

The January 02, 2013 Organizational and Regular Meeting of the Town Board of the Town of Halfmoon was called to order by Supervisor Wormuth at 7:00 pm in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Melinda A. Wormuth, Supervisor
Paul L. Hotaling, Councilman
Craig A. Hayner, Councilman
John P. Wasielewski, Councilwoman
Lynda A. Bryan, Town Clerk
Lyn A. Murphy, Town Attorney

Walter F. Polak, Councilman - Excused
Matthew J. Chauvin, Deputy Attorney - Excused

The Town Board Workshop was held in the Board Room at 6:30 pm; no action was taken. Supervisor Wormuth led the Pledge of Allegiance.

Supervisor Wormuth welcomed everyone to our annual Organizational meeting and the first regular meeting of 2013.

RESOLUTION NO. 1

Offered by Councilman Hayner, seconded by Councilman Wasielewski: Approved by vote of the Board: Ayes: Wormuth, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board appoints Melinda A. Wormuth Chairperson of the Town Board for the year beginning 1/1/13 through 12/31/13.

{Resolutions organize the Town of Halfmoon for the year 2013; appoint employees; set salaries/hourly rates, beginning January 1, 2013 (unless otherwise specified) to be paid on a bi-weekly basis (unless otherwise specified).}

RESOLUTIONS 2-20 WILL HAVE A ROLL CALL VOTE AT THE END OF THE READING OF THE ORGANIZATIONAL AGENDA.

RESOLUTION NO. 2

Approved by the Roll Call Vote of the Board: Ayes: Wormuth, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board to approves wages for Town officials, elected and appointed, Supervisors appointments, and operational responsibility for the Town

Supervisor Wormuth, Budget Officer, salary \$3,000 (paid in December)
Walter F. Polak, Deputy Town Supervisor, salary \$1,323

Town Board to serve on committees and/or as liaison for the Town Board for the year 2013

- a) Walter Polak: Liaison to Planning, Highway, Buildings and Maintenance Department, Personnel and Zoning, Chair of Zoning Review Committee.
- b) Craig Hayner: Liaison to Parks; Recreation, Open Space, Trails, Co-Liaison to Ethics, Halfmoon Baseball.
- c) Paul Hotaling: Liaison to Water, CAPTAIN/Care Links, Co-liaison to Baseball, Planning Board; and Character Counts.
- d) John Wasielewski: Liaison to Ambulance/Fire, and Animal Control, Co-Liaison to Ethics.
- e) Lynda Bryan: Liaison to Senior Center and Historical Society.

Elected Town Officials, salary:
Supervisor, Melinda A. Wormuth, \$48,203

Council: Walter Polak, John Wasielewski, Paul Hotaling, Craig Hayner, \$11,415 (each)
Justice: Lester Wormuth, Kevin Tollisen - \$28,656 (each)
Town Clerk, Lynda Bryan, Records Access Officer; Records Management Officer- \$49,517
Superintendent of Highways & Transfer Station, John Pingelski, Jr. - \$68,792
Receiver of Taxes, Karen Pingelski - \$22,502
Lyn A. Murphy, Town Attorney, two-year term, 1/1/13 –12/31/14 - Grade 15, Step 7 - \$95,346
Matthew Chauvin, Deputy Town Attorney, Grade 10, Step 5 - \$38,599
Kimberly Martin, Principal Clerk, Grade 5 Step 1 - \$17.83/hr.

RESOLUTION NO. 3

Approved by the Roll Call Vote of the Board: Ayes: Wormuth, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board to approve salaries for employees in Supervisor's office.

Nelson Ronsvalle, Coordinator of Grant Writing, Grade 8, Step 5 - \$52,550
Bonnie Hatter, Director of Finance, Grade 10 Step 4 - \$60,252
Lisa Perry, Confidential Secretary to the Supervisor, Grade 6 Step 7 - \$22.93/hr.
Terri Russell, Payroll Clerk, Grade 3 Step 6 - \$16.99/hr
Kathy Dougherty, part time Account Clerk Typist, Grade 2 Step 4 - \$14.38/hr.

RESOLUTION NO. 4

Approved by the Roll Call Vote of the Board: Ayes: Wormuth, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board to approves salaries for employees in Town Clerk's office.
Each Deputy Town Clerk is hereby designated as Record Access Officers & Record Management Officers:

Laurie Sullivan Senior Deputy Town Clerk & Deputy Registrar of Vital Statistics, Grade 5 Step 9 - \$47,142
Sharon Phelps, Deputy Town Clerk & Sub-Registrar of Vital Statistics, Grade 3 Step 8 - \$38,175
Carol Cooper, Deputy Town Clerk & Sub-registrar of Vital Statistics, Grade 3 Step 5 - \$34,266
Lynda Bryan, Registrar of Vital Statistics, salary \$1500.00

RESOLUTION NO. 5

Approved by the Roll Call Vote of the Board: Ayes: Wormuth, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board to approve salaries for employees in Town Justice's office:

Marlene A. Carey, Clerk to the Town Justice, Grade 4 Step 7 - \$40,528
Cathy Leggett, Court Clerk, Grade 3 Step 8 - \$18.28/hr
Ann Marie Trumball, part time Court Clerk Grade 1 Base Pay - \$12.44/hr.
Dan Kuhn, Court Officer, part-time Grade 6 Step 2 - \$17.29/hr.
Kevin Lynch, Court Officer, part-time Grade 6 Step 1 - \$16.95/hr.
Jacqueline Bigelow, Court Clerk, Grade 3 Step 6 - \$16.99/hr
Greg Burke, Court Officer, part-time, Grade 6 Step 6 - \$19.17/hr
Christine Phillips, Clerk to the Town Justice, Grade 4 Step 8 - \$42,149
Virginia Daigle, part- time Clerk, Grade 1 Step 7 - \$14.86/hr.
Jeffrey Decatur, Court Officer, part-time, Grade 6 Step 5 - \$18.53/hr.

Resolution authorizing Town Justices to employ part-time court reporters to take/transcribe minutes of hearings on trials that in the Justice's opinion deemed necessary; charges set at court reporter's current session & page charge

RESOLUTION NO. 6

Approved by the Roll Call Vote of the Board: Ayes: Wormuth, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board sets salaries for Highway Department employees and approve Highway Department resolutions.

William Bryans, Jr. Deputy Highway Superintendent, Grade 8 Step 6 - \$54,390
Sandra McBride, Account Clerk, Grade 2 Step 6 - \$16.50/hr

WORKING SUPERVISORS:

William Suchocki, Grade 7, Step 7 - \$24.50/hr
Michael Hickok, Grade 7 Step 6 – \$23.67/hr
Raymond Anuszewski, Grade 7 Step 1 - \$20.92/hr.

AUTOMOTIVE MECHANICS:

Courtney Maxwell, Grade 6 Step 7 - \$22.93/hr
Dennis R. Ayotte, Jr., Grade 6 Step 5 - \$21.41/hr.

MEO:

Thomas Ceremuga, Grade 5 Step 11 - \$24.89/hr
Janice Espey, Grade 5 Step 7 - \$20.87/hr.
Bruce Betts, Grade 5 Step 7 - \$20.87/hr
Andrew Jerome, Grade 5 Step 6 - \$20.17/hr
Derek Pingelski, Grade 5 Step 6 - \$20.17/hr
Shane Liberty, Grade 5 Step 6 - \$20.17/hr
Kenneth Robbins, Jr., Grade 5 Step 6 - \$20.17/hr
Brian Selig, Grade 5 Base Pay - \$17.48/hr.
Dennis Landry, Jr. Grade 5 Step 1 - \$17.83/hr.
Edward Ceremuga, Jr., Grade 5 Step 6 - \$20.17/hr.
Seren Lambertsen, Grade 5, Step 7 - \$20.87/hr
Danny Hoyt, Grade 5, Step 5 - \$19.49/hr
Kurt Schneider, Grade 5, Step 5 - \$19.49/hr.

LABORERS:

Paul Ucci, Grade 2 Step 1 - \$14.58/hr.
Kyle Andrus, Grade 2 Base - \$14.30/hr.

MEO to work only when needed at current Grade and Step: James McBride, Grade 5 Step 6 - \$20.17/hr. Gene Morrissey Grade 5 Step 3 - \$18.55/hr.

Authorize Superintendent of Highways to post Town highways for a four-ton load limit, during spring thaw, at his discretion when necessary.

Authorize Superintendent of Highways to post Stop Signs at his discretion when necessary

Authorize Superintendent of Highways to utilize the Asphalt Concrete, Rock Salt and Unleaded Gas bids as awarded by the County of Saratoga and/or State of New York for the year 2012.

Authorize Superintendent of Highways to purchase, without Board approval, materials for the Department not to exceed \$10,000 at one time and purchases over \$5,000 subject to review and approval of Town Supervisor and Town Attorney.

Authorize the Deputy Highway Superintendent or Working Supervisor (with the most seniority) to sign highway department vouchers in the absence of the Superintendent of Highways

Henry Pelo, part-time Transfer Station attendant, Grade 1 Step 8 - \$15.46; & John C. Porter, part-time Grade 1 Step 6 - \$14.36/hr to work during transfer station hours as set.

Authorize any fulltime highway department employee to work at the Transfer Station when unexpected vacancy occurs at discretion of the caretaker, to be paid current hourly rate

RESOLUTION NO. 7

Approved by the Roll Call Vote of the Board: Ayes: Wormuth, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board to approve Town employee resolutions:

Authorize the Supervisor, without Board approval, to purchase materials at a cost not to exceed \$10,000 subject to satisfactory review of the Town Attorney

Authorize Town departments to utilize bids awarded by the County of Saratoga and/or State of New York and/or Federal contracts for the year 2013.

All part time employees are employed on strictly a part time basis working 20 hours per week or less depending on the needs of the position or as assigned by the Town Supervisor.

Authorize Town Supervisor to enter into agreement with Saratoga Corporate Care, Saratoga Springs for membership for random drug testing program for 2013, at annual cost of \$100 for administrative costs.

RESOLUTION NO. 8

Approved by the Roll Call Vote of the Board: Ayes: Wormuth, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board to approves wages for employees in Receiver of Taxes office, Assessor's office and Buildings.

Deputy Receiver of Taxes, Kiva Cropsey Grade 3 Step 4 - \$33,430

Jo-Ann Smith, Assessor, Grade 8 Step 2 - \$49,037

Lisa Ackley, Senior Assessment Clerk, Grade 2 Step 1 - \$14.58/hr.

Amy Phelps, Data Collector, part-time, Grade 2 Base - \$13.22/hr.

Assessment Board of Review Member, \$30.00 hourly by payroll.

Glenn Waldron, Building Maintenance Worker, Grade 3 Step 7 - \$17.58/hr

Harold Robbins, Building Maintenance Mechanic, Grade 5 Step 6 - \$20.17/hr.

James McBride, Sr., Buildings Laborer, Grade 5 Step 6 - \$20.17/hr.

Brian Zusy, Cleaner, part-time, Grade 1 Step 6 - \$14.36/hr.

RESOLUTION NO. 9

Approved by the Roll Call Vote of the Board: Ayes: Wormuth, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board to approves wages for Water Department employees.

Frank Tironi, Superintendent of Water/Director of Sewer, Building Maintenance Supervisor Grade 11 Step 9 - \$88,669.

Sean McCarthy, Water Maintenance Supervisor, Grade 8 Step 9 - \$29.16/hr

Scott Houle, Water Maintenance Worker, Grade 7 Step 7 - \$24.50/hr

Frank Brammer, MEO, Water department Grade 5 Step 8 - \$21.71/hr

Gene Morrissey, MEO, Water Department, Grade 5 Step 3 - \$18.55/hr.

William Robitaille, Water Plant Operator Grade 7 Step 6 - \$23.67/hr.

Ronald Fellows, Water Department Laborer, Grade 2 Step 6 - \$16.50/hr

Cindy Jensen, Account Clerk typist, Water department Grade 2 Step 8 - \$17.76/hr.

Authorize the Director of Water to purchase, without Board approval, materials for the Water Department, not to exceed \$10,000 at one time, and purchases over \$5,000 subject to review and approval of Town Supervisor and Town Attorney.

Authorize the Water Maintenance Supervisor / Water Maintenance Worker to sign water department vouchers in the absence of the Director of Water.

RESOLUTION NO. 10

Approved by the Roll Call Vote of the Board: Ayes: Wormuth, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board to approves all Zoning, Planning, Code and various employee and committee appointments, and further resolution authorizing any Town employee working at the Senior Center must report to work or account for the appropriate time if the Senior Center is closed but Town Offices remain open.

Raymond Rose, Zoning Board Chairman, \$507.00 annually paid in December.

Raymond Rose, Zoning Board Member 1/1/09 through 12/31/13

George Hansen, Zoning Board Member 1/1/10 through 12/31/14

Allan Tedrow, Zoning Board Member 1/1/11 through 12/31/15

Scott Brennan, Zoning Board Member 1/1/12 through 12/31/16

Daphne Jordan, Zoning Board Member 1/1/13 through 12/31/17

Zoning Board Members, \$243.00 annually paid in December

Lindsay Zepko, Planner, Grade 7 Step 6 - \$49,426

Stephen Watts, Planning Board Chairman, \$2250 annually paid in December.

Stephen Watts, Planning Board Member, 1/1/07 through 12/31/13

J. Marcel Nadeau, Planning Board Member, 1/1/08 through 12/31/14

John Higgins, Planning Board Member, 1/1/09 through 12/31/15

Thomas Ruchlicki, Planning Board Member, 1/1/10 through 12/31/16

Richard Berkowitz, Planning Board member, 1/1/11 through 12/31/17

Donald Roberts, Planning Board Member, 1/1/12 through 12/31/18

John Ouimet, Planning Board Member, 1/1/13 through 12/31/19
 Gerald Leonard, Alternate Planning Board Member, 1/1/11 through 12/31/14
 Planning Board Members, \$900.00 annually, paid in December
 Mildred Pascuzzi, Senior Typist, Grade 2 Step 6 - \$16.50/hr
 Douglas Mikol, part-time Personal Computer Tech, Grade 13 Step 8 - \$28.57/hr.
 Beth Abramson, Animal Control Officer, Grade 4 Step 7 - \$40,528
 John Cuttita, part time Animal Control Officer, Grade 4 Step 7 - \$10,956
 Steffen Buck, Director of Code Enforcement & Emergency Coordinator, Grade 9 Step 7 - \$60,619
 David Milkiewicz, Code Enforcement Officer, Grade 6 Step 6 - \$22.16/hr.
 John C. Cooper, Jr., Fire/Code Enforcement Officer, Grade 7 Step 6 - \$23.67/hr.
 Denise Mikol, Senior Typist, Grade 2 Step 9 - \$18.47/hr.
 Dr. Barry Constantine & Dr. Harry Miller, Health Officers, salary \$500.00 each.
 Ellen Kennedy, Historian salary, \$2,500.
 Eileen Pettis, Director of Senior Center, Grade 7 Step 6 - \$49,426
 Gale Hayner, part-time clerk, Grade 1 Step 6 - \$14.36/hr.
 Michael Buonanno, part-time Clerk, Grade 1 Step 2 - \$12.95/hr.

Substitute Senior Express Chauffeurs, to work only as needed, paid hourly rate; Julia McHargue, Grade 3 Step 9 - \$18.38/hr; Linda Sabourin, Grade 3 Step 7 - \$16.99/hr; Art Hayner, Grade 3, Step 7 - \$16.99/hr; Donald Espey, Grade 3 Step 5 - \$15.86, and Highway Department employees to work only in an emergency.

Raymond Keller, part-time Senior Van Chauffer, Grade 3, Step 1 - \$14.51
 Amanda Smith, Full- time, Provisional, Recreation Director, Grade 5 Step 6 - \$42,112
 Paul Maiello, Recreation Maintenance Supervisor; Grade 5 Step 8 - \$45,329
 Matt Hickok, Recreation Maintenance Worker, Grade 3 Step 6 - \$16.99/hr.
 2013 Trails Advisory Committee Members: Henrietta O'Grady, Matthew Shea, Sandra Rohner, Paul Maiello, Craig Hayner; Chair, Brian Knowles
 Cande Barger, Recreation Bus Driver, \$13.79 hourly
 Dennis O'Brien, Recreation Bus Driver, \$10.67 hourly

The Ethics Board for the Town of Halfmoon for the year 2013, appoints to three (3) year terms, Craig Hayner, expires 2013, Scott Fischer, expires 2014, Beverly McBride, expires 2015, and Linda Daley, expires 2016, meetings to be held on a per needed basis.

RESOLUTION NO. 11

Approved by the Roll Call Vote of the Board: Ayes: Wormuth, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town approves the Town Polling Locations:

District:

1 & 6 -	West Crescent Firehouse;
2 & 4 & 13 -	Halfmoon Town Hall
3 & 18-	Hillcrest Firehouse
5 & 12 -	Halfmoon-Waterford Firehouse
7 & 17 -	Bishop Hubbard Senior Housing
8 & 9 & 10 & 15 -	American Legion Post #1450
11 & 14 & 16 & 19-	Halfmoon Senior Center

and further resolved that they are to be paid \$200.00, per district, for other than Town owned buildings for the year.

RESOLUTION NO. 12

Approved by the Roll Call Vote of the Board: Ayes: Wormuth, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board approves the functions for the Town:

Authorize Supervisor to secure safe deposit box for the Town of Halfmoon at First National Bank of Scotia and authorize its use by the Supervisor, Director of Finance & Employee Services Coordinator.

Funds under authorization of Town Supervisor, Town Justice Wormuth, Town Justice Tollisen, Town Clerk, Receiver of Taxes and Recreation department are deposited in First National Bank of Scotia, 1st Niagara, and JP Morgan Chase Bank.

Authorize Supervisor to open any and all Bank/statement savings/checking accounts /money markets/certificate of deposit for Town of Halfmoon financing.

Authorize that Town Officials collecting money from persons doing business in the Town of Halfmoon charge \$20.00 for any check returned for insufficient funds, in accordance with Section 5-328 of the General Obligations Law, and that any person having had a check which was returned for insufficient funds shall be required to remit any further payments only in the form of cash or by certified or cashier's check, and that such fee may only be waived by the Director of Finance for those persons who can prove that it was through no fault of their own that a check was returned for insufficient funds.

Authorize a 2% increase in Planning and Building fees. Fees shall be rounded to the nearest dollar when calculating the increase. If fee charged is less than one dollar (\$1.00), the increase shall be one cent (\$.01)

Authorize the Supervisor to pay utility bills and postage, medical insurance premiums prior to audit of the Town Board to meet due date specifications and avoid late charge payments.

Appoint Department Managers, at no additional compensation: Bonnie Hatter, Director of Finance; Jo Ann Smith, Assessor; Frank Tironi, Superintendent of Water; Beth Abramson, Animal Control; Raymond Rose, Zoning Board of Appeals; Frank Tironi, Building Maintenance Supervisor; Paul Maiello; Recreation Maintenance Supervisor, Nelson Ronsvalle, Coordinator of Grants, Steffen Buck, Director of Code Enforcement, Amanda Smith, Director of Recreation.

Authorize Supervisor, Town Board Members, Town Clerk, Deputy Town Clerks, Recreation Director and Assistant Recreation Director, Clerks and Secretary to Supervisor, Director of Code Enforcement, Code Enforcement Officers, Director of Water, Justice/Court Clerks, Assessor, Assistant Assessor, Tax Data Collector, Receiver of Taxes, Deputy Receiver of Taxes, Director of Finance, Finance Dept. Staff, Board of Assessment Review members, Building & Development Administrator, Senior Director, Building Maintenance Worker, Building Maintenance Mechanic, Recreation dept.: summer secretary, Senior Planner, Planner, Coordinator of Grants, Grants Department Staff to voucher for mileage at rate established by the IRS when using personal vehicle for Town business.

All elected officials & all Town employees shall be paid every second Friday for the previous two weeks worked with the first payroll beginning January 1, 2013 that all employees who are paid on an hourly basis turn in their hours every second Monday.

All employees shall punch in and out using the software provided by the Town to maintain accurate work records.

Authorize Supervisor to utilize facsimile signature stamps for the signing of documents.

Authorize Town to join the Association of Towns for 2013.

Authorize the Town to continue with Health Insurance coverage with CDPHP stating that the Towns contract is still in effect until March 31, 2013.

Authorize the amendments to the Town Employee Manual as approved by the Town Board.

The following holidays will be observed by Town of Halfmoon employees for year 2013:

New Years Day, Tuesday, January 1

Martin Luther King Day, Monday, January 21

Presidents Day, Monday, February 18

Good Friday, Friday March 29 at Noon

Memorial Day, Monday, May 27

Independence Day, Thursday, July 4

Labor Day, Monday, September 2

Columbus Day, Monday, October 14

Veterans Day, Monday, November 11

Thanksgiving Day, Thursday, November 28

Day after Thanksgiving, Friday, November 29

Christmas Eve Tuesday, December 24 at Noon

Christmas Day, Tuesday, December 25

New Years Eve, Monday, December 31 at noon

The Town of Halfmoon Benefit Package, which includes Health Insurance policy, is approved for 2013 with changes to be effective 1/1/13, set stipend amount for employees who elect not to

benefit from Health Insurance option offered by the Town in 2013 will be \$1000 per year if eligible for family coverage or \$500.00 per year if eligible for single coverage, prorated monthly.

Per Employee Manual, Employee Pager & Cell Phone User:

Town Supervisor	Council
Animal Control Officer	Recreation Maintenance Worker
Confidential Secretary to the Supervisor	Water Maintenance Worker
Superintendent of Water	Water Maintenance Supervisor
Water Department Account Clerk Typist	Building Maintenance Mechanic-2
Recreation Maintenance Supervisor	Computer Technical Network Specialist
Deputy Animal Control Officer	Director of Code Enforcement
Senior Code Enforcement Officer	Building Maintenance Worker
Code Enforcement Officers	Highway Working Supervisors
Highway Account Clerk	Part-time Cleaner
Highway Department Mechanic	Senior Van Drivers -5
Senior Van Substitute Driver	Building Maintenance Supervisor
Buildings Laborer	Highway Superintendent

Authorize the Supervisor to sign annual renewal permits such as the DEC Stream Disturbance Permit, etc., and authorize Supervisor to apply for financial funding and reimbursement for the Youth Program, Senior Recreation Program and any other programs, permits, applications or reimbursements and other required documents that may occur throughout the year and to further authorize the Supervisor to sign annual Nutrition Agreement with Saratoga County, annual contract with Saratoga County Animal Shelter (within budgeted amounts) and to apply for employees through Employment and Training, Workfare, Inmate Labor or any other programs that provide employees not paid with town funds.

The official mailing addresses for the Town are, 2 Halfmoon Town Plaza, Halfmoon, New York, 12065; Receiver of Taxes, address is 2A Halfmoon Town Plaza, Halfmoon, New York 12065; Town Justices, 1 Halfmoon Town Plaza, Halfmoon, New York 12065, Town website: www.townofhalfmoon.org

Roberts Rules of Order to be the guide for all town meetings except as may be otherwise decided by the Town Board. The Town Clerk shall eliminate the reading of the previous Town Board minutes but a copy of the minutes shall be given to all Board members and a copy be posted on the Clerk's bulletin board.

The official newspaper for the Town is the Daily Gazette, all official notices to be published in the paper.

Set Board meetings in the Town of Halfmoon, to be held at the Town Hall, 2 Halfmoon Town Plaza, as follows:

- a) Town Board meetings held first and third Wednesday of each month at 7:00 pm except: Wednesday, May 1st at 2:00 pm, b) Zoning Board of Appeals, first Monday of month at 7:00 pm.
- c) Planning Board, second & fourth Monday of month at 7:00 pm.
- d) Board of Assessment Review, fourth Tuesday in May.
- e) Ethics Board, as needed basis

Authorize a general Fixed Asset inventory of all equipment, land, or buildings purchased over \$500.00 and for financial reporting purposes only purchases over \$5000; all dispositions of fixed assets authorized by resolution of Town Board.

RESOLUTION NO. 13

Approved by the Roll Call Vote of the Board: Ayes: Wormuth, Hotaling, Wasielewski & Hayner

RESOLVED, the Town Board appoint the firm of Clough, Harbour and Associates to provide engineering services to the Town of Halfmoon for the year 2013 on a case by case basis by separate resolutions, or, if a resolution is not required, by written letter agreement with the Supervisor and authorize the Supervisor to enter into contract on behalf of the Town of Halfmoon with Clough, Harbour and Associates, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 14

Approved by the Roll Call Vote of the Board: Ayes: Wormuth, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board approves Town agreements and contracts and authorize the Supervisor to execute:

CAPTAIN be paid \$85,979, Saratoga Center for the Family be paid \$6,000, Care Links be paid \$11,500, whenever funds are available for 2013, YMCA Agreement for 2013-2014 be paid \$10,000.

ALSO RESOLVED, that the Town Board authorizes entering into Specialized Law Enforcement Service Agreement with the County of Saratoga Office of the Sheriff for a term of one year, in the not to exceed amount of \$201,378 for the year 2013.

RESOLUTION NO. 15

Approved by the Roll Call Vote of the Board: Ayes: Wormuth, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board authorizes the Supervisor to issue recreation fee refunds only when the amount is \$25 and over. Fees in the amount of less than \$25 will not be reimbursed.

RESOLUTION NO. 16

Approved by the Roll Call Vote of the Board: Ayes: Wormuth, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board authorizes the Supervisor to provide an allocation of \$300 per year for clothing and \$100 per year for safety footwear for all full time employees who are mandated by their job descriptions to engage in outdoor field work including: Animal Control, Water Department, Code Enforcement Department, Building Department, and Parks Department. Part time employees who are mandated to engage in outdoor field work may also receive safety footwear, if necessary, every two years. Highway Department and Transfer Station employees will have the same safety footwear allocation of \$100 per year for full time employees and part time employees, if necessary, every two years.

RESOLUTION NO. 17

Approved by the Roll Call Vote of the Board: Ayes: Wormuth, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board authorizes the Supervisor to utilize the following method for determining salaries for current Town employees who receive promotions: Employees who receive a promotional appointment to a job title with a higher salary grade will move to the higher salary grade at the base step. If the base step does not result in a salary increase, then the Supervisor is authorized to offer the employee an increase in salary/rate as determined appropriate by the Town Supervisor.

RESOLUTION NO. 18

Approved by the Roll Call Vote of the Board: Ayes: Wormuth, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board authorizes the Town Board to appoint Lynda Bryan as Records Management Officer (RMO).

RESOLUTION NO. 19

Approved by the Roll Call Vote of the Board: Ayes: Wormuth, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board authorizes the Town Board to adopt the Records Retention and Disposition Schedule MU-1, Section 185.11, 8NYCRR (Appendix H).

RESOLUTION NO. 20

Approved by the Roll Call Vote of the Board: Ayes: Wormuth, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board authorizes the Town Board to appoint the Town Supervisor as the Fair Housing Officer.

Roll call on Resolutions 2-20:

Councilman Hotaling - Aye

Supervisor Wormuth - Aye

Councilman Wasielewski – Aye

Councilman Hayner - Aye

Supervisor Wormuth states that all resolutions passed, motion carries.

The Supervisor opened the regular portion of the January 2nd meeting

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Councilman. Hotaling: I would like to thank all of our employees for the great job they did in 2012, and especially I want to thank the Highway Department. The past 2 weeks we have had bad weather, and everybody was able to get to work, and celebrate the Holiday's. Hat's off to the Highway guys!

Town Attorney Murphy: If the Board would just indulge me and add Resolution 4 to New Business, I would propose to do it at that point.

Councilman Wasielewski: Looking forward to a very productive 2013. I will have a summary of the Town's Emergency Services for 2012 at the February Town Board Meeting.

Councilman Hayner : I would like to wish everyone a Happy New Year

Supervisor Wormuth: I will save my comments for the conclusion of the meeting.

PUBLIC PRIVILEGE (for discussion of agenda topics) No one came forward

DEPARTMENT REPORTS – month of December

1. Town Justice Wormuth

Total # Cases- 200 Total Fees Submitted to Supervisor- \$24,610

2. Senior Express Dispatch

Total # Rides – 216 Total # Meals - 358

CORRESPONDENCE

1. Received from Bonnie Hatter, a letter of resignation as Employee Service Coordinator, effective December 31, 2012.

Received & Filed

Supervisor Wormuth: It is with my Congratulations that we honor Miss Hatter and are pleased to have her moving forward to our Director of Finance position. Bonnie has worked for the Town for a very long time in the Finance Office, and I do not think that there's anyone more qualified who could be moving forward into 2013 with the financial challenges that we are facing. I have full faith in her ability to do this and move us forward in a great fashion. It is nice to see someone come up through the ranks, who was here before I was here, and who has been dedicated to this Town and this Community with her family for an extended period of time. So Bonnie, Congratulations! As much as I am sad to see your letter of resignation for one, we just appointed you to a great position. I know that you will do phenomenal job! Congratulations and Thank You!

2. Received from Sushi Na-Ra, located at 1683 Route 9, a letter of their intent to renew their Liquor License.

Received, Filed & Print

NEW BUSINESS

RESOLUTION NO. 21

Offered by Councilman Hotaling, seconded by Councilman Hayner: Approved by the vote of the Board: Ayes: Wormuth, Polak, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board approves and orders paid Vouchers numbered 1 through 11 as detailed.

===== FUND TOTALS =====

10 GENERAL FUND	\$33,575.59
20 HIGHWAY FUND	\$12,435.88
30 CONSOLIDATED WATER	\$12,213.45

ABSTRACT TOTAL:	\$58,224.92
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RESOLUTION NO. 22

Offered by Councilman Wasielewski, seconded by Councilman Hayner: Approved by the vote of the Board: Ayes: Wormuth, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board approves the minutes of Town Board meeting of, December 19, 2012 as presented.

RESOLUTION NO. 23

Offered by Councilman Hotaling, seconded by Councilman Hayner: Approved by the vote of the Board: Ayes: Wormuth, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board approves Bonnie Hatter as the Director of Finance, Grade 10 Step 4 - \$60,252, effective January 1, 2013.

Supervisor Wormuth: I guess we decided to be redundant since we did this in our Organizational Meeting, but again, my speech still carries forward.

Attorney Murphy: The reason for this resolution was because it establishes the Grade & Step. The Organizational minutes just put her as the Director of the Department with no pay.

Supervisor Wormuth: Well, I am glad that we are paying you then. Thank you, Mrs. Murphy for that explanation.

Attorney Murphy: At this point, I would ask the Board to consider a resolution authorizing the Supervisor to execute any and all documents admitting the new Director of Finance to access our accounts and to act as the signatory on those accounts.

Supervisor Wormuth: What this does is just change the access from myself, the Deputy Supervisor and the previous Director of Finance to myself, the Deputy Supervisor and the new Director of Finance. It is not authorizing any additional

lending, borrowing, spending; it is just changing the signatures on bank cards, just so everybody is aware of what we are doing.

RESOLUTION NO. 24

Offered by Councilman Hotaling, seconded by Councilman Hayner: Approved by the vote of the Board: Ayes: Wormuth, Hotaling, Wasielewski & Hayner

RESOLVED, that the Town Board authorizes Bonnie Hatter, Director of Finance, to access the Town's accounts and to act as the signatory on those accounts.

PUBLIC PRIVILEGE (for discussion of non-agenda items)

Joseph Christopher, 96 Werner Road, I was just concerned about a recent Times Union article that I heard that Kathy Marchione's son John Hickok was also her campaign manager, and he is an Associate at Clough Harbour & Associates, the Town's consulting firm, and that Bruce Tanski was her largest campaign contributor. I was concerned obviously you guys know about the Anna's Place project and my primary concern is that it seems like there could be an obvious potential here for conflict of interest. I mean, does anyone, like I know that Clough Harbour is a giant firm and nationwide and stuff, I am just wondering if you knew what his job description is. I mean, did he do like a traffic study up by my house. Do you see a conflict of interest

Supervisor Wormuth: No, his role is primarily to handle projects that are assigned to him, and he is not assigned to any of the projects located in Halfmoon.

Joseph Christopher, Somebody already

Supervisor Wormuth: We are aware that he works for the firm.

Joseph Christopher, OK

Supervisor Wormuth: Again, even if he were to oversee something, it would be signed off by a principal. He is a PE, but he does not currently work on any of the town's projects. We are aware of the Engineers who do work on our town projects, and if he were, I wouldn't necessarily see it as a conflict. But if it is something that you are concerned about, certainly something that we will raise with Clough Harbour and can make sure it is disclosed as we move forward.

Joseph Christopher, No, I

Supervisor Wormuth: He is a town resident so I see him as being as concerned as you are about the development. Certainly if you think that there is a conflict, we can ask Clough Harbour to insure us that anything that he is working on, either doesn't happen or is disclosed as appropriate.

Joseph Christopher, Well you have to see where I am coming from

Supervisor Wormuth: I don't disagree with you

Councilman Wasielewski: I would just like to add Joe that I think that Clough's negative opinion of that project was a strong reason why it didn't go forward. I don't think that Clough Harbour was in favor of that project either. But I can understand your concerns about people being involved personally with local projects

Supervisor Wormuth: That's why I did not comment on it. Thank you, John that is a very good point.

Joseph Christopher, They can go back to them for consideration, so alright,

Councilman Wasielewski: I am sorry; I did not catch the beginning.

Joseph Christopher, The current proposal, I think that it is the 4th one, or whatever, did go back

Supervisor Wormuth: It could be the 8th one, and every one of them at this point will go forward, but again, I will

Joseph Christopher, You are right, they were pulled from it way it was but they are working to create a proposal that is going to work out for the town and work out for Mr. Tanski.

Supervisor Wormuth: They are not concerned about working out anything. They are concerned on commenting on anything that is proposed as to whether or not it would be good for the town, but, yes they are involved in it and I will raise your comments to a management level and if Mr. Hickok works on any project, it will be disclosed.

Joseph Christopher, Alright, also I was here the day the Town Attorney responded to a question that was posed a few weeks earlier and I think a few days before that as well, about the sewer system at Tanski's Falcon Trace about it being connected to the County. She said that it definitely had been dedicated, but in fact, it was not at that point, and the fact that they are illegally dumping or at least unauthorized dumping of sewage into that system.

Supervisor Wormuth: The information that we provided at the time was that the system had been flowing into the County system which is what we were told. Whether or not they had legally accepted dedication, the system was flowing into that and the County was well aware of it. If the County chooses to dispute with Mr. Tanski the timing of that flow or not, we are not party to that, all we know is the flows were being accepted by the County, which is what the Attorney reported at that time as that was where the flows were going. That was our knowledge at the time, and that is still our knowledge, is that those flows were going to the County. If the County disputes whether or not he had completed all of their legalities to be flowing into the system that becomes a County issue, not a town issue. Our issue is to make sure that those flows were not being dumped on town property and not contaminating the environment, were not going somewhere but in an approved system, which was the County system, and they were.

Joseph Christopher: So at that time that statement was made, you were aware that that system was not dedicated?

Supervisor Wormuth: The question that was asked was whether the flows were going to the County, and the answer was yes. Our concern was whether or not it's legal, that issue is like it would be if you were throwing leaves on your neighbor's yard and he was suing you that would be a civil issue. That would be an issue between the County and Mr. Tanski. Our concern is, are the flows legally going into what we approved as a septic system, and yes they were. The County assured us that those flows were going down there. That was the question that was asked, that was the question that was answered.

Joseph Christopher: The County was aware of those, obviously because they were able to

Supervisor Wormuth: They verified that they were going there and we had information that they had done a site inspection prior to that.

Joseph Christopher: I am not an expert on it but just the sound of it in the paper and again I think that the question, I remember back in the question was, I think the question was, was it dedicated?

Attorney Murphy: I wouldn't answer that question because I would answer that they were accepting the flows.

Joseph Christopher: OK, thank you.

Supervisor Wormuth: At this point, I'll take the opportunity just to take a moment to remember those who have suffered great losses during this time of the year. Certainly, we've seen catastrophic events happen within our own state, and within neighboring states. It has been a privilege to be involved in a community that is so willing to reach out and to help those people. I would like to thank the Shenendehowa PTA, and Deanna Stephenson for their work with Super Storm Sandy. I know that it touched a lot of the people here at Town Hall as well as those in the community. It was nice to see someone put a coordinated effort together to focus on that. That is what our community is all about, is coming together and handling tragedy's in such a way that we step beyond boundaries that might separate us in other instances and come together. I was honored to see our community come together like that. Certainly, the local and the National tragedy's that we've seen go beyond anything that I hope we ever have to suffer in our own community. I know that those tragedies have touched people here, so I would just ask everyone to just take a moment and hug your loved ones and say that you are happy that they are there, because you never know what tomorrow is going to bring.

On a happier note, we have troops coming home, and we have plenty of things to celebrate. We wish all of the troops that are still there, a safe homecoming. We have several of our local troops that are returning home and I hope that you have the time to see them and see them in their uniforms and just say "Thank you" for serving our country and "Thank you" for being here. I would like to thank everyone who is here this evening for everything that you do for our communities and being here partaking in our local government. I wish everyone a Happy and a Blessed New Year. Thank you.

There being no further business to discuss or resolve, on a motion by Councilman Wasielewski and seconded by Councilman Hayner, the meeting was adjourned at 7:25 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk