

TOWN BOARD MEETING Minutes
December 31, 2015 10:00 am

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

CORRESPONDENCE

1. **Received** from Donald Hallock from Waste Connections Inc. a response from the Supervisors letter dated November 3, 2015 regarding the visualization of the Area 7 Development full build out of the Colonie Landfill.

Received & Filed

Supervisor Tollisen: That letter is posted on the Town's website.

Councilman Connors: Did they ever do anything about the balloon study or did they decline to do that?

Supervisor Tollisen: They basically said that they didn't want to comment or to make a decision on it until such time that the review period was opened up for public comments with DEC. They are going to wait for all of the comments to come out and then make a determination at that point. We will be monitoring that and making sure that our comments are made clear.

Councilman Connors: Very good, thank you.

NEW BUSINESS

RESOLUTION NO. 393

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board to approve and order paid all vouchers #2660 – 2740

RESOLVED, that the Town Board approves and orders paid
Vouchers numbered
2660 - 2740

===== FUND TOTALS =====

10 GENERAL FUND	\$48,842.68
20 HIGHWAY FUND	\$205,505.15

25 SPECIAL REVENUE	\$6,598.60
30 CONSOLIDATED WATER	\$10,334.56
40 LANDFILL POST CLOSURE	\$2,274.75

ABSTRACT TOTAL:	<hr/> \$273,555.74
------------------------	--------------------

RESOLUTION NO. 394

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board that the Town Board authorizes the Supervisor to offer CDPHP Medicare Advantage to the Town of Halfmoon Medicare eligible retirees and dependents for the period of January 1, 2016 through December 31, 2016 per the review and approval of the Town Attorney.

RESOLUTION NO. 395

Offered by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town approves the Change Order for the Brookview Court Culvert Replacement Project in the decreased amount of \$13,636.34 from the original contracted price of \$161,999.00 from Prime Highway Contractors, LLC.

RESOLUTION NO. 396

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board authorizes the Town Supervisor to execute a contract with Patricia Temple, who will be providing accounting services to the Finance Office, commencing on January 1, 2016 and will end no later than December 31, 2016, in the not to exceed amount of \$1,000, per the review and approval of the Town Attorney.

RESOLUTION NO. 397

Offered by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board to authorize the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations.

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit: Estimated Revenues 25-510 \$6,598.60
 Subsidiary: 25-4-2189 Home &
 Community Services \$6,598.60

Credit: Appropriations 25-960 \$6,598.60
 Subsidiary: 25-5-1440.40 Engineering
 Contractors Inspections \$6,598.60

Information Only: The above was derived from the following breakdown of charges to be paid on the December Abstract for engineering and related fees

NAME	AMOUNT
Betts Farm PDD	\$990.00
Connor Homes Minor Subdivision	\$320.00
Pleasant Valley Estates Plant RD	\$1,006.10
Sandy Rock	\$1,012.00
Stephenson Ridge Subdivision	\$190.00
Swatling Falls PDD	\$194.50
Liebeich Lane Flex Space #3	\$2,726.00
Paar Estates	\$160.00
TOTAL	\$6,598.60

Transfers between Appropriations

From Account	To Account	Amount	Reason
10-5-7140.10 Recreation- Personal Services	10-5-1230.40 Grant Coor- Contractual	\$1,050	To cover expenses thru year end
10-5-7140.10 Recreation- Personal Services	10-5-1230.10 Grant Coor-Personal Services	\$175	To cover expenses thru year end
30-5-8310.42 Admin-Contr- Legal Fees	30-5-8320.42 Source of S&P- Cont-Pur of Wtr	\$250,000	To cover expenses thru year end
10-5-1330.40 Receiver of Taxes- Contractual	10-5-1330.10 Receiver of Taxes- Pers Serv	\$685	To cover expenses thru year end within own budget
10-5-9010.80 Employee Benefits State Retirement	10-5-9055.80 Employee Benefits Disability Ins	\$3,220	To cover expenses thru year end
20-5-5140.10 Highway Misc-	20-5-9055.80 Employee Benefits	\$1,905	To cover expenses thru year end within own budget

Personal Serv	Disability Ins		
30-5-1620.20 Buildings Equipment	30-5-9055.80 Employee Benefits Disability Ins	\$790	To cover expenses thru year end within own budget
30-5-8320.20 Source of SP&P Equipment	30-5-8310.10 Administration- Personal Services	\$10,000	To cover expenses thru year end within own budget
10-5-5010.40 Supt of Highways- Contractual	10-5-5010.10 Supt of Highways- Personal Services	\$1,250	To cover expenses thru year end
10-5-5010.41 Sr Van- Contractual	10-5-5010.12 Sr Van- Personal Services	\$2,550	To cover expenses thru year end
10-5-7140.10 Recreation- Personal Services	10-5-7110.10 Parks- Personal Services	\$3,000	To cover expenses thru year end
10-5-1220.40 Supervisor- Contractual	10-5-1220.10 Supervisor-Personal Services	\$260	To cover expenses thru year end within own budget
10-5-1420.40 Attorney- Contractual	10-5-1420.10 Attorney- Personal Services	\$365	To cover expenses thru year end within own budget
10-5-3610.10 Code Enforcement Personal Services	10-5-8020.10 Planning- Personal Services	\$100	To cover expenses thru year end
20-5-5140.41 Highway Misc- Cont-Fuel, Gas	20-5-5130.40 Highway Machinery- Contractual	\$1,300	To cover expenses thru year end within own budget

The following creation of appropriations is needed in the General Fund based on money received for newsletter advertising to date. This creation is for the quarterly distribution of the Halfmoon Navigator.

DEBIT: Estimated Revenues 10-510 \$3,025
Subsidiary: Other, Misc-Newsletter
10-4-2770.10 - \$3,025

CREDIT: Appropriations 10-960 \$3,025
Subsidiary: Public Information & Serv
10-5-1480.40 - \$3,025

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control for 2015 expenses paid after January 1, 2016.

Debit: Estimated Revenues 25-510 \$29,340.63
Subsidiary: 25-4-2189 \$29,340.63

Home and Community Services

Credit:	Appropriations	25-960	\$29,340.63
	Subsidiary:	25-5-1440.40	\$29,340.63
	Engineering Contractors Inspection		

A resolution is needed to appropriate the contributions from donations made to the Character Counts Program from, Halfmoon Fire Dept, Sons of the American Legion, Capitol Title Services, LLC, Sheldon Hills and concert vendor proceeds for the summer recreation program for youths to attend summer camp as follows:

DEBIT:	Estimated Revenues	10-510	\$2,121
	Subsidiary:	Community Gift Contributions	
		10-4-2705	- \$2,121

CREDIT:	Appropriations	10-960	\$2,121
	Subsidiary:	Character Counts – Contractual	
		10-5-7989.41	- \$2,121

Supervisor Tollisen: This is actually the purpose of this meeting is for us to make all of the required changes that need to be made in our budget to cover our expenses and costs overruns. Obviously there is more than normal there. Does anybody have any questions on those?

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward.

There being no further business to discuss or resolve, on a motion by Councilman Connors, seconded by Councilwoman Jordan, the meeting was adjourned at 10:05 am

Respectfully Submitted,

Lynda A. Bryan, Town Clerk

