

The November 20, 2019 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Eric A. Catricala, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Jingle Bell Bash, holiday fun for the family on December 7th from 12pm-4pm at Town Hall.

Outside Holiday Decorating Contest: December 14th from 6:00 pm-9:00 pm for Halfmoon Residents Homes. For more information contact Traci at (518)925-2968 or email halfmooncelebrations@gmail.com

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm.

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: November 26 at 7:00 pm in Town Hall Foyer

Open Space & Trails Committee: 2/19, 4/15, 6/17, 8/19, 10/21, and 12/16, the 3rd Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

Thanksgiving Food Drive: This weekend on Saturday we will have our annual food drive making baskets in this room. If any students need any credit hours we will be here between 9:30-12:00 delivering baskets to about 100 families in town. Thank you.

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police, (3) Co-Liaison to Planning Board

I have no report this evening

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

I have no report this evening

Eric Catricala (Town Board Member): (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

I am rather excited to see the new Halfmoon sign coming together so well and the 1st Responders Memorial really taking shape. Thank you.

Supervisor Tollisen: The dedication for the 1st Responders Memorial will be Saturday, December 14th at 11:00 AM. That will be confirmed and invitations sent out to dignitaries and all of our 1st Responders. It is a Save the Date for our Fire Departments, Police and our Ambulance Corps have all been notified.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

The Historical Society along with the Town Clerk's Office did a presentation of the Civil War display last Thursday in the foyer. There will be a 2nd presentation on Tuesday November 26th at 7:00 PM. If you can't make one of these dates, please take some time to view this extensive collection. It offers an amazing historical perspective of items that have been preserved for a century and a half! Some of the items have been on display in the Civil War Museum in Chattanooga, TN and to have them here in Halfmoon, I think is amazing. I would like to thank the owners of this private collection for their generosity in allowing us to display their collection.

Also, the Senior Express is in the holiday mode! Suzy the Bus driver will be taking some of the seniors to their annual shopping trip to the Christmas Tree Shop and Santa, Frosty and Elf (Denise, Nancy & I) are taking 2 evening trips to the special advanced showing of Quick Response's Annual Santa's Playland, made available just for seniors. It will be a special evening for us all! Thank you.

Karen Pingelski (Receiver of Taxes): (1) Chair of Committee on Residents Relations

Lyn Murphy, Esq., (Town Attorney)

RESOLUTION NO. 363 -2019

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board gives notice of their intent to declare Lead Agency pursuant to the State Quality Review Act for the amendments to the Sections 165-22.1 and 165-22.3 of the Zoning Laws of the Town of Halfmoon and that the Board authorizes the Town Supervisor to execute any necessary documentation to remain in compliance with SEQRA.

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our

Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the November 12, 2019 meeting: for Change of Use/Tenant Application for Tironi Realty, 3 Cemetery Road and for an Addition to Site Plan Request for the Halfmoon Heights Community Center, Cemetery Road

Received & Filed

2. **Received** from the Halfmoon-Waterford Fire District #1 notification of their annual election that will take place on Tuesday December 10, 2019 between the hours of 6:00 PM and 9:00 PM at the district fire station located at 315 Middletown Road for the purpose of electing (1) one Fire Commissioner for a five-year term, to commence January 1, 2020.

Received & Filed

3. **Received** from the Halfmoon Fire District #1 (Hillcrest) notification of their annual election that will take place on December 10, 2019, between 6:00 PM and 9:00 PM at the Hillcrest Fire Station, 145 Pruyn Hill Road for the purpose of electing one (1) commissioner for a five (5) year term commencing on January 1, 2020 and ending December 31, 2024.

Received & Filed

OLD BUSINESS

Supervisor Tollisen: We did the public hearing on the budget on November 6th

RESOLUTION NO. 364 -2019

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board approves the Preliminary Budget as presented and is hereby adopted as the 2020 Budget for the Town of Halfmoon

POLL OF THE BOARD

| | |
|------------------------|-----|
| Councilman Catricala | Aye |
| Councilman Connors | Aye |
| Councilman Wasielewski | Aye |
| Councilman Hotaling | Aye |
| Supervisor Tollisen | Aye |

NEW BUSINESS

RESOLUTION NO. 365-2019

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board approves the minutes of Town Board Meeting of November 6, 2019 as presented.

RESOLUTION NO. 366-2019

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

WHEREAS, the Town Board of the Town of Halfmoon is cognizant of their obligation to be fiscally responsible when determining appropriate expenditure of Town funds; and

WHEREAS, the Town has consistently sought a cost effective way to insure that the properties owned by the Town are maintained and operated in a manner that ensures the safety and security of our employees and residents who visit the Town properties; and

WHEREAS, Center for Security is the only authorized vendor in this area of the Keri system which is utilized at the Town properties to maintain the door locking mechanisms, making it impossible for there to be competition in the procurement of the door locking mechanisms; and

WHEREAS, Center for Security also installed the existing systems within the Town facilities and has unique knowledge, technical skills, training and expertise regarding our existing systems and how the modifications will impact those systems; and

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Town Supervisor may execute the documentation necessary to effectuate the purchase and installation of the upgrades to the Town's current door locking mechanisms.

2. That the purchasing policy as set forth in section VII(H) of the Town of Halfmoon Employee Manual shall be waived as there is no possibility of competition in the procurement of the door locking Keri system as Center for Security is the sole authorized vendor for this system in this area.

3. That this Resolution shall take effect immediately.

DATED: November 20, 2019

LYNDA BRYAN, TOWN CLERK
TOWN OF HALFMOON

Councilman Hotaling: This is only for the door locks correct?

Attorney Murphy: Yes

RESOLUTION NO. 367-2019

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board of the Town of Halfmoon hereby gives notice of their intent to declare Lead Agency pursuant to the State Environmental Quality Review Act for Impact Athletic Center PDD and that the Town Supervisor for the Town of Halfmoon is hereby authorized to execute any necessary documentation to remain in compliance with the State Environmental Quality Review Act.

RESOLUTION NO. 368-2019

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board amends resolution #154-2019 to appoint Chuck Lucia and Brendan Nielsen as Alternate Planning Board members pursuant to Chapter 22 of the Local Laws of the Town of Halfmoon, to be paid \$469.00, prorated, in December so long as they attend 50% of the remaining meetings of the Halfmoon Planning Board, to read \$479.00.

RESOLUTION NO. 369-2019

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

WHEREAS, the Town Board of the Town of Halfmoon has previously approved project for the car-top boat launch at Crescent Park and the surrounding area; and

WHEREAS, the project involved the Town of Halfmoon being responsible for \$100,000.00 to complete the project with the Town receiving grant funds in the amount of \$100,000.00, to be reimbursed after the expenditure of the monies; and

WHEREAS, the Town of Halfmoon has submitted the necessary documentation to receive reimbursement for expended funds but has not yet received reimbursement; and

WHEREAS, the Capital Project was originally funded with the required \$100,000.00, which has been expended;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Town Board of the Town of Halfmoon hereby authorizes the Comptroller's Office to forward monies from the General Fund to the Capital Project in the not to exceed amount of \$100,000.00, said funds to be reimbursed upon receipt of grant monies from New York State, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 370-2019

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

WHEREAS, the Town of Halfmoon owns a parcel of real property located at 293 Middletown Road, in the Town of Halfmoon, further identified as tax map parcel 285.-4-11.2; and

WHEREAS, Said parcel was owned, occupied and used by The Town of Halfmoon Water Department but the Town of Halfmoon has no further use or need of said parcel, it is the intention of the Town to offer them for sale;

WHEREAS the Town of Halfmoon has an interest in returning the above referenced parcels to the active tax rolls;

WHEREAS the Town of Halfmoon has completed an appraisal of the subject properties in accordance with the requirements of the General Municipal Law;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Town Board of the Town of Halfmoon acknowledges the above and hereby offers to sell the above referenced properties for fair market value, good and valuable consideration to be received for same, subject to permissive referendum.
2. Sealed bids for the purchase of the property will be received by the Town of Halfmoon Town Clerk's Office until 10:00 a.m. on December 30, 2019.
3. That said bids will be opened at 12:00 p.m. on December 30, 2019, in the A James Bold Room.

RESOLUTION NO. 371-2019

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

WHEREAS, the Town of Halfmoon has identified the Town Supervisor, Deputy Town Supervisor, the Comptroller and the Deputy Comptroller as signatories on the bank accounts for the Town of Halfmoon necessary to effectuate the duties of their respective positions, currently located at Key Bank; and

WHEREAS, the Town would benefit financially by investing in obligations of the United States Government;

NOW, THEREFORE BE IT RESOLVED AS FOLLOWS:

1. That the Supervisor, Deputy Supervisor, Comptroller, and Deputy Comptroller be and hereby are, and each of them is, authorized and empowered, for and on behalf of the Town of Halfmoon (hereinafter the "Organization"), to establish and maintain one or more accounts with Key Bank Capital Markets (hereinafter the "Brokers") and Pershing LLC, its successors or assigns, and for purpose of purchasing, investing in, or otherwise acquiring, selling, possessing, transferring, exchanging, pledging, or otherwise disposing of or realizing upon, and generally dealing in and with;

(a) Certificates of Deposit issued by a bank or trust company authorized to do business in New York State.

(b) Money Market Accounts issued by a bank or trust company authorized to do business in New York State.

(c) Time Deposit Accounts in a bank or trust company authorized to do business in New York State.

(d) Obligations of New York State.

(e) Obligations of the United States Government.

(f) Obligations of agencies of the federal government if principal and interest is guaranteed by the United States.

2. That the Supervisor, Deputy Supervisor, Comptroller, and Deputy Comptroller shall comply with the Investment Policies and Guidelines contained in the Town of Halfmoon Employee Manual, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 372-2019

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board hereby authorizes payment in the not to exceed amount of \$500 to Integrated Valuations, LLC for the review, according to USPAP, of the Wal-Mart appraisal report filed in the 2017 and 2018 Article 7 proceeding, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 373-2019

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

| | | | |
|---------|---|--------------|------------|
| DEBIT: | Estimated Revenues | 25-510 | \$6,042.50 |
| | Subsidiary: Home & Community Services | | |
| | | 25-4-2189.00 | \$6,042.50 |
| CREDIT: | Appropriations | 25-960 | \$6,042.50 |
| | Subsidiary: Engineering Contractors Inspections | | |
| | | 25-5-1440.40 | \$6,042.50 |

Information Only: The above was derived from the following breakdown of charges to be paid on November 21, 2019 Abstract for engineering and related fees.

| NAME | AMOUNT |
|--------------------------|------------|
| Tabor Road Flex & Truck | \$1,350.00 |
| Dutch Lane Estates | \$1,162.50 |
| Halfmoon Heights | \$1,260.00 |
| National Grid SWPPP | \$1,560.00 |
| Oak Hill Office Building | \$180.00 |
| Paar Estates | \$350.00 |
| Swatling Falls PDD | \$180.00 |
| | |
| Total | \$6,042.50 |

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward

There being no further business to discuss or resolve, on a motion by Councilman Connors and seconded by Councilman Catricala, the meeting was adjourned at 7:12 pm.

Supervisor Tollisen: Happy Thanksgiving to all!

Respectfully Submitted,

Lynda A. Bryan, Town Clerk