

The September 4, 2019 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor  
Paul L. Hotaling, Councilman  
John P. Wasielewski, Councilman  
Jeremy W. Connors, Councilman  
Eric A. Catricala, Councilman  
Lyn A. Murphy, Town Attorney  
Cathy L. Drobny, Deputy Town Attorney  
Lynda A. Bryan, Town Clerk

## **PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

### **COMMUNITY EVENTS:**

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

Halfmoon Farmer’s Market, every Wednesday through September 25, 2019 from 3-6 p.m. The Farmer’s Market is located at the corner of Route 236 and Harris Road at the Gazebo.

Hazardous Waste Day is on Saturday, September 7, 2019 @ 22 Ray Road, from 8 a.m. to 2 p.m. (Must Register by September 3<sup>rd</sup>) Register online at [www.cliftonpark.org](http://www.cliftonpark.org) or call (518) 371-6651 for more information).

Sons of the American Legion Squadron #1450, 275 Grooms Road is holding their Breakfast Buffet on Sunday September 8<sup>th</sup> from 8am – 11:30am Adults \$8.00, Children (under 12) \$3.00.

The Town of Halfmoon 17<sup>th</sup> Annual Patriot Day Ceremony, Wednesday September 11, 2019 at the Abele Memorial Park, Harris Road. Military and Emergency Services Members will be participating. Please go to [www.townofhalfmoon.org](http://www.townofhalfmoon.org) for further information.

2019 Fall Clean Up Dates: September 17, 20, 21, 24, 27, and 28. Halfmoon Residents can obtain the required Transfer Station Permit at the Town Clerk’s Office. For further information, please go to [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

Active Shooter Drill will be held on September 19<sup>th</sup> at 6:00pm in the A. James Bold Meeting Room. This is conjunction with the Saratoga County Sheriff’s Department. All are encourage to attend.

Bounce Back to School – Halfmoon Recreation in conjunction with the Southern Saratoga YMCA will be hosting a kid friendly event on Sept 21<sup>st</sup> from 6 p.m. – 9 p.m. for grades 1-7 at the YMCA. Must pre-register.

Harvest Fest Saturday September 28, 2019 from 12 pm to 4 pm at the Halfmoon Town Park. New addition this year: Take out Chicken BBQ from 4 pm to 6 pm Tickets may be purchased in advance.

### **TOWN MEETINGS:**

Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm.

**Zoning Board of Appeals:** 1<sup>st</sup> Monday of month at 7:15 pm. Pre-meeting at 7:00 pm  
**Planning Board Meeting:** 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm. Pre-meeting at 6:00 pm  
**Board of Assessment Review:** 4<sup>th</sup> Tuesday in May  
**Senior Center Business Meeting:** 1<sup>st</sup> Wednesday of month at 1:00 pm  
**Halfmoon Historical Society:** Last Tuesday of month at 7:00 pm  
**Open Space & Trails Committee:** 2/19, 4/15, 6/17, 8/19, 10/21, and 12/16, the 3<sup>rd</sup> Monday except Feb due to holiday.  
**Resident Relations Committee:** TBD  
**Business & Economic Development Committee:** TBD

**PUBLIC COMMENT** (for discussion of agenda topics)

## **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

There will be an **Active Shooter Drill on September 19<sup>th</sup> at 6:00pm** in this room that is open to the public. This is conjunction with the Saratoga County Sheriff's Department. We encourage the public to attend. This is an eye opening event and not something that we like to do but something that we need to do unfortunately.

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

I have no report this evening.

**John Wasielewski (Town Board Member):** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police, (3) Co-Liaison to Planning Board

I would like to invite everyone to attend the **Patriot Day Ceremony**, Wednesday September 11, 2019 at the Abele Memorial Park, Harris Road. It is always a beautiful ceremony and very poignant. Thank you.

**Jeremy Connors (Town Board Member):** (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

I have no report this evening.

**Eric Catricala (Town Board Member):** (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

I have no report this evening.

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

I have no report this evening.

**Karen Pingelski (Receiver of Taxes):** (1) Chair of Committee on Residents Relations

**Lyn Murphy, Esq., (Town Attorney)** I have no report this evening.

**Cathy Drobny, Esq. (Town Attorney)** I have no report this evening.

**PUBLIC COMMENT (for discussion of agenda topics) No one came forward**

**Supervisor Tollisen:** Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

**DEPARTMENT REPORTS –**

1. **Town Clerk**                      **Total Fees Submitted to the Supervisor - \$9,700.99**

2. **Judge Suchocki**  
**Total # Cases – 266**                      **Total Fees Submitted to the Supervisor - \$32,776**

3. **Judge Fodera**  
**Total # Cases – 190**                      **Total Fees Submitted to the Supervisor - \$23,573**

4. **Senior Express**                      **Total # Riders – 507**                      **Total # Meals – 633**

5. **Building Department**  
**Building Permits – 70**                      **Total Fees Submitted to the Supervisor - \$20,793**  
**Fire Inspections – 31**                      **Total Fees Submitted to the Supervisor - \$2,710**

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Assessors Office, Receiver of Taxes**

**CORRESPONDENCE**

1. **Received** from the Town Planning Board Resolutions approved at the August 26, 2019 meeting: Sign Applications for Koval Contracting, 110 Button Road, for Hometown Healthcare, 26 Corporate Drive and for Halfmoon Church of Christ, 250 Pruyn Hill Road, Change of Use/Tenant Applications for Mother Theresa Academy, 1524 Route 9, for Rugani Family Chiropractic, 1515 Route 9, and for the Modification of the prior Approval of the Change of Use/Tenant Application for GT Toyz LLC, 1516 Route 9, Site Plan Approval for 421 Halfmoon Flex Park in the Parkford PDD, 421 Route 146, Approval for the 421 Halfmoon Flex Park in the Parkford PDD Minor Subdivision, 421 Route 146, Approval for the McBride & McBride Subdivision, 163 Pruyn Hill Road & 12 McBride Road, and Approval of the Amendment to the Final Site Plan Approval for GT Toyz, 1537 Route 9.

***Received & Filed***

2. **Received** from Nicholas McDonald, his letter of resignation as Court Officer effective August 30, 2019.

***Received & Filed***

3. **Received** from Momentive Performance Materials, Inc., notification that they have been issued a NY State DEC department initiated Minor Permit Modification to their Part 373 Permit.

***Received & Filed***

4. **Received** from Lucy Belkevich-Manupella, her letter of resignation as Parks Laborer, effective September 6, 2019.

***Received & Filed***

5. **Received** from Mechanicville City School District, letter of thanks for permitting members of their staff to use the conference room on numerous occasions.

***Received & Filed***

6. **Received** from the County of Saratoga Board of Supervisors, a letter reiterating the details of the distribution of landfill profits to the municipalities.

***Received & Filed***

7. **Received** from the Saratoga Economic Development Corporation, their mid-year report for 2019 on their advanced Saratoga initiatives.

***Received & Filed***

8. **Received** from the U.S. Army Corps of Engineers, a copy of the letter to Dan Rourke, Saratoga County Sewer Authority stating that a Dept. of the Army Permit will not be required for the “Saratoga County Sewer District #1, Sewer Interceptor Rehabilitation, Phase VIIA.

***Received & Filed***

9. **Received** from Anne Tarsa a thank you card to Kevin and staff for the wonderful time everyone had at the Senior Picnic on August 28<sup>th</sup>.

***Received & Filed***

10. **Received** from Gladys Faulkner, a thank you card to Kevin for her deep appreciation for the wonderful and moving ceremony honoring Ed Faulkner, her husband as “Veteran of the Month” for August 2019 for Saratoga County Board of Supervisors.

***Received & Filed***

11. **Received** from Lisa Criscone, her resignation as part-time clerk in the Recreation Department, effective September 13, 2019.

***Received & Filed***

**NEW BUSINESS**

**RESOLUTION NO. 306-2019**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala  
Abstain: Wasielewski

**RESOLVED**, that the Town Board approves the minutes of Town Board Meeting of August 21, 2019 as presented.

**RESOLUTION NO. 307-2019**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board hereby waives all fees associated with the application for a tent at the Halfmoon Lighthouse Park for the Kayaking 4 Meso event to be held on September 7, 2019, subject to the review and approval of the Town Attorney.

**RESOLUTION NO. 308-2019**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board hereby approves a modification to the §166-904(E) of the Betts Farm Planned Development District to extend the completion time for the construction of the building at the Vandenburg Park from December 2019 until April 30, 2020.

#### **RESOLUTION NO. 309-2019**

**Offered** by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Connors, & Catricala  
Abstain: Tollisen

**RESOLVED**, that the Town Board hereby authorizes the Supervisor to enter into a contract for purchase and sale of real property from James W. Floud for the purpose of creating the Floud Memorial Preserve for a purchase price of \$40,000.00 and execute any necessary documents to proceed with the contract, contingent on obtaining the appropriate governmental approvals and subject to the review and approval of the Town Attorney.

#### **RESOLUTION NO. 310-2019**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**WHEREAS**, the Town Board is cognizant of the importance of creating recreational opportunities for residents to safely enjoy, and

**WHEREAS**, the Town Board has approved the creation of a First Responders Memorial and improvements to the Abele Memorial Park; and

**WHEREAS**, additional funds in the amount of \$59,500.00 are needed to purchase three granite monuments and one granite plaza inlay for the project;

**WHEREAS**, the bids for the project were higher than the estimates provided by the engineers;

**NOW, BE IT THEREFORE RESOLVED**, that the Town Board hereby approves an additional expenditure in the not to exceed amount of \$65,000.00 for the First Responders Memorial and improvements to Abele Memorial Park, said monies to come from the Recreation Fees located in the Special Revenue Fund, and to authorize the Supervisor to sign and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.

#### **RESOLUTION NO. 311-2019**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**WHEREAS**, the Town Board of the Town of Halfmoon has previously approved project to create a First Responders Memorial and to make improvements at the Abele Memorial Park, including lighting poles and fixtures; and

**WHEREAS**, the project involved letting bids to determine the apparent low bidder; and

**WHEREAS**, the engineers for the project, Weston & Sampson, have determined that BAST Hatfield Construction, Inc. is the apparent low bidder for the Project with a total base bid

of \$179,000.00 and an bid for alternate 1 of \$54,857.00 and recommends that the Town proceed with the Project and award the bid to BAST Hatfield Construction, Inc.;

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Town Board of the Town of Halfmoon hereby awards the bid for the First Responders Memorial and improvements to the Abele Memorial Park to BAST Hatfield Construction Inc. for a total of \$233,857, and authorizes the Supervisor to execute any and all necessary documents to proceed with this project, subject to the review and approval of the Town Attorney.

**RESOLUTION NO. 312-2019**

**Offered** by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board hereby rescinds Resolution No. 304-2019 which authorizes the Supervisor to enter into an Agreement with Adam Ross Cut Stone Co, Inc.

**RESOLUTION NO. 313-2019**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board hereby authorizes the Supervisor to enter into an agreement with Grethen-Cahrenger Memorials, to provide three granite monuments and one granite plaza inlay at a cost of \$59,500.00, the provision of which requires special and/or technical skills and expertise, and authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

**RESOLUTION NO. 314-2019**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board hereby authorizes the Supervisor to enter into an agreement with Barton & Loguidice to complete the Tasks detailed in the proposal dated August 26, 2019 to enable the Town to secure a wetland permit from the ACOE for the Halfmoon Preserve – Vosburgh Road at a cost of \$3,000.00, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

**RESOLUTION NO. 315-2019**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board hereby appoints Derek Messier as a full time Parks Laborer Grade 1 Step Base Pay \$16.92/hr., per the successful completion of pre-employment testing.

**RESOLUTION NO. 316-2019**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board request DOT to do a speed study extending the 40mph north by the Rusty Nail on Route 9 to the Farm to Market Road intersection currently at 55mph.

**RESOLUTION NO. 317-2019**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED** that the Town Board of the Town of Halfmoon hereby authorizes the temporary closure of a portion of Fairway Drive from Raylinsky Lane to #35 Fairway Drive be closed to perform necessary culvert repairs per the recommendation of the Town of Halfmoon Highway Superintendent.

**RESOLUTION NO. 318-2019**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

A resolution is needed to appropriate the contributions made to the Memorial Bench Project for the purposes of purchasing and installing the Memorial Benches in the Halfmoon Town Park.

DEBIT:Estimated Revenues	10-510	\$5,100.00	
Subsidiary: Community Gift Contributions	10-4-2705.00		\$5,100.00
CREDIT: Appropriations	10-960	\$5,100.00	
Subsidiary: Parks – Contractual	10-5-7110.40		\$5,100.00

A resolution is necessary to close the project budgetary accounts for the Sitterly Road Pavement Preservation project. The project included milling the existing travel lanes, shoulders and replacing with a two inch asphalt overlay and installing a right turn lane on Sitterly Road at the intersection of Route 9. The project totaled approximately \$849,000 which was funded by Federal, NYSDOT-Marchiselli, Private Developer and Town Highway fund monies. Money remaining will be returned to the Highway Fund.

DEBIT:Appropriations	35-960	\$863,409.00	
Subsidiary: Highway Improvements Capital Project	35-5-5112.21		\$863,409.00
CREDIT: Estimated Revenues	35-510	\$863,409.00	
Subsidiary: Transportation Federal Grant	35-4-4589.00		\$690,727.00
Subsidiary: Transportation State Grant	35-4-3589.00		\$76,392.00
Subsidiary: Interfund Transfers	35-4-5031.00		\$96,290.00

A resolution is necessary to create appropriations within the Consolidated Water District from Fund Balance in the amount of \$60,000 to purchase and install heating and ventilation equipment in the Water Treatment Plant to replace three (3) boilers removed as part of dismantling of the Plant.

DEBIT:Appropriated Fund Balance   30-599\$60,000

CREDIT:       Appropriations                               30-960               \$60,000  
                  Subsidiary:   Administration-Equipment  
  30-5-8310.20               \$60,000

A resolution is necessary to create an increase in appropriations within the Special Revenue fund from Recreation Fees for the Emergency Services First Responders Memorial in the not to exceed amount of \$65,000 per resolution passed September 4, 2019 for the purchase of three (3) granite monuments and one (1) granite plaza inlay and for bid construction costs that were higher than estimates provided by the engineers.

DEBIT:Appropriated Fund Balance   25-599\$65,000

CREDIT:       Appropriations                               25-960               \$65,000  
                  Subsidiary: 25-5-7180.20  
  Special Recreation Facilities-Parks-Emergency Services Memorial  
  \$65,000

**PUBLIC COMMENT (for discussion of non-agenda items) No one came forward**

There being no further business to discuss or resolve, on a motion by Councilman Connors and seconded by Councilman Wasielewski, the meeting was adjourned at 7:10 pm.

**Respectfully Submitted,**

**Lynda A. Bryan, Town Clerk**