

The May 1, 2019 Regular meeting was called to order at 2:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Eric A. Catricala, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: DR. OLIVER ROBINSON, SUPERINTENDENT, SHENENDEHOWA SCHOOL DISTRICT

Dr. Oliver Robinson, Superintendent of Shenendehowa Central Schools: passed out the proposed 2019-20 budget to the Town Board

- 4 open seats on the Board of Education & 3 incumbents
- Bus Replacement Plan – 206 busses for 10,000 students and another 3,000 students for other outside schools totaling 2 million miles per year
- Budget is actually LOWER than last year with an increase of 2.3%
- Tax cap limit is 3.97% and our actual is 2.52%
- \$250,000 house value would see the same rate as 2009 & a reduction of \$26
 - The reasons for this are the new growth and new businesses in the towns and thanked Supervisor Tollisen for helping make this happen
- The focus continues to address the needs of the students
- Public Information newsletter coming out on May 8th
- Referendum Vote on May 22nd from 7:00am – 9pm
- He gave kudos to Supervisor Tollisen

SUPERVISOR TOLLISEN HONORS OUR SENIORS

Halfmoon loves its seniors! This is the meeting that we do annually during the day to honor our seniors and Dr. Robinson is also invited to speak about the upcoming school budget vote. With us today is our Highway Superintendent John Pingelski. He operated the Senior Express for many years and now the Senior Express is in the Town Clerk's Office. We thank John very much for doing a great job! Also, we have some of the Department heads with us today, the Director of Water Frank Tironi, Deputy Comptroller Laurie Sullivan and my Secretary Terri Russell.

In the past we would give the center a check but now Halfmoon has taken over the payroll at the center and we do not issue that check anymore. I just want to explain to you the costs that the town budgets for:

- The building, utilities, cleaning, snow removal and outdoor maintenance totaling between \$400,000 and \$500,000 per year.

This year I am the Chairman of the Board of Supervisors and as such, have proclaimed 2019 as the "Year of the Senior" and with a celebration for 1,500 seniors!

- "Save the Date" cards for June 26th at the Canfield Casino
- Center will be closed and the Senior Van service will be to the Casino only
- Old fashioned carnival with the carousel, games, 16 piece festival band & festival food. There will be a cookie & candy bar inside the Casino
- The Casino has a museum on the 2nd floor that will be open that day
- You will wear a button as your ticket. Shuttle service from the Racino
- We want you all to come...you don't want to miss it!

BID OPENING: BASEBALL FIELD #2 – IRRIGATION SYSTEM

Clerk Bryan stated that one bid package was requested and one was submitted

Bid Results: Rainbow Sprinklers, 18 Fonda Road Cohoes, NY 12047

Total bid amount: \$35,000

The bid results will be given to the Supervisor of Buildings & Grounds for review.

COMMUNITY EVENTS:

The "BUY A BRICK" program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Water Main Flushing will be taking place from April 22nd through May 31st during the hours of 8:00AM to 4:00PM Monday through Friday. Residents may experience discolored water and low pressure, and are advised to check water before doing laundry.

2019 Spring Clean-up Dates: April 23rd, 26th, 27th, 30th, May 3rd, and May 4th at the Transfer Station. Residents may obtain their 2019 Transfer Station Sticker at the Town Clerk's Office.

2019 Paper shredding day is May 4th from 9:00 am-11:00 am at the Transfer Station. This is a free service; canned goods for food pantry are appreciated.

The Southern Saratoga YMCA in Partnership with the Town of Halfmoon will hold a Cinco De Mayo Celebration May 5th, from 12:00 pm to 2:00 pm at the Southern Saratoga YMCA, 1 Wall Street, Clifton Park, NY 12065. This family event will feature bounce houses, food, music, family games and more!

Scentral Bark Dog Park 1 year Anniversary Celebration, June 1st, from 11am to 2pm. There will be a free rabies vaccination clinic for dogs for Saratoga County

Residents, and a low cost microchipping event, as well as demonstrations and the First Annual Halfmoon Paws to Celebrate Dog Show. There will be food and fun for the whole family!

The Southern Saratoga YMCA will be holding the 2019 Kids Triathlon on Sunday, May 5th, Registration may be done in advance at www.zippyreg.com. Registration closes on Thursday, May 2nd, at 10:00 am. Call 518-371-2139 for further information

The Friends of the Clifton Park – Halfmoon Public Library presents “Before We Were Yours, the Two Towns-One Book Community Read for 2019 on May 15th, at 7:00 pm

Mosquito Dunks: It is that time of year again! The Town of Halfmoon is offering Mosquito Dunks FREE of charge to residents. Please stop by at the Town Clerk’s Office to fill out a short application and pick yours up today!

Annual Life Song Dash (f/k/a Daffodil Dash) will be held on June 8th in the Town Park supporting those with differing abilities.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm. Except May 1st at 2:00 pm. Pre-meeting at 1:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: 2/19, 4/15, 6/17, 8/19, 10/21, and 12/16, the 3rd Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: Breakfast on May 22nd from 8-10

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

I remember when some of the senior vans had 100,000 miles on them. We have been doing a great job of switching them out. All of the departments have been doing a great job and going above and beyond. Hats off!

The Southern Saratoga YMCA in Partnership with the Town of Halfmoon will hold a Cinco De Mayo Celebration May 5th, from 12:00 pm to 2:00 pm at the Southern Saratoga YMCA. This family event will feature bounce houses, food, music, family games and more!

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police, (3) Co-Liaison to Planning Board

I want to mention that the State Department of Environmental Conservation has issued a Burn Ban until May 14th

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

May 7th from 12-9pm the Halfmoon-Waterford Fire District will be having a referendum vote for a new fire house.

The Business and Economic Development Committee Breakfast will be held on May 22nd from 8-10. It is a great time for local businesses to get together with each other and get recognized by the town.

Softball will be having their opening on Saturday at Woodin Road field and Baseball will be right after at 12:00 at eth Town Park.

Eric Catricala (Town Board Member): (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

The Scentral Bark Dog Park will be celebrating its one year anniversary on June 1st from 11-2 with many different events and a FREE rabies clinic.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

I would first like to thank everyone for all the hard work in making the Senior Spring Bazaar such a big success this year!

I have also been attending, and sometimes presenting at the Coffee Café at the center and let me say it is such a nice way to start the day. It is held twice a month at 9:00 am with coffees, conversation and a short interesting program for about an hour. The dates in May are the 8th and the 20th and I hope to see you there!

Last evening's Historical Society presentation was about the CURSE OF OAK ISLAND. Jim Golden has been intrigued by the mystery of the possible hidden treasure of Captain Kidd or the Knights Templar since he was a child. There have been treasure hunters on this island since 1795 and it is now a popular History Channel show that I have to say is very addictive!

I would like to wish everyone a very Happy Mother's Day.

Karen Pingelski (Receiver of Taxes): (1) Chair of Committee on Residents Relations

Lyn Murphy, Esq., (Town Attorney) I have no report this afternoon

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

Mary Belanger: When will we be getting a Shop Rite?

Supervisor Tollisen: Well Route 146 is ripe for developing but there is nothing that I can report at this time.

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department

Manager monthly meetings that we all discuss the important things that go on in each of the offices.

DEPARTMENT REPORTS –

- 1. **Town Clerk Total Fees Submitted to Supervisor \$14,112.04**
- 2. **Senior Express Total # Riders – 501 Total # Meals -749**

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) Assessor’s, Park’s Department, Highway Department, Town Clerk’s Department, Water Department, Receiver of Taxes.

CORRESPONDENCE

- 1. **Received from the Town Planning Board Resolutions approved at the April 22, 2019 meeting: (1) Sign Application for Valuspace, 1607 Route 9, (2) Sign Application for Northeast Controls, 3 Enterprise Avenue, (3) Change of Use/Tenant Application for Nichols Marine, 931 Hudson River Road, (4) Change of Use/Tenant & Sign Application for S. Saxton Co. Fine Jewels, 1471 Route 9, (5) Special Use Permit for the Salam Duplex, 10 Halfmoon Drive, (6) Co-Location of Telecommunications Equipment for Dish Network, 17 Parkford Drive, (7) Co-Location Telecommunications Equipment for Verizon**
Received & Filed
- 2. **Received from NYS Department of State notification of their filing of Local Law #3-2019 on April 3, 2019 amending local Law 2-1988 Maintenance of Fire Alarm System.**
Received & Filed
- 3. **Received from the Board of Fire Commissioners of the Halfmoon-Waterford Fire District No. 1, notification of the passed resolution dated March 11, 2019 authorizing a proposition to be presented to the voters at a special district meeting to be held on May 7, 2019 from 12:00-9:00 pm at the Fire District on 315 Middletown Road, Waterford.**
Received & Filed
- 4. **Received from the Town of Halfmoon, the Annual Financial Report for the fiscal year ending December 31, 2018, and available for review in the Town Clerk’s Office.**
Received & Filed

NEW BUSINESS

RESOLUTION NO. 180 -2019

**Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Catricala
Abstain: Connors**

RESOLVED, that the Town Board approves the minutes of Town Board Meeting of April 18, 2019 as presented.

RESOLUTION NO. 181-2019

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors & Catricala

RESOLVED, that the Town Board approves the seasonal hours of operation for the Water Department to be from 6:00 a.m. – 4:00 p.m. 4 days a week, there will be a

minimum of 2 workers on the 5th day to better accommodate the needs of the residents, effective June 3, 2019 until November 1, 2019, subject to the review and continued approval of the Town Supervisor

RESOLUTION NO. 182-2019

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors & Catricala

RESOLVED, that the Town Board authorizes the Town Supervisor to amend the 2014 Financial Advisory Services Agreement, effective date July 1, 2014 with Fiscal Advisors & Marketing, Inc., subject to the review and approval of the Town Attorney, and further to authorize the Town Supervisor to sign said agreement to provide services in connection with the 2019 water improvement project in the not to exceed amount of \$8,800.

RESOLUTION NO. 183 -2019

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors & Catricala

RESOLVED, that the Town Board approves the Comptroller's Report for the month of February 2019

RESOLUTION NO. 184 -2019

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors & Catricala

WHEREAS, the Town Board of the Town of Halfmoon is cognizant of their obligation to be fiscally responsible when determining the appropriate disposition of equipment that is no longer of use to the Town; and

WHEREAS, the Town has consistently sought an effective way to insure that obsolete equipment is disposed of in a manner that garners the most return on the original investment made to obtain the equipment; and

WHEREAS, the Superintendent of Highways has determined that the 1998 Ford Roll Off truck should be sold or otherwise disposed of currently in the possession of the Town of Halfmoon; and

WHEREAS, the Town has an Agreement with Auctions International to place equipment that is no longer of use to the Town out for bid; and

WHEREAS, the Superintendent of Highways has the training and experience to determine what items should be placed on the Auction website and what items should be otherwise disposed; and

WHEREAS, a detailed list of all items disposed of shall be provided to the Town Clerk to enable the updating both of the Town's Asset Inventory list and insurance coverage;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Superintendent of Highways may dispose of unused and/or obsolete equipment by placing the equipment on Auctions International or otherwise disposing of the equipment.

2. That the Superintendent of Highways will provide a detailed list of all items disposed of to the Town Clerk to enable the updating both of the Town's Asset Inventory list and insurance coverage

3. That this Resolution shall take effect immediately.

RESOLUTION NO. 185 -2019

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors & Catricala

RESOLVED, that the Town Board authorizes the Town Supervisor, the Highway Superintendent and the Town Board to sign the 284 Agreement between the Highway Superintendent and the Town Board for the Expenditure of Highway monies.

RESOLUTION NO. 186-2019

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors & Catricala

RESOLVED, that the Town Board authorizes Raymond Anuszewski as a seasonal, Full Time Laborer at the Highway Department at Grade 2 Base Pay \$16.43/hr until November 8, 2019.

RESOLUTION NO. 187-2019

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors & Catricala

RESOLVED, that the Town Board hereby appoints Tammy Martineau as a full time Court Clerk at Grade 3 Base Pay \$18.04/hr, per successful completion of all pre-employment testing.

Supervisor Tollisen: This is the position that was vacated by Kathy Leggett when she retired for Judge Fodera.

R RESOLUTION NO. 188-2019

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors & Catricala

RESOLVED, that the Town Board approves the Comptroller's Report for the month of March 2019.

RESOLUTION NO. 189-2019

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors & Catricala

RESOLVED, that the Town Board authorizes the Supervisor to enter into an Agreement with CHA for professional engineering services, design, inspection and construction for the Old Champlain Canal Water Main Extension in the not to exceed amount of two hundred ninety eight thousand one hundred dollars (\$298,100) and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 190-2019

Offered by Councilman Catricala, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors & Catricala

RESOLVED, that the Town Board hereby acknowledges that the contract approved by resolution No. 67 on February 5, 2014, authorizing the Supervisor to enter into an Agreement with Virtual Towns & Schools for a yearly website maintenance fee of \$2,500.00 shall continue despite the company being acquired by CivicPlus and authorizing the Supervisor to execute any documents necessary to effectuate the change, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 191-2019

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors & Catricala

RESOLVED, authorizing the Supervisor to continue to do business with Business Automation Services (BAS) acknowledging that the software solutions provider is being acquired by Edmunds & Associates and will now be known as Edmunds & Associates, and authorizing the Supervisor to execute any documents required to effectuate the change of name, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 192-2019

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors & Catricala

RESOLVED, that the Town Board approves waiving the Solicitor's Permit fees for Albany Teen Challenge, a non for profit organization.

PUBLIC COMMENT (for discussion of non-agenda items)

Nancy Morris: On behalf of all of the seniors, we want to thank the Supervisor, the Town Board and the attorney for all of the years of hard work and for all that you do for us. It is very much appreciated!

Joan Fontaine: will there be anything done with Sitterly Road? It is very bad.

Supervisor Tollisen: There is a lot of work scheduled for Sitterly Road. The Halfmoon side has been paved and there is a \$1.8 million dollar improvement project happening by the end of the year of next year for turn lanes, new lights and making the Crossing lights all talk to each other.

There being no further business to discuss or resolve, on a motion by Councilman Connors and seconded by Councilman Hotaling, the meeting was adjourned at 2:45 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk