

The July 1, 2015 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
Daphne V. Jordan, Councilwoman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

Lyn A. Murphy, Town Attorney - Excused

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

Supervisor Tollisen: The first thing on our agenda this evening is the Halfmoon Baseball League would like to do a presentation regarding a scholarship and I will ask President Greg Bold to come up for his presentation.

HALFMOON BASEBALL SCHOLARSHIP AWARD PRESENTATION KEVIN CARPENTER-RECIPIENT

Greg Bold, President: Good evening everybody. On behalf of the Halfmoon Baseball League, I want to thank the Town Board for taking a moment this evening for us to present our Annual Scholarship to the senior who best meets the following criteria that we have set out. First, the person has to have participated in our program for 3 years of playing community baseball. They have to be a student in good standing with a minimum GPA of 3.0 and participation in non-baseball community activities. And finally having a nice clear path and demonstrating continuing education and what they would do with the scholarship money.

After carefully considering the applications that we received, we are pleased to present our scholarship to Kevin Carpenter. Kevin, would you please come up here with me for a second and I will say a couple of nice things about you. Kevin played in our recreational league from the age of 4 all of the way up until he was 15 and we ran out of programs for him to participate in. He definitely met the participation requirement. In terms of his academics, he's a National Society Member and he has been on the Shenendehowa Robotics Team throughout his High School career. He has also been elected into the National Art Society for some of his paintings which are on display down at the Waterford – Halfmoon Library which is one of his civil involvements by helping out down there through some of their community events and teaching classes. He also gives back to the community by volunteering for the Regional Food Bank of Eastern New York and participating as a chaperone in youth activities for St. Mary's Church in Crescent.

Finally, Kevin is going to be applying this scholarship towards his pursuit in his degree in Mechanical Engineering Technology at the SUNY Polytechnic Institute. With that, Kevin, congratulations!

Supervisor Tollisen: On behalf of the Halfmoon Town Board, we want to congratulate you on your scholarship. It sounds like you have done a lot in your life and we wish you the best in your future, so congratulations!

COMMUNITY EVENTS:

Betsy and the By Gons "Oldies Cover Band" with a Cruise-In: July 9th from 6:00 – 9:00 pm at the Town Park

Park Avenue Playground, Mechanicville will be serving Free Summer Meals for kids and teens on Mondays, Wednesdays and Fridays from July 6th through August 21st between the hours of 11:00 – 1:00. Town Hall Foyer has a donation box for individually wrapped items if you would like to help supplement children's lunches.

Movie Night in the Park: July 17th "Weather Permitting" at Dusk in the Town Park

OutPast9 "Pop Cover Band" August 13th from 6:30 – 9:00pm in the Town Park with Fireworks to follow

Movie Night in the Park: August 21st "Weather Permitting" at Dusk in the Town Park

Fall Festival in the Town Park September 19th from 1:00 – 5:00 pm

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm.

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm.

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Zoning Review Committee: 3rd Thursday of month

Open Space & Trails Committee: February 9th, April 20th, May 18th, July 20th, September 21, & November 16th.

Resident Relations Committee:

Business & Economic Development Committee:

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, Infrastructure (Water, Highway, Building & Maintenance), (2) Co-Chair of Character Counts, (3) Chair on Committee on Baseball/Athletic Organizations, (4) Chair of Personnel Committee, (5) Co-Chair of Zoning Review Committee

We are coming into the summer season and our Rec started Monday with over 600 campers this year! I just wanted to remind people that there is bus stops and there is a lot of busses running, so watch out for the kids, Also the Transfer Station will not be open Saturday for the 4th of July. Everyone have a great holiday!

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police);(3) Chair of Committee on Resident Relations, (4)Co- Liaison to Planning Board

I have no report this evening, Supervisor, thank you.

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Co- Liaison to Zoning Board

I do not have an official report this evening either, Supervisor however I would like to thank our Town Clerk for taking such good minutes. I always notice that our Town Clerk provides us with excellent minutes. I was absent for the last meeting and I knew and was confident that when I read the draft of the minutes, that I was up to date with everything, so I thank you Lynda.

Jeremy Connors (Town Board Member): (1)Zoning Board Liaison 2) Co-Liaison Planning Board; (3) Co-Chair of Zoning Review Committee (4)Chair of Animal Control Committee (5) Chair of Committee on Not for Profit Organizations; (6) Co-Chair of Character Counts

I have no report this evening, Supervisor other than to wish the residents in town to have a happy and safe holiday.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Halfmoon Historical Society held their Annual Picnic last evening. They will not be holding the monthly meeting during the summer and will resume their regular schedule in September. The building will be open regular hours throughout the summer on the 1st & 3rd Saturdays and 2nd Wednesday from 1-4 for anyone who would like to visit and see what they are up too!

Lyn Murphy, Esq., (Town Attorney) Excused

Cathy Drobny, Esq., (Deputy Town Attorney) I have no report this evening, Supervisor.

Kevin J. Tollisen (Town Supervisor) At the pre-meeting, I spoke with the Board in regards to Hudson View Cemetery. There has been a request through my conversations with the City of Mechanicville that the Halfmoon Highway Department help rebuild, regrade of whatever is needed for the wall in the cemetery. It is in the Town of Halfmoon according to what I am being told and they have asked if the Town if they would come in and take care of that. I would need a Board resolution for the Highway Department to be able to do that.

RESOLUTION NO. 217

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the work by the Town of Halfmoon Highway Department to take care of the repairs that are needed on the wall at the Hudson View Cemetery in the Town of Halfmoon.

PUBLIC COMMENT (for discussion of agenda topics) No one came forward. Supervisor Tollisen welcomed the Eagle Scout that attended tonight's meeting as part of his Eagle Scout requirements. Welcome to our meeting!

DEPARTMENT REPORTS- Month of June

1. Senior Express

Total # Riders – 301 Total # Meals – 615

2. Town Justice Wormuth

Total # Cases – 179 Total Fees Submitted to the Supervisor - \$22,035

3. Town Justice Suchocki

Total # Cases – 289 Total Fees Submitted to the Supervisor - \$30,757

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approving the following: Sign Application for The Stereo Workshop, 215 Guideboard Road (Country Dollar Plaza) and for Keystone Novelties Distributors LLC, Temporary Fireworks Tent, 1707 Route 9 (Shoppes of Halfmoon), for Change of Use/Tenant and Sign

Application for Harvest Moon Market, 1512 Route 9, for Co-Location of Telecommunications Equipment for Senet Inc., 13 Solar Drive, for an Addition to Site Plan Application for D/N Excavating, 201 Fellows Road, for Approval of a Minor Subdivision for Falcon Trace Lot #4, and for Final Plat Approval of Princeton Heights Residential Subdivision located on Princeton Street and Manchester Drive.
Received & Filed

2. **Received** from the Director of Finance the audit of the Financial Statement for the Town of Halfmoon for the year ended December 31, 2014, performed by SAX/BST Accounting.
Received & Filed
3. **Received** from Gregory Burke, his letter of resignation from his position as Halfmoon Town Court Officer effective July 1st, 2015.
Received & Filed

4. **Received** from Heather Morrissey of Martindale Court, a request for a speed reduction study at the intersection of Plant Road and Route 146 both toward Clifton Park and toward Mechanicville.
Received & Filed

Supervisor Tollisen: I would ask the Board to move on this request with a resolution to contact the DOT to request a speed study at the intersection of Plant Road and Route 146 both toward Clifton Park and toward Mechanicville.

RESOLUTION NO. 218

Offered by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves sending the speed reduction request for the intersection of Plant Road and Route 146 both toward Clifton Park and toward Mechanicville to the Department of Transportation.

NEW BUSINESS

RESOLUTION NO. 219

Offered by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves and orders paid Vouchers numbered 1315 through 1425 as detailed.

===== FUND TOTALS =====	
10 GENERAL FUND	\$82,391.91
20 HIGHWAY FUND	\$48,433.74
25 SPECIAL REVENUE	\$4,510.50
30 CONSOLIDATED WATER	\$56,021.85
35 MISC CAPITAL FUNDS	\$695,492.82
ABSTRACT TOTAL:	<div><div></div><div>\$886,850.82</div></div>

RESOLUTION NO. 220

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors
Abstain: Jordan

RESOLVED, that the Town Board approves the minutes of Town Board meeting of, June 17, 2015, as presented.

RESOLUTION NO. 221

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board appoints Gregory Burke as Temporary Clerk from July at Grade 1 Base Pay at \$14.24 per hour from July 6 – 31, 2015.

RESOLUTION NO. 222

Offered by Councilman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Town Supervisor to sign the 2015 Saratoga County Summer Youth Employment Program Worksite Agreement, per the review and approval of the Town Attorney, retroactive to June 29, 2015.

RESOLUTION NO. 223

Offered by Councilman Wasielewski, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, the Town Board authorizes the Town of Halfmoon waives the fees associated with the use of the Town property to access the docks for the West Crescent Fire District for 2015.

POLL OF THE BOARD:

Councilman Connors	Aye
Councilwoman Jordan	Aye
Councilman Wasielewski	Aye
Councilman Hotaling	Aye
Supervisor Tollisen	Aye

RESOLUTION NO. 224

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Supervisor to sign the proposal for Wrap Summary Plan Description for the Town of Halfmoon in the not to exceed amount of \$1,500, per the review and approval of the Town Attorney.

Supervisor Tollisen: This is with regards to the health insurance and making sure that the town health insurance and the compliance procedures are in place.

RESOLUTION NO. 225

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board of the Town of Halfmoon waives the Planning Board fees for a lot line adjustment for the West Crescent Fire District.

POLL OF THE BOARD:

Councilman Connors	Aye
Councilwoman Jordan	Aye
Councilman Wasielewski	Aye
Councilman Hotaling	Aye
Supervisor Tollisen	Aye

RESOLUTION NO. 226

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the renewal of Mobile Home Park Licenses for the 2015-2016 licensing year per the inspection and approval of the Director of Code Enforcement as follows: West Crescent MHP (Hatter), Martindale MHP, Crescent Garden MHP (Rome), Crescent City MHP, Gregoire MHP, Springbrook MHP, LaValley MHP, Halfmoon MHP (Brookwood).

Councilman Hotaling: I would like to thank our Code Enforcement Department for all of the hard work in making sure everyone is in compliance. They did a great job.

RESOLUTION NO. 227

Offered by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board to awards the engineering design to Greenman-Pedersen, Inc. for the Sitterly Road Pavement Preservation project based on the New York State Department of Transportation guidelines and to authorize the Town Supervisor to execute any and all documentation necessary, per the review and approval of the Town Attorney.

RESOLUTION NO. 228

Offered by Councilman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, authorizes the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$4,510.50
	Subsidiary: 25-4-2189 Home & Community Services		\$4,510.50
Credit:	Appropriations	25-960	\$4,510.50
	Subsidiary: 25-5-1440.40 Engineering Contractors Inspections		\$4510.50

Information Only: The above was derived from the following breakdown of charges to be paid on the July Abstract for engineering and related fees

NAME	AMOUNT
Angle Lane	\$1261.50
Betts Farm	\$380.00
Creek View	\$150.00
Howland	\$1120.00
Paar Estates	\$190.00
Pleasant Valley Estates Plant RD	\$292.00
Starbucks & Restaurant	\$777.00
Stephenson Ridge	\$150.00
421 Halfmoon Flex Park	\$190.00
Total	\$4510.50

Transfers between Appropriations

From Account	To Account	Amount	Reason
10-5-1620.40 Buildings- Contractual	10-5-1620.20 Buildings- Equipment	\$10,200	Transfer of appropriations needed for digital LED sign for Town Hall

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward

There being no further business to discuss or resolve, on a motion by Councilman Wasielewski and seconded by Councilman Connors, the meeting was adjourned at 7:14 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk