

The December 16, 2015 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
Daphne V. Jordan, Councilwoman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

Two Towns-One Book Kickoff Event for the Community Read selection of **THE MARTIAN**, Saturday January 30th at 2:00pm at the library with Lester Gerhardt, coordinator of Space Week, celebrating the 30th anniversary of man landing on the moon.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm.

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm.

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Zoning Review Committee: 3rd Thursday of month

Open Space & Trails Committee: February 9th, April 20th, May 18th, July 20th, September 21, & November 16th.

Resident Relations Committee:

Business & Economic Development Committee: Thurs, Dec. 17 at 7pm

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor) I was at the Organ Donation Press Conference today with the Board of Supervisors at the Wilton DMV. New York State ranks 51 out of the 52 states in organ donations; however Saratoga County is ranked in the top 5. I am on the task force with the Associations of Counties to challenge other counties to support organ donation. The donation of one person can save 8 lives and tissue donation equals 50 lives!

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, Infrastructure (Water, Highway, Building & Maintenance), (2) Co-Chair of Character Counts, (3) Chair on Committee on Baseball/Athletic Organizations, (4) Chair of Personnel Committee, (5) Co-Chair of Zoning Review Committee

Councilman Hotaling: I just have one comment on the great weather that we are having. There are people using the Town Park and the salt shed is full!

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police);(3) Chair of Committee on Resident Relations, (4)Co- Liaison to Planning Board

Councilman Wasielewski: Thank you Mr. Supervisor. You will see further in the agenda, the re-appointment of Carrie Paton to the Ethics Board. I would like to congratulate all of the newly elected Fire Commissioners of our Fire Districts.

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Co- Liaison to Zoning Board

Councilwoman Jordan:

Open Space and Trails Committee has been awarded 2 grants. One for \$100,000 for the Crescent Park Boat Launch and another one for \$975,000 for the Waterfront Connector Trail

Business and Economic Development will meet tomorrow night at 7:00 pm

Jeremy Connors (Town Board Member): (1)Zoning Board Liaison 2) Co-Liaison Planning Board; (3) Co-Chair of Zoning Review Committee (4)Chair of Animal Control Committee (5) Chair of Committee on Not for Profit Organizations; (6) Co-Chair of Character Counts

Councilman Connors: I want to recognize all of the hard work that the Halfmoon Celebration put forth in the Memorial Tree Lighting and the Holiday events last Saturday in Town Hall and the Gazebo. It was extremely well attended and everyone had a great time. I know that a lot of time and effort goes into these events and I want to thank the Celebrations volunteers for all of their hard work.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Historical Society will not be meeting in the month of December. Their meetings are always the last Tuesday of the month and in December it falls between Christmas and New Years. They will resume their regularly scheduled meetings in January.

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

DEPARTMENT REPORTS – month of November

1. **Town Clerk Total Fees Submitted to the Supervisor - \$5,745.53**

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approving the following: Change of Use/ Tenant Application for Misty Morning Art Studio, 1471 Route 9 (Crescent Commons), Change of Tenant and Sign Applications for Metabolic Meltdown LLC, 1466 Route 9 and Cumboto Properties LLC, dba "Oh Corn! Arepas and More", 1503 Route 9 (Halfmoon Plaza/Glennpeter), and Sign Applications for Jean Paduanno-Teal, CPA, dba "Accounting for All", 5 Corporate Drive, and CaNine to Five, 1534 Route 9.

Received & Filed

2. **Received** from the Town of Halfmoon Animal Control Officer her Dog Park survey report.

Received & Filed

3. Received from Clough Harbour & Associates the 2015 Annual Water Quality Assessment Report, Town of Halfmoon Landfill
Received & Filed

4. Received from Halfmoon Fire District #1 (Hillcrest) the results of their Annual Election on December 8th electing Joseph A. Maiello to a five (5) year term commencing January 1, 2016 and ending December 31, 2020 as Commissioner of Halfmoon Fire District #1.
Received & Filed

5. Received from West Crescent Fire District the results of their Annual Election on December 8th electing John Meehan to a five (5) year term commencing January 1, 2016 and ending December 31, 2020 as Commissioner of West Crescent Fire District.
Received & Filed

6. Received from Halfmoon-Waterford Fire District the results of their Annual Election on December 8th electing Harold Robbins to a five (5) year term commencing January 1, 2016 and ending December 31, 2020 as Commissioner of Halfmoon-Waterford Fire District.
Received & Filed

7. Received from Josephine Beach, a thank you letter to Supervisor Tollisen for helping to get the Bishop Hubbard Senior Apartments sign fixed for the residents.
Received & Filed

8. Received from NYMIR, a thank you card for hosting the Snow & Ice Seminar on November 19th.
Received & Filed

9. Received from the Clifton Park-Halfmoon District #1, the results of their Annual Election on December 8th electing Harold Martin to a five (5) year term commencing January 1, 2016 and ending December 31, 2020 as Commissioner of the Clifton Park-Halfmoon Fire District #1.
Received & Filed

NEW BUSINESS

RESOLUTION NO. 378

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves and order paid funds listed on vouchers 2356-2433

General Fund	13,652.91
Highway Fund	40,960.76
Special Revenue	717.25
Consolidated Water	42,110.68
Lighting District	422.73
<u>Water District #1</u>	<u>12,509.27</u>
Total	\$110,373.60

RESOLUTION NO. 379

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the minutes of Town Board meeting of, December 02, 2015, as presented.

RESOLUTION NO. 380

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes payment of the stipend of \$1,000.00 to the Clifton Park-Halfmoon VFW Memorial Post #1498 for the year 2015

RESOLUTION NO. 381

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the Supervisor's Report for the month of November, 2015 as presented.

RESOLUTION NO. 382

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board amends resolution 223 of 2003 to provide that any payment received by the Receiver of Taxes that does not exceed the amount due by at least ten dollars (\$10.00) will be retained by the Receiver of Taxes and will not be returned to the Payor.

RESOLUTION NO. 383

Offered by Councilman Hotaling, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Supervisor to sign the agreement and submit a \$500.00 deposit to The Great Escape, Six Flags for Admission tickets and Meal passes for the Summer Recreation Program

RESOLUTION NO. 384

Offered by Councilwoman Jordan, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board schedules a public hearing on January 6, 2016 at 7:00 pm or as soon as the agenda allows to authorize the Town Board to purchase an 8.61 acre parcel adjacent to Towpath Road from the New York State Canal Corporation, in the not to exceed amount of \$5.00 and further authorizing the Town Supervisor to execute the sales agreement, deed and any other documents related to the acquisition of the property.

RESOLUTION NO. 385

Offered by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board schedules end of year meeting of the Town Board on December 31, 2105 at 10:00 am..

Supervisor Tollisen: This is a meeting that we have at the end of the year to clean up the last minute bills or any business.

RESOLUTION NO. 386

Offered by Councilman Wasielewski, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board accepts the following roads that we have been maintaining for dedication, thereby acknowledging that we are officially accepting responsibility for the operation and the maintenance of the road, as a public road, without restriction:

Ashton Drive .07, Back Spin Drive .27, Barn Owl Place .11, Bradshaw Street .05, Crossing Blvd .05, Eagle Lane .37, Elena Court .19, Elizabeth Street Ext. .20, Fairway Drive .75, Gorsline Drive .36, Grange Road .15, Halfmoon Crossing Blvd .32, Hogan Lane .04, Howland Park Drive .28, Hunters Run .09, Julia Circle .28, Mallard Place .07, Milfords Way .34, Myrtle Street .09, Rogers Lane (Ext) .48 Rosemore Place .11, Sandy Rock Way .53, Silo Drive .43, South Main St...30, Suffolk Lane .06, Timothy’s Way .56, Tourtise Drive .29, Tower Way .13, Vale Drive .06, Washington Lane .13, and Wolf Run .05.
Total additional mileage: 7.21

Supervisor Tollisen: This resolution is in reference to the CHIPS money given by the State to the Highway Department for the roads that they maintain.

RESOLUTION NO. 387

Offered by Councilman Connors, seconded by Councilman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board appoint Michael Bartlett as part-time Highway Laborer at Grade 2 Base Pay \$13.75/hr.

POLL BOARD:

Councilman Connors	Aye
Councilwoman Jordan	Aye
Councilman Wasielewski	Aye
Councilman Hotaling	Aye
Supervisor Tollisen	Aye

RESOLUTION NO. 388

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Supervisor to submit a letter of support for a grant through DEC for a Wastewater Holding Tank Pump Out Station for the Crescent Boat Club.

RESOLUTION NO. 389

Offered by Councilman Connors, seconded by Councilman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes waiving the Planning Board related fees for the Rolling Hills - 18 Ridgewood Drive subdivision.

RESOLUTION NO. 390

Offered by Councilman Jordan, seconded by Councilwoman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board schedules a Public Hearing for January 6 , 2016 at 7:00 PM or as soon as the agenda allows to hear comments for Paar Estates PDD.

POLL BOARD:

Councilman Connors	Aye
Councilwoman Jordan	Aye
Councilman Wasielewski	Aye
Councilman Hotaling	Aye
Supervisor Tollisen	Aye

RESOLUTION NO. 391

Offered by Councilwoman Jordan, seconded by: Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Supervisor to enter into an agreement with Saratoga County Board of Supervisors for the award of a Trails Grant in the amount of \$12,500. for the design and construction of a .37 mile trail connection along the Champlain Canal Trail and authorize the Supervisor to execute said agreement and any and all necessary documentation, per the review and approval of the Town Attorney.

POLL BOARD:

Councilman Connors	Aye
Councilwoman Jordan	Aye
Councilman Wasielewski	Aye
Councilman Hotaling	Aye
Supervisor Tollisen	Aye

Supervisor Tollisen: This is for another grant completing the Champlain Canal Trail.

RESOLUTION NO. 392

Offered by Councilwoman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

Supervisor Tollisen: This is for the year end budget items such as salt and moving monies to pay for them.

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a

regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$19,764.56
	Subsidiary: 25-4-2189 Home & Community Services	\$19,764.56	
Credit:	Appropriations	25-960	\$19,764.56
	Subsidiary: 25-5-1440.40 Engineering Contractors Inspections	\$19,764.56	

Information Only: The above was derived from the following breakdown of charges to be paid on the December Abstract for engineering and related fees

NAME	AMOUNT
Fairway Meadows Phase III	\$4,122.86
Glen Meadows PDD	\$15,641.70
TOTAL	\$19,764.56

Transfers between Appropriations

From Account	To Account	Amount	Reason
20-5-5140.40 Highway Misc.-Contractual	20-5-5142.40 Snow Removal-Contractual	\$6,000	To purchase salt for winter road safety
20-5-5140.41 Miscellaneous-Cont-Fuel	20-5-5142.40 Snow Removal-Contractual	\$39,000	To purchase salt for winter road safety
20-5-5112.21 Improvements-Cap Outlay	20-5-5142.40 Snow Removal-Contractual	\$14,000	To purchase salt for winter road safety
10-5-9710.70 Debt Service-Interest	10-5-9710.60 Debt Service-Principal	\$2,570	Transfer of appropriations needed for 2015 bond refunding
30-5-9710.71 Debt Service-Interest	30-5-9710.61 Debt Service-Principal	\$300	Transfer of appropriations needed for 2015 bond refunding
10-5-9010.80 Benefits-Retirement Parks-Equipment	10-5-7110.20	\$2,594	To purchase sod cutter
10-5-9010.80 Benefits-Retirement Buildings-Contractual	10-5-1620.40	\$8,300	To cover expenses thru year end

10-5-1310.40	10-5-6510.40	\$280	To cover expenses thru year end
Finance-Contractual	Veteran Services-Cont		
10-5-9010.80	10-5-1650.40	\$1,900	To cover expenses thru year end
Benefits-Retirement	Central Comm-Contractual		

A resolution is necessary to close out the Hudson River Park Phase I for Engineering and Final Design. The project budget for Phase I was \$121,550 which was funded by grant monies and the General Fund. Money left over will be returned to General Fund.

Debit: Appropriations 35-960 \$121,550

Subsidiary: 35-5-7150.21

Culture & Recreational – Parks - \$121,550

Credit: Estimated Revenues 35-510 \$121,550

Subsidiary: 35-4-3897 – \$55,000

Culture & Recreation Capital Grants

35-4-5031 - \$66,550

Interfund Transfers

PUBLIC COMMENT (for discussion of non-agenda items)

Larry Koniowka, 15 New Castle Drive: At the last Planning Board meeting they were scheduling a Public Hearing for the Princeton Heights PDD. I was wondering if they were going to do an expanded notice for the public or just a regular notification. I would advocate to expand the notification foe a little wider range. New Castle Drive has 7 new owners who would not get notification if you did not do a wider notification. There is only 1 entrance and they are going to be doing logging and going right through our neighborhood. I advocate to let all of Northwood know about the Public Hearing.

Supervisor Tollsien: That is a Planning Board decision, but I will make sure that Chairman Ouimet knows of your concern.

Larry Koniowka: You have Town Board liaisons to the Planning Board here. If I don’t speak up who will make sure that sufficient notices go out? Is this a state or town law that dictates how many notices go out?

Supervisor Tollsien: I will let Chairman Ouimet know that you want to have an expanded mailing..

There being no further business to discuss or resolve, on a motion by Councilman Connors and seconded by Councilwoman Jordan, the meeting was adjourned at 7:22pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk