

The June 17, 2020 meeting was called to order at 7:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room at the Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Eric A. Catricala, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

HALFMOON FARMERS MARKET Opening Wednesday June 17th at the Abele Park on Harris Road from 3:00 – 7:00. Fresh produce, Crafts & more. Rain or Shine every Wednesday through September 30th

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00pm. Pre-meeting at 6:30pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00 pm. Pre-meeting at 6:15pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Our Farmer’s Market started today with a big bang and a great amount of people attending and I believe that it has been busy all day! A thank you to our Events Coordinator Kate Jeanson and also our Rec Director Ross MacNeil. Ross is the Market Manager and doing a great job. Thank you Terri for all the hard work you have done as well.

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

The Food Pantry is doing very well. We actually made a donation this week to CAPTAIN. Kevin, Ross and myself went over to CAPTAIN that was very much appreciated. They do between 40-50 families a week. It is good to be able to share. Thank you everyone for your donations.

Supervisor Tollisen: Just to add to that, the CAPTAIN organization is looking to do a Peace Camp for Halfmoon kids this year up at Halfmoon Heights. They have a

regular program and looking to do a summer program as well. We do budget for CAPTAIN but we certainly appreciate the hard work that they do for our Halfmoon families.

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police, (3) Co-Liaison to Planning Board

I have no report this evening Mr. Supervisor.

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

For small business out there, the US Small Business Administration has extended their loan assistance program. Any business that would have needs for assistance, even if you were denied can reapply. You can go to the US Small Business Administration website to apply.

I have been working with Halfmoon Softball and Baseball and hopefully they will be able to start soon.

Supervisor Tollisen: Just on top of that Disaster Loan Program, I announced at the pre-meeting there are some micro-loans available through the Capital Region Chamber that Halfmoon is a part of. If you have any interest in a micro-loan for your small business, you can contact Pete Bardunias at Capital Region Chamber as there are monies available. I believe that they are working on other things as well so that is a great add for us.

Eric Catricala (Town Board Member): (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

I only have one thing this meeting. I am glad to see that there are so many cars in the parking lot using the new section of the Zim Smith Trail. I am surprised how many people are using it.

Supervisor Tiollisen: We had to get an extra trip from our supplier to clean up a little ahead of schedule so we are adding another bathroom there for now because of the extent of the use.

Eric Catricala: We almost need a traffic circle there, we are so busy!

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

I have no report this evening Mr. Supervisor

Karen Pingelski (Receiver of Taxes): (1) Chair of Committee on Residents Relations

Lyn Murphy, Esq., (Town Attorney) I have no report this evening Mr. Supervisor

Cathy Drobny, Esq. (Town Attorney) I have no report this evening Mr. Supervisor

Supervisor Tollisen: I will announce that on Friday at 11:00 am, the County is doing a Re-opening of Saratoga County Ribbon Cutting in every town. Halfmoon's will be at 11:00 am at the Town Gazebo. It is a rather quick ribbon cutting but it is to showcase the opening of Saratoga County and to promote business and why we live, work and play in Saratoga County. Please come if you can. This is being put on by

the Saratoga County Chamber as part of the efforts of the County to highlight Saratoga County. I believe our State Senator Daphne Jordan and our Assemblywoman Mary Beth Walsh will be on hand with Liz Roggenbuck from the Chamber. I just confirmed that Kevin Hedley who is the Chamber President will be in Halfmoon for our ribbon cutting as well. So, if you are able to come, please do so.

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

DEPARTMENT REPORTS –

1. Justice Fodera

Total # Cases – 82 Total Fees Submitted to the Supervisor - \$11,598

2. Justice Suchocki

Total # Cases – 161 Total Fees Submitted to the Supervisor - \$13,165

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Grant Department, Code Enforcement, Planning Department

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the June 8, 2020 meeting: Change of Use/Tenant and Sign Application for CP Cars LLC. 1410E Route 9, for the Dahoda/Bethon Subdivision, 126 Guideboard Road, for the Bethon Subdivision, Guideboard Road & Clippership Lane, for approval of a Minor Subdivision and Special use Permit for Parker Subdivision, 84 Fellows Road.

Received & Filed

2. Received from NYS Canal Corporation (NYSCC), as Lead Agency have sent notification that they have completed the draft Scooping document for the proposed Barge Canal Earthen Embankment Integrity Program (EEIP), the Draft Generic Environmental Impact Statement (GEIS). It is viewable in the Clerk's Office or at

<http://www.canals.ny.gov/EarthenEmbankment>.

Received & Filed

3. Received from the Mohawk Towpath Scenic Byway Coalition, Inc., their 2019 Annual Report that can be viewed in the Town Clerk's Office.

Received & Filed

4. Received from NYS Dept. of Environmental Conservation notification that they have received a permit modification application for the Troy Top Soil Pit for an expansion of 22.8 acres to the previously permitted 24.2 acre Life of Mine (LOM).

Received & Filed

NEW BUSINESS

RESOLUTION NO. 180-2020

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board approves the minutes of Town Board Meeting of June 3, 2020 as presented.

Resolution introduced by Clerk Bryan

RESOLUTION NO.181-2020

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board of the Town of Halfmoon hereby authorizes CHA to proceed with final design and preparation of bid documents for the new section of the Champlain Canalway Trail, consistent with the Empire State Cooperative Agreement, comprising approximately 1.4 miles from Upper Newtown Road to State Route 4 & 32, in the not to exceed amount of \$50,000.00 which will be reimbursed by the State of New York, and authorizes the Supervisor to execute any documents necessary to proceed, subject to the review and approval of the Town Attorney.

Resolution introduced by Supervisor Tollisen

RESOLUTION NO. 182 -2020

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes membership support in the amount of \$600 for the 2020 calendar year to the Mohawk Towpath Scenic Byway Coalition a 501 (c) (3) not-for-profit of which the Town of Halfmoon is a voting member.

Resolution introduced by Supervisor Tollisen

RESOLUTION NO. 183 -2020

Offered by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board appoints Raymond Keller and Dominick Mantello and Michael Root, as a part time Transfer Station Attendants temporarily for a maximum of Six (6) months, beginning 6/12/2020 and ending 12/12/2020 at their current rate of pay, subject to the review and approval of the Town Attorney.

Resolution introduced by Highway Superintendent Pingelski

Supervisor Tollisen: This is a situation where he down 3 employees and in an effort to try to address shortages. The Senior Van services are not completely up yet so some of the employees are willing to do some work at the Transfer Station so we are trying to help our Highway Superintendent without filling it with a full time position.

RESOLUTION NO. 184 -2020

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board hereby authorizes the Supervisor to enter into an agreement with CHA to perform environmental monitoring at the Lower Newtown Road Landfill for 2020 at a cost of \$6,800.00, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

Resolution introduced by Supervisor Tollisen

RESOLUTION NO. 185 -2020

Offered by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes the Supervisor to enter into an Agreement with Shaun Story, Wildlife Specialist, USDA/APHIS/Wildlife Services to remove geese from the Crescent Park and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

Resolution introduced by Animal Control Officer Abramson

RESOLUTION NO. 186 -2020

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board approves the Comptrollers report for the month of May, 2020, as presented.

Resolution introduced by Comptroller Hatter

RESOLUTION NO. 187 -2020

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board hereby authorizes the Supervisor to enter into a Market Participation Agreement with New York State to detail the operation of the Halfmoon Farmers’ Market and authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

Resolution introduced by Supervisor Tollisen

RESOLUTION NO. 188 -2020

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

Resolution introduced by Comptroller Hatter

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT: Estimated Revenues	25-510	\$1,863
Subsidiary: Home & Community Services		
	25-4-2189.00	\$1,863
CREDIT: Appropriations	25-960	\$1,863
Subsidiary: Engineering Contractors Inspections		
	25-5-1440.40	\$1,863

Information Only: The above was derived from the following breakdown of charges to be paid on June 18, 2020 Abstract for engineering and related fees.

NAME	AMOUNT
National Grid SWPPP	\$720.00
3 Halfmoon Crossing Blvd	\$180.00
1620 Route 9 Flex Space	\$270.00
Swatling Falls PDD	\$693.00
Total	\$1,863.00

A resolution is necessary to close the budgetary accounts within the Miscellaneous Capital Projects Fund for the Owl Creek Culvert Replacement in the not to exceed amount of \$600,000 (total project cost \$523,754.52) and the Angle Lane Storage Tank Rehabilitation in the not to exceed amount of \$700,000 (total project cost \$557,197.26). The project was funded with Water Fund Capital Reserve monies and the balance will be returned to Reserves.

DEBIT:	Appropriations	35-960	\$1,300,000
	Subsidiary: Transmission & Distribution- Capital Outlay		
		35-5-8340.20	\$1,300,000
CREDIT:	Estimated Revenues	35-510	\$1,300,000
	Subsidiary: Interfund Transfers		
		35-4-5031.00	\$1,300,000

A resolution is necessary to decrease the project budgetary accounts within the Capital Projects Fund for the Champlain Canal Water Main Extension which will provide a loop in the existing water transportation system to better enable the Town to deliver potable water to residents and offer alternative ways to transport water in the case of an emergency. The reduction is based on CHA’s adjusted budget figures downward from \$3,500,000 to \$3,000,000.

DEBIT:	Appropriations	35-960	\$500,000
	Subsidiary:		
	Transmission & Distribution-Champlain Canal Water Main Extension		
		35-5-8340.24	\$500,000
CREDIT:	Estimated Revenues	35-510	\$500,000
	Subsidiary: Serial Bonds		
		35-4-5710.00	\$500,000

A resolution is necessary to increase the project budgetary accounts within the Miscellaneous Capital Projects Fund for the Champlain Canal Trail from Upper Newtown Road to State Routes 4 & 32 (Empire State Trail). The Hudson River Valley Greenway has committed additional funding in the amount of \$460,000 to cover the budget estimate gap for this project bringing the total commitment to the not to exceed amount of \$2,930,000. The General Fund will advance the money for the project and will be reimbursed as grant funds are received.

DEBIT:	Estimated Revenues	35-510	\$460,000
	Subsidiary: Cul & Rec Cap Proj-Grant		
		35-4-3897.00	\$460,000
CREDIT:	Appropriations	35-960	\$460,000
	Subsidiary:		
	Cul & Rec-Champlain Canal Trail-North Segment (Empire State Trail)		
		35-5-7150.29	

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward

There being no further business to discuss or resolve, on a motion by Councilman Connors and seconded by Councilman Wasielewski, the meeting was adjourned at 7:10 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk