

The July 1, 2020 meeting was called to order at 7:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room at the Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Eric A. Catricala, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

HALFMOON FARMERS MARKET Opening Wednesday June 17th at the Abele Park on Harris Road from 3:00 – 7:00. Fresh produce, Crafts & more. Rain or Shine every Wednesday through September 30th

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00pm. Pre-meeting at 6:30pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00 pm. Pre-meeting at 6:15pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Over the last half hour I have given you my reports during the pre-meeting about what’s going on in my world.

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

I would like to keep the family of Barry Constatine in our thoughts and prayers. He passed away last week and has been a longtime medical advisor for the Town.

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police, (3) Co-Liaison to Planning Board

I have no report this evening Mr. Supervisor.

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

I just have a few things this evening, Mr. Supervisor. I would like to publicly thank the Sheriff's for enforcing the speed on Church Hill Road. They go pretty fast these days and he and the traffic unit got the job done. They are out there so if you see them, that is what they are there for. I know that the neighbors are very happy for that.

The second thing is the purchase of an Air Filtration & UV System for all Town buildings with the air handing systems. I would like to make a motion to approve the amount not to exceed \$40,000 for the purchase, subject to the review and approval of the Town Attorney.

Supervisor Tollisen: This was brought up in pre-meeting for the special filters and also the ultra violet lighting to help protect those in all Town buildings, not only staff but our residents.

RESOLUTION NO. 201-2020

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution introduced by Councilman Connors

RESOLVED, that the Town Board authorizes the purchase of Air Filtration & UV System for all Town buildings in the not to exceed amount of \$40,000, subject to the review and approval of the Town Attorney.

Eric Catricala (Town Board Member): (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

I have nothing this evening Mr. Supervisor

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

I just wanted to say that I am very happy to see designating Church Hill Road as a Historical District on the agenda. It is a long process to have this come to fruition, but certainly worthwhile. These beautiful 1800's Erie Canal Era homes that overlook the Mohawk River tell the story of one the brightest moments in Halfmoon History. I can't wait for the day that the Historical Marker goes up! Thank you for the support from the Town.

Supervisor Tollisen: Hennrietta do you want to say anything?

Hennrietta O'Grady: I just think that it is a wonderful thing what is happening here for the Church Hill Road Historic District. There is a committee and some of them have been working hard for years to have that happen. I am hopeful and keeping my fingers crossed that the NYS Historic & Preservation will also agree to this District be nominated and created. Thank you.

Supervisor Tollisen: There is a great group working on that. George Harris has included me on a lot of those emails. Kudos to all of you and we are happy to support this by resolution.

Karen Pingelski (Receiver of Taxes): (1) Chair of Committee on Residents Relations

Lyn Murphy, Esq., (Town Attorney)

If I can ask the Board's indulgence for two resolutions:

RESOLUTION NO. 202-2020

Offered by Councilman Catricala, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution introduced by Attorney Murphy

RESOLVED, that the Town Board approves hiring the IT services of Rich Pulver in the not to exceed amount of \$1,000, should his services be necessary, and for any other times that may be necessary for support and backup services, per the review and approval of the Town Attorney.

RESOLUTION NO. 203-2020

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution introduced by Attorney Murphy

RESOLVED, that the Town Board is in support of Michael Raucci receiving the Everett R. Dyer award for distinguished school Board service.

Supervisor Tollisen: Please note that Mr. Raucci does not know this so while this is a formal public meeting, the least this gets out, the better!

Cathy Drobny, Esq. (Town Attorney) I have no report this evening.

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

DEPARTMENT REPORTS –

1. **Town Clerk Fees Submitted to the Supervisor - \$16,045.87**

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Assessor's Office, Town Attorney, Comptroller's Office, Highway Department, Building & Planning, Recreation Department, Park's Department, Receiver of Taxes

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the June 22, 2020 meeting: Change of Use/Tenant Applications for Capitaland Flooring Company, LLC, 40 Farm to Market Road, for Capital Plumbing & Heating, 40 Farm to Market Road, for PMA Comfort Solutions, 40 to Market Road, for Santore's World Famous Fireworks, 1430 Route 9 (Tire Warehouse), for the McBride Subdivision, 12 McBride Road, for approval of an Addition to Site Plan Application

for Cole's Collision, 1624 Route 9 and for the Martin Lot Line Adjustment, 1906 Route 9
Received & Filed

2. **Received**, the Town of Halfmoon Annual Financial Report for the fiscal year ending December 31, 2019 and available for review in the Town Clerk's Office.
Received & Filed

3. **Received** from the NYS Environmental Facilities Corporation, the Town of Halfmoon's original bond for E.F.C. Drinking Water Serial Bonds- 2001 that was redeemed pursuant to payment.
Received & Filed

OLD BUSINESS

RESOLUTION NO. 189-2020

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution introduced by Supervisor Tollisen

RESOLVED, amending resolution number 110-2020 that the Town Board authorizes the Supervisor to execute any documents associated with the request for \$7,100.00 for a Saratoga County Economic Development Committee Grant, said funds to be utilized to contribute towards the costs associated with the traffic study of the intersections of NYS Route 236 and Guideboard, NYS Route 236 and NYS Route 9, and Guideboard and NYS Route 9, subject to the review and approval of the Town Attorney.

NEW BUSINESS

RESOLUTION NO. 190-2020

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board approves the minutes of Town Board Meeting of June 17, 2020 as presented.
Resolution introduced by Clerk Bryan

RESOLUTION NO. 191-2020

Offered by Councilman Catricala, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board approves the Water Report for the April & June billing as submitted by the Director of Water.
Resolution introduced by Director of Water Tironi

RESOLUTION NO. 192-2020

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board authorizes the renewal of the Mobile Home Park Licenses for the 2020-2021 licensing year, per the inspection and approval of the Fire/Code Enforcement Officer as follows Springbrook MHP, Halfmoon Heights MHP, Crescent City MHP, Halfmoon MHP, Vosburgh MHP and Martindale MHP.
Resolution introduced by Fire/Code Enforcement Officer Cooper

RESOLUTION NO. 193-2020

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution introduced by Director of Building, Planning & Development Harris

RESOLVED, that the Town Board hereby waives the time frame detailed in §166-181 for construction commencement in the King Planned Development District, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 194-2020

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution introduced by Supervisor Tollisen

RESOLVED, that the Town Board hereby authorizes the Supervisor to enter into an agreement with MJ Engineering and Land Surveying, P.C., to provide engineering services associated with the set up and first-year maintenance of the Town's GIS system, in the not to exceed amount of \$3,500.00, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 195-2020

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution introduced by Superintendent of Highways Pingelski

WHEREAS, the Town Board of the Town of Halfmoon is cognizant of their obligation to be fiscally responsible when determining the appropriate disposition of equipment that is no longer of use to the Town; and

WHEREAS, the Town has consistently sought an effective way to insure that obsolete equipment is disposed of in a manner that garners the most return on the original investment made to obtain the equipment; and

WHEREAS, the Superintendent of Highways has determined that the following items owned by the Town of Halfmoon are items that should be sold or otherwise disposed of as they are no longer of use to the Town: Meyer snow plow, Diamond mower deck, 2 hitches, 2 Ford bumpers, small scale, 3 toolboxes, flatbed of pickup, 2 pickup bed liners, 5 file cabinets, 6 chainsaws, auto crane for pickup, and small water tank; and

WHEREAS, the Town has an Agreement with Auctions International to place equipment that is no longer of use to the Town out for bid; and

WHEREAS, the Superintendent of Highways has the training and experience to determine what items should be placed on the Auction website and what items should be otherwise disposed; and

WHEREAS, the Town Clerk is hereby authorized to remove the items from the Town's Asset Inventory list and insurance coverage;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Superintendent of Highways may dispose of the following items by placing them on Auctions International: Meyer snow plow, Diamond mower deck, 2 hitches, 2 Ford bumpers, small scale, 3 toolboxes, flatbed of pickup, 2 pickup bed liners, 5 file cabinets, 6 chainsaws, auto crane for pickup, and small water tank.

2. That the Town Clerk shall update both the Town's Asset Inventory list and insurance coverage

3. That this Resolution shall take effect immediately.

DATED: July 1, 2020

LYNDA BRYAN, TOWN CLERK
TOWN OF HALFMOON

RESOLUTION NO. 196-2020

Offered by Councilman Wasielewski, seconded by Councilman Connors Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution introduced by Supervisor Tollisen

RESOLVED, that the Town Board hereby appoints Lynda Bryan as acting Town Historian with no additional compensation, effective immediately.

Supervisor Tollisen: We do appreciate the services of Ellen Kennedy who has been our Historian for a very long time. She has done a fantastic job and has moved to be with her family. We send our appreciation for her years of hard work.

RESOLUTION NO. 197-2020

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution introduced by Supervisor Tollisen

RESOLVED, that the Town Board is in support of including the Church Hill Historic District on the National Register of Historic Places.

RESOLUTION NO. 198-2020

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board hereby appoints Keith Butler as a Highway Department MEO at Grade 5 Base Pay \$21.55/hr., as he has received his Commercial Driver's License, effective July 6, 2020.

Resolution introduced by Superintendent of Highways

Supervisor Tollisen: Congratulations, Keith

RESOLUTION NO. 199-2020

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution introduced by Director of Building, Planning & Development Harris

RESOLVED, that the Town Board accepts for Road Dedication Paar Way and a portion of Tap In Lane, together with utility easements which are located in the Paar Estates PDD as all of the standards as set by the Town of Halfmoon Roadway Dedication Procedure have been satisfied, subject to the review and final approval of the Highway Superintendent for the road improvements and the Town Attorney for the Deed descriptions, closing papers, title insurance, letters of credit and all related or required documents, said documents to be executed by the Town Attorney. The Town shall not issue certificates of occupancy that allow for overnight accommodations, or maintain, plow or, otherwise care for the roads until proof of recording of all necessary documents with the County Clerk’s office are received.

RESOLUTION NO. 200-2020

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution introduced by Comptroller Hatter

RESOLVED, that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

A resolution is necessary to close the project budgetary accounts within the Miscellaneous Capital Projects Fund for Interconnection with Saratoga County Water Authority (SCWA). The project was funded by Special Revenue Fund, GEIS fees in the amount of \$275,000, New York State Environmental Facilities Corporation (EFC) grant in the amount of \$1,200,000 and the remainder from Water Fund fund balance. The total project cost was \$3,534,279.42 and the remaining funds will be returned to the Water Fund.

DEBIT:	Appropriations	35-960	\$4,720,000
	Subsidiary: Transmission & Distribution-SCWA		
	35-5-8340.21		\$4,720,000
CREDIT:	Estimated Revenues	35-510	\$4,720,000
	Subsidiary: Interfund Transfers		
	35-4-5031.00		\$3,520,000
	State Aid-Water Capital Project		
	35-4-3991.00		\$1,200,000

The following creation is necessary in the Landfill Post-Closure Care Capital Fund per Resolution #184, June 17, 2020 authorizing CHA to perform annual Environmental Monitoring Services at the Town Landfill site in accordance with NYSDEC approved Post-Closure Monitoring & Maintenance per the operations manual in the not to exceed of \$6,800. This creation will set up one year of funding in Post-Closure Care Capital Fund. Monies from the Post-Closure Care Reserve Fund will fund these expenditures.

DEBIT:	Appropriated Reserves	40-511	\$6,800
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CREDIT:	Appropriations	40-960	\$6,800
	Subsidiary: PC Landfill Capital Outlay		
	40-5-8160.20		
			\$6,800

Supervisor Tollisen: Everyone have a wonderful birthday of our country!

PUBLIC COMMENT (for discussion of non-agenda items)

There being no further business to discuss or resolve, on a motion by Councilman Wasielewski and seconded by Councilman Hotaling, the meeting was adjourned at 7:18 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk