

The January 5, 2011 Organizational Meeting of the Town Board of the Town of Halfmoon was called to order by Supervisor Wormuth at 7:00 in the James A. Bold Meeting Room at the New Town Hall, 2 Halfmoon Town Plaza, with the following members present:

Melinda A. Wormuth, Supervisor
Walter F. Polak, Councilman
Regina C. Parker, Councilwoman
Paul L. Hotaling, Councilman
Craig A. Hayner, Councilman
Lynda A. Bryan, Town Clerk
Lyn A. Murphy, Town Attorney

The Town Board Workshop was held in the Board Room at 6:15 pm. Lynda A. Bryan was sworn in as Town Clerk by Judge Lester Wormuth filling the vacancy left by the retirement of Mary A. Pearson. Also in attendance were Kathy Marchione, Saratoga County Clerk, and Jim Bold, former Halfmoon Councilman.

The Supervisor led the Pledge of Allegiance.

RESOLUTION NO. 1

Offered by Councilwoman Parker, seconded by Councilman Polak, Adopted by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board appoints Melinda A. Wormuth Chairman of the Town Board for the year beginning 1/1/11 through 12/31/11.

{Resolutions organize the Town of Halfmoon for the year 2011; appoint employees; set salaries/hourly rates, beginning January 1, 2011 (unless otherwise specified) to be paid on a bi-weekly basis (unless otherwise specified).}

RESOLUTION NO. 2

RESOLVED that the Town Board approves wages for Town officials, elected and appointed, Supervisors appointments, and operational responsibility for the Town.

Supervisor Wormuth, Budget Officer, salary \$3,000 (paid in December)
Walter F. Polak, Deputy Town Supervisor, salary \$1,297

Town Board to serve on committees and/or as liaison for the Town Board for the year 2011

- a) Walter Polak: Planning; Highway; Buildings/Maintenance department; co-liaison Halfmoon Baseball
- b) Craig Hayner: Parks; Trails; Open Space; Rec. Department; Ethics Board; co-liaison Halfmoon Baseball
- c) Paul Hotaling: Water committee; CAPTAIN Contract; Co-liaison to Planning department; co-liaison Character Counts; liaison Historical Society; ZBA, Ambulance/Fire;
- d) Regina Parker: Seniors; Animal Control; Personnel/co-liaison Character Counts; Insurance/Risk Management

Elected Town Officials, salary:

Supervisor, Melinda A. Wormuth, \$47,258
Council: Walter Polak, Regina C. Parker, Paul Hotaling, Craig Hayner, \$11,191 (each)
Justice: Lester Wormuth, Kevin Tollisen - \$28,094 (each)
Town Clerk, Lynda Bryan, Records Access Officer; Records Management Officer- \$48,546
Superintendent of Highways & Transfer Station, John Pingelski, Jr. - \$67,443
Receiver of Taxes, Karen Pingelski - \$22,061

Lyn A. Murphy, Town Attorney, two-year term, 1/1/10 –12/31/11 - Grade 15, Step 7
Matthew Chauvin, Deputy Town Attorney, Grade 10, Step 3
Kathleen Smith, legal stenographer, Grade 5, Step 7
Nelson Ronsvalle, Coordinator of Grant Writing, Grade 8, Step 4

Kimberly Martin, Senior Clerk, Grade 2 Step 5

RESOLUTION NO. 3

RESOLVED that the Town Board approves salaries for employees in Supervisor's Office.

Patricia Temple, Director of Finance, (Towns) Grade 10, Step 9
Bonnie Hatter, Employee Services Coordinator, Grade 8 Step 7
Lisa Perry, Confidential Secretary to the Supervisor, Grade 6 Step 6
Terri Russell, Payroll Clerk, Grade 3 Step 6
Kathy Dougherty, part time Account Clerk Typist, Grade 2 Step 2

RESOLUTION NO. 4

RESOLVED that the Town Board approves salaries for employees in Town Clerk's office.

Each Deputy Town Clerk designated Record Access Officers & Record Management Officers:
Laurie Sullivan Senior Deputy Town Clerk & Deputy Registrar of Vital Statistics, Grade 5 Step 9
Sharon Phelps, Deputy Town Clerk & Sub-Registrar of Vital Statistics, Grade 3 Step 7
Carol Cooper, Deputy Town Clerk & Sub-registrar of Vital Statistics, Grade 3 Step 3
Lynda Bryan, Registrar of Vital Statistics, salary \$1500.00

RESOLUTION NO. 5

RESOLVED that the Town Board approves salaries for employees in Town Justice's office:

Marlene A. Carey, Clerk to Town Justice, Grade 4 Step 7
Cathy Leggett, Court Clerk, Grade 3 Step 8
Virginia Loffredo, part time Clerk Grade 1 Step 7
David Kohls, Court Officer, part-time Grade 6 Step 8
Jacqueline Bigelow, Court Clerk, Grade 3 Step 6
Greg Burke, part-time Court Officer, Grade 6 Step 6
Denise Swahlan, part-time Court Officer, Grade 6 Step 3
Christine Phillips, Clerk to the Town Justice, Grade 4 Step 8
Virginia Daigle, part- time Clerk, Grade 1 Step 7
Jeffrey Decatur, part-time Court Officer Grade 6 Step 3

Resolution authorizing Town Justices to employ part-time court reporters to take/transcribe minutes of hearings on trials that in the Justice's opinion deemed necessary; charges set at court reporter's current session & page charge

Resolution pursuant to regulation 315.4 of the New York State Comptroller's office that the Town of Halfmoon hereby amends the standard work days for the Town Justice's to six (6) hours per day.

RESOLUTION NO. 6

RESOLVED that the Town Board set salaries for Highway Department employees and approve Highway Department resolutions.

William Bryans, Jr. Deputy Highway Superintendent, Grade 8 Step 6
Sandra McBride, Account Clerk, Grade 2 Step 6

WORKING SUPERVISORS:

William Suchocki, Grade 7, Step 6
Michael Hickok, Grade 7 Step 5
Rodney Smallwood, Grade 7 Step 5

AUTOMOTIVE MECHANICS:

Courtney Maxwell, Grade 6 Step 6
Dennis R. Ayotte, Jr., Grade 6 Step 3

MEO:

Thomas Ceremuga, Grade 5 Step 11
Janice Espey, Grade 5 Step 6
Bruce Betts, Grade 5 Step 6
Andrew Jerome, Grade 5 Step 6
Derek Pingelski, Grade 5 Step 6

Shane Liberty, Grade 5 Step 6
Kenneth Robbins, Jr., Grade 5 Step 6
Patrick Mullahey, Grade 5 Step 5
Raymond Anuszewski, Grade 5 Step 5
Edward Ceremuga, Jr., Grade 5 Step 5
Seren Lambertson, Grade 5, Step 7
Danny Hoyt, Grade 5, Step 3
Kurt Schneider, Grade 5, Step 3
LABORERS: Dennis M. Landry, Jr., Grade 2 Step 3
Brian Selig, Grade 2 Step 1

MEO to work only when needed, at current Grade and Step: James McBride; Thomas Lundquist, Grade 5, Base; Gene Morrissey Grade 5 Step 1

Authorize Superintendent of Highways to post Town highways for a four-ton load limit, during spring thaw, at his discretion when necessary.

Authorize Superintendent of Highways to post Stop Signs at his discretion when necessary

Authorize Superintendent of Highways to utilize the Asphalt Concrete, Rock Salt and Unleaded Gas bids as awarded by the County of Saratoga and/or State of New York for the year 2011

Authorize Superintendent of Highways to purchase, without Board approval, materials for the Department not to exceed \$10,000 at one time and purchases over \$5,000 subject to review and approval of Town Supervisor and Town Attorney.

Authorize the Deputy Highway Superintendent or Working Supervisor (with the most seniority) to sign highway department vouchers in the absence of the Superintendent of Highways

Robert Govin, part-time Transfer Station attendant, Grade 1 Step Base, Henry Pelo, part-time Transfer Station attendant, Grade 1 Step 7; & John C. Porter, part-time Grade 1 Step 6 to work during transfer station hours as set,

Authorize any fulltime highway department employee to work at the Transfer Station when unexpected vacancy occurs at discretion of the caretaker, to be paid current hourly rate.

RESOLUTION NO. 7

RESOLVED that the Town Board approve Town employee resolutions:

Authorize the Supervisor, without Board approval, to purchase materials at a cost not to exceed \$10,000 subject to satisfactory review of the Town Attorney

Authorize Town departments to utilize bids awarded by the County of Saratoga and/or State of New York and/or Federal contracts for the year 2011.

All part time employees are employed on strictly a part time basis working 20 hours per week or less depending on the needs of the position or as assigned by the Town Supervisor.

Authorize Town Supervisor to enter into agreement with Saratoga Corporate Care, Saratoga Springs for membership for random drug testing program for 2011, at annual cost of \$100 for administrative costs.

RESOLUTION NO. 8

RESOLVED that the Town Board approves wages for employees in Receiver of Taxes office, Assessor's office and Buildings.

Deputy Receiver of Taxes, Kiva Cropsey Grade 3 Step 2

Dorothy Pingelski, Temporary part-time Clerk, Grade 1 Base

Edward Pearson, Assessor, Grade 8 Step 7

Jo-Ann Smith, Assistant Assessor, Grade 5 Step 6

Ryan McCarty, Town Property Tax Data Collector, Grade 2 Step 6

Rachelle Hendrick, Clerk, Grade 1 Step Base

Assessment Board of Review Member, \$30.00 hourly by payroll.

Leo Brady, Building Maintenance Supervisor, Grade 8 Step 7

Glenn Waldron, Building Maintenance Worker, Grade 3 Step 6

Harold Robbins, Building Maintenance Mechanic, Grade 5 Step 5
James McBride, Sr., Buildings Laborer, Grade 2 Step 5
Brian Zusy, part-time Cleaner, Grade 1 Step 6
Frank Tironi, Additional duties as Building Maintenance Supervisor, Salary \$8,500

RESOLUTION NO. 9

RESOLVED that the Town Board approves wages for Water Department employees.

Frank Tironi, Superintendent of Water and Director of Sewer Grade 11 Step 9

Sean McCarthy, Water Maintenance Supervisor, Grade 8 Step 8

Scott Houle, Water Maintenance Worker, Grade 7 Step 7

Frank Brammer, MEO, Water department Grade 5 Step 8

Gene Morrissey, MEO, Water Department, Grade 5 Step 1

William Robitaille, Water Plant Operator Grade 7 Step 5

Ronald Fellows, Water Department Laborer, Grade 2 Step 6

Cindy Jensen, Account Clerk typist, Water department Grade 2 Step 7

Authorize the Director of Water to purchase, without Board approval, materials for the Water Department, not to exceed \$10,000 at one time, and purchases over \$5,000 subject to review and approval of Town Supervisor and Town Attorney.

Authorize the Water Maintenance Supervisor / Water Maintenance Worker to sign water department vouchers in the absence of the Director of Water.

RESOLUTION NO. 10

RESOLVED that the Town Board approves all Zoning, Planning, Code and various employee and committee appointments, and further resolution authorizing any Town employee working at the Senior Center must report to work or account for the appropriate time if the Senior Center is closed but Town Offices remain open.

Allan Tedrow, Zoning Board member 1/1/11 through 12/31/15

George Hansen, Zoning Board Chairman, \$497.00 annually paid in December.

Zoning Board Members, \$238.00 annually paid in December.

Jeffrey Williams, Senior Planner Grade 8 Step 6

Lindsay Zepko, Planner, Grade 7 Step 5

Stephen Watts, Planning Board Chairman, \$2206 annually in December.

Donald Roberts, Planning Board Vice chairman

Richard Berkowitz, Planning Board member, 1/1/11 through 12/31/17

Gerald Leonard, Alternate Planning Board Member, 1/1/11 through 12/31/14

Planning Board Members, \$882.00 annually, paid in December

Mildred Pascuzzi, Senior Typist, Grade 2 Step 6

Douglas Mikol, part-time Personal Computer Tech, Grade 13 Step 8

Beth Abramson, Animal Control Officer, Grade 4 Step 6

John Cuttita, part time Animal Control Officer, Grade 4 Step 6

Stephen Watts, part-time Building and Development Administrator, Grade 11 Step 6

Steffen Buck, Sr. Code Enforcement Officer/ Emergency Management Coordinator, Grade 7 Step 7

David Milkiewicz, Code Enforcement Officer Grade 6 Step 5

John C. Cooper, Jr., Fire/Code Enforcement Officer Grade 7 Step 6

Denise Mikol, Senior Typist, Grade 2 Step 9

Dr. Barry Constantine & Dr. Harry Miller, Health Officers, salary \$500.00 each.

Ellen Kennedy, Historian salary \$2,500.

Eileen Pettis, Director of Senior Center, Grade 7 Step 6

Gale Hayner, part-time clerk, Grade 1 Step 6

Meg Bearce, part-time clerk, Grade 1 Step 4

Substitute Senior Express Chauffeurs, to work only as needed, paid hourly rate; Julia McHargue, Grade 3 Step 9; Linda Sabourin, Grade 3 Step 7; Art Hayner, Grade 3, Step 6; Donald Espey, Grade 3 Step 4 and Highway Department employees to work only in an emergency.

Amanda Smith, part time Recreation Director, Grade 5 Step 5

Shannon McCarthy, Asst. Recreation Director, Grade 4 Step 6

Paul Maiello, Recreation Maintenance Supervisor; Grade 5 Step 7

Matt Hickok, Recreation Maintenance Worker, Grade 3 Step 5

2011 Trails Advisory Committee Members: Henrietta O'Grady, Matthew Shea, Sandra Rohner, Brian Knowles, Paul Maiello, Jeff Williams; Chair, Craig Hayner

Cande Barger, Recreation Bus Driver, \$13.52 hourly
Dennis O'Brien, Recreation Bus Driver, \$10.46 hourly

Appoint Beverly McBride, Scott Fischer, Mark Pierre and Craig Hayner to the Ethics Board for the Town of Halfmoon for the year 2011.

RESOLUTION NO. 11

RESOLVED that that the Town Board approves the Town Polling Locations:

District:

1 & 6 -	West Crescent Firehouse;
2 & 4 & 13 -	Halfmoon Town Hall
3 & 18-	Hillcrest Firehouse
5 & 12 -	Halfmoon-Waterford Firehouse
7 & 17 -	Bishop Hubbard Senior Housing
8 & 9 & 15 -	American Legion Post #1450
10 -	Twin Lakes Clubhouse
11 & 14 & 16 & 19-	Halfmoon Senior Center

and further resolved that they are to be paid \$200.00, per district, for other than Town owned buildings for the year.

RESOLUTION NO. 12

RESOLVED that the Town Board approves the functions for the Town:

Authorize Supervisor to secure safe deposit box for the Town of Halfmoon at First National Bank of Scotia and authorize its use by the Supervisor, Director of Finance & Employee Services Coordinator.

Funds under authorization of Town Supervisor, Town Justice Wormuth, Town Justice Tollisen, Town Clerk, Receiver of Taxes and Recreation department be deposited in First National Bank of Scotia, HSBC, JP Morgan Chase Bank.

Authorize Supervisor to open any and all Bank/statement savings/checking accounts /money markets/certificate of deposit for Town of Halfmoon financing.

Authorize that Town Officials collecting money from persons doing business in the Town of Halfmoon charge \$20.00 for any check returned for insufficient funds, in accordance with Chapter 203 of the Laws of the State of New York, 1989, and that any person having had a check which was returned for insufficient funds shall be required to remit any further payments only in the form of cash or by certified or cashier's check, and that such fee may only be waived for those persons who can prove that it was through no fault of their own that a check was returned for insufficient funds.

Authorize the Supervisor to pay utility bills and postage, medical insurance premiums prior to audit of the Town Board to meet due date specifications and avoid late charge payments.

Appoint Department Managers, at no additional compensation: Patricia Temple, Director of Finance; Ed Pearson, Assessor; Frank Tironi, Superintendent of Water; Beth Abramson, Animal Control; George Hansen, Zoning Board of Appeals; Steve Watts, Building and Development Administrator; Leo Brady, Building Maintenance Supervisor; Paul Maiello, Recreation Maintenance Supervisor, Nelson Ronswalle, Coordinator of Grants.

Authorize Supervisor, Town Board Members, Town Clerk, Deputy Town Clerks, Recreation Director and Assistant Recreation Director, Clerks and Secretary to Supervisor, Director of Code Enforcement, Code Enforcement Officers, Director of Water, Justice/Court Clerks, Assessor, Assistant Assessor, Tax Data Collector, Receiver of Taxes, Deputy Receiver of Taxes, Director of Finance, Finance Dept. Staff, Board of Assessment Review members, Building & Development Administrator, Senior Director, Building Maintenance Worker, Building Maintenance Mechanic, Recreation dept.: summer secretary, Senior Planner, Planner, Coordinator of Grants, Grants Department Staff to voucher for mileage at rate established by the IRS when using personal vehicle for Town business.

All elected officials & all Town employees shall be paid every second Friday for the previous two weeks worked with the first payroll beginning January 1, 2011 that all employees who are paid on an hourly basis turn in their hours every second Monday.

All employees shall punch in and out using the software provided by the Town to maintain accurate work records.

Authorize Supervisor to utilize facsimile signature stamps for the signing of documents.

Authorize Town to join the Association of Towns for 2011.

Authorize the Town to continue with Health Insurance coverage with CDPHP stating that the Towns contract is still in effect until March 31, 2011.

Authorize the continuing payment of health benefits for Kathy Smith, Legal Stenographer.

Authorize the amendments to the Town Employee Manual.

The following holidays will be observed by Town of Halfmoon employees for year 2011:

New Years Day, Friday, January 1

Martin Luther King Day, Monday, January 17

Presidents Day, Monday, February 21

Good Friday, April 22nd @ noon or Passover, (when applicable)

Memorial Day, Monday, May 30

Independence Day, Monday, July 4

Labor Day, Monday, September 5

Columbus Day, Monday, October 10

Veterans Day, Friday, November 11

Thanksgiving Day, Thursday, November 24

Day after Thanksgiving, Friday, November 25

Christmas Eve Friday, December 23@ noon

Christmas Day, Monday, December 26

New Years Eve, Friday, December 30th@ noon

The Town of Halfmoon Employee Manual and Benefit Package, which includes Health Insurance policy, is approved for 2011 with changes to be effective 1/1/11, and authorize the changes made to the Employee Manual; set stipend amount for employees who elect not to benefit from Health Insurance option offered by the Town in 2011 will be \$1000 per year if eligible for family coverage or \$500.00 per year if eligible for single coverage, prorated monthly. All employees must sign acknowledgement form for manual.

Per Employee Manual, Employee Pager & Cell Phone User:

Town Supervisor

Council

Animal Control Officer

Recreation Maintenance Worker

Confidential Secretary to the Supervisor

Water Maintenance Worker

Superintendent of Water and Director of Sewer

Water Maintenance Supervisor

Water Department Account Clerk Typist

Building Maintenance Mechanic

Recreation Maintenance Supervisor

Computer Technical Network Specialist

Deputy Animal Control Officer

Director of Code Enforcement

Senior Code Enforcement Officer

Building Maintenance Worker

Code Enforcement Officers

Highway Working Supervisors

Highway Account Clerk

Part-time Cleaner

Highway Department Mechanic

Senior Van Drivers

Senior Van Substitute Driver

Building Maintenance Supervisor

Buildings Laborer

Authorize the Supervisor to sign annual renewal permits such as the DEC Stream Disturbance Permit, etc., and authorize Supervisor to apply for financial funding and reimbursement for the Youth Program, Senior Recreation Program and any other programs, permits, applications or reimbursements and other required documents that may occur throughout the year and to further authorize the Supervisor to sign annual Nutrition Agreement with Saratoga County, annual contract with Saratoga County Animal Shelter (within budgeted amounts) and to apply for employees through Employment and Training, Workfare, Inmate Labor or any other programs that provide employees not paid with town funds.

The official mailing addresses for the Town are, 2 Halfmoon Town Plaza, Halfmoon, New York, 12065; Receiver of Taxes, address is 2A Halfmoon Town Plaza, Halfmoon, New York 12065; Town Justices, 1 Halfmoon Town Plaza, Halfmoon, New York 12065, Town website: www.townofhalfmoon.org

Roberts Rules of Order be the guide for all town meetings except as may be otherwise decided by the Town Board. The Town Clerk shall eliminate the reading of the previous Town Board minutes but a copy of the minutes shall be given to all Board members and a copy be posted on the Clerk's bulletin board.

The official newspapers for the Town are the Daily Gazette and Times Union, official notices to be published in one or both papers.

Set Board meetings in the Town of Halfmoon, to be held at the Town Hall, 2 Halfmoon Town Plaza, as follows:

- a) Town Board meetings held first and third Wednesday of each month at 7:00 pm except: Wednesday, May 4th at 2:00 pm
- b) Zoning Board of Appeals, first Monday of month at 7:00 pm.
- c) Planning Board, second & fourth Monday of month at 7:00 pm.
- d) Board of Assessment Review, fourth Tuesday in May.

Authorize a general Fixed Asset inventory of all equipment, land, or buildings purchased over \$500.00 and for financial reporting purposes only purchases over \$5000; all dispositions of fixed assets authorized by resolution of Town Board.

RESOLUTION NO. 13

RESOLVED that the Town Board appoint the firm of Clough, Harbour and Associates to provide engineering services to the Town of Halfmoon for the year 2011 on a case by case basis by separate resolutions, or, if a resolution is not required, by written letter agreement with the Supervisor and authorize the Supervisor to enter into contract on behalf of the Town of Halfmoon with Clough, Harbour and Associates, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 14

RESOLVED that the Town Board approves Town agreements and contracts and authorize the Supervisor to execute:

CAPTAIN be paid \$81,885, Saratoga Center for the Family be paid \$6,000, whenever funds are available for 2011, and Clifton Park-Halfmoon Ambulance Corp be paid \$1,099,343; YMCA Agreement for 2011-2012 be paid \$10,000.

Resolution to authorize entering into Specialized Law Enforcement Service Agreement with the County of Saratoga Office of the Sheriff for a term of two years, in the not to exceed amount of \$201,378 for the year 2011.

RESOLUTION NO. 15

RESOLVED that the Town Board appoints Lynda Bryan as Records Management Officer (RMO).

RESOLUTION NO. 16

RESOLVED that the Town Board adopts the Records Retention and Disposition Schedule MU-1, Section 185.11, 8NYCRR (Appendix H).

RESOLUTION NO. 17

RESOLVED that the Town Board appoints the Town Supervisor as the Fair Housing Officer. So Moved Offered by Councilwoman Parker

Attorney Murphy asked that the Board first vote on Resolution #1 authorizing Supervisor to act as the Chairwoman for the rest of the resolutions.

Offered by Councilwoman Parker, seconded by Councilman Polak

Roll call on this resolution Ayes: Polak, Hotaling, Parker, Hayner
Supervisor Wormuth states that motion carries and it is an honor & privilege to serve with the Board

Councilman Polak recluses himself from Resolution # 13, requiring a separate vote. Roll call vote on the remaining resolutions excluding resolution # 13: Ayes: Polak, Hotaling, Wormuth, Parker, Hayner.

Roll call on Resolution #13 Councilman Polak abstaining, Ayes: Hotaling, Wormuth, Parker, Hayner. Supervisor Wormuth states that all resolutions all passed.

The Supervisor opened the regular portion of the January 05th meeting

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Councilman Polak; Thanked the Highway department for the work they did on the fall cleanup. They are still getting cudos for the Highway department for the great job they did and how they handled the residents coming in with their materials. Once again, he thanked John and his group.

Councilman Hotaling; Thanked all our departments for working together through the hard times we've had in and around the community. He is looking forward to doing it again this year.

Councilwoman Parker thanked all those who reached out and contributed to Character Counts through the holidays, One family that was adopted was so very grateful. She met the family this past week, and they said that their daughter had such a wonderful Christmas because of the outreach. They thanked her for the help at Thanksgiving as well. She reported on the Senior Citizen's first meeting of the year. They have a new Trip Coordinator who has organized 7-8 trips, some of which are overnight trips. If anyone is interested in traveling with the Halfmoon Senior Citizen's, please call the center to get a schedule of the trips.

Supervisor Wormuth asked if we could get a copy of the schedule and post it on our website to make it available for anyone who would like to access it that way.

Councilman Hayner wished everyone a Happy New Year & announced the next Halfmoon Trails Committee meeting will be held Monday February 28th at 7:00 at Town Hall.

Madam Clerk stated the Town Clerk's office has extended it hours. They are now open Monday through Friday from 8:00 am - 4:00 pm. They will be open Wednesday evening until 8:00 pm instead of Tuesday, to coincide with the Town Board meeting and the Receiver of Taxes hours.

Madam Supervisor had the opportunity today to be at the Capitol and listen to the State of the State address. It was a very inspiring speech, it was very pleasant to be there and see all of our elected officials looking forward to working together and actually felt like being at a Halfmoon Town Board meeting with everyone is working toward being productive and pleasant and she hopes that sentiment continues in the State as we all share concerns of how things have been happening with our state government. But it seems like we are off to a good start for 2011 and she hope that things remain that way in Albany. She stated it has been a pleasure to have the board to work with.

Councilman Polak wanted our thoughts and prayers to go out to a good friend of ours, the husband of Mary Golden who was our Senior President passed away yesterday. He stated that they were outstanding people. They were very instrumental in the senior complex, not only in getting the building built, but instrumental in the process right through to the very end making sure the programs were there for the seniors in our community. It seemed the older they got the harder they worked. Please keep them in our hearts and prayers this week.

Madam Supervisor stated that Walter Golden's service will be held tomorrow at Catricala's Funeral Home and to please keep his wife Mary in your prayers as she is in the hospital and it is a very hard time for the family. They will appreciate all of our well wishes and prayers.

DEPARTMENT REPORTS – month of December 2010

1. Town Justice Wormuth
Total cases 283 Total fees remitted to the Supervisor \$32,895
2. Senior Express Dispatch
Total # of Riders 292 Total # of Meals 416
3. Fire Code

Total # of Permits	17	Total fees remitted to Supervisor	\$699
4. Building			
Total # of Permits	46	Total fees remitted to Supervisor	\$32,698.77
5. Town Justice Tollisen			
Total cases	281	Total fees remitted to Supervisor	\$31,165.50

CORRESPONDENCE

1. Received from Town Senior Planner Planning Board resolutions approving the following: Sign application for Edward Jones, 1471 Route 9; Mielewski subdivision 104 & 108 Woodin Rd.; Olesen minor subdivision 28 & 30 Route 146.
Received, & Filed

2. Received from State of New York Department of Transportation notification of speed limit study request for Tabor Road, Cary Road and Brookwood Road stating that reductions in the speed limits is not warranted.
Received, Filed, print & copy the original request which we will have to go back in the minutes and find which residents requested those and make sure that is posted.

3. Received from Marzilli’s LLC, Salty’s Pub & Bistro, 215A Guideboard Road notification of intent to renew their liquor license.
Received & Filed

4. Received from Town Zoning Board of Appeals notification of denial of a use variance application for Greg & Christine Messengale located at 160 Woodin Road
Received, Filed & have available in print in the Planning office as there was a lot of local interest in this and have copies available for any of the residents who come in requesting it

NEW BUSINESS

RESOLUTION NO. 18

Offered by Councilwoman Parker, seconded by Councilman Hayner: Approved by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board approves and orders paid all vouchers for all funds listed on Abstract dated January 5, 2011.

RESOLUTION NO. 19

Offered by Councilman Hotaling, seconded by Councilman Polak: Approved by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board approves the minutes of December 15th, 2010 Town Board meeting as presented.

RESOLUTION NO. 20

Offered by Councilman Hotaling, seconded by Councilman Hayner: Approved by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board authorizes the Town to loan two mechanical voting machines to Mechanicville City School District for their February 15th special vote for the construction of an addition to the public library.

RESOLUTION NO. 21

Offered by Councilwoman Parker, seconded by Councilman Hayner: **Approved by vote of the Board: Ayes: Wormuth, Polak, Hotaling, Parker, Hayner**

Councilwoman Parker asked if the funding was in the budget. Supervisor Wormuth stated that it is in the budget and these are things that are required under New York State Fire Code. Approved by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board approves the Town to enter into a service agreement for 1 year with North East Fire Protection for yearly fire sprinkler system inspection of Town Hall, Highway Garage, Parks Dept. building and Parks Clubhouse at a cost of \$1000.00. Per review and approval by town attorney.

RESOLUTION NO. 22

Offered by Councilman Polak, seconded by Councilman Hotaling: Approved by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

Supervisor Wormuth clarified that this a separate item because this includes our dry sprinkler system which protects not only our documents that are in the secure storage area, but our computer system so it is a different type of system that requires a specialized testing system as well as reviewing and monitoring.

RESOLVED, that the Town Board approves the Town to enter into a service agreement for 1 year with FS&S for yearly inspection of Fire Alarm and FM200 system at Town Hall at a cost of \$1860.00. Per review and approval by town attorney.

RESOLUTION NO. 23

Offered by Councilman Hotaling, seconded by Councilman Hayner: Approved by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

RESOLVED, that the Town Board approves the Town to enter into a service agreement for 1 year with Milton Cat for Semi-Annual Service for generators at Justice Building, Senior Center, Highway Dept. and Town Hall at a cost of \$3832.00. Per review and approval by town attorney.

Councilman Hotaling wanted to thank Frank Tironi and the Building and Maintenance staff for stepping up to the plate taking care of these issues and there is some added protection to the buildings and equipment we have with updates getting taken care of.

Madam Supervisor stated that anything that we can do routinely with maintenance as opposed to trying to fix it after there is a problem is something we want to look at. She referred to the Ice Storm and stated that it is nice to have peace of mind knowing that this equipment is being serviced on a routine basis.

Councilman Polak stated on the generator and fire systems, they are so complex that only a qualified skilled technician would be able to maintain these systems.

Supervisor Wormuth stated that some of these services are mandated by law, others are preventative maintenance.

Attorney Murphy has already reviewed all 3 of these agreements and it is appropriate for Supervisor to sign them when they come into her office.

RESOLUTION NO. 24

Offered by Councilwoman Parker, seconded by Councilman Hotaling: Approved by vote of the Board: Ayes: Wormuth, Polak, Parker, Hotaling, Hayner

DATE: January 5, 2011
TO: Town Board Town of Halfmoon
FROM: Melinda A. Wormuth Supervisor
SUBJECT: Creation of Appropriations and Transfer of Appropriations

DEBIT: Estimated Revenues	10-510	\$4,981.50	
Subsidiary: Community Gift Contributions	10-4-2705 -	\$4,981.50	
CREDIT: Appropriations	10-960		\$4,981.50
Subsidiary: Character Counts – Contractual	10-5-7989.4 -	\$4,981.50	

From Account	To Account	Amount	Reason
10-5-1440.40 Engineering Regular	10-5-1355.41 Assessor Contractual Appraisals	\$6,800	Additional appropriations needed to cover expenses thru year 2010
10-5-1990.40 Contingency	10-5-1010.10 Town Board Personal Services	\$10	Additional appropriations needed to cover payroll thru year 2010
10-5-1990.40 Contingency	10-5-1355.10 Assessor Personal Services	\$300	Additional appropriations needed to cover payroll thru year 2010
10-5-1990.40 Contingency	10-5-7110.10 Parks Personal Services	\$400	Additional appropriations needed to cover payroll thru year 2010
30-5-1620.20 Buildings Equipment	30-5-8330.41 Purification Contractual Water Testing	\$2,750	Transfer of appropriations needed to cover expenses thru 2010

From Account	To Account	Amount	Reason
10-5-1990.40 Contingency	10-5-1950.40 Assessment on Property	\$2,300	Additional appropriations needed to cover tax bills for TOH Property

On motion by Councilwoman Parker & seconded by Councilman Hotaling, the meeting was adjourned at 7:25 pm.

Lynda A. Bryan
Town Clerk