

The June 20, 2018 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

Daphne V. Jordan, Councilwoman - Excused

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Town of Halfmoon Farmer’s Market every Wednesday until mid-September from 3:00-6:00 PM by the Gazebo

Family Movie Night in Town Park – Friday, June 22nd at dusk, complete with popcorn!

End of Summer Bash in Town Park with Music & Fireworks – August 24th

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: Feb 20, April 16, June 18, Aug 20, Oct 15, and Dec. 17, the 3rd Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

The Town of Halfmoon Farmer’s Market opened today. We had a Grand Opening Ribbon Cutting and it was an overall great day!

I want to take a moment to acknowledge the passing of Tommy Ceremuga, a longtime Highway Department employee for over 30 years. We send our sympathies to his family during this time of loss.

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee, (4) Chair of Safety Committee

This Friday night, the Recreation Department will have Family Movie Night in Town Park – Friday, June 22nd at dusk. Summer Camp starts Monday for the kids so please watch out for the school busses in and out of the area. In a couple of weeks we will be announcing the opening of the Spray Park at the Town Park.

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Chair of Committee on Resident Relations, (4) Co-Liaison to Planning Board

Thank you Mr. Supervisor, I would like to acknowledge the service of Mr. Tom Ruchlicki who has resigned his position as a member on the Town's Planning Board. We will have an opening on the Planning Board if anyone feels that they may be qualified, please see the notice that will be posted on the town's website as well as an alternate position so I encourage anybody who is interested to please apply.

Daphne Jordan (Town Board Member): (1) Co-Chair of Business and Economic Development (2) Animal Control (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

Excused from this evenings meeting.

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Committee on Not for Profit Organizations; (3) Co-Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

Thank you Mr. Supervisor, I would just like to send out a reminder that school will be getting out shortly and to be cognizant of the kids out playing this summer.

Also, for Parks, we need to pass a resolution for some special clay that is used in the baseball fields in the Town Park. This is from Marco Clay in Canada. This product was installed when the fields were first built so adding the same mix allows for the material to bond properly for proper moisture management. It's a sole source; it is the only place that we can get it. Per our procurement policy there is no possibility of competition thereof, so I am asking for the not to exceed amount of \$8,000, to be paid from the special recreation fees collected.

RESOLUTION NO. 223-2018

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board approves the expenditure for Marco Clay for the baseball fields in the not to exceed amount of \$8,000 from the Special Revenue Fund -Recreation Fees.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives, (3) Co-Chair of Committee on Resident Relations

We have a new display in the foyer about all of the contributors to Yellow Ribbon Day a success. Please take a moment to look at these wonderful organizations all working together for our troops. Some of the memorabilia from the Military Museum in Saratoga goes back to the Civil War! They all take part in Yellow Ribbon Day. We are going to have presentation here on July 5th.

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

DEPARTMENT REPORTS – month of May

1. **Senior Express** **Total # Riders – 438** **Total # Meals - 664**

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Planning Department, Animal Control

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the June 11, 2018 meeting: Site Plan & Special Use Permit approval for St. Luke's Episcopal Church, 40 McBride Road.

Received & Filed

2. **Received** from the US Army Corps of Engineers, a copy of a response letter to Bruce Tanski about the property for Halfmoon Self-Storage stating that the work may be authorized under the Department of Army general permit #39 and is valid until March 18, 2022.

Received & Filed

3. **Received** from the Coordinator of Building, Planning & Development, the Building Department's hours for Inspections to be Monday through Friday 7:30AM - Noon

Received & Filed

4. **Received** from Thomas A. Ruchlicki, his letter of resignation from the Town Planning Board effective June 1, 2018.

Received & Filed

5. **Received** from Lori Millea, the Halfmoon resident who had the winning name for the Scentral Bark Dog Park, a thank you card for the one year permit to the park and her bag of goodies.

Received & Filed

OLD BUSINESS

1. **Resolution** that the Town Board addresses the Halfmoon Storage Center PDD that was TABLED from the May 16, 2018 Town Board meeting.

RESOLUTION NO. 224-2018

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board approves removing the Halfmoon Self-Storage PDD from the table

RESOLUTION NO. 225-2018

Offered by Councilman Wasielewski seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board is declared Lead Agency for the Halfmoon Self-Storage PDD

RESOLUTION NO. 226-2018

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board a Negative Declaration for SEQRA for the Halfmoon Self-Storage PDD

RESOLUTION NO. 227-2018

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board approves the Halfmoon Self-Storage PDD as presented.

Supervisor Tollisen: Poll the Board

Town Attorney Murphy: If I just may, before the Board is polled, this is consistent with the recommendations provided by the Planning Board as it pertains to permitted uses, which was further verified by the applicant via letter.

Councilman Wasielewski: It is my understanding that it has all been clarified. I stand by my resolution.

Supervisor Tollisen: Any further discussion? Hearing none, Poll the Board

POLL BOARD:

Councilman Connors	AYE
Councilman Wasielewski	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

Supervisor Tollisen stated that the Mott Orchard PDD is going to remain tabled while the Board reviews the concerns and comments made by the Board and the public.

2. Resolution that the Town Board addresses the Mott Orchard PDD that was TABLED from the June 6, 2018 Town Board meeting.

3. Resolution that the Town Board addresses the Betts Farm PDD that was TABLED from the May 16, 2018 Town Board meeting.

Supervisor Tollisen: Mr. Wasielewski, did you want to make a motion on the Betts Farm PDD?

RESOLUTION NO. 228-2018

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board approves removing the Betts Farm PDD from the table from June 6, 2018

RESOLUTION NO. 229-2018

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board refers the Betts Farm PDD back to the Planning Board for further review of the new revisions and modifications.

Supervisor Tollisen: We are sending this back to Planning based upon the revisions and modifications made by the applicant which appear to be significant in nature and warrant subsequent review by the Planning Board.

Councilman Wasielewski: That is my feeling, yes sir.

NEW BUSINESS

RESOLUTION NO. 230-2018

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board approves the minutes of Town Board Meeting of June 6, 2018 as presented.

RESOLUTION NO. 231-2018

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board hereby acknowledges and accepts \$2,000,000.00 from the State and Municipal (SAM) Facilities Grant to be utilized to design and construct a community center for the Town of Halfmoon, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 232-2018

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board authorizes the Supervisor to execute any documents associated with the request for \$10,000.00 for a Saratoga County Trails Grant program, said funds to be utilized to contribute towards the costs associated with the Vosburgh Preserve, and to utilize the monies received from the Hudson River Valley Greenway together with in kind services to meet the matching requirements of the County Trails Grant, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 233-2018

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board authorizes the Town Supervisor to enter into an Agreement with the Puppet People for a Puppet Show for the Town of Halfmoon

summer camp program on July 25, 2018, at a cost of \$300.00, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 234-2018

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board authorizes the Director of Parks to list an old metal bleacher frame on Auctions International as the town no longer has use for it.

RESOLUTION NO. 235-2018

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board recognizes and honors Francine Montgomery on her 90th birthday.

RESOLUTION NO. 236-2018

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board hereby increase the amount to be paid to Greenman-Pederson, Inc. Engineering and Construction Services for the Sitterly Road Pavement Preservation Project from the not to exceed amount of one hundred thousand dollars (\$100,000.00) to a not to exceed amount of one hundred forty one thousand (\$141,000) representing the increase of forty-one thousand for the construction and inspection/support with the additional signal project at Sitterly and Route 9, and to authorize the Supervisor to execute any necessary documentation associated with their services on this project. The local share of the increase is two thousand fifty dollars (\$2,050.00).

RESOLUTION NO. 237-2018

Offered by Councilman Wasielewski, seconded by Councilman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

WHEREAS, the Town Board originally awarded the construction contract for the Sitterly Road Pavement Preservation project to Prime Highway Contractors, LLC in the amount of \$339,447.24; and

WHEREAS, Change Order #1 was approved by the Town Board authorizing the expenditure of an additional \$70,062.28, 80% of said monies to come from the Federal Government, 15% of said monies to come from the New York State Department of Transportation and 5% of said monies to come from the Highway fund, and

WHEREAS, Change Order #2 was submitted by Greenman-Pedersen, the engineers monitoring the project on behalf of the Town of Halfmoon, to reflect adding a new signal to replace existing signal; and

WHEREAS, Greenman-Petersen is recommending approval of Change Order #2; and

WHEREAS, the approval of the Change Order will increase the cost of the project by \$137,640.80;

NOW THEREFORE, BE IT

RESOLVED, that the Supervisor is hereby authorized to sign Change Order #2 as recommended by Greenman-Petersen; and be it further

RESOLVED, that the Town Board hereby approves the expenditure of \$137,640.80, 80% of said monies to come from the Federal Government, 15% of said monies to come from the New York State Department of Transportation and 5% of said monies to come from the Highway fund, and authorizes the Supervisor to sign any and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney

RESOLUTION NO. 238-2018

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board authorizes the renewal of the Mobile Home Park License for the 2018-2019 licensing year, per the inspection and approval of the Director of Code Enforcement as follows: Gregoire MHP, Springbrook Commons, Midway Village, Crescent Gardens, Arrowhead MHP, and Halfmoon Heights.

RESOLUTION NO. 239-2018

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board authorizes the Town to re-new membership with Saratoga Economic Development Corporation for the 2018 – 2019 annual membership investment amount of \$1,061.00

RESOLUTION NO. 240-2018

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board authorizes the Town of Halfmoon, hereby establishes the following as standard work days for the Town Supervisor Kevin J. Tollisen, Town Council Jeremy Connors, Town Justice Katherine Suchocki and Clerk to the Justice Christine Phillips, and will report the following days worked to the New York State and Local Employee's Retirement System based on the time keeping system records or the record of activities maintained and submitted by those officials to the clerk of this body.

RESOLUTION NO. 241-2018

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board authorizes the Comptroller to make the attached creation of appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$2,355.00
	Subsidiary: 25-4-2189		

	Home & Community Services		\$2,355.00
Credit:	Appropriations	25-960	\$2,355.00
	Subsidiary: 25-5-1440.40		
	Engineering Contractors Inspections		\$2,355.00

Information Only: The above was derived from the following breakdown of charges to be paid on June 21, 2018 Abstract for engineering and related fees.

NAME	AMOUNT
Betts Farm	\$170.00
Cardin Acres	\$570.00
Church of Christ	\$340.00
Kensington at Halfmoon	\$170.00
McDonald’s 1487 Rt9	\$510.00
Paris Site Plan	\$340.00
Victor’s Farm SWPPP	\$255.00
Total	\$2,355.00

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward

There being no further business to discuss or resolve, on a motion by Councilman Hotaling and seconded by Councilman Connors, the meeting was adjourned at 7:15 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk