 15, 2021 Twin Bridges Preservation Project-I87- over the Mohawk River Towns of Colonie and Halfmoon, Albany and Saratoga Counties NYSDOT Contract D264222.

Received & Filed

7. **Received** from Karen S. Pingelski, a letter to Supervisor Tollisen and the Town Board expressing her honor in serving the Town of Halfmoon residents for twenty years as Receiver of Taxes. Karen will be retiring on April 26, 2021

Received & Filed

Deputy Town Supervisor Hotaling-Let's move on to new business, Madam Clerk.

Deputy Town Clerk Catricala-We have two items, two resolutions under old business, the first:

OLD BUSINESS

RESOLUTION NO. 99-2021

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Superintendent of Highways Bryans

RESOLVED, that the Town Board and the Superintendent of Highways awards Bid#2-2021 for the period of May 1, 2021 to April 30, 2022; Premium Ultra Low Sulfur Diesel Fuel and Unleaded Regular Gasoline, and Kerosene (Diesel/Kerosene Blend) received and opened April 2, 2021 at to low bidder, G.A. Bove & Sons, Inc. at 76 Railroad Street, Mechanicville, NY 12118 at a bid markup from JOC low posting in plus amount of .23 Cents per gallon.

RESOLUTION NO. 100-2021

Offered by Councilman Wasielewski seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Director of Water Tironi

RESOLVED, that the Town Board and the Director of Water awards Bid#3-2021 for the period May 1, 2021 to May 1, 2024; all Mueller Brass and American Made Brass Bid received and opened April 7, 2021 at 1:00 pm to low bidder Ferguson Waterworks, 612 Pierce Road, Clifton Park, NY 12065 per the review of the Water Committee.

NEW BUSINESS

RESOLUTION NO. 101-2021

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Deputy Town Clerk Catricala

RESOLVED, that the Town Board approves the minutes of Town Board Meeting of March 17, 2021 as presented.

RESOLUTION NO. 102-2021

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Director of Water Tironi

RESOLVED, that the Town Board approves the April 2021 Water Report for usage as submitted.

RESOLUTION NO. 103-2021

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Superintendent of Highways Bryans

RESOLVED, that the Town Board hereby amends Resolution #80-2021, which authorized the purchase of a plow from Albany Mack Sales for \$208,372.40 to increase the purchase price to \$209,138.50, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 104-2021

Offered by Councilman Wasielewski, seconded by Councilman Connors Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Connors & Catricala.
Resolution Introduced by Town Clerk Bryan

RESOLVED, that the Town Board authorizes the disposal of the Town Clerk's records in accordance with Records Retention Schedule LGS-1 adopted by the Town Board on August 5, 2020 with Resolution No.214-2020. These records have met their minimum retention period and an inventory of these records will be kept.

RESOLUTION NO. 105-2021

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Superintendent of Highways Bryans

RESOLVED, that the Town Board hereby appoints Kenneth Robbins as a full time Working Supervisor in the Highway Department at Grade 7 Step 5, \$28.62/hr., effective 4/12/2021.

Deputy Town Supervisor Hotaling: Ken, congratulations. You have done a great job for the Town of Halfmoon, well deserved, thank you for your service.

RESOLUTION NO. 106-2021

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Town Comptroller Hatter

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

CREDIT:	Appropriations	25-960	\$1,610.00
	Subsidiary: Engineering Contractors Inspections		
		25-5-1440.40	\$1,610.00

NAME	AMOUNT
Glen Meadow PDD	\$450.00
Pinebrook Hills Construction	\$1,070.00
Swatling Falls PDD	\$90.00
Total	\$1,610.00

There being no further business to discuss or resolve, on a motion by Councilman Wasielewski and seconded by Councilman Connors, the meeting was adjourned at 7:07 pm.

Kelly L. Catricala, Deputy Town Clerk