

The November 6, 2019 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Eric A. Catricala, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PUBLIC HEARING: 2020 PRELIMINARY BUDGET

Supervisor Tollisen: There was a 2020 BUDGET WORKSHOP in the A. James Bold Meeting Room at 6:00 pm.

Supervisor Tollisen: Asked if anyone wanted the Public Hearing read. Hearing from no one, he opened the public hearing

OPENED: 7:00 PM

Supervisor Tollisen read the 2020 Budget Highlights for the Town of Halfmoon

TOWN OF HALFMOON **2020 BUDGET HIGHLIGHTS**

TOWN BUDGET HIGHLIGHTS

The Town of Halfmoon relies on three major sources of revenue for the Town budget, mortgage tax, sales tax and a Highway tax. This year's Town Budget figures are the result of a number of different statistical data and analyses. The Town Supervisor and Town Budget Officer reviewed actual statistical data of the Town budgets over the past five-year period and then compared it with recent trends to formulate the budget. The Town Budget is based on very conservative fiscal expenditures and revenues for the 2020 budget year.

NO GENERAL FUND TOWN PROPERTY TAX

This budget marks the 41st consecutive year there is no general fund Town tax to be levied with the residents of the Town of Halfmoon.

GENERAL, HIGHWAY and WATER FUND

The Town Budget shows that there has been a significant increase in culture and recreation costs due to the additional park facilities and trails that require additional resources to maintain.

There is a two- and one-half percent (2 ½%) raise budgeted for all year-round Town employees. This raise is to compensate for increased minimum wage that happens yearly until the rate reaches \$15/hr.

The 2020 budget also takes into account a substantial increase in the expected sales tax the Town will receive based on the better than anticipated 2019 amount.

The Town will not rely upon using any of its unappropriated fund balance for the 2020 General, Highway or Water Fund budgets.

The general fund portion of the budget increased \$242,461 or 3.46 percent from the 2019 adopted budget.

The Highway fund portion of the budget increased 5.1 percent from the 2019 adopted budget.

The Highway Tax rate will be 1.05 per \$1,000 of assessed value. The Town will have a total highway tax levy of \$1,589,400 in 2020 to ensure the Town maintains roads and equipment according to the Town's 20-year capital plan.

The Highway Budget will also be supplemented with revenue that will be generated by sales tax and State monies received thru the CHIPS program.

The Water fund portion of the budget will have an increase of \$330,327.

The budget will continue with a static amount for debt retirement that will result in \$463,269 that will be transferred to Capital Reserve. The Town has been able to do repairs to water tanks and culverts without bonding for these costly repairs.

Overall, the Town budget for 2020 increased \$786,809 over the adopted 2019 budget, which is approximately 4.5 percent. This amount is within the tax cap as we are a growing town and the calculation includes a growth factor.

PROVIDING NEEDED SERVICES

Our residents continue to use needed services provided by the Town. For example, over 1000 seniors actively participate in the Senior Center's educational and recreational programs, along with other services. Nutrition program, Day to Day activities, planned trips and senior van use are important and vital services provided to the seniors.

For our youth, the Summer Recreation Program enrolled 419 children this past summer. The Character Counts program is integrated into the programming for all summer recreation participants who range from pre-school to eighth grade.

The Town partners, with several non-profit organizations, to provide support to Halfmoon children, seniors and families in need. These partnerships include: CAPTAIN, Center for the Family, YMCA and Care-Links. The programs offered by these organizations are essential components of our Town as they provide educational, financial, emotional, psychological and other support to those in need.

THE GLOBAL ECONOMY AND HOW IT AFFECTS HALFMOON

The national economy continues to present realistic challenges and require serious financial considerations for the Town.

Sales tax figures for the calendar year 2018-2019 to date have been higher than budgeted. Our Town budget uses very conservative sales tax figures to ensure we are mindful of economic downturns.

The Town has implemented the state sponsored program thru NYSERDA for solar panels to be placed at the Halfmoon Water Treatment facility. They are installed and providing significant savings in utility bills that the Town pays monthly.

Conservative budgeting and spending will continue as the Town finds more ways to cut its expenses.

GRANT FUNDING

The Town continues to aggressively pursue federal, state and other grants.

These grant awards have been and will continue to be used for road, sewer, water, energy efficiency improvements, sidewalk, park, trail, recreational, and court projects. These are projects that would have otherwise been funded exclusively by the Town or would have been deferred due to the lack of funds. Two recent projects are the Route 9 intersection and Farm to Market Road, which installed a left turn lane- project almost complete. The second is the Sitterly Road Improvement project that we are doing jointly with the Town of Clifton Park- this project (est.\$1.8 million dollars) will mitigate the intense traffic in this area of Town.

AUDITOR AND BOND RATING AGENCY EVALUATIONS OF TOWN FINANCES

Annually, the Town's finances are examined by an independent auditing firm. For the most recently completed fiscal year 2017, the CPA Firm, Bollam, Sheedy, Torani & Company issued the following unmodified opinion regarding the Town's financial statements:

"In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town as of December 31, 2017, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America."

The Town of Halfmoon continues to have a very strong credit rating as reflected by Moody's Issuer Comment, February 26, 2018 ratings are unchanged for the Town with its "Aa3" designation and no outlook. Moody's credit overview stated:

"The credit position for Halfmoon is high quality, and its Aa3 rating is equal to the median rating of Aa3 for US cities. Key credit factors include a very healthy financial position, a strong wealth and income profile and a solid tax base. It also reflects a small debt burden and a moderate pension liability."

Finances: Halfmoon has a robust financial position, which is a strength with respect to the assigned rating of Aa3. The town's cash balance as a percent of operating revenues (57.2%) is significantly above the US median, and increased materially from 2012 to 2016. In addition, the fund balance as a percent of operating revenues (37%) is on par with other Moody's-rated cities nationwide."

Respectfully submitted;

Kevin J. Tollisen
Town of Halfmoon Supervisor

Supervisor Tollisen asked if there any questions regarding the Budget for 2020. Hearing from no one, he closed the Public Hearing

CLOSED: 7:02 PM

Supervisor Tollisen: Understand that we are not going to vote on the budget tonight as we are still waiting for one final number from a fire district in order to finalize. (The Comptroller in the audience stated that she had just received it) We will approve the budget at the November 20th meeting.

Supervisor Tollisen: We are going to go a little bit out of order and have Mr. Bianchino come up for the Impact Athletic Center PDD. As you recall at the last meeting there was a presentation made, that matter was held by the Board to make sure that the public benefit was clearly defined per town policy before it is referred. Mr. Bianchino, do you have any updates as far as any changes to the project since you presented at the last meeting #1 and #2, would you just confirm the public benefit for the recording?

Mr. Bianchino: Mike Bianchino from Lansing Engineering, representing Litchfield Holdings. There are no changes at this point with the application. The public benefit, I believe that we did submit a letter to the town in effort to provide direct positive impact in the area and based on feedback from the Board, Litchfield Holdings is committed to provide \$25,000 to be used for the Town of Halfmoon's general recreation purposes. There is no specific improvement identified at this point, so we will provide the \$25,000 for that purpose.

The only other thing that I would add is that I know that there were comments from the Board about the location of the driveway with regard to Werner Road. We did reach out to DOT and tried to get a little bit of an answer and they did respond

back. What I would ask the Board is to let us work with the Planning Board, if the Board sees fit to refer it to the Planning Board, then we can get together with DOT, with CHA and with the town designated traffic engineer and our traffic consultant for the details.

Supervisor Tollisen: Any questions of the Board? Hearing from no one. Any questions of the public? Hearing from no one.

RESOLUTION NO. 349-2019

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board refers the Impact Athletic Center PDD to the Planning Board for their review and recommendation.

Mr. Bianchino: Thanks very much.

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Operation Adopt A Soldier, Inc. is holding a fundraiser event at Fortunes Restaurant at the Saratoga Casino on Sunday, November 10th from 11 am to 3 pm called “HONORING OUR VETERAN’S”. Please contact Cliff Seguin at (518) 260-9922 for more information.

Thanksgiving Food Drive, Food donation Boxes will be in Town Hall from November 4th through November 22nd.

Senior Center Annual Holiday Bazaar will be held on November 9th from 9am-2pm. They will be having wonderful crafts, quilting, wood working, Grandma’s Treasures & the Best Baked Goods in town. Come out and support our seniors!

Civil War Presentations: November 14th at 1:00pm and November 26th at 7:00pm in Town Hall Foyer. You will get a firsthand testimony of the war through a soldier’s letter and much more. This amazing private collection will be here until the end of November and something that you don’t want to miss!

Free Blood Pressure Screening on November 15th at the Senior Center from 9am-10am

Holiday Marketplace, craft & vendor fair on November 16th from 10am-3pm at the Town Hall.

Memorial Tree Lighting Ceremony- Remembering our loved ones on December 1st from 6pm-8pm at the Abele Memorial Park.

Jingle Bell Bash, holiday fun for the family on December 7th from 12pm-4pm at Town Hall.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm.

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: November 26th at 7:00 pm in Town Hall Foyer

Open Space & Trails Committee: 2/19, 4/15, 6/17, 8/19, 10/21, and 12/16, the 3rd Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

Moving into 2010, I would like to make a request that the Board would look into doing an RFQ for engineer's for the projects that we do throughout the town

RESOLUTION NO. 350-2019

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes getting RFP's (Request for Proposals) for engineering firms for the fiscal year 2020 for the Town of Halfmoon.

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police, (3) Co-Liaison to Planning Board

I would like to thank the residents of Halfmoon for giving me the honor of serving for another 4 year term as their Councilman. It is very humbling and I am very honored to have the privilege to do so. I look forward to the next 4 years of working with the team here.

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

I have no report this evening.

Eric Catricala (Town Board Member): (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

After running through my first election, I am looking forward to the 4 year term. The town has been steering in a fantastic direction and I just want to do my part to keep it moving, thank you.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

I would also like to thank the residents for voting us all in and for another 4 year term for me as Town clerk. It is very rewarding.

Next, I would like to thank Supervisor Tollisen, Chairman of the Board of Supervisors for Saratoga County for putting on yet another fabulous event for the Year of the Senior last Friday for their Fall Festival. They had a Best Costume Contest, Pumpkin Pie Eating Contest & Pumpkin Decorating Contest, and guess what town won the pumpkin decorating and got their Senior Center a Free Pizza Party?? That would be Halfmoon! Don't forget the Senior Bazaar this Saturday from 9-2 and support our seniors!

Also, you can see the amazing new Civil War display in the foyer. We are so grateful that the owners of this private collection have once again allowed us to display Part II of their collection. There are many museum pieces on display that came from the Civil War Museum in Chattanooga, TN. It is amazing that we get to see these pieces of history first hand. You will be able view these artifacts until the end of the month with 2 presentations on Thursday, November 14th at 1:00 pm and Tuesday, November 26th at 7:00 pm that you won't want to miss!

Karen Pingelski (Receiver of Taxes): (1) Chair of Committee on Residents Relations

Lyn Murphy, Esq., (Town Attorney) I have nothing this evening.

Cathy Drobny, Esq. (Town Attorney) I have nothing this evening.

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

DEPARTMENT REPORTS – month of October

1. **Senior Express** **Total # Riders – 531** **Total # Meals - 528**
2. **Town Clerk** **Total Fees Submitted to the Supervisor - \$7,361.34**
3. **Town Justice Suchocki**
Total # Cases – 273 **Total Fees Submitted to the Supervisor - \$29,617**
4. **Town Justice Fodera**
Total # Cases – 209 **Total Fees Submitted to the Supervisor - \$28,153**
5. **Building Permits**
Total # Cases – 68 **Total Fees Submitted to the Supervisor - \$36,850.25**
6. **Fire inspections**
Total # Cases – 31 **Total Fees Submitted to the Supervisor - \$2,330**

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Highway Department, Park's Dept., Water Dept. Town Clerk, Assessor

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the October 15, 2019 meeting: Sign Application for Powers Pub, 130 Meyer Road, for a Change of Use/Tenant Application for 421 Halfmoon Flex Park Re-Packaging Facility, 421 Route 146, for GTM Payroll Services, 9 Executive Drive, for Red Lion Controls, 28 Corporate Drive, for Accelerate ABA, 7 Corporate Drive, for a Change of Use/Tenant & Sign Application for Clifton Park Tailors, 1410 Route 9, for an Amendment to the Site Plan Approval for 421 Flex Park in the Parkford PDD, 421 Route 146.

Received & Filed

2. **Received** from the Town Planning Board Resolutions approved at the October 28, 2019 meeting: Sign Application for Sysco, 1 Liebich Lane, for Change of Use/Tenant Applications for AOR Management, 453 Route 146, for Halfmoon-Waterford Fire District #1, 1471 Route 9 (Crescent Commons), and for Eyeyo, 1471 Route 9 (Crescent Commons), for Twin Bridges Minor Subdivision (Lot-Line Adjustment), 1626 Route 9 & 4 Oak Hill Drive/ 1638 Route 9, Approval of an addition to Site Plan Application for the Klam'r Tavern & Marina, 32 Clamsteam Road, and for a Re-Approval of an Addition to Site Plan Application for Sysco, 1 Liebich Lane.

Received & Filed

3. **Received** from the Saratoga County Attorney's Office, Notification of Public Hearing of the Saratoga County Sewer District No. 1 which is scheduled for November 7, 2019 at 9:00 am at the Board of Supervisor's Chamber in Ballston Spa, to consider the Sewer District's proposed sewer rates for the year 2020.

Received & Filed

4. **Received** from the Saratoga County Real Property Tax Services the 2019 Final Assessment Roll totals for the Town of Halfmoon.

Received & Filed

5. **Received** from the Halfmoon-Waterford Fire District No.1, their 2020 Adopted Budget.

Received & Filed

6. **Received** from the West Crescent Fire District, their 2020 Adopted Budget.

Received & Filed

OLD BUSINESS – Taken care of earlier in the meeting

NEW BUSINESS

RESOLUTION NO. 351-2019

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board approves the minutes of Town Board Meeting of October 16, 2019 as presented.

RESOLUTION NO. 352-2019

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

WHEREAS, the Town Board is cognizant of the importance of creating recreational opportunities for residents to safely enjoy, and

WHEREAS, the Town Board has approved the creation of a First Responders Memorial and improvements to the Abele Memorial Park; and

WHEREAS, additional funds in the amount of \$5,000.00 are needed the project;

NOW, BE IT THEREFORE RESOLVED, that the Town Board hereby approves an additional expenditure in the not to exceed amount of \$5,000.00 for the First Responders Memorial and improvements to Abele Memorial Park, said monies to come from the Recreation Fees located in the Special Revenue Fund, and to authorize the Supervisor to sign and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.

Supervisor Tollisen: Our First Responders Memorial will be substantially completed in mid-December. Our the First Responders Memorial Committee does want to do a dedication this year so we will be setting that up rather shortly in honor and paying tribute to our First Responders.

RESOLUTION NO. 353-2019

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board waives the Planning and Building Permit fees related to two projects by the Halfmoon-Waterford Fire Dept.: Temporary Relocation to 1471 Rt. 9 (Crescent Commons) for office/meeting space and new Fire Department Building/Station.

RESOLUTION NO. 354-2019

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

WHEREAS, the Town Board is cognizant of the importance of protecting our employees and residents while on Town properties; and

WHEREAS, the Town has conducted safety inspections in conjunction with the Saratoga County Sheriff's Department and the County Director of Emergency Services; and

WHEREAS, the estimated costs for the security upgrades and equipment determined to be needed pursuant to the above referenced matter is \$100,000.00;

THEREFORE BE IT RESOLVED, that the Town Board hereby approves the expenditure in the not to exceed amount of \$100,000.00 for security upgrades, and authorizes the Supervisor to sign any and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.

Supervisor Tollisen: Again, as the Board is aware, we have gone through a number of security upgrades throughout this year. We have had our Law Enforcement working with us to see how we can best take care of the buildings that we have, the personnel and residents while they are doing business in town. These upgrades are necessary, they are important and I am happy that this is moving forward.

RESOLUTION NO. 355-2019

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board hereby authorizes the Supervisor to enter into an agreement with Matrix Communications to provide software, maintenance and service for phone system per the recommendation of the Information Technology Department at a cost not to exceed \$3,951.35, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 356-2019

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes the renewal of the Mobile Home Park License for the 2019-2020 licensing year, per the inspection and approval of the Coordinator of Building, Planning & Development as follows: Vosburgh Mobile Home Park.

RESOLUTION NO. 357-2019

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board approves the Comptroller's Report for the month of September, 2019 as presented.

RESOLUTION NO. 358-2019

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board accepts for Road Dedication Dutch Lane, Parcel #260.19-3-99 together with 28 Dutch Lane (lot #1) storm-water management parcel, both located in the Dutch Lane Estates Subdivision as all of the standards as set by the Town of Halfmoon Roadway Dedication Procedure have been satisfied, subject to the review and final approval of the Highway Superintendent for the road improvements and the Town Attorney for the Deed descriptions, closing papers, title insurance, letters of credit and all related or required documents, said documents to be executed by the Town Attorney. The Town shall not issue certificates of occupancy or maintain, plow or, otherwise care for the roads until proof of recording of all necessary documents with the County Clerk's office are received.

Resolution that the Town Board authorizes the Supervisor to renew a Service Agreement with Hach for Hach to provide regularly scheduled preventative maintenance and calibrations, phone support, software updates and maintenance for the Water Treatment Facility in the not to exceed amount of and to authorize the Supervisor to execute any documents to enter into the Agreement, subject to the review and approval of the Town Attorney.

Clerk Bryan: I forgot the dollar amount.

Attorney Murphy: The contract itself did not have a specific amount, it had a basic amount but they would also have extra monies required if you had more than two

service calls throughout the year, so the not to exceed amount should have been removed. It was actually cheaper than it was last year.

Supervisor Tollisen: Just a motion for discussion purposes

RESOLUTION NO. 359-2019

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board opens the resolution up for discussion purposes.

Supervisor Tollisen: Do we have that agreement?

Attorney Murphy: It is an agreement that you enter into every year. None of the terms or conditions has changed but the price has actually gone down.

Councilman Hotaling: But you had made a comment about the service calls being extra.

Attorney Murphy: That's what it has always been. No year have you ever had an amount in the resolution because of that.

Councilman Wasielewski: Can we defer this, Mr. Supervisor until we get an answer?

Supervisor Tollisen: Let's just put this aside and we will go back to it.

Attorney Murphy: The amount of the contract is \$6,397, which again is less than it was last year. The unknown is the amount of paid for service and on site repairs which are limited. We have never exceeded it in the past but once it goes over that

Councilman Hotaling: Could I change the motion to add this price into the resolution?

Attorney Murphy: Yes, but then understand that if there is a problem, they won't come and we can't pay them, because we have to pay them and you have to back fill it.

Councilman Hotaling: How are we paying them if

Attorney Murphy: because there is no limit now but

Councilman Hotaling: but we have a limit on our purchasing policy

Supervisor Tollisen: Professional services?

Attorney Murphy: No, not for emergencies. It is pursuant to a contract

Supervisor Tollisen: Do you want to do it for the \$6,397 plus any additional emergencies that may develop?

Councilman Hotaling: Yes

RESOLUTION NO. 360-2019

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes the Supervisor to renew a Service Agreement with Hach for Hach to provide regularly scheduled preventative maintenance and calibrations, phone support, software updates and maintenance for the Water Treatment Facility in the not to exceed amount of \$6,397 plus any additional emergencies that may develop, and to authorize the Supervisor to execute any documents to enter into the Agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 361-2019

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

WHEREAS, Saratoga County, with the assistance of Hagerty Consulting, has gathered information and prepared the Saratoga County Multi-Jurisdictional Multi-Hazard Mitigation Plan; and

WHEREAS, the Saratoga County Multi-Jurisdictional Multi-Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000 (Public Law 106-390); and

WHEREAS, the Town of Halfmoon is a local unit of government that has reviewed the Saratoga County Multi-Jurisdictional Multi-Hazard Mitigation Plan and accepted input regarding the Plan and the actions in the Plan; and

WHEREAS, the Town Board of the Town of Halfmoon has reviewed the Saratoga County Multi-Jurisdictional Multi-Hazard Mitigation Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Halfmoon hereby adopts the Saratoga County Multi-Jurisdictional Multi-Hazard Mitigation Plan and will execute the actions in the Plan.

RESOLUTION NO. 362-2019

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT:	Estimated Revenues	25-510	\$24,820.70
	Subsidiary: Home & Community Services		
	25-4-2189.00		\$24,820.70
CREDIT:	Appropriations	25-960	\$24,820.70
	Subsidiary: Engineering Contractors Inspections		
	25-5-1440.40		\$24,820.70

Information Only: The above was derived from the following breakdown of charges to be paid on November 7, 2019 Abstract for engineering and related fees.

NAME	AMOUNT
Halfmoon Commercial PDD	\$3,620.00
Swatling Falls PDD	\$2,019.80
Allco Drive	\$720.00
Dutch Lane Estates	\$107.00
Tabor Road Flex	\$4,744.00
Creekview Estates	\$1,260.00
Woodloch Residential	\$4,058.00
421 Halfmoon Flex Park	\$8,291.90
Total	\$24,820.70

A resolution is necessary to create an increase in appropriations within the Special Revenue fund from Recreation Fees for the Emergency Services First Responders Memorial in the not to exceed amount of \$5,000 per resolution passed November 6, 2019 for additional requests for the project associated with granite monuments and granite plaza inlay.

DEBIT:	Appropriated Fund Balance	25-599	\$5,000
CREDIT:	Appropriations	25-960	\$5,000
	Subsidiary: Special Recreation Facilities-Parks-Emergency Services Memorial		
		25-5-7180.20	\$5,000

A resolution is necessary to create appropriations in the General Fund from fund balance per resolution dated November 6, 2019 for the security upgrades and equipment determined necessary during safety inspections in conjunction with the Saratoga County Sheriff's Department and the Saratoga County Office of Emergency Services.

DEBIT:	Appropriated Fund Balance	10-599	\$100,000
CREDIT:	Appropriations	10-960	\$100,000
	Subsidiary: Buildings-Equipment-Capital Outlay		
		10-5-1620.21	\$100,000

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward

Supervisor Tollisen: Since our Comptroller Bonnie is here, a public thank you for working so hard on the budget this year. We definitely appreciate the hard work that you do for the budget. It takes a lot of work and although we are quick and efficient, it is still a lot of work and Bonnie puts in a lot of time. Thank you very much.

I would also like to say thank you for electing me to another term as your Supervisor. I do work hard at this and I appreciate all of you and the residents of this town for putting their trusts in me and all of us. So, from all of us we publically thank you!

There being no further business to discuss or resolve, on a motion by Councilman Connors and seconded by Councilman Wasielewski, the meeting was adjourned at 7:20 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk