

The February 17, 2021 meeting was called to order at 7:00 pm by Town Supervisor Tollisen in the Senior Center with the following members present:

Kevin J. Tollisen, Supervisor - Present  
Paul L. Hotaling, Councilman - Present  
John P. Wasielewski, Councilman - Virtual  
Jeremy W. Connors, Councilman - Virtual  
Eric A. Catricala, Councilman - Virtual  
Lyn A. Murphy, Town Attorney- Virtual  
Cathy L. Drobny, Deputy Town Attorney - Virtual  
Lynda A. Bryan, Town Clerk - Present

## **PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

## **COMMUNITY EVENTS:**

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

**SPRING CLEANUP** Dates for Town Residents: April 13, 16, 17, 20, 23, and 24. Tues. 8am- Noon, Fri. Noon-5pm and Sat. 8am-3pm. Fees are as follows: \$5 per car load, \$10 per truck or van load, \$10 per trailer load, U-Haul type vehicles will be charged accordingly and regular household garbage will be charged the normal rate. Transfer Station Sticker Needed. Call the Town Clerk’s Office at (518) 371-7410.

**PAPER SHREDDING DAY** for Halfmoon Residents on April 10, 2021 from 9am – 11am at the Halfmoon Highway Department located at 322 Route 146. You are encouraged to bring up to a maximum of 3 bags/boxes. This is a FREE services but residents are asked to bring 1 canned item for donation to a local food pantry per bag/box to be shredded. Registration is NOT required. Face covering is required.

## **TOWN MEETINGS:**

Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00pm. Pre-meeting at 6:30pm

Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:00 pm. Pre-meeting at 6:45pm

Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of the month at 7:00 pm. Pre-meeting at 6:15pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

**PUBLIC COMMENT** (for discussion of agenda topics) No one came forward

## **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

Saratoga County will be holding a Press Conference announcing a new website to sign up for Covid Vaccinations. Our Senior Center has been compiling a list of names of our seniors who are eligible. I am having our Town staff call all of those seniors and register them on the County site.

I have been working with Ross in our Recreation Department on a launch promoting Halfmoon Businesses. We have many wonderful businesses in town and urging residents to “Buy Local” and support them! The Town of Halfmoon is ever striding to help our businesses and protect our seniors!

We will be hosting Yellow Ribbon Day on April 9<sup>th</sup>, but doing it a little different this year due to Covid.

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

I would like to thank the Highway, Parks and Maintenance Department guys for all of the long hours they have worked keeping our residents safe during the snow storms. Hat's off, they are second to none!

**John Wasielewski (Town Board Member):** (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

Our First Responders have had a few major incidents due to the snow storms. The Fire Departments, Sheriff's and Ambulance Corp have really stepped up working hard to respond to our residents needs.

**Jeremy Connors (Town Board Member):** (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

I would the town of Halfmoon to take a minute and keep the Iachetta family in your thoughts and prayers, as Albany County Sheriff Sargent Joseph Iachetta was in a horrific accident and was injured severely. Joe was a Waterford - Halfmoon graduate and worked locally for the Waterford PD years ago. Joe is a great guy and great police officer. Please keep him and his family your thoughts and prayers as he has a long road to recovery.

A few weeks ago Highway Superintendent/ Past Chief West Crescent Fire Department Bill Bryans, Town Of Halfmoon Emergency Management Coordinator John Cooper and myself met at the West Crescent Fire Department at play the groundwork, rules, policy and procedures for the Donovan Ayotte Memorial Firefighter of the Year award. This will be a town issued award that will be awarded to one active recipient from one of our four fire departments. This award will capture all of Donovan's attributes and dedication to the Fire Service. The committee will meet in November to select a recipient, followed by a resolution and presentation at a town board meeting. Once everything is solidified we will bring it to the Town Board for approvals.

**Eric Catricala:** (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

I am very proud to be part of this community. We are blessed to live in the Town of Halfmoon.

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

I have no report this evening, sir.

**Karen Pingelski (Receiver of Taxes):** (1) Chair of Committee on Residents Relations  
**Lyn Murphy, Esq., (Town Attorney)** I have no report this evening  
**Cathy Drobny, Esq. (Town Attorney)** I have no report this evening

**PUBLIC COMMENT (for discussion of agenda topics)** No one came forward

**Supervisor Tollisen:** Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

#### **DEPARTMENT REPORTS –**

1. **Town Justice Suchocki**  
**Total # Cases – 113                      Total Fees Submitted to the Supervisor - \$16,504**
2. **Town Justice Fodera**  
**Total # Cases – 128                      Total Fees Submitted to the Supervisor - \$21,252**

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Planning Department, Building & Code Enforcement, Receiver of Taxes, Attorneys Office, Town Clerk's Office, Director of Water & Maintenance**

#### **CORRESPONDENCE**

1. **Received** from the Town Planning Board Resolutions approved at the February 8, 2021 meeting: : Sign Application for Abele Northside, 1714 Route 9 and for Nail Lab, 1570 Route 9, for Change of Use/Tenant Applications for Wilson Auto, 40 Farm to Market Road, for Seasonal Outside Use at the Home Depot, 4 Halfmoon Crossing, for Saratoga Pure Water Systems, 40 Farm to Market Road, for Seasonal Outside Use at Lowe's, 476 Route 146, for Ballston Lake Gutter, 40 Farm to Market Road, Top Cat Landscaping, 40 Farm to Market Road, for Envision Salon, 1673 Route 9 (HealthPlex), and for Renewal of the Site Plan Application for the 413 Route 146 Office Building, 413 Route 146.

***Received & Filed***

2. **Received** from the Town Zoning Board Resolutions of the February 1, 2021 meeting: Approvals for an Area Variance, Lineback Subdivision, 121 Ushers Road, and for an Expansion of a Pre-Existing/Non-Conforming Use, 3 Jones Road Single Family Home, 3 Jones Road, and Denials for Area Variances for Brooks Pool House, 33 Deer Run Hollow, and for GT Toyz, 1537 Route 9.

***Received & Filed***

3. **Received** a letter from the NYS Canal Corporation, (NYSCC), as Lead Agency, has completed the Scoping documents for the proposed Barge Canal Earthen Embankment Integrity Program (EEIP).

***Received & Filed***

4. **Received** from the State of New York, Department of State, notification that Local Law 1-2021, Eastpointe Homes, amendment to the Inglewood PDD was filed in their office on February 8, 2021.

***Received & Filed***

5. **Received** from the Halfmoon-Waterford Fire District No.1 Board of Fire Commissioners, notification that Meetings will be held virtually via Skype ONLY. Members of the public may join the meeting by emailing [meeting@halfmoonfire.org](mailto:meeting@halfmoonfire.org) an automatic reply will be generated to you with a link to the meeting. BOC meeting are held the 2<sup>nd</sup> and last Monday of every Month unless otherwise specified.

***Received & Filed***

#### **NEW BUSINESS**

#### **RESOLUTION NO. 69-2021**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors & Catricala.

**RESOLUTION NO. 70-2021**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board acknowledges that the required audit was conducted by the Comptroller's office in compliance with Section 2019-a of the Uniform Justice Court Act for the Justice Court records for fiscal year ending December 31, 2020.

**Resolution Introduced by Town Comptroller Hatter**

**RESOLUTION NO. 71-2021**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by Personal Computer Technician Mikol**

**RESOLVED, Amending Resolution** 2021-48 for the Supervisor to pay Planet Technologies \$9,144.96 for Microsoft Office Teams software, licensing and support upon the recommendation of the Town's Personal Computer Technician and hereby authorize the procurement of their professional services requiring technical skills which do not lend themselves to procurement through solicitation and authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

**RESOLUTION NO. 72-2021**

**Offered** by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala  
**Resolution Introduced by Director of Water Tironi**

**RESOLVED**, that the Town Board authorizes the Supervisor to enter onto an agreement with Wonderware North in the amount of \$2,762.00 for customer support including but not limited to software, licensing upon the recommendation of the Superintendent of Water & Building Maintenance Supervisor and hereby authorize the procurement of their professional services requiring technical skills which do not lend themselves to procurement through solicitation and authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

**PUBLIC COMMENT (for discussion of non-agenda items) No one came forward**

There being no further business to discuss or resolve, on a motion by Councilman Connors and seconded by Councilman Wasielewski, the meeting was adjourned at 7:15 pm.

**Respectfully Submitted,**

**Lynda A. Bryan, Town Clerk**