

The March 4, 2020 meeting was called to order at 7:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room at the Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Eric A. Catricala, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PUBLIC HEARING: AMENDING THE LOCAL LAW AS IT RELATES TO NOTIFICATIONS OF DEFECTS

Supervisor Tollisen asked if anyone wanted the public notice read. Hearing from no one, he opened the public hearing.

OPENED: 7:01

Attorney Murphy: This is a very small change to the current Local Law that the town enacted probably in the 1980's, language that in order for the town to be sued based on a defect on a road or a sidewalk that we had to have had prior notification that the defect existed. The town law of New York State codified that probably in the 2000's, NYMIR is recommending that we reenact our local law so that it explains that we are superseding what the town law says to make sure the town has the most coverage possible. That is all that this does.

Supervisor Tollisen asked if there were any questions from the Board. Hearing none, he asked if there were any questions from the public. Hearing from no one, he closed the public hearing.

CLOSED: 7:03

Please refer to Resolution #114-2020

COMMUNITY EVENTS:

The "BUY A BRICK" program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Two Towns - One Book Event, Getting to Know Capital Roots, is scheduled for Sunday, March 8, 2020, at 2:00 pm in the Program Rooms at the Clifton Park-Halfmoon Public Library, 475 Moe Road

Chicken BBQ at the American Legion Post #1450, 275 Groom Road on March 21st from 4:00pm-7:00pm. Pre-Register by March 16th, Cost \$10.00 per person.

Donny Elvis is in the Building! That is...the Senior Center building, on Wednesday, March 25th from 6:30pm - 9:00pm. Come join the fun at this free concert put on by the Halfmoon Celebrations Committee. Lite fare will be available to purchase.

Winter Farmer's Market: Wednesday's through May 27th inside Halfmoon Town Hall from 3:00pm-7:00pm. Come and check out many wonderful vendors!

2020 Summer Camp Program Resident registration dates are Saturday, April 4th from 8am-11am, Tuesdays, April 7th & 14th from 6pm-8pm and Saturday, May 2nd from 9:00 am until Noon. All registrations are held at the Halfmoon Town Hall.

Yellow Ribbon Day will be held on Thursday April 9th at 11:00 am at the Halfmoon Town Hall. This year's donations are being requested for the Blue Star Mother's Freedom Boxes to be sent to the Troops: Microwave mac & cheese, snack packs, granola bars, hard candy, beef jerky & trail mix.

Senior Center Spring Bazar-Saturday, April 4, 2020 from 9:00 am to 2:00 pm at the Senior Center. Please come out and support our seniors with their spring fundraiser. They will have many different crafts, Grandma's Treasures, Quilting, and wonderful Baked Goods.

Easter Eggstravaganza will be held Saturday, April 4, 2020 from 12:00 pm to 4:00 pm at the Halfmoon Town Hall. An Easter Egg Hunt will be held throughout the whole event behind the Town Hall.

Annual Clam Chowder Dinner at St. Luke's on the Hill, 40 McBride Road will take place on Friday, April 3rd from 4:30pm -6:30 pm. Eat in dinners are \$7.00 and take out quarts are \$10.00. Pre-orders are encouraged. Please call 518-664-4834.

Annual Clam Chowder Dinner at St. Luke's on the Hill, 40 McBride Road will take place on Friday, April 3rd from 4:30 -6:30 pm. Eat in dinners are \$7.00 and take out quarts are \$10.00. Pre-orders are encouraged. Please call 518-664-4834.

Spring Cleanup Dates for Town Residents: April 14, 17, 18, 21, 24, and 25. Tues. 8am- Noon, Fri. Noon-5pm and Sat. 8am-3pm. Fees are as follows: \$5 per car load, \$10 per truck or van load, \$10 per trailer load, U-Haul type vehicles will be charged accordingly and regular household garbage will be charged the normal rate.

Paper Shredding Date: 3M Document Destruction will be held on Saturday, May 2nd from 9am-11am at the Transfer Station, 322 Route146. Residents are encouraged to bring a maximum of 3 bags/boxes to shred. There is no cost for shredding, but you are asked to bring at least one canned item per bag/box for donation to a local food pantry.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00pm. Pre-meeting at 6:30pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00 pm. Pre-meeting at 6:15pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm starting March

Trails & Open Space Committee: 2/18, 4/20, 5/18, 7/20, 9/21, and 11/16

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

This past Thursday we had the Ziti Dinner at the Senior Center. I want to thank everybody for their help. It was a great fundraiser for the summer program for the kids through Character Counts.

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police, (3) Co-Liaison to Planning Board

I have no report this evening, Mr. Supervisor

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

With March approaching and Baseball & Softball signups are beginning. Please check the websites for both Halfmoon Baseball and Halfmoon Softball. They will be accepting applications for all age groups.

Eric Catricala (Town Board Member): (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

I would like to piggyback on what Paul said about the Ziti Dinner. The sauce and meatballs, everything was just outstanding and the Senior Center's new flooring looks fantastic!

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

The **Senior Center** will be hosting their Spring Bazar-Saturday, April 4th from 9:00 am to 2:00 pm at the Senior Center. Please come out and support our seniors with their spring fundraiser. They will have many different crafts, Grandma's Treasures, Quilting, and wonderful Baked Goods.

Today I was at the Senior Center's monthly business meeting and there were many comments on how beautiful the new flooring is and a big thank you to the town for doing it. This did replace the original floor!

Karen Pingelski (Receiver of Taxes): (1) Chair of Committee on Residents Relations

Lyn Murphy, Esq. (Town Attorney) I would ask the board to pass a resolution amending resolution #49-2020 for the Farm to Market Road intersection improvements and accepting \$100,000 from the State. We need to remove any reference from the State Reverse Betterment from that resolution, otherwise it stays the same.

Please refer to Resolution #115-2020

Cathy Drobny, Esq. (Town Attorney) I have no report this evening, thank you.

PUBLIC COMMENT (for discussion of agenda topics)

Andrew Kelly, 45 Johnson Road: I would like the board to take into consideration and look into putting a sewer line on Johnson Road and Raylinsky Lane.

Supervisor Tollisen: Mr. Kelly, if you give your phone number to my secretary Terri, I will call you tomorrow.

Andrew Kelly: OK, thank you very much.

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

DEPARTMENT REPORTS –

Building

Total # Permits - 53 Total Fees Submitted to the Supervisor - \$17,439

Fire

Total # Inspections - 42 Total Fees Submitted to the Supervisor - \$3,150

Town Clerk

Total Fees Submitted to the Supervisor - \$

Town Justice Suchocki

Total # Cases – 220 Total Fees Submitted to the Supervisor - \$28,564

Town Justice Fodera

Total # Cases – 244 Total Fees Submitted to the Supervisor - \$31,522

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Receiver of Taxes, Town Clerk, Grant Department, Recreation Dorector

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the February 24, 2020 meeting: Sign Application for Kenworth Parts & Service, 1 Rexford Drive, for Change of Use/Tenant Applications for Hope Energy Group, 13 Morris Lane, and for Wise Financial LLC, 7 Executive Park Drive, for a Change of Use/Tenant and Sign Application for American Promotional Events, 1549 Route 9 (Walmart), for the Shadick Subdivision, 23 Werner Road, and for Renewal of the Site Plan Approval for the 207 Route 146 Office Building, 207 Route 146.

Received & Filed

2. **Received** from the Town of Clifton Park, notice of a public hearing regarding a proposed 6 month moratorium on subdivision approval in western Clifton Park on March 9, 2020 at 7:05pm in the Wood Memorial Meeting Room located at One Town Hall Plaza.

Received & Filed

3. **Received** from the Erie Canalway National Heritage Corridor, their 2019 Annual Report.

Received & Filed

4. **Received** from the Town of Clifton Park, a letter stating that the Planning Board has received a Site Plan Application to construct a medical office/bank/restaurant from CP Landmark, LTD, for construction at NYS Route 9 & Old Route 146.

Received & Filed

5. **Received** from Lynn Pratt, her letter of resignation from the Comptroller's Office as of March 6, 2020.
Received & Filed

NEW BUSINESS

RESOLUTION NO. 103-2020

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board approves the minutes of Town Board Meeting of February 19, 2020 as presented.

Resolution Introduced by Town Clerk Bryan

RESOLUTION NO. 104-2020

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes the Town Supervisor to sign the School Bus Lease Agreement with Shenendehowa Central School District for the transportation of participants for the 2020 Summer Recreation Program, per the review and approval of the Town Attorney.

Resolution Introduced by Recreation Director MacNeil

RESOLUTION NO. 105-2020

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution introduced by Supervisor Tollisen

RESOLVED, that the Town Board hereby amends resolution 88-2020 to change the dollar amount of the grant the Town was awarded for the Erie Canal Towpath Link from \$145,000 to \$241,000.

RESOLUTION NO. 106-2020

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution introduced by Town Supervisor Tollisen

WHEREAS, the Town Board intends to adopt Lead Agency status for the Erie Canal Towpath Link; and

WHEREAS, the Town of Halfmoon intends to act as Lead Agency for the Project;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Town Board of the Town of Halfmoon hereby gives notice of their intent to declare Lead Agency pursuant to the State Environmental Quality Review Act.
2. That the Town Supervisor for the Town of Halfmoon is hereby authorized to execute any necessary documentation to remain in

compliance with the State Environmental Quality Review Act,
subject to the review and approval of the Town Attorney.

RESOLUTION NO. 107-2020

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution introduced by Judge Fodera

RESOLVED, that the Town Board appoints Alissa C. Mastropietro as a part time Temporary Court Officer at Grade 6 Base Pay \$20.11/hr. effective March 5, 2020, per successful completion of all pre- employment testing.

Councilman Hotaling: Is this a fill in or temporary position?

Supervisor Tollisen: There is no list right now. When the list comes out and she is not on the list, I believe that they do understand that they may get bumped for someone that his on the list. This is a tested position.

RESOLUTION NO. 108-2020

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution introduced by Highway Superintendent Pingelski

RESOLVED, that the Town Board authorizes the Highway Superintendent to purchase two(2) truck bodies for a total of \$51,462.00 per Resolution 203-2010 which awarded the bid to T&T Sales and to authorize the Highway Superintendent to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 109-2020

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution introduced by Supervisor Tollisen

WHEREAS, the Town Board previously approved the creation of the Draft Design Report for the trail project PIN SB04.10 Champlain Canalway Trail; and

WHEREAS, the Draft Design Report was completed and the Town of Halfmoon desires to advance the Project to final design and construction; and

WHEREAS, Hudson River Valley Greenway is proposing to increase the amount they are providing the Town of Halfmoon from two million four hundred and seventy thousand dollars (\$2,470,000) for complete design and construction of a new section of the Champlain Canalway Trail, comprising approximately 1.4 miles from Upper Newtown Road to State Route 4 & 32 at no cost to the Town of Halfmoon consistent with the Draft Design Report previously completed to two million nine hundred thousand thirty dollars (\$2,930,000); and

WHEREAS, the Town Board of the Town of Halfmoon is supportive of the completion of the Champlain Canalway Trail as detailed in the Empire State Trail Cooperative Agreement with Hudson River Valley Greenway;

NOW, THEREFORE, the Town Board of the Town of Halfmoon duly convened does hereby:

1. **RESOLVE**, that the Town Board of the Town of Halfmoon hereby authorizes the Town Supervisor to enter into the Amended Empire State Trail Cooperative Agreement with Hudson River Valley Greenway to complete the design and construction of the new section of the Champlain Canalway Trail, comprising approximately 1.4 miles from Upper Newtown Road to State Route 4 & 32 at no cost to the Town of Halfmoon.

2. **RESOLVE**, that the Town Board hereby authorizes the Town Supervisor to execute any documents necessary to effectuate this agreement subject to the review and approval of the Town Attorney.

RESOLUTION NO. 110-2020

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution introduced by Supervisor Tollisen

RESOLVED, that the Town Board authorizes the Supervisor to execute any documents associated with the request for \$7,400.00 for a Saratoga County Economic Development Committee Grant, said funds to be utilized to contribute towards the costs associated with upgrading the Town Complex, subject to the review and approval of the Town Attorney.

Supervisor Tollisen: This is grant funds that when I was Chairman of the Board last year we created the Economic Alliance Fund. It is \$150,000 fund that's funded this year and each municipality has an opportunity to request up to \$7,400 in funds. It's a reimbursable grant, so you have to actually spend the money and then it will be reimbursed. So we want to move forward with that grant.

RESOLUTION NO. 111-2020

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution introduced by Supervisor Tollisen

RESOLVED, that the Town Board authorizes the Supervisor to enter into an Agreement with Lifesong, Inc. pursuant to which Lifesong, Inc. will operate and assist in the organization, promotion, and management of the Halfmoon Farmers' Market for 2020 and authorize the Supervisor to execute any documents necessary to enter into the Agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 112-2020

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution introduced by Supervisor Tollisen

WHEREAS, the Town Board of the Town of Halfmoon has previously approved project to extend a water main along the Champlain Canal to provide a needed loop in the potable water system for the Town of Halfmoon residents; and

WHEREAS, the project involved letting bids to determine the apparent low bidder; and

WHEREAS, the engineers for the project, CHA, have determined that Carver Construction Inc. is the apparent low bidder for the Project with a base bid of \$2,088,250 with an additional 338,500 for Add Alternate 1 and recommends that the Town proceed with the Project and award Contract 1G to Carver Construction Inc.; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Town Board of the Town of Halfmoon hereby awards the bid for the Champlain Canal Water Main Extension to Carver Construction Inc. and authorizes the Supervisor to execute any and all necessary documents to proceed with this project, subject to the review and approval of the Town Attorney.

Resolution introduced by Supervisor Tollisen

Supervisor Tollisen: This is also based upon the recommendation of our engineers as well.

RESOLUTION NO. 113-2020

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution introduced by Comptroller Hatter

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT:	Estimated Revenues	25-510	\$3,590.93
	Subsidiary: Home & Community Services		
	25-4-2189.00		\$3,590.93
CREDIT:	Appropriations	25-960	\$3,590.93
	Subsidiary: Engineering Contractors Inspections		
	25-5-1440.40		\$3,590.93

Information Only: The above was derived from the following breakdown of charges to be paid on March 12, 2020 Abstract for engineering and related fees.

NAME	AMOUNT
Impact Athletic Center Traffic Study	\$3,590.93
Total	\$3,590.93

RESOLUTION NO. 114-2020

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution introduced by Attorney Murphy

RESOLVED, that the Town Board approves amending the Local Law as it relates to prior notifications of defects, per recommendation of NYMIR and per the review and approval of the Town Attorney.

POLL BOARD

Councilman Catricala Aye

Councilman Connors	Aye
Councilman Wasielewski	Aye
Councilman Hotaling	Aye
Supervisor Tollisen	Aye

RESOLUTION NO. 115-2020

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution introduced by Attorney Murphy

RESOLVED, that the Town Board approves amending resolution #49-2020 for the Farm to Market Road intersection improvements and accepting \$100,000 from the State but removing any reference from the State Reverse Betterment from that resolution.

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward

There being no further business to discuss or resolve, on a motion by Councilman Wasielewski and seconded by Councilman Connors, the meeting was adjourned at 7:15 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk