

The November 7, 2018 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Daphne V. Jordan, Councilwoman
Jeremy W. Connors, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

BUDGET WORKSHOP: 6:00 PM

TOWN OF HALFMOON **2019 BUDGET HIGHLIGHTS**

TOWN BUDGET HIGHLIGHTS

The Town of Halfmoon relies on three major sources of revenue for the Town budget, mortgage tax, sales tax and a Highway tax. This year's Town Budget figures are the result of a number of different statistical data and analyses. The Town Supervisor and Town Budget Officer reviewed actual statistical data of the Town budgets over the past five-year period and then compared it with recent trends to formulate the budget. The Town Budget is based on very conservative fiscal expenditures and revenues for the 2019 budget year.

NO GENERAL FUND TOWN PROPERTY TAX

This budget marks the 40th consecutive year there is no general fund Town tax to be levied with the residents of the Town of Halfmoon.

GENERAL, HIGHWAY and WATER FUND

The Town Budget shows that there has been a significant increase in culture and recreation costs due to the additional park facilities and trails that require additional resources to maintain. There is a one thousand seven hundred fifty dollar (\$1,750) raise budgeted for all year-round Town employees. This raise is to compensate for increased minimum wage that happens yearly until the rate reaches \$15/hr.

The 2019 budget also takes into account a substantial increase in the expected sales tax the Town will receive based on the better than anticipated 2018 amount.

The Town will not rely upon using any of its unappropriated fund balance for the 2019 General or Highway Fund budgets. The Water fund will use \$100,000 of fund balance to pay the 2019 settlement with the Town of Waterford.

The general fund portion of the budget increased \$229,790 or 3.39 percent from the 2018 adopted budget.

The Highway fund portion of the budget increased 4.3 percent from the 2018 adopted budget. The Highway Tax rate will increase to 0.96 per \$1,000 of assessed value. The Town will have a total highway tax levy of \$1,418,821 in 2019 to ensure the Town maintains roads and equipment according to the Town's 20-year capital plan. The Highway Budget will be supplemented with revenue that will be generated by sales tax and State monies received thru the CHIPS program.

The Water fund portion of the budget will have a very minimal increase of less than \$20,000. The budget will continue with a static amount for debt retirement that will result in \$262,541 that will be transferred to Capital Reserve. The Town has been able to do repairs to water tanks and culverts without bonding for these costly repairs.

Overall, the Town budget for 2019 increased \$392,045 over the adopted 2018 budget, which is approximately 2.31 percent. This amount is within the tax cap as we are a growing town and the calculation includes a growth factor.

PROVIDING NEEDED SERVICES

Our residents continue to use needed services provided by the Town. For example, over 1000 seniors actively participate in the Senior Center's educational and recreational programs, along with other services. Nutrition program, Day to Day activities, planned trips and senior van use are important and vital services provided to the seniors.

For our youth, the Summer Recreation Program enrolled 419 children this past summer. The Character Counts program is integrated into the programming for all summer recreation participants who range from pre-school to eighth grade.

The Town partners, with several non-profit organizations, to provide support to Halfmoon children, seniors and families in need. These partnerships include: CAPTAIN, Center for the Family and Care-Links. The programs offered by these organizations are essential components of our Town as they provide educational, financial, emotional, psychological and other support to those in need.

SLOW ECONOMIC IMPROVEMENT CONTINUES TO AFFECT HALFMOON

The slowly improving national economy continues to present realistic challenges to the Town. Sales tax figures for the calendar year 2018 to date have been higher than budgeted. The Town has implemented the state sponsored program thru NYSERDA for solar panels to be placed at the Halfmoon Water Treatment facility. They are installed and providing significant savings in utility bills that the Town pays monthly. Conservative budgeting and spending will continue as the Town finds more ways to cut its expenses.

PUBLIC HEARING: 2019 Town of Halfmoon Budget

Supervisor Tollisen: Asked if anyone wanted the Public Hearing read. Hearing from no one, he opened the public hearing

OPENED: 7:01 PM

Supervisor Tollisen: Are there any questions regarding the Budget for 2019? We had a Budget Workshop at 6:00 pm where I went through the Highlights of the Budget. Does anyone have any questions?

Councilman Connors: I just want to thank the due diligence of the Comptroller's office, the managers involved, Highway Superintendent, etc., yourself as well as my colleagues on the Board, to yet again presenting a conservative budget and yet providing the most essential services to our town. I want to commend everybody on that.

Councilman Wasielewski: I would like to join in with Mr. Connors sentiments. Thank you Mr. Supervisor, thank you to the Comptroller's Office and all of the Department heads. This is a very fiscally responsible budget with infrastructure improvements, water and roadways. We do things for our seniors in this town that I

think are unparalleled in the Capital District. In addition to the Youth and Recreation programs, our Bond rating remains strong. This is perhaps the best budget that I have seen in my 7 years on the Board, so thank you very much, Mr. Supervisor.

Councilwoman Jordan: I will add my two cents also. The town does all of this and at the same time stays within the tax cap. That is to be commended.

Supervisor Tollisen: Anyone from the public? Hearing from no one, the public hearing was closed

CLOSED: 7:03 PM

RESOLUTION NO. 336-2018

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the Town of Halfmoon Town Budget for the year 2019, as submitted.

POLL BOARD:

Councilman Connors	AYE
Councilwoman Jordan	AYE
Councilman Wasielewski	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

Supervisor Tollisen: Again, to Comptroller Bonnie and Deputy Comptroller Laurie, to our department managers, staff, our Deputy Supervisor who had sat in on meetings throughout the process. Thank you all for a very good budget! Overall, the budget from 2018 to 2019 went up just about 2.31%

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Senior Center Holiday Bazaar: November 10th from 9:00AM – 2:00PM at the Senior Center on Lower Newtown Road. Crafts, Cards, Grandma’s Treasures, Quilters, the BEST Baked Goods around and much more. Come and support our seniors!

It Takes a Village: Empowering Communities to help build and support resilient families in the midst of the pandemic of drug overdoses on Saturday November 17th from 6:00 to 7:30 at St. Luke’s on the Hill, 40 McBride Road.

Civil War Display & Presentation: Display in the Town Hall Foyer will be up until December 1st. Presentations will be held on November 13th at 1:00pm and November 27th at 7:00pm. Come hear stories of Elmer Ellsworth and other Halfmoon Soldiers buried in Halfmoon, the Battle of Gettysburg and of course, the display itself!

Thanksgiving Food Basket Delivery: Come join us at Town Hall on Saturday November 17th at 10:00am to help assemble and deliver Thanksgiving Food Baskets to our local Seniors and families in need. A donation box for the food drive is in Town Hall Foyer.

Holiday Stop & Shop – Small Business Saturday on November 24th at Halfmoon Town Hall from 10:00AM - 3:00PM with Local Vendors & Crafters, Food & Raffles

Holiday Party & Tree Lighting on December 1st. Holiday Party is from 2:00 – 6:00PM and the Memorial Tree lighting is at 6:30 – 7:30PM at the Abele Memorial Park

Outside Holiday Home Decorating Contest for all Halfmoon Residents. Judging will be on December 15th from 6:00 – 9:00PM. Prizes for the different categories are \$50.00 each! Good Luck!

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Tuesday, Nov at 7:00 pm in Town Hall

Open Space & Trails Committee: Feb 20, April 16, June 18, Aug 20, Oct 15, and Dec. 17, the 3rd Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Please look at all of the Community Events that are coming up. This Saturday, the Senior Bazaar, the Thanksgiving Food Drive and helping those who are less fortunate or volunteering your time to make or deliver the baskets. We always come together at this time of year to help those in need.

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee, (4) Chair of Safety Committee

Last Saturday we had a huge event here; Trunk or Treat. Hat's off to the town staff. We had to move the whole event inside because of the rain. It was a great event and fun was had by all.

If anyone needs any community service hours, we are putting together Thanksgiving Food Baskets, and we would love to have you!

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Chair of Committee on Resident Relations, (4) Co-Liaison to Planning Board

Thank you Mr. Supervisor, I have a few items tonight. I would like to thank those town employees and the Saratoga County Sheriff's Office for participating in the Active Shooters Drill that was held here last week. It is a sad comment on the state of affairs in the world but very necessary for the public and the town employees. So thank to all who were involved with that.

Also, this Thursday night at 7:00 pm at the Halfmoon – Waterford Fire company will be having a public informational meeting on the proposed \$13,000,000 plus fire station that they would like to build for the district. So, all residents of the fire district are welcome to attend that meeting at the fire house. Thank you.

Daphne Jordan (Town Board Member): (1) Co-Chair of Business and Economic Development (2) Animal Control (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

Supervisor Tollisen: I would like to extend our congratulations to our colleague Ms. Jordan for your election win last evening. Congratulations to you Senator elect Jordan.

Councilwoman Jordan: I have no report other than to thank my fellow Town Board members for all I have learned from you and from you also Supervisor, because the town is just a microcosm of the state. I have learned a lot here about the process and I have also learned at the state level of which I have been able to help the town too, so it works all ways. I am happy to have all of the experience. Thanks.

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Committee on Not for Profit Organizations; (3) Co-Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

Good evening. I just wanted to relay to all the folks in Halfmoon to ensure that your heating system is clear and working properly. We want to ensure the health and safety of our residents. Hats off to all of our first responders who go out day in and day out and provide services to our community, thank you.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives, (3) Co-Chair of Committee on Resident Relations

I have two things this evening. First, I would like to remind everyone to come out in support of our seniors. Their Holiday Bazaar is going to be on November 10th from 9:00AM – 2:00PM at the Senior Center on Lower Newtown Road. They have worked hard on their Crafts, Cards, Grandma's Treasures, Quilts & Crochet items, and the BEST Baked Goods around. So, please come out and support our seniors!

Also, we are thrilled to have the Civil War display in the foyer. If you have not had an opportunity to enjoy it, please do so. We will be having 2 presentations, one on Nov. 13th at 1:00pm and another on Nov. 27th at 7:00pm with several guest speakers. Please come and join us as we step back in history to a time when these artifacts were everyday items and Lincoln was President!

Lyn Murphy, Esq., (Town Attorney)

I would ask that the Board pass a resolution for the approval for CHA's proposal to post Usher's Road with weight restrictions signage in the not to exceed amount of \$3,500. Those monies will be coming from the General Fund Traffic Control portion of our budget.

RESOLUTION NO. 337-2018

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves CHA's proposal to post Usher's Road with weight restrictions signage in the not to exceed amount of \$3,500. Those monies will be coming from the General Fund Traffic Control portion of our budget.

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

DEPARTMENT REPORTS – month of October

1. Town Clerk Total Fees Submitted to the Supervisor - \$8,237.78

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Receiver of Taxes, Town Clerk

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the October 22, 2018 meeting: Approval for a Sign Application for Halliday Financial, 4 Executive Park Drive, for a Change of Use/Tenant Application for Metabolic Meltdown, 3 Liebich Lane, Regarding Site Plan Approval for Hoffman Car Wash, 1672 Route 9, for a Minor Subdivision for the Lissmac Corporation, Route 146 and for a Minor Subdivision for the Lands of Pingelski Lot-Line Adjustment, 38 Johnson Road.

Received & Filed

2. Received from the Fire District #1, (Hillcrest) their 2019 Adopted Budget.

Received & Filed

3. Received from the Clifton Park – Halfmoon Fire District #1, their 2019 Adopted Budget.

Received & Filed

4. Received from the NYS Department of State, notification of their filing of Local Law #5-2018, Betts Farm PDD on October 17, 2018.

Received & Filed

5. Received from the Halfmoon – Waterford Fire District #1, their 2019 Adopted Budget.

Received & Filed

6. Received from the Halfmoon – Waterford Fire District #1, Notice of Public Information Meeting to be held on Thursday, November 8th at 7:00 pm at the Fire District at 315 Middletown Road, to review the proposed capital project.

Received & Filed

7. Received from the Halfmoon – Waterford Fire District #1, notice of their Annual Election to take place on Tuesday December 11, 2018 from 6-9pm at the fire station located at 315 Middletown Road for the purpose of electing (1) one Fire Commissioner for a (5) five year term, to commence January 1, 2019.

Received & Filed

8. Received from the Saratoga County Attorney, Notice of Public Hearing of the Saratoga County Sewer District #1 scheduled for November 8, 2018 at 9:00 am at the Board of Supervisors Chambers in Ballston Spa to consider the Sewer District's proposed sewer rates for the year.

Received & Filed

9. Received from the Town Supervisor, notification that the next Town Board meeting will be held on Monday, November 19th in place of Wednesday, November 21st in observance of the Thanksgiving Holiday.

Received & Filed

10. Received from the West Crescent Fire District, their 2019 Budget Summary.

Received & Filed

OLD BUSINESS

RESOLUTION NO. 338-2018

Offered by Councilman Hotaling, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board awards the bid of the new white 8 passenger, Automatic Transmission Mini Van to low bidder New Country Toyota of Clifton Park in the not to exceed amount of \$29,500.

Supervisor Tollisen: That dollar amount includes detailing

NEW BUSINESS

RESOLUTION NO. 339-2018

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves minutes of Town Board Meeting of October 22, 2018 as presented.

RESOLUTION NO. 340-2018

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, for the Town Board to approve entering into a formal Assessment Agreement between the Town of Halfmoon and Kevin J. Johnson for the parcel located at 11 Executive Park Drive, parcel number 278.4-3-18 reducing the assessment from \$535,015 to \$410,000 in 2015, 2016, 2017 and from \$435,000 to \$410,000 in 2018, and to authorize the execution of any documents necessary to effectuate the agreement subject to the review and approval of the Town Attorney.

RESOLUTION NO. 341-2018

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

WHEREAS, the Town Board of the Town of Halfmoon is cognizant of their obligation to be fiscally responsible when determining the appropriate disposition of equipment that is no longer of use to the Town; and

WHEREAS, the Town Court has determined that there is a Sharp MX-3501N copier purchased in 2006 that is no longer functioning and of no value to the Town of Halfmoon; and

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Town may dispose of the Sharp MX-3501N copier purchased in 2006.
2. That the Town's Asset Inventory list will be updated to reflect that the copier is no longer being used for Town purposes.
3. That this Resolution shall take effect immediately.

DATED: November 7, 2018

LYNDA BRYAN TOWN CLERK
TOWN OF HALFMOON

RESOLUTION NO. 342-2018

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board hereby authorizes the Town Supervisor to sign the letter of support for the Clifton Park – Halfmoon Ambulance Corps, Inc.'s application to the Women's Business Council for a nonprofit award, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 343-2018

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board hereby appoints Gary Rogers as part-time, seasonal, at the Highway Department as an MEO at Grade 5 Base Pay \$18.09/hr, subject to successful completion of all pre-employment testing.

Supervisor Tollsen: Just so everybody knows, that rate is through the end of the year.

RESOLUTION NO. 344-2018

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, for the Town Board to approve entering into a formal Assessment Agreement between the Town of Halfmoon and Sysco Albany, LLC for the parcel located at 2 Liebich Lane, parcel number 260.-1-86.1, reducing the assessment from \$13,000,000 to \$10,822,500 in 2016, \$10,585,000 in 2017, and \$9,732,500 in 2018, and to authorize the execution of any documents necessary to effectuate the Agreement subject to the review and approval of the Town Attorney

RESOLUTION NO. 345-2018

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the renewal of the Mobile Home Park License for the 2018-2019 licensing year, per the inspection and approval of the Coordinator of the Building, Planning and Development as follows Smith Road and Vosburgh Mobile Home Parks.

RESOLUTION NO. 346-2018

Offered by Councilwoman Jordan, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board accepts for Road Dedication Clemens Drive , together with the easement over Parcel K which are located in the Howland Park PDD as all of the standards as set by the Town of Halfmoon Roadway Dedication Procedure have been satisfied, subject to the review and final approval of the Highway Superintendent for the road improvements and the Town Attorney for the Deed descriptions, closing papers, title insurance, letters of credit and all related or required documents, said documents to be executed by the Town Attorney. The Town shall not issue certificates of occupancy or maintain, plow or, otherwise care for the roads until proof of recording of all necessary documents with the County Clerk's office are received.

RESOLUTION NO. 347-2018

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes payment in the not to exceed amount of \$7,500 to Coyle, Lynch & Company, representing the Town's proportionate share of the appraisal and legal services in the joint defense with the Town of Waterford for the 2016, 2017 and 2018 property tax lawsuit filed by MPM Silicones, LLC, (f/k/a GE Silicones) of which 9 parcels are located in the Town of Halfmoon and to authorize the Supervisor to execute any documentation necessary to effectuate the Agreement, per the review and approval of the Town Attorney.

RESOLUTION NO. 348-2018

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, for the Town Board to approve entering into a formal Assessment Agreement between the Town of Halfmoon and Rite Aid Corporation for the parcel located at 1701 Route 9, parcel number 272.10-2-26.2, reducing the 2017 and 2018 assessment from \$1,300,000 to \$1,113,250 and for the parcel located at 1483 Route 9, parcel number 278.4-2-87, reducing the 2017 assessment from \$1,058,400 to \$945,625 and reducing the 2018 assessment from \$1,058,400 to \$939,625, and to authorize the execution of any documents necessary to effectuate the Agreement subject to the review and approval of the Town Attorney

RESOLUTION NO. 349-2018

Offered by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board hereby authorizes the Town Supervisor to execute any and all documents necessary to provide health and dental insurance together with flex spending accounts for 2018-2019, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 350-2018

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board hereby authorizes the Superintendent of Highway place a 2004 Ford F-550 with plow and sander for sale on Auctions International that is no longer needed by the town.

WHEREAS, the Town Board of the Town of Halfmoon is cognizant of their obligation to be fiscally responsible when determining the appropriate disposition of equipment that is no longer of use to the Town; and

WHEREAS, the Town has consistently sought an effective way to insure that obsolete equipment is disposed of in a manner that garners the most return on the original investment made to obtain the equipment; and

WHEREAS, the Superintendent of Highway has determined that the 2004 Ford F-550 with plow and sander should be sold or otherwise disposed of currently in the possession of the Town of Halfmoon; and

WHEREAS, the Town has an Agreement with Auctions International to place equipment that is no longer of use to the Town out for bid; and

WHEREAS, the Superintendent of Highway has the training and experience to determine what items should be placed on the Auction website and what items should be otherwise disposed; and

WHEREAS, a detailed list of all items disposed of shall be provided to the Town Clerk to enable the updating both of the Town's Asset Inventory list and insurance coverage;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Superintendent of Highway may dispose of unused and/or obsolete equipment by placing the equipment on Auctions International or otherwise disposing of the equipment.
2. That the Superintendent of Highway will provide a detailed list of all items disposed of to the Town Clerk to enable the updating both of the Town's Asset Inventory list and insurance coverage
3. That this Resolution shall take effect immediately.

DATED: November 7, 2018

LYNDA BRYAN, TOWN CLERK
TOWN OF HALFMOON

RESOLUTION NO. 351-2018

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board hereby authorizes the Supervisor to enter into an agreement with Matrix Communications to provide software, maintenance and service for phone system per the recommendation of the Information Technology Department at a cost not to exceed \$5,006.00, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 352-2018

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Supervisor to execute any documents associated with the request for monies from the NYS Department of Transportation through the Transportation Improvement Program, said funds to be utilized to contribute towards the costs associated with infrastructure improvements in Town, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 353-2018

Offered by Councilman Hotaling, seconded by Councilman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

WHEREAS, a Project Pedestrian Safety Improvements on Pruyn Hill Road, P.I.N. 1759.61 (the “Project”) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 100% Federal Funds (SRTS) and 80% Federal, 20% non-federal funds (STP); and

WHEREAS, the Town of Halfmoon desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Construction

NOW, THEREFORE, the Town Board of the Town of Halfmoon duly convened does hereby

RESOLVED, that the Town Board of the Town of Halfmoon hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Town Board of the Town of Halfmoon hereby authorizes the Town of Halfmoon to pay in the first instance 100% of the Federal and non-federal of the cost of Construction work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$383,178.00 has been appropriated from the Special Revenue Fund-Recreation Fees and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that the additional sum of \$42,288.00 to reflect the after bid dollar amount, will be appropriated from the Special Revenue Fund-Recreation Fees and made available to cover the cost of the participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Town of Halfmoon shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New State Department of Transportation thereof, and it is further

RESOLVED, that Supervisor be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the Town of Halfmoon with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project and it is further

RESOLVED, this Resolution shall take effect immediately.

RESOLUTION NO. 354-2018

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

WHEREAS, the Town Board previously approved the creation of the Draft Design Report for the trail project PIN SB04.10 Champlain Canalway Trail; and

WHEREAS, the Draft Design Report was completed by CHA and the Town of Halfmoon desires to advance the Project to final design and construction; and

WHEREAS, Hudson River Valley Greenway is proposing to provide the Town of Halfmoon with funding in the not to exceed amount of two million four hundred and seventy thousand dollars (\$2,470,000) for complete design and construction of a new section of the Champlain Canalway Trail, comprising approximately 1.4 miles from Upper Newtown Road to State Route 4 & 32 at no cost to the Town of Halfmoon consistent with the Draft Design Report previously completed; and

WHEREAS, the Town Board of the Town of Halfmoon is supportive of the completion of the Champlain Canalway Trail as detailed in the Empire State Trail Cooperative Agreement with Hudson River Valley Greenway; and

WHEREAS, pursuant to §103 of the General Municipal Law, an exception to competitive bidding requirements for contracts for services requiring specialized skills or training exists and CHA has previous knowledge of this project and is providing professional services and/or other services requiring technical expertise;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. **RESOLVED**, that the Town Board of the Town of Halfmoon hereby authorizes CHA to proceed with the survey work for the Champlain Canal Trail-Northern segment, in the not to exceed amount of fifty five thousand five hundred dollars (\$55,500).

2. **RESOLVED**, that the Town Board hereby authorizes the Town Supervisor to execute any documents necessary to effectuate this project subject to the review and approval of the Town Attorney.

RESOLUTION NO. 355-2018

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

WHEREAS, the Town Board previously awarded the construction contract for the Sitterly Road Pavement Preservation project to Prime Highway Contractors, LLC; and

WHEREAS, Change Order #3 was submitted by Greenman-Pedersen, the engineers monitoring the project on behalf of the Town of Halfmoon, to reflect changing striping item from preform to epoxy and adding Force Account work completed on the project; and

WHEREAS, Greenman-Petersen is recommending approval of Change Order #3; and

WHEREAS, the approval of the Change Order will increase the cost of the project by \$160,100.65; and

WHEREAS, the project, including this Change Order, is currently under budget;

NOW THEREFORE, BE IT RESOLVED, that the Supervisor is hereby authorized to sign Change Order #3 and as recommended by Greenman-Petersen; and be it further

RESOLVED, that the Town Board hereby approves the expenditure of \$160,100.65, 80% of said monies to come from the Federal Government, 15% of said monies to come from the New York State Department of Transportation and 5% of said monies to come from the Highway fund, and authorizes the Supervisor to sign any and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney

RESOLUTION NO. 356-2018

Offered by Councilwoman Jordan, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board hereby approves Change Order #3, recommended by Greenman Pedersen, Inc to increase the amount to be paid to Prime Highwat Contractors, LLC for the Sitterly Road Pavement Preservation Project from \$141,000 to a not to exceed amount of \$150,100, representing the increase of \$9,100 for the construction and inspection/support with the additional signal project at Sitterly Rd and Route 9, and to authorize the Supervisor to execute any necessary documentation associated with their services on this project, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 357-2018

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board to authorizes the Comptroller to make the attached Creations of Appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$8,982.56
	Subsidiary: 25-4-2189		
	Home & Community Services		\$8,982.56
Credit:	Appropriations	25-960	\$8,982.56
	Subsidiary: 25-5-1440.40		
	Engineering Contractors Inspections		\$8,982.56

Information Only: The above was derived from the following breakdown of charges to be paid on November 8, 2018 Abstract for engineering and related fees.

NAME	AMOUNT
Adams Pointe	\$255.00
Dutch Lane Estates	\$2,457.56
Halfmoon Commercial	\$680.00
Koehler Industrial	\$1,020.00
Stone Crest Preserve (Barbera)	\$340.00
Parker Subdivision	\$340.00

Valu Space 1607 Route 9	\$510.00
Halfmoon Self Storage	\$3,380.00
Total	\$8,982.56

A resolution is necessary to close the project budgetary accounts for the Erie Canal Community Connector Project with Clifton Park. The Towns of Halfmoon and Clifton Park collaborated to construct a multi-use trail on the northern shore of the Mohawk River. The Town of Clifton Park was the fiscal agent for this project, therefore the Town of Halfmoon reimbursed the Town of Clifton Park for the Town of Halfmoon's local share match. The total project was approximately \$2,100,000 of which \$1,680,000 was funded by a grant from the NYS Department of Transportation and the balance of approximately \$420,000 was a match of 60% from the Town of Clifton Park and 40% from the Town of Halfmoon. Any remaining funds will be returned to the Special Revenue Fund-Recreation Fees.

Debit:	Appropriations	35-960	\$168,000
	Subsidiary:	35-5-7150.22 - Culture & Recreation-Parks	\$168,000
Credit:	Estimated Revenues	35-510	\$168,000
	Subsidiary:	35-4-5031 - Interfund Transfers	\$168,000

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward

The next Town Board meeting will be held on Monday, November 19th

There being no further business to discuss or resolve, on a motion by Councilman Connors and seconded by Councilman Wasielewski, the meeting was adjourned at 7:25 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk