

**The March 16, 2016 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:**

Kevin J. Tollisen, Supervisor  
Paul L. Hotaling, Councilman  
Daphne V. Jordan, Councilwoman  
John P. Wasielewski, Councilman  
Jeremy W. Connors, Councilman  
Lyn A. Murphy, Town Attorney  
Cathy L. Drobny, Deputy Town Attorney  
Lynda A. Bryan, Town Clerk

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**PROCLAMATION: HONORING EAGLE SCOUT BEN MAYO**

**TOWN BOARD RESOLUTION**

**WHEREAS**, it has come to the attention of the Town Board of the Town of Halfmoon that Benjamin (Ben) Mayo is the recipient of the highest award a Boy Scout can receive, the Eagle Scout Award; and

**WHEREAS**, the Town Board recognizes the extraordinary dedication to the values and principles of scouting that is required to achieve this prestigious Award and want to show our gratitude for Ben's service to our community; and

**WHEREAS**, a Town benefits when someone decides to provide exemplary service to their community, whether through participation in voluntary programs, through unique personal achievement or by demonstrating a willingness to give of themselves for their community; and

**WHEREAS**, Ben Mayo has demonstrated such dedication by completing his Eagle Project which involved installing split rail fencing with wire mesh backing around a storm water drainage area on Saddle Creek Circle, including fundraising to pay for the materials, coordinating deliveries, organizing, overseeing, and running the work day, completing all of the necessary paperwork for the project, meeting with the Council Rep, and meeting with the Eagle Board of Review; and

**WHEREAS**, such service, which is truly the lifeblood of the community and the Town, so often goes unrecognized and unrewarded; and

**WHEREAS**, Ben Mayo has had a long history of personal achievement as a Scout which he began participating in in 2003 and is proudly the first recipient of the Eagle Scout Award in his family. He is also a member of the Order of the Arrow, the honor society of the Boy Scouts; and

**WHEREAS**, Ben Mayo has also succeeded outside of Scouts. He participates in numerous community service activities including the West Crescent Canal Park Clean Up. He was honored when, in recognition of the fact that he has faced his cancer diagnosis with dignity and bravery far exceeding his young age, his troop named their relay for life team after him. He was also the featured speaker at Relay for Life in 2014.

**NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Town Board of the Town of Halfmoon recognize and commends, Benjamin Mayo as an outstanding citizen for his achievements and advances.
2. That a copy of this Resolution be presented to Benjamin Mayo.

DATED: March 16, 2016

KEVIN J. TOLLISEN, SUPERVISOR  
TOWN OF HALFMOON

## **RESOLUTION NO. 93**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board of the Town of Halfmoon recognizes and commends, Eagle Scout Benjamin Mayo as an outstanding citizen for his achievements and advances.

## **PROCLAMATION: HONORED VETERAN LEE BUCK**

### **TOWN BOARD RESOLUTION**

**WHEREAS**, Lee Buck was born in Little Falls, New York, to Gerald and Rosalind Buck on September 22, 1947, and was the second of five children; and

**WHEREAS**, Lee Buck resided in Herkimer throughout his childhood, enjoying camping, fishing, and playing baseball with his family and friends, graduating from Herkimer High School on June 25, 1966; and

**WHEREAS**, Lee was drafted in the height of the Vietnam War into the United States Army on April 4, 1967, less than a year out of high school at the age of nineteen. Lee was sent to basic training in Fort Benning, Georgia; and

**WHEREAS**, Lee was deployed to Vietnam after completion of basic training, serving our country in the Infantry Division, assigned to Charlie Company, 4<sup>th</sup> battalion, 9<sup>th</sup> Infantry Regiment, nicknamed "The Manchus". As a member of "The Manchus" Lee was involved in heavy combat, losing forty nine members of Company C on March 2<sup>nd</sup>, 1968, in what we now know was the beginning of the Tet Offensive. Lee was involved in many battles and fought bravely for our country; and

**WHEREAS**, Lee re-enlisted for a longer term and had the opportunity to train and become a UH-1 helicopter repair man. Sgt. Busk left Vietnam on September 5, 1968, and was stationed at the Fort Rucker Army Post located in Dale County, Alabama; and

**WHEREAS**, Lee married the love of his life, JoAnn Bednarski, on January 4, 1969, while on holiday leave. The newlyweds resided at the Fort Rucker Army Post; and

**WHEREAS**, Lee was honorably discharged from the United States Army in December of 1970. Lee and JoAnn relocated to the Town of Halfmoon where Lee worked at the Grand Union warehouse in Waterford and JoAnn began her career with the State of New York; and

**WHEREAS**, Lee was hired by the Town of Halfmoon to work in the Highway Department; and

**WHEREAS**, Lee and JoAnn were blessed with the birth of their son Steffen on January 7, 1981; and

**WHEREAS**, Lee worked his way up thru the ranks in the Town of Halfmoon Highway Department as a laborer, operator, and a foreman before being elected as the Highway Superintendent in 2002. Lee retired from the Town of Halfmoon in 2008, providing exemplary service to the Town and our community for thirty-two years; and

**WHEREAS**, Lee has been an active member of our community. He volunteered as a firefighter and was an active member in the Clifton Park-Halfmoon Fire Department, serving as Chief from 1976-1977; and

**WHEREAS**, Lee was also an active member of American Legion Post 1450 for thirty-nine years where he served on the Board of Directors; and

**WHEREAS**, Lee enjoyed the outdoors and loved to hunt and fish when he wasn't coaching the New York Yankees and the Washington Redskins from his recliner but his most special joy was spending time with his beloved wife JoAnn and their son Steffen;

### **NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Town Board of the Town of Halfmoon records and expresses deep appreciation for Lee Buck's contribution to the Town of Halfmoon both as an active member of our community and as a public servant and to the United States of America, as a member of the United States Army.
2. That a certified copy of this Resolution will be entered into the Town records proclaiming the Town of Halfmoon's recognition of Lee Buck.

## **RESOLUTION NO. 94**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board honors Lee Buck's for his contribution to the Town of Halfmoon both as an active member of our community and as a public servant and to the United States of America, as a member of the United States Army.

## **PROCLAMATION: HONORING GRACE KWAZNESKI ON HER 90<sup>TH</sup> BIRTHDAY**

### **TOWN OF HALFMOON RESOLUTION**

**WHEREAS**, it has come to the attention of the Town Board of the Town of Halfmoon that Grace Wheeler Kwazneski is celebrated her ninetieth birthday on March 6, 2016, in the company of family and friends with an elegant affair held at Rocco's restaurant; and

**WHEREAS**, Grace spent her summers in the Town of Halfmoon with family at camps on the Mohawk River, meeting her beloved husband Charles while swimming on a summer day, eventually marrying him on June 20, 1946; and

**WHEREAS**, Grace and Charles bought a home where Grace lives today on a the street then called "The Village", consisting of a one stall garage firehouse, the Grange Building, a store and a Baptist Church and farm land; and

**WHEREAS**, Grace and Charles were active members of the community joining the Halfmoon Fire Company and Auxiliary, the Legion Post, St. Mary's Church and serving on the committee that named the Shenendehowa School System, devoting many years of service and dedication to our Town; and

**WHEREAS**, Grace served in the Ambulance Corp as what we would now refer to as a first responder, even being allowed to drive the ambulance once; and

**WHEREAS**, Grace had a long career finally retiring from the Cohoes Hospital Business Office; and

**WHEREAS**, Grace sang and tapped her way into the hearts of many performing in shows to benefit local charities; and

**WHEREAS**, Grace continues to enjoy golf, lunch with the ladies, and an occasional trip to the Racino, inspiring her children, grandchildren and all who meet her with her positive attitude and always welcoming smile; and

**WHEREAS**, the Town Board is aware that a community is created when people like Grace dedicate themselves to make our Town a better place for those who live in and visit the Town; and

**WHEREAS**, such service is truly the lifeblood of the community and the Town, and is greatly appreciated;

### **NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Town Board of the Town of Halfmoon recognize and commends, Grace Wheeler Kwazneski, on this her ninetieth birthday, as an outstanding citizen for her achievements and advances, as one who is worthy of the esteem of both the community and the Town of Halfmoon.

2. That a copy of this Resolution is hereby presented to Grace in celebration of all that she has achieved and all that she stands for in our community

DATED: March 16, 2016

KEVIN J. TOLLISEN, SUPERVISOR  
TOWN OF HALFMOON

## **RESOLUTION NO. 95**

**Offered** by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board of the Town of Halfmoon recognizes and commends, Grace Kwazneski, on this her ninetieth (90th) birthday, as an "Outstanding Citizen" of the Town of Halfmoon

## **PROCLAMATION: HONORING NORMA MORRIS ON HER 90<sup>TH</sup> BIRTHDAY**

### **TOWN BOARD RESOLUTION**

**WHEREAS**, it has come to the attention of the Town Board of the Town of Halfmoon that Norma Morris is celebrating her ninetieth (90th) birthday on March 17, 2016; and

**WHEREAS**, Norma was raised in the Town of Halfmoon by her loving parents, Margaret and Merritt DeVoe and lived her entire life in the Town of Halfmoon, graduating from Waterford High School and Albany Business College; and

**WHEREAS**, Norma met and fell in love with Gerald (Judd) Morris, who she married on October 19, 1946; and

**WHEREAS**, Norma and Judd were married for sixty - two (62) years and were blessed with a daughter, Nancy; and

**WHEREAS**, Norma worked at Community Service Bank and was an active member of our community serving as a charter member of the American Legion Post 1450 and as one of their first officers, serving as a charter member of the Shenendehowa Methodist Church helping establish the church; and

**WHEREAS**, Norma was also a charter member of the Halfmoon Senior Citizens and worked with Judd to help create a building fund for the building utilized by the Halfmoon Seniors today; and

**WHEREAS**, she was also a long time member of the Halfmoon Republican Club and Halfmoon Celebrations Association, being involved in many Halfmoon Day Celebrations; and

**WHEREAS**, when Norma was not working or bettering our community through her involvement in the many organizations listed above, she loved to play golf and spend time reading; and

**WHEREAS**, Norma currently enjoys watching golf and is an avid New York Yankees fan and is still a member of the Halfmoon Senior Citizens Association and the Halfmoon Historical Society; and

**WHEREAS**, the Town Board is aware that a community is only as great as those people like Norma who become involved and actively work to make our Town a better place for its residents and visitors; and

**WHEREAS**, such service and selfless dedication is truly the lifeblood of the community and the Town, and is so greatly appreciated;

### **NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Town Board of the Town of Halfmoon recognize and commends, Norma Morris, on this her ninetieth (90th) birthday, as an "Outstanding Citizen" of the Town of

Halfmoon for her achievements and advances, as one who is worthy of the esteem of both the community and the Town of Halfmoon.

2. That a copy of this Resolution is hereby presented to Norma in celebration of all that she has achieved and all that she stands for in our community

DATED: March 17, 2016

KEVIN J. TOLLISEN, SUPERVISOR  
TOWN OF HALFMOON

## **RESOLUTION NO. 96**

**Offered** by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board of the Town of Halfmoon recognizes and commends, Norma Morris, on this her ninetieth (90th) birthday, as an "Outstanding Citizen" of the Town of Halfmoon.

**Norma Morris:** I just wanted to say and I am kind of taken back but it is a wonderful night and I feel like I own a part of this town because my family came here in 1676. We are twelve generations here now and some of us are still living here in Halfmoon. When they came here they lived near where the twin bridges are today and if my math is correct, that is 340 years. So I feel like I own a little part of Halfmoon and it is a great town! Thanks so much.

## **PRESENTATION: HALFMOON CELEBRATIONS**

**Dave Maxfield, 83 Guideboard Road:** Good Evening.....As I mentioned my name is Dave Maxfield and I am a volunteer on the Halfmoon Celebrations Association. For those of you that are not aware of what Halfmoon Celebrations is, we are a not-for-profit organization that is run by town volunteers who have the commitment to deliver family fun programs to our residents that build on the foundation of a strong neighborly community.

I am excited tonight to let you all know of our ambitious schedule of FREE events this year and yes I did say FREE!

These FREE events are:

1. Saturday, March 19<sup>th</sup> 1pm-3pm Easter "Egg"stravaganza at the Town Hall with and egg hunt to follow
2. Thursday, April 7<sup>th</sup> 6:30pm-9:00pm Donny Elvis and Elvis Impersonator at the Halfmoon Senior Center
3. Friday, May 20<sup>th</sup> (Shown at Dusk) Movie Night at the Town Park with a rain location at the Town Hall. The movie will be the Lego movie with free popcorn, water and other free items to go with the theme of the movie
4. Friday, June 17<sup>th</sup> Firebird Puppet Show with Puppet Craft 6:30-9:00pm at the Halfmoon Town Park
5. Tuesday, June 12<sup>th</sup> 6:30pm– 9:00pm Concert Betsy and the ByeGons Girl sound 60's band w/Cruise-in at the Town Park
6. Friday, July 29<sup>th</sup> (Shown at Dusk) Movie Night at the Town Park with a rain location at the Town Hall. The movie will be the Minion movie with free popcorn, water and other free items to go with the theme of the movie

7. Thursday, August 11<sup>th</sup> 6:30pm– 9:00 Concert: Up All Night band w/Fireworks at the Town Park
8. Friday, August 26<sup>th</sup> (Shown at Dusk) Movie Night at the Town Park with a rain location at the Town Hall. The movie will be the Peanut's movie with free popcorn, water and other free items to go with the theme of the movie
9. Saturday, September 17<sup>th</sup> 1:00-5:00 Fall Festival at the Town Park
10. Saturday, November 26<sup>th</sup> 10:00am-3:00pm Holiday Stop and Shop at the Town Hall, get your holiday shopping done on Small Business Saturday
11. Saturday, December 3<sup>rd</sup> 4:00pm-7:30pm Holiday Celebration and Tree Lighting Town Hall and Abele Park
12. Saturday, December 17<sup>th</sup> Outside Holiday Home Decoration Contest 6:00pm-9:00pm Halfmoon Residence Homes

I hope that you all can join us on this Saturday, March 19<sup>th</sup> for our 1<sup>st</sup> event of the season at the Halfmoon Town Hall from 1:00pm until 3:00pm. It is our 3<sup>rd</sup> annual Easter "Egg"stravaganza from 1pm-3pm and that will be held right here in our Town Hall. We will have several family fun activities such as professional pictures with The Easter Bunny by FotoMagic, Face Painting, Balloon Making, pony rides on the courtyard, live bunny, and goats and chickens to pet and feed, Easter music will be played during the event, New York Life will be doing Child ID cards, Capital Region Photo booths will have a photo booth available, Donald Duck and his friend the Chicken will be available to hand out with or do a funny bunny selfie at our selfie station. Also the Albany County Explorers post 043 will be selling light refreshments. Then at 3pm we will have our 1<sup>st</sup> ever egg hunt behind the Town Hall.

I sure hope you all can make it to one of our events this year.

Thank you for all for your valuable time this evening and have a great night!

## **COMMUNITY EVENTS:**

**Colorectal Cancer Awareness Month is March in the Town of Halfmoon**

**Easter "Egg"stravaganza – March 19<sup>th</sup> at Town Hall from 1:00 – 3:00 Easter fun for all kids!**

**Donnie Elvis (Elvis Impersonator) April 7<sup>th</sup> from 6:30 pm – 9:00 pm at the Senior Center**

**Yellow Ribbon Day is April 9<sup>th</sup> and is being observed on April 8<sup>th</sup> in the Town of Halfmoon and the State of New York, to remember all of our Troops – Celebration is at Town Hall at 11:00 am**

**Transfer Station Spring Cleanup Dates: April 19, 22, 23, 26, 29 & 30 Tuesday 8-12, Friday 12-5, Saturday 8-3. Please get your 2016 sticker at the Town Clerk's Office**

**Canal Clean Sweep: Saturday April 23<sup>rd</sup> starting at 10:00 am. We meet at the left side of the Crescent Bridge by Stewart's.**

**Senior Center Spring Bazaar – April 30<sup>th</sup> at the senior center from 9:00 – 2:00 pm**

**Vietnam Moving Wall –Senator Marchione, the Town of Halfmoon and the NYS Senate will be hosting The Moving Wall in the Halfmoon Town Park for 5 days from June 2<sup>nd</sup> through June 6<sup>th</sup>. There will be a reading of the names of the patriots who made the ultimate sacrifice during the Vietnam War. To learn more about the Moving Wall or to volunteer for this project email [marchione@nysenate.gov](mailto:marchione@nysenate.gov)**

## **TOWN MEETINGS:**

**Town Board Meetings:** 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm except May 7<sup>th</sup> at 2:00pm

**Zoning Board of Appeals:** 1<sup>st</sup> Monday of month at 7:00 pm.

**Planning Board Meeting:** 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm.

**Board of Assessment Review:** 4<sup>th</sup> Tuesday in May

**Senior Center Business Meeting:** 1<sup>st</sup> Wednesday of month at 1:00 pm

**Halfmoon Historical Society:** Last Tuesday of month at 7:00 pm

**Open Space & Trails Committee:** April 11, June 20, August 15, October 17 and December 19.

**Resident Relations Committee:** March 30<sup>th</sup> at 7:00 pm

**Business & Economic Development Committee:** February 18<sup>th</sup> at 7:00 pm

## **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

### **Kevin J. Tollisen (Town Supervisor) UPDATE ON THE CLOSING OF THE 2015 BUDGET**

What I would like to do is take a few minutes and talk about the state of the Town Budget and do a short analysis. I think that it is important to give the state of town every now and then. The 2015 budget has ended and is just about closed and the 2016 budget has started.

<b>General Fund:</b>	When I started was: \$28,000
	2014 \$1.2 million
	2015 \$1.6 million = 26% of General Fund Budget

That would equal 3 months of operating expenses for the town on an average. The town will be creating a policy with respect this. I think that it is important that the town develop a policy regarding fund balancing and maintaining that fund balance.

<b>Highway Fund:</b>	When I started it was in the negative
	2015 \$355,000

What that means is that we are continuing on the path to improve our financial situation. I am very pleased with that. I think that we need to continue to create conservative budgets and to spend only when necessary. We have other special funds such as Recreation that you will see on the agenda tonight that we are making some improvements to our Town Park and other amenities throughout the town. Those are special funds separate and apart that we get monies from each new construction project that comes into town and with each CO. What we are experiencing here in the Town of Halfmoon is a continued improvement to the financial condition. That is no small measure. That is the path we really need to be on. Continuing our financial improvement will not only help improve our bond rating but it will help the town in general in case there is an issue like we had in the past with an economic downturn. I appreciate the support of the Town Board with the great work that they have done. That is just a very small analysis. I plan to issue a Press Release at the end of next week. Again, good news for the Town of Halfmoon.

**Paul Hotaling (Deputy Supervisor):** (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

**Councilman Hotaling:** I would like to thank the Board of Supervisors and Supervisor Tollisen for the event at the County to honor Veteran Lee Buck that I attended last week. It was a pretty amazing event to honor someone that did his job and not expecting anything in return serving his country and community. Along with that we are honoring some people tonight that have had a huge impact on our

community. I have to say that I am very honored to be part of this Town Board and to work with our employees. We had the water emergency recently. There were some people that dug in deeper and did what they had to do. Nobody looked for a pat on the back and nobody said that it wasn't my job. Even though we have grown through the years, we have still maintained the caring hometown attitude. Again, hats off to the fire service, our employees and residents for the conserving of water. We had to save a half a million gallons of water a day so that everybody could turn their water faucets on. Hats off to everyone.

**John Wasielewski (Town Board Member):** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

**Councilman Wasielewski:** Thank you Mr. Supervisor, I have a couple of items tonight. On the note of emergency services, we held an **Emergency Services Management Interaction** meeting today with all of the department heads. It was a very successful meeting with some lessons learned. The Emergency Management Plan is a living document that we continue to refine to always be ready for the next possible incident in town. We will also be meeting with the fire chiefs of the town shortly to discuss their participation in the plan.

The **Residents Relations Committee** will be meeting on Wednesday March 30<sup>th</sup> which was previously announced.

As far as Planning Board goes, I am happy to announce that there are two new Planning Board alternates; Michael Ziobrowski and Cory Custer. Those resolutions will be voted on later tonight. Thank you.

**Daphne Jordan (Town Board Member):** (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

**Councilwoman Jordan:** I have a few items this evening. Good news for Trails in Halfmoon. The **Crescent Road Bike and Pedestrian Multi-Use Path Project** actually began two days ago, on Monday, with staging activities for construction. That project location goes from Oke school in Clifton Park & heads east on Crescent Road into Halfmoon and ends on Dunsbach Road. When finished the trail will be something that people can utilize to go from one town to the next.

The other piece of good news is in regard to the **Pruyn Hill Sidewalks Safe Route to School Project**. This project has been on hold for a while because we did not have enough money to complete the project so we could not start it. We did have grant money to begin with but found that we were short. We have just been informed that we will be receiving the additional \$130,000 in grant money needed to fully fund the project.

The third item involves the **Erie Canal Connector Trail**, which is the trail that will begin at the Vischer Ferry Preserve in Clifton Park and end at Towpath Road and Clamsteam Road in Halfmoon. This is a trail that will go along the original Erie Canal Towpath and connect the two towns. Our Highway department has actually started clearing trees for that in the past week. Clifton Park side has also started clearing trees on their side as well. So, we are underway!

I also wanted to bring to everyone's attention that the **Canal Clean Sweep will be happening Saturday April 23<sup>rd</sup>** starting at 10:00 in the morning. You are all welcome to come. We meet at the left side of the Crescent Bridge as you are coming from Halfmoon. It usually lasts an hour and we do pick up a lot of garbage and it looks very nice afterwards.



The next thing that I have to report is from the **Business and Economic Development Committee**. I spoke about this at the last meeting but we are still collecting advertising. This year Halfmoon is going to be making a JIMAPCO map in conjunction with the Southern Saratoga County Chamber of Commerce. Clifton Park has done it for many years and now we are going to have a Halfmoon map. We will be collecting ads. Usually they are 3x2 ads that go around the outside border of the map. The ads help to pay for most of the cost of the map. If you are interested I have information and applications. A single ad is \$425. We are going to have 5,000 of these maps made and distributed that can be used for a very long time, so it is well worth it. If you are a Chamber member you get a discount and then it would cost \$325. If you are interested, please see me.

**Jeremy Connors (Town Board Member):** (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

**Councilman Connors:** Thank you Mr. Supervisor, I just want to commend yourself, my colleagues here on the Board as well as the department heads for the smart budgeting practices that have been enacted. It is paying off as we are seeing results in the form of finance. I just want to congratulate everybody for their hard work and efforts.

Baseball season is coming soon with the nice weather spring fever has come. One thing that I would like to bring up is that the fields are still pretty wet and sloppy, they are not as dry as you would think, so please use due diligence if you choose to use the fields because you could damage them. Also there is no open burning until May 15<sup>th</sup>. That has been enacted by the NYS DEC and that is due to the lack of winter that we had or as I call it, the modified spring. So please be aware of that.

I would also like to echo my colleague Mr. Wasielewski's congratulations to Michael Ziobrowski and Cory Custer for their upcoming appointment to the Planning Board as alternates as well as Peter Gemellaro and Kevin Koval for their appointments to the Zoning Board as alternates and to Debbie Curto as a sitting member of the Zoning Board. She has put in many years as an alternate and will now be a sitting member.

Another congratulations goes out to the Shen boys and girls and even though they fell short from winning the state title simultaneously, they put in a valiant effort and their hard work and dedication should be noticed, so I would like to congratulate them for their run at the state basketball championship. Thank you.

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

**Clerk Bryan:** As liaison to senior programs, I would like to wish two of our Halfmoon Seniors a Happy 90<sup>th</sup> Birthday, Grace Kwazneski & Norma Morris. Norma's actual birthday is tomorrow on St. Patrick's Day! I will bet there was a lot of celebrating going on that day through the years! So Happy Birthday Ladies! Also, the next Historical Society meeting will be held on Tuesday March 29<sup>th</sup> at 7:00 pm and all are invited. Thank you.

**Amanda Smith (Recreation Director):** (1) Liaison to Halfmoon Celebrations Committee

**Lyn Murphy, Esq., (Town Attorney)**

**Cathy Drobny, Esq. (Town Attorney)**

**PUBLIC COMMENT:** on items that are on the agenda – No one came forward

**DEPARTMENT REPORTS – month of February**

**1. Building**

Total # Permits – 71      Total Fees Submitted to the Supervisor - \$12,808

**2. Fire**

Total # Permits – 9      Total Fees Submitted to the Supervisor - \$675

**3. Safety**

Total Inspections – 35      Total Fees Submitted to the Supervisor - \$3,000

**4. Town Clerk**

Total Fees Submitted to the Supervisor - \$5,960.36

**CORRESPONDENCE**

**1. Received** from the Town Planning Board Resolutions approving the following:  
*Received & Filed*

**NEW BUSINESS**

**RESOLUTION NO. 97**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves and orders paid  
Vouchers numbered  
0490-0607

**===== FUND TOTALS =====**

10 GENERAL FUND	\$345,533.81
20 HIGHWAY FUND	\$32,663.99
25 SPECIAL REVENUE	\$12,583.38
30 CONSOLIDATED WATER	\$28,651.68
35 MISC. CAPITAL FUNDS	\$12,059.32
65 LIGHTING DIST	\$435.73

<b>ABSTRACT TOTAL:</b>	<hr/>	\$431,927.91
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**RESOLUTION NO. 98**

**Offered** by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves the minutes of Town Board meeting of, March 02, 2016 as presented.

**RESOLUTION NO. 99**

**Offered** by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorize the Supervisor to enter into agreement with Halfmoon Senior Citizens Association for term effective April 1, 2016 through

March 31, 2017 in the budgeted amount of \$36,310.00 and authorize the Supervisor to execute said agreement, per review and approval of the Town Attorney.

**RESOLUTION NO. 100**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board appoints Cory Custer as alternate member of the Planning Board for a term effective immediately and to end on 12/31/2017.

**POLL BOARD:**

Councilman Connors	AYE
Councilwoman Jordan	AYE
Councilman Wasielewski	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

**Supervisor Tollisen:** Cory, congratulations to you!

**RESOLUTION NO. 101**

**Offered** by Councilman Wasielewski , seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board appoints Michael Ziobrowski as alternate member of the Planning Board for a term effective immediately and to end on 12/31/2017.

**POLL BOARD:**

Councilman Connors	AYE
Councilwoman Jordan	AYE
Councilman Wasielewski	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

**Supervisor Tollisen:** Mike, congratulations to you!

**RESOLUTION NO. 102**

**Offered** by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board appoints Debra Curto as a member of the Zoning Board of Appeals for a term effective immediately and to end on 12/31/2020.

**POLL BOARD:**

Councilman Connors	AYE
Councilwoman Jordan	AYE
Councilman Wasielewski	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

**Supervisor Tollisen:** I don't think that Ms. Curto is here but congratulations to her!

### **RESOLUTION NO. 103**

**Offered** by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board appoints Kevin Koval as alternate member of the Zoning Board of Appeals for a term effective immediately and to end on 12/31/2017.

#### **POLL BOARD:**

Councilman Connors	AYE
Councilwoman Jordan	AYE
Councilman Wasielewski	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

**Supervisor Tollisen:** Kevin, congratulations to you!

### **RESOLUTION NO. 104**

**Offered** by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors  
Recused: Supervisor Tollisen

**RESOLVED**, that the Town Board appoints Peter Gemellaro as alternate member of the Zoning Board of Appeals for a term effective immediately and to end on 12/31/2017.

#### **POLL BOARD:**

Councilman Connors	AYE
Councilwoman Jordan	AYE
Councilman Wasielewski	AYE
Councilman Hotaling	AYE

**Deputy Supervisor Hotaling:** Peter, congratulations to you!

### **RESOLUTION NO. 105**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Director of Parks and Town Property to hire 7 park laborers for the 2016 summer season.

### **RESOLUTION NO. 106**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board appoint Laura Weeks as a part time clerk in the Assessor's Office at \$14.03/hr. effective April 1, 2016, pending pre-employment testing.

#### **POLL BOARD:**

Councilman Connors	AYE
Councilwoman Jordan	AYE

Councilman Wasielewski	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

**Councilman Wasielewski:** How many hours will that position be for?

**Town Attorney Murphy:** No more than 20 hours

**Supervisor Tollisen:** Ms. Weeks, welcome aboard.

#### **RESOLUTION NO. 107**

**Offered** by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Supervisor to enter into an agreement with Met Life Dental for the Town Dental Insurance effective April 1<sup>st</sup>, 2016 and ending November 30, 2017, subject to review and approval of Town Attorney.

**Supervisor Tollisen:** This is the renewal of our dental insurance for the town employees. We are actually switching to a different provider as we are up for renewal and we believe that Met Life is a better deal for our employees and the cost is less than our other carriers that we have reviewed.

#### **RESOLUTION NO. 108**

**Offered** by Councilman Wasielewski, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board accept the 2015-2016 Justice Court Assistance Program (JCAP) grant award of \$15,500 to enable the Town Court to obtain the resources and equipment necessary to fulfill their critical job in the justice system, and to authorize the Supervisor to sign any documents necessary regarding the grant and the improvements.

#### **RESOLUTION NO. 109**

**Offered** by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board to waive the Purchasing Policy and authorize the purchase/construction of a witness stand from CGM Construction without obtaining additional quotes as the witness stand is an extension of an already constructed Judicial bench and utilizing the same company that constructed the bench will permit an exact match of design and materials, and to authorize the Supervisor to sign any documents necessary regarding this purchase/construction.

**Councilman Wasielewski:** On the motion Mr. Supervisor, do we have an estimated cost of what this might be?

**Town Attorney Murphy:** We do and it is not in addition to the grant funds. It is being covered by the grant funds and I don't remember the exact number but I do have it broken and it is somewhere in the range of \$8,000, but it is all covered by the grant funds.

**Councilman Wasielewski:** That is in that \$15,500?

**Town Attorney Murphy:** Correct.

**Councilman Wasielewski:** Thank you.

**RESOLUTION NO. 110**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board schedule a public hearing to amend Local Law #2-2010 Dog Control Ordinance of the Town of Halfmoon for April 6, 2016 at 7:00 pm or as soon as the agenda allows.

Supervisor Tollisen: Madam Clerk, I will ask you to make sure that this gets on the Town's website?

**RESOLUTION NO. 111**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Supervisor to sign credit agreement with Firestone Auto Care, per the review and approval of the Town Attorney.

**RESOLUTION NO. 112**

**Offered** by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the 2016 Rec Fund Projects to be paid for out of rec fees in the not to exceed amount of \$80,000, per the review and approval of the Town Attorney.

**POLL BOARD:**

Councilman Connors	AYE
Councilwoman Jordan	AYE
Councilman Wasielewski	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

**Supervisor Tollisen:** There is a list of those projects that are available, but basically like I said earlier, is a list of things that the Town Board is moving forward with is the result of the hard work of our Deputy Supervisor and also our Parks Director. These are going to be improvements that are going to be made throughout the town not only at the Town Park but at various locations throughout the town. I appreciate their hard work and look forward to that implementation.

**RESOLUTION NO. 113**

**Offered** by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Supervisor to sign the account application with UniFirst for uniforms for the Highway Department, per the review and approval of the Town Attorney.

**RESOLUTION NO. 114**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board to approve entering into a formal Assessment Agreement between the Town of Halfmoon and United Rentals, Inc. for the following parcel: 1 Rexford Way, tax map #284.-2-65, reducing the 2015 assessment from \$987,500 to \$804,332.

**RESOLUTION NO. 115**

**Offered** by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board hereby authorizes the Supervisor to enter into an Agreement with the Halfmoon Baseball League regarding the 2016 season and hereby authorizes the Supervisor to execute any documentation necessary subject to the review and approval of the Town Attorney.

**RESOLUTION NO. 116**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$340
	Subsidiary: 25-4-2189 Home & Community Services	\$340	
Credit:	Appropriations	25-960	\$340
	Subsidiary: 25-5-1440.40 Engineering Contractors Inspections	\$340	

Information Only: The above was derived from the following breakdown of charges to be paid on the March Abstract for engineering and related fees

NAME	AMOUNT
Subd Lands of Bisceglia	\$340.00
TOTAL	\$340.00

Transfers between Appropriations 2015

From Account	To Account	Amount	Reason
20-5-5140.10 Highway-Personal Services	20-5-5130.40 Machinery-Contractual	\$220	To cover expenses thru year end
20-5-5140.10 Highway-Personal Services	20-5-5140.40 Misc-Contractual	\$75	To cover expenses thru year end

Transfers between Appropriations 2016

From Account	To Account	Amount	Reason
10-5-1990.40 Contingency	10-5-1480.40 Public Information	\$679.74	To restore unused appropriations from 2015

	and Services		Halfmoon Navigator
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The following creation of appropriations is needed in the General Fund based on money received for newsletter advertising to date. This creation is for the quarterly distribution of the Halfmoon Navigator.

DEBIT:	Estimated Revenues	10-510	\$1,100
	Subsidiary: Other, Misc-Newsletter		
	10-4-2770.10 – 1,100		
CREDIT:	Appropriations	10-960	\$1,100
	Subsidiary: Public Information & Serv		
	10-5-1480.40 - \$1,100		

A resolution is needed to appropriate a \$15,500 grant awarded from NYS Justice Court Assistance Program. The Town is planning to construct a witness stand, various courtroom enhancements including a Town seal and architectural lettering for the Building and furniture for the Justice Department. These purchases will be subject to the Town procurement requirements as applicable.

DEBIT:	Estimated Revenues	10-510	\$15,500
	Subsidiary: 10-4-3089.10 – Other General		
	Government State Aid - \$15,500		
CREDIT:	Appropriations	10-960	\$15,500
	Subsidiary: 10-5-1110.20 – Justice Suchocki		
	Equipment - \$7,750		
	10-5-1111.20 – Justice Wormuth		
	Equipment - \$7,750		

Creation of Appropriations – Landfill Post-Closure Care Capital Fund per Resolution #60 of February 3, 2016 authorization was given to Clough, Harbour & Associates to perform Environmental Monitoring Services at the Town Landfill site in accordance with NYSDEC approved Post-Closure Monitoring & Maintenance per the operations manual not to exceed \$7,500 annually. This creation will set up one year of funding in Post-Closure Care Capital Fund. Monies for the Post-Closure Care Reserve Fund will fund these expenditures. Create as follows:

Debit:	Appropriated Reserves	40-0511	\$7,500
Credit:	Appropriations	40-0960.00	\$7,500
	Subsidiary: 40-5-8160.20 – PC Landfill		
	Capital Outlay - \$7,500		

**PUBLIC COMMENT (for discussion of non-agenda items) No one came forward.**

There being no further business to discuss or resolve, on a motion by Councilman Connors and seconded by Councilman Wasielewski, the meeting was adjourned at 7:55 pm.

**Respectfully Submitted,**

**Lynda A. Bryan, Town Clerk**