

The September 01, 2021 meeting was called to order at 7:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Eric A. Catricala, Councilman
Lyn A. Murphy, Town Attorney
Lynda A. Bryan, Town Clerk

Cathy L. Drobny, Deputy Town Attorney - Excused

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION OF THE FIRST ANNUAL DONOVAN AYOTTE AWARD

Supervisor Tollisen: To all of the firefighters and first responders here this evening, thank you for your service and dedication to the residents of the Town of Halfmoon. We appreciate you and thank you and your families for your extraordinary service to fire services and the sacrifices you make to ensure Halfmoon and our community a better place to live.

We are here tonight to honor a past firefighter, town employee and friend, Donovan Ayotte. It was back on October 21, 2020, the Town Board of the Town of Halfmoon passed a resolution, #271-2020, to create the Donovan Ayotte Firefighter of the Year Award.

From this resolution, the Committee of Town Board Member Jeremy Connors, Bill Bryans, and John Cooper worked to create an award that was fitting for the life and legacy of Donovan. This award highlights the service, dedication, character, and incredible difference a 24 year old young man, Donovan Ayotte, made in Fire Services.

Going forward, the recipients of this award will be determined by a Committee of those in fire services. The award will be given to a firefighter who exemplifies good character traits, dedication to fire service, and devotion to help and serve others.

Let's talk about the life of Donovan and his list of accomplishments that have made a lasting impact on all of us: Donovan was quite funny and made everyone laugh. His smile was infectious. He was kindhearted, caring, and was always there to lend a helping hand. He rarely, if ever, would get rattled, and his motto in life was "whatever" and he pushed forward.

He shared a lot of familiar family traits. Donovan, his dad and granddad all have the same initials in their name. Just like his dad, Donovan put his shoelaces in his boots to get to work and then tied them when he got there. Just like his dad, Donovan worked for the Town of Halfmoon. But, "TURTLE", as he was known, worked in the Water Department. Donovan and his brother Mathew were the typical loving brothers, always poking fun at each other.

Donovan was voted in as member of the Fire Department on August 6, 2012 at 16 years of age. In 2014, Donovan became an interior firefighter. In just 2 short years,

He was appointed by Chief Bryans to Lieutenant. In 2019, he attained the rank of Captain and from what I am told, he was on his way to be Chief of the Department.

He was very active in the Department as well- he enjoyed being at the Firehouse and you could always count on him to be there to help. Whether it was a fundraiser, a parade, driving Santa around town, or the Toys for Toys program, Donovan was always there.

As a firefighter, he received the top responder's award every year. He received the Chief's Award and the Firefighter of the Year Award.

The first recipient of the Town of Halfmoon 2020 Firefighter of the Year Award is named after the person who it was created and intended to honor: Donovan Ayotte, and is presented in grateful recognition and sincere appreciation for Donovan's extraordinary service to the Town of Halfmoon and to the fire services.

This award sets a benchmark in fire services that your passion, desire and the accomplishments that you have made are not measured by how many years you have, but how you have used the years that you were given. Donovan has earned this award for his positive attitude, good character, and dedication to making our community a safer and better place.

The award plaque was given at the West Crescent Fire Banquet at Lanthier's Grove a few weeks ago. But we do have a Proclamation that we would like to give to you Dennis, Camille and Matthew in honor of Donovan.

Thank you for the legacy that Donovan has given to all of us and for the lasting impact that he has made on our community. We are pleased to present the 2020 Firefighter of the Year Award to you in Donovan's honor and his memory and to thank you for sharing Donovan's life with all of us.

Supervisor Tollisen then read the following framed proclamation:

Whereas, Donovan Ayotte, was a firefighter with the West Crescent Fire Department since 2012 when he was voted in as a member at 16 years of age; and

Whereas, Donovan became an interior firefighter in 2014 and in just 2 short years was promoted to the rank of Lieutenant, and then to Captain; and

Whereas, Donovan was an active member of the Department, always participating in fundraisers, parades, driving Santa around town, and the Toys for Toys program; and

Whereas, Donovan's achievements in fire services include the top responders award every year, the Chief's Award and the Firefighter of the Year Award; and

Whereas, Donovan lived 24 years, and used his special talents and work ethic to make our community a safe and better place; and

Whereas, the Town Board of the Town of Halfmoon created the "Donovan Ayotte Firefighter of the Year Award" by Town Board resolution #271-2020, on October 21, 2020, in recognition of the extraordinary service and dedication of Donovan as a firefighter, town employee, and model example for others to follow; and

Whereas, this award is established as a benchmark for extraordinary service that will be awarded annually by a select Committee; and

Whereas, it is noteworthy that the evaluation committee unanimously recommended that first receipt of the award be given to Donovan Ayotte, the individual for whom it was created;

NOW THEREFORE, it is hereby resolved as follows:

1. That the Town Board of the Town of Halfmoon, based upon recommendation by the founding committee, bestows the 2020 Donovan Ayotte Firefighter of the Year Award posthumously to Donovan Ayotte.
2. That this award is being presented in grateful recognition and sincere appreciation for the accomplishments and model example of Donovan Ayotte; and
3. That a framed copy of this Proclamation be presented to Dennis, Camille, Matthew Ayotte and the entire Fire Department family on this 1st day of September, 2021, to commemorate this award and this special day set aside to honor Donovan Ayotte.

Signed and certified this 1st day of September, 2021.

KEVIN J. TOLLISEN, SUPERVISOR
TOWN OF HALFMOON

RESOLUTION NO. 235-2021

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Town Clerk Bryan

RESOLVED, that the Town Board is honored to present the first annual Donovan Ayotte Award to the family of Donovan Ayotte.

COMMUNITY EVENTS:

The **“BUY A BRICK”** program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

9-11 MEMORIAL: 20TH ANNIVERSARY REMBERANCE on Saturday, September 11, 2021 at 5:30 at the Abele Memorial Park.

SHREDDING DAY: September 11th from 9:30am to 11:30am. Free to town residents with a non-perishable donation to assist the food pantry. There is a limit of 3 boxes to be shredded. You need at sticker to gain access to the Highway Garage, located at 322 Route 146 that may be obtained at the Town Clerk’s Office.

FALL CLEANUP DATES: 9/14, 9/17, 9/18, 9/21, 9/24, 9/25. You must have a sticker to show residency to gain access to the Transfer Station, available at no cost in the Town Clerk’s Office.

HARVEST FESTIVAL AT THE HALFMOON TOWN PARK: Saturday, September 25th from 12:00pm to 4:00pm. Fall fun for the entire family!

COUNTYWIDE MUSEUM OPEN HOUSE: Saturday & Sunday September 25th & 26th from 12:00 to 5:00 pm. All museums in the County will be open including the Halfmoon Historical Society. Stop by and see 8 displays of Halfmoon History!

HAZARDESS WASTE DAY: September 25th from 8:00 am -2:00 pm at 22 Ray Road, near the Clifton Park Transfer Station. You must register with Clifton Park by September 22. Forms are available at the Town Clerk's Office or go to www.cliftonpark.org you may call 518- 371- 6651 for more information.

CLIFTON PARK – HALFMOON LIBRARY BUDGET VOTE: Thursday, September 23rd from 7:00 am – 9:00 pm at 475 Moe Road, Clifton Park.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00 pm. Pre-meeting at 6:15 pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

I just want to highlight Shredding Day on September 11th from 9:30am to 11:30am. It is free to town residents with a non-perishable donation to assist the food pantry.

Also I want to take a minute to thank the Senior Express, 522 rides and 390 meals delivered last month. Not only is that because of our drivers, our Town Clerk's Office, our Highway Department who takes care of the maintenance of the vehicles, hats off to everybody. It really gives back to our community and it is great to be a part of it. Thank

John Wasielewski (Town Board Member): (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

Thank you, Mr. Supervisor. I would just like to remind everyone of the 20TH Anniversary of 9-11 Remembrance will be held on Saturday, September 11, 2021 at 5:30 at the Abele Memorial Park. In these very divisive days, this is a ceremony that annually brings people together and I highly encourage anyone who is able to attend to please do so. That is all that I have this evening. Thanks.

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

Thank you Mr. Supervisor, I have just one thing this evening, I would like to thank the 1st Responders who made a successful extraction and rescue for a person who was entrapped a few weeks ago. The dedication of our First Responders is second to none. They did an outstanding job that day getting the individual out safely. Most often times these end in tragedies. Kudos to everybody involved.

Eric Catricala: (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

I have no report this evening, thank you.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Piggybacking on the remarks made about Saturday's event with our local Fire Companies. My grandson could not wait to go and said that it was the best day of his life! The ride on the fire truck is something that he won't soon forget! Thank you to who made this day happen!

Last week at the Farmer's Market, CAPTAIN had a table and collected backpacks and school supplies for the children going back to school. Ava Martin, Director of Donor Impact & Community Engagement called to say how amazed she was at the support they received from the Town of Halfmoon.

Dana Cunniff (Receiver of Taxes): (1) Chair of Committee on Residents Relations

Lyn Murphy, Esq., (Town Attorney) I have a few resolutions that I would like to add

RESOLUTION NO. 236-2021

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Town Attorney Murphy

WHEREAS, the Town Board is in need of a bus to enhance the fleet of vehicles currently utilized to transport seniors and/or for other municipal purposes when necessary; and

WHEREAS, the Town of Halfmoon is hereby letting the bids and will be accepting sealed bids until 1:00 pm on September 15, 2021, for the above vehicle in accordance with the bid package available at the Town Clerk's Office in the Town of Halfmoon and on BidNet operated through SourceSuite; and

WHEREAS, the bids will be publicly opened and read aloud on or about 1:30 pm on September 15, 2021;

NOW BE IT THEREFORE RESOLVED, that the Town Board authorizes the Supervisor to solicit bids for a bus to be received by 1:00 pm on September 15, 2021, the sealed bids received shall be publicly opened and read aloud at 1:30 pm the same day.

RESOLUTION NO. 237-2021

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Town Attorney Murphy

RESOLVED, that the Town Board authorizes the Supervisor to enter into an agreement with MJ Engineering and Land Surveying, P.C. for engineering services associated with the extension of water service on Hayner Road in the not to exceed amount of sixty one thousand eight hundred dollars (\$61,800) and to authorize the Supervisor to sign the agreement dated August 30, 2021, and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 238-2021

Offered by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Town Attorney Murphy

RESOLVED, that the Town Board authorizes the Supervisor to enter into an agreement with MJ Engineering and Land Surveying, P.C. for engineering services associated with the post-closure monitoring and inspection of the Town's closed landfill located on Lower Newtown Road in the not to exceed amount of six thousand five hundred dollars (\$6,500) and to authorize the Supervisor to sign the agreement dated April 6, 2021, and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 239-2021

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Town Attorney Murphy

WHEREAS, the Town Board intends to adopt Lead Agency status for the Local Law relating to generators; and

WHEREAS, the Town of Halfmoon intends to act as Lead Agency for the Zoning change;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Town Board of the Town of Halfmoon hereby gives notice of their intent to declare Lead Agency pursuant to the State Environmental Quality Review Act.
2. That the Town Supervisor for the Town of Halfmoon is hereby authorized to execute any necessary documentation to remain in compliance with the State Environmental Quality Review Act, subject to the review and approval of the Town Attorney.

Cathy Drobny, Esq. (Town Attorney) Excused

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

DEPARTMENT REPORTS –

1. Town Clerk Total Fees Submitted to the Supervisor - \$7,179.60
2. Senior Express Total # Rides – 522 Total # Meals - 390

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Town Clerk, Park's & Recreation, Highway Department, Receiver of Taxes

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the August 23, 2021 meeting: for a Sign Application for On The Move Health & Fitness, 217 Guideboard Road (Country Dollar Plaza), for a Special Use Permit for the Crowther Duplex, 752 Hudson River Road, for a Special Use Permit, Change of Use/Tenant & Sign Application for Case Paving/Richard's Paving & Fuels, 860 Hudson River Road, for Approval of a Minor Subdivision and Special Use Permit for Rockwood Lot Line Adjustment, 1460 & 1460A Crescent Vischer Ferry Road, and for Approvals of Addition to Site Plan Applications for the Sunoco Generator, 325 Route 146, for the Creekview Estates Phasing Plan, Upper Newtown Road and for Guideboard Restaurant Patio, 217 Guideboard Road.

Received & Filed

2. Received from the Town of Waterford, notification that a public hearing will be held by the Waterford Town Board on September 7, 2021 at 6:45 PM at Town Hall, 65 Broad Street to hear public comments on the proposed amendments to the Town Code re: Zoning and Subdivision regulations and the related findings of the Full environmental Assessment Form (FEAF) as required by SEQRA.

Received & Filed

3. Received from Anne Marie Trumball, her letter of retirement as part-time clerk for the Town of Halfmoon Justice Court, effective September 02, 2021

Received & Filed

4. Received from the U.S. Army Corps of Engineers, a copy of the letter to Mr. Verdile of Tech Property Management, LLC, 570 Hudson River Road, regarding the Joint Application Form received on July 1, 2021. Based on the information provided, the proposed work may be authorized under the Department of the Army nationwide general permit number 39.

Received & Filed

5. Received from the State of NY Department of State, pursuant to Section 11 of the Town Law, notification that the 2020 census results show that the population of the Town of Halfmoon is 25,662, an increase of 4,127.

Received & Filed

6. Received from Jay J. Trombley, his letter of resignation as part-time Guard for the Town of Halfmoon Justice Court.

Received & Filed

OLD BUSINESS

NEW BUSINESS

RESOLUTION NO. 227-2021

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Town Clerk Bryan

RESOLVED, that the Town Board approves the minutes of Town Board Meeting of August 18, 2021 as presented.

RESOLUTION NO. 228-2021

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Supervisor of Buildings and Grounds Maiello

RESOLVED, that the Town Board authorizes the Supervisor to solicit bids for the repairs necessary to fix the damage to the highway garage, to be received by 1:00 pm on September 15, 2021. The sealed bids received will be publicly opened and read aloud at 1:30 pm the same day. The bid package is available at the Town Clerk's Office in the Town of Halfmoon and on BidNet operated through SourceSuite.

RESOLUTION NO. 229-2021

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Town Clerk Bryan

RESOLVED, that the Town Board accepts the Town Clerk's Certificate of No Filing for the McBride Road Water Main Extension for the Town of Halfmoon.

RESOLUTION NO. 230-2021

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Supervisor of Buildings & Grounds Maiello

RESOLVED, that the Town Board authorizes the Supervisor to enter onto an agreement with Center for Security in the amount of \$43,067.56 to upgrade existing card access system from Keri Doors 32 to new Keri NXT Platform with Doors Net Software per the recommendation of the Supervisor of Buildings & Grounds and hereby authorize the procurement of their professional services requiring technical skills which do not lend themselves to procurement through solicitation and authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 231-2021

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Supervisor of Buildings & Grounds Maiello

RESOLVED, that the Town Board authorizes the Supervisor to enter into an Agreement with Satch Sales, Inc. for two (2) 2022 Club Car Villager 8 Passenger Gas Vehicle pursuant to Sorcewell Contract #122220-CCR in the not to exceed

amount of \$36,223.00, and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 232-2021

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Town Justices Suchocki and Fodera

RESOLVED, that the Town Board hereby appoints Christina Lane as a Part Time Clerk at Grade 1 Base Pay \$16.81/hr., subject to successfully completing pre-employment testing.

RESOLUTION NO. 233-2021

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Superintendent of Highways Bryans

RESOLVED, that the Town Board hereby appoints Daniel Bense as a MEO at Grade 5 Base Pay \$22.39/hr., subject to successfully completing pre-employment testing.

RESOLUTION NO. 234-2021

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Comptroller Hatter

RESOLVED, that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT:	Estimated Revenues	25-510	\$990.00
	Subsidiary: Home & Community Services		
	25-4-2189.00		\$990.00
CREDIT:	Appropriations	25-960	\$990.00
	Subsidiary: Engineering Contractors Inspections		
	25-5-1440.40		\$990.00

Information Only: The above was derived from the following breakdown of charges to be paid on September 2, 2021 Abstract for engineering and related fees.

NAME	AMOUNT
Gridworks Site Plan	\$990.00
Total	\$990.00

A resolution is necessary to amend Resolution No. 289-2019, creation dated August 7, 2019, due to NYS DOT changing the funding source for \$100,000 of the Farm to Market Road turn lane project.

DEBIT:	Estimated Revenues	35-510	\$100,000.00
	Subsidiary: State Aid, Other Transportation		
	35-4-3589.00		\$100,000.00
CREDIT:	Estimated Revenues	35-510	\$100,000.00
	Subsidiary: State Aid, Multimodal Transportation Program		
	35-4-3505.00		\$100,000.00

A resolution is necessary to create the project budgetary accounts within the Miscellaneous Capital Projects Fund for the Vosburgh Road Preserve trail in the not to exceed amount of \$10,000. The Town has been awarded a 2018 Saratoga County Trails Grant Program grant for this project.

DEBIT:	Estimated Revenues	35-510	\$10,000.00
	Subsidiary: Other Unclassified Revenues, Saratoga County Trails Grant		
	35-4-2770.10		\$10,000.00
CREDIT:	Appropriations	35-960	\$10,000.00
	Subsidiary: Special Recreation Facilities-Vosburgh Road Preserve trail		
	35-5-7180.23		\$10,000.00

PUBLIC COMMENT (for discussion of non-agenda items)

Bruce Tanski, Clifton Park: In this day and age where people complain about everything and find fault with everything, I would just like to commend the Town Board for the wonderful job that they did on the roads over in Fairway Meadows. Eagle Lane is probably one of the most professional jobs I have seen after being in business over 40 years. Everybody was very professional, no one was standing around. I just wanted to come over and say thanks because nobody appreciates a good job or hard work more than I do. Thank you.

There being no further business to discuss or resolve, on a motion by Councilman Catricala and seconded by Councilman Wasielewski, the meeting was adjourned at 7:23 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk