

**The December 18, 2019 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:**

Kevin J. Tollisen, Supervisor  
Paul L. Hotaling, Councilman  
John P. Wasielewski, Councilman  
Eric A. Catricala, Councilman  
Lyn A. Murphy, Town Attorney  
Cathy L. Drobny, Deputy Town Attorney  
Lynda A. Bryan, Town Clerk

Jeremy W. Connors, Councilman - Excused

## **PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

### **PRESENTATION: CELEBRATIONS COMMITTEE**

**Traci McCumber, President of the Halfmoon Celebrations Committee read the following:**

Good evening everyone.

First, let me say thank you to the Board members for allowing me this opportunity to say a little about Halfmoon Celebrations Association, and for allowing me a moment to recognize some of our important contributors.

My name is Traci McCumber and I have been with Celebrations for 6 years, first as a volunteer, then as the VP and for last 2 years as the President.

We describe ourselves as a ‘not-for-profit organization run by town volunteers who have the dedication to deliver family-fun events that build on the foundation of a strong neighborly community.’ I feel there is so much more to what we do and how we affect this community.

Over the last year we have provided the Town of Halfmoon with 7 family events, participated in 3 Town hosted events and with a great deal of support and manpower from Kevin Tollisen and his wonderful group of people & associates, we were able to turn this year’s Harvest Festival into an even bigger event by adding a Chicken BBQ for 300 people.

I think we were able to provide a pretty good calendar of events for the year 2019.

But the most impressive part has yet to be said. If I didn’t mention, Sandy McAlonie, Mara Sweeter, Francyne Cunningham, Dave Maxfield, Kristen Woodworth, Brianna Woodworth, Erin Palmer, Anna Nickerson, Liz Meier, Ed Jordan, Eric Clark and Mary Wilcox - let me do so now.

These are those “town Volunteers” mentioned in our mission statement and if you weren’t counting – there are only 13 of us. These are who make up Halfmoon Celebrations and without them, it just wouldn’t exist.

Each one of the activities or events mentioned above requires days of preparation, days of clean up and countless weeks, days and hours of phone calls, putting up signs throughout the community, gathering raffle donations, seeking out sponsorships, running around for supplies..... OK – I am sure you get the picture by now and my point is that I am quite proud to be part of this group and they constantly amazed me by what they can do and how they can all come together to get it done. Who said 13 is an unlucky number?

Another amazing group of people is those Town employees from the Parks, Recreations, Highway, Maintenance and all the other Depts I have not mentioned. I would also like to take a moment to thank our supportive sponsors. They are: Carola, Bagnoli & Tollisen PLLC; The Town of Halfmoon; Real Corp, aka McDonalds; First NY Federal Credit Union; Southern Saratoga County Chamber of Commerce; Prestige Vending Svcs.; Lutz, Selig & Zeronda CPA’s; Bast Hatfield Construction; NBT Bank; Architectural Glass & Metal; Waste Connection; Clifton

Park Halfmoon Emergency Corps; DeCresente; 1st National Bank of Scotia; Market 32; The Connors Agency; Walrath Securities; Ted's Fish Fry; NYS Senator Daphne Jordan; Trustco Bank; Stewarts Shops; Toyota of Clifton Park; The Tire Warehouse & Petuske Produce.

And now before I close, we have one more thank you and this is a particularly special thank you. For the last 4 years we have had someone with us who is not an official volunteer but has given us just as much, if not more time and support behind the scenes and has never asked for any recognition or compensation. Over the last few years her and her husband have given us the pleasure of their company as Santa and Mrs. Claus and this year we even asked her to participate in an evening with Mrs. Claus reading stories to a group of 50 local children and without hesitation she said "of course".

Halfmoon Celebrations would like to ask that you join us in recognizing Liz Palmer – our very special non-volunteer.

Thank you all for your time and Happy Holidays to everyone.

Stay safe always and see you next year.

**Supervisor Tollisen:** asked that all of the members of Halfmoon Celebration to please stand and be recognized and thanked on behalf of the town for all of your volunteer service. The events that you put on are second to none and as Traci said, we are all very proud of this group and the work that you do so thank you so very much! We wish you all the very best holiday and a joyous New Year. Thank you again. And Liz, well deserved!

#### COMMUNITY EVENTS:

The "BUY A BRICK" program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

Letters to Santa: Santa's Mailbox is by the door to Town Hall. Children can drop off their letter to Santa from December 1 through 17<sup>th</sup> and receive a response back with a surprise!

An Evening with Mrs. Claus will be held on December 20<sup>th</sup> at 6:30 pm at Town Hall. Mrs. Claus will be paying a special visit to share her holiday stories and yummy cookies for children under 10 years old. Email your reservation to [Halfmonncelebrations@gmail.com](mailto:Halfmonncelebrations@gmail.com) before December 15<sup>th</sup>.

Two Towns One Book Kick-Off Event will be held on January 12 at 12:00 pm at the Clifton Park – Halfmoon Library on 475 Moe Road at 2:00 pm. It will feature noted memoirist, Marion Roach Smith to share her expertise. This year's winner of the Community Read is a tie for the first time: *Becoming*, by Michelle Obama and *Educated* by Tara Westover. Look for many exciting upcoming events!

#### TOWN MEETINGS:

Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm.

Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4<sup>th</sup> Tuesday in May

Senior Center Business Meeting: 1<sup>st</sup> Wednesday of month at 1:00 pm

Halfmoon Historical Society: Meetings will resume on March 26<sup>th</sup>

Open Space & Trails Committee: 2/18, 4/20, 5/18, 7/20, 9/21, and 11/16

+, the 3<sup>rd</sup> Monday except Feb due to holiday.

**Resident Relations Committee: TBD**

**Business & Economic Development Committee: TBD**

**PUBLIC COMMENT (for discussion of agenda topics)**

## **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

I would like to thank our town staff for the amazing job that they did this year. We had some changes and holes to fill; we always came out and did our best. Nobody ever said that it wasn't my job and always gave 100%. Thank you.

Supervisor Tollisen, welcome back 100%! Thank you for the job that you did at the county. I got to attend and volunteer at some of your events and it was spot on!

**John Wasielewski (Town Board Member):** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police, (3) Co-Liaison to Planning Board

Congratulations to the winners in each of our fire districts for who ran and won their Commissioner elections last Tuesday night! I would also like to thank you Mr. Supervisor and all those who attended the First Responders Memorial Ceremony that we had this past Saturday in Abele Park. It is a beautiful memorial honoring the first responder's fire fighters, law enforcement and emergency medical personnel. I welcome all town residents to take a peek over there.

I would also like to thank you Mr. Supervisor for everything that you've done not only for the Town of Halfmoon but for Saratoga County as the Chair of the Board of Supervisors for the year 2019. Thank you very much! I would like to wish everyone a Merry Christmas and a safe and Happy New Year. Thank you.

**Jeremy Connors (Town Board Member):** (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

Excused

**Eric Catricala (Town Board Member):** (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

It's always hard to go last; everybody already has all of the good words in. I would like to thank everyone who works for the town and especially this board who has made me feel very welcome. I was sworn in in February and haven't quite finished my first year yet, but I want to say thank you and have a Merry Christmas.

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

The **Historical Society** monthly meeting was held here in Town Hall for the Civil War presentation. There was a special surprise for all those who attended. The owners of the amazing collection drove their motorcycle right into the foyer. It was beautifully airbrushed with many Civil War scenes and had General Grant on one side and General Lee on the other. It was amazing!

The Town of **Halfmoon's Senior Express** has had a busy holiday season. On December 4<sup>th</sup> we took 2 busses of our riders to the festivities put on by Quick Response. They took a horse drawn train ride through the lights and a Christmas party inside hosted by Santa, Frosty, Rudolph and elves! Thank you to Quick Response!

Lastly, the **next Town Board meeting will be Thursday, January 2, 2020** as the first Wednesday is New Year's Day.

**Karen Pingelski (Receiver of Taxes):** (1) Chair of Committee on Residents Relations

**Lyn Murphy, Esq., (Town Attorney)**

#### **RESOLUTION NO. 385-2019**

**Offered** by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Catricala

WHEREAS, the Town Board previously approved a project at the intersection of Farm to Market and Route 9 to improve the traffic pattern at that intersection with a budgeted cost of \$398,000; and

WHEREAS, CHA, the Engineer for the Town of Halfmoon for the Construction Inspections prepared Change Order #1 to reflect a decrease in costs associated with the Project in the amount of \$15,000.00; and

WHEREAS, CHA, as the Construction Inspectors on the project recommends approval of Change Order #1; and

WHEREAS, the net effect of the change order is a decrease in costs of \$15,000 resulting in a total construction cost of \$383,000.00;

NOW THEREFORE, BE IT

RESOLVED, that the Supervisor is hereby authorized to sign Change Order #1 as prepared and recommended by CHA, subject to the review and approval of the Town Attorney.

**Supervisor Tollisen:** So this is the Farm to Market Road and Route 9 intersection. It is always good news when something comes in under budget. We are happy that the Change Order is taking place for the \$15,000.

**Cathy Drobny, Esq. (Town Attorney)** I have nothing this evening.

**PUBLIC COMMENT (for discussion of agenda topics)** No one came forward

**Supervisor Tollisen:** Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office)** Assessor's, Highway Dept., Grants Department, Animal Control

**CORRESPONDENCE**

1. **Received** from the Town Planning Board Resolutions approved at the December 9, 2019 meeting: for Change of Use/Tenant Application for TNT Boat Tops, 929 Hudson River Road, for a Change of Use/Tenant and Sign Application for Infinite Care, 1406C Route 9 and for a Co-Location of Telecommunications Equipment for Cingular Wireless, 204 Brookwood Road,

***Received & Filed***

2. **Received** from Evolution Construction Services, LLC informing the town that he is going to go in front of the ZBA for a site plan review to build onto 10 Industrial Park Road, Mechanicville on December 10, 2019 at 7:00 pm at the DPW Building, 4 Industrial Park Road, Mechanicville.

***Received & Filed***

3. **Received** notification that the Board of Commissioners of the Halfmoon Waterford Fire District No. 1 extension+ meeting has been changed to Sunday December 22, 2019 at 8 am for the Halfmoon Waterford Fire District No. 1 of the Towns of Halfmoon and Waterford, County of Saratoga New York, it was previously scheduled for December 23, 2019 at 07:00 p.m. at 315 Middletown Road, Waterford New York

***Received & Filed***

4. **Received** from the grateful friends at Marina Woods, thanking the town for the Thanksgiving Food Baskets that they received.

***Received & Filed***

5. **Received** from Enone Martin, a 50 year resident of Halfmoon, a thank you card to the staff at the highway Department for the peace of mind in knowing that the roads are kept in great shape and wishing them a Merry Christmas.

***Received & Filed***

6. **Received** from Halfmoon – Waterford Fire District # 1, a copy of the Certificate of the Results of the Ballots Cast at the Annual Election held on December 10<sup>th</sup>, 2019 electing Peter Semenza for Commissioner for a five (5) year term commencing January 1, 2020 through December 31, 2024.

***Received & Filed***

7. **Received** from Saratoga County Water Authority, their Notice of Public Hearing on the SCWA's proposal to increase the water rate by .5% per the subject contract on December 19, 2019, at the Saratoga County Board of Supervisor's meeting room, Bldg. 1, 40 McMaster Street, Ballston Spa, NY.

***Received & Filed***

8. **Received** from the West Crescent Fire District, the a copy of the Certificate of the Results of the Ballots cast at the Annual Election held on December 10<sup>th</sup>, 2019 electing James Young for Commissioner for a five (5) year term commencing January 1, 2020 through December 31, 2024 and for electing William Bryans for Commissioner for a two (2) year term commencing January 1, 2020 through December 31, 2021.

***Received & Filed***

9. **Received** from the Clifton Park- Halfmoon Fire District # 1, a copy of the Certificate of the Results of Canvass for the Annual Election held on December 10<sup>th</sup>, 2019 electing Arthur Hunsinger for Commissioner for a five (5) year term commencing January 1, 2020 through December 31, 2024.

***Received & Filed***

10. **Received** from Jim an Karen Bryce, a thank you card to the Halfmoon Character Counts Team in appreciation for the Thanksgiving Food Basket.

***Received & Filed***

11. **Received** from the Halfmoon Fire District # 1, (Hillcrest) a copy of the Certificate of the Results of Canvass for the Annual Election held on December 10<sup>th</sup>, 2019 electing Mike Root for Commissioner for a five (5) year term commencing January 1, 2020 through December 31, 2024.

***Received & Filed***

12. **Received** from many of our Senior Express riders and meal recipients, Christmas thank you cards in appreciation for the services throughout the year.

***Received & Filed***

13. **Received** from Michael J. Ruff, his letter of resignation as a Transfer Station Attendant effective December 20, 2019.

***Received & Filed***

14. **Received** from NYS Department of Transportation, a letter in response to the April 12, 2019 request for a crosswalk at the signalized intersection of Route 9 and Old Route 146. There have been no pedestrian related crashes in the past 10 years or any pedestrians attempting to cross during their 2 hours of observation, therefore a crosswalk is not warranted at this time.

***Received & Filed***

15. **Received** from NYS Department of Transportation, a letter in response to the request for a traffic signal at the intersection of Route 146 and Fellows Road and a right turn lane on Eastbound Route 146. The volumes did not meet the warrants and the sight distances were within acceptable ranges, therefore neither request are warranted at this time.

***Received & Filed***

## **OLD BUSINESS**

### **RESOLUTION NO. 386-2019**

**Offered** by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Catricala

**RESOLVED**, that the Town Board awards Bid #10-2019 to Don Brown Bus Sales, Inc., 703 Co Hwy 107, Johnstown, NY for the Senior Transport Bus in the low bid amount of \$60,995, per the review and approval of the Town Attorney.

### **RESOLUTION NO. 387-2019**

**Offered** by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Catricala

**RESOLVED**, that the Town Board that the Town Board awards Nemer CJDR of Saratoga LLC, 617 Maple Ave., Saratoga Springs, for the 2020 Mid-sized SUV for Code Enforcement/Emergency Coordinator in the low bid amount of \$31,500, per the review and approval of the Town Attorney.

## **NEW BUSINESS**

### **RESOLUTION NO. 388-2019**

**Offered** by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Catricala

**RESOLVED**, that the Town Board approves the minutes of Town Board Meeting of December 4, 2019 as presented.

**RESOLUTION NO. 389-2019**

**Offered** by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Catricala

**RESOLVED**, that the Town Board approves the Comptroller's Report for the month of October.

**RESOLUTION NO. 390-2019**

**Offered** by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Catricala

**RESOLVED**, that the Town Board amends resolution 324-2019 changing Laura Weeks Grade, Step, and hourly rate from Grade 3-Step 4, \$20.11/hr. to Grade 3-Step 3, \$19.10/hr., subject to the review and approval of the Town Attorney.

**Councilman Hotaling:** Is this a reclassification?

**Attorney Murphy:** It is not a reclassification. Unfortunately, when the county was contacted as it relates to the hourly rate, they gave the 2020 rate instead of the 2019. So this is just adjusting to accurately reflect what she should have been paid. Arrangements have been made to reimburse the town.

**RESOLUTION NO. 391-2019**

**Offered** by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Catricala

**WHEREAS**, the Town Board of the Town of Halfmoon is cognizant of their obligation to be fiscally responsible when determining the appropriate disposition of equipment that is no longer of use to the Town; and

**WHEREAS**, the Town has consistently sought an effective way to insure that obsolete vehicles are disposed of in a manner that garners the most return on the original investment made to obtain the equipment; and

**WHEREAS**, the Director of Water and Building Maintenance has determined that a 2014 Ford F250 XL Super Duty pick-up truck, a 2014 Ford F-150 pick-up truck, and a 2016 Ford F-250 XL Super Duty pick-up truck owned by the Town of Halfmoon are vehicles that should be sold or otherwise disposed of as they are no longer of use to the Town; and

**WHEREAS**, the Town has an Agreement with Auctions International to place equipment that is no longer of use to the Town out for bid; and

**WHEREAS**, the Director of Water and Building Maintenance has the training and experience to determine what items should be placed on the Auction website and what items should be otherwise disposed; and

**WHEREAS**, the Town Clerk is hereby authorized to remove the vehicles from the Town's Asset Inventory list and insurance coverage;

**NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Director of Water and Building Maintenance may dispose of a 2014 Ford F250 XL Super Duty pick-up truck, a 2014 Ford F-150 pick-up truck, and a 2016 Ford F-250 XL Super Duty pick-up truck by placing the equipment on Auctions International.

2. That the Town Clerk shall update both the Town's Asset Inventory list and insurance coverage

3. That this Resolution shall take effect immediately.

DATED: December 18, 2019

LYNDA BRYAN TOWN CLERK  
TOWN OF HALFMOON

#### **RESOLUTION NO. 392-2019**

**Offered** by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Catricala

**RESOLVED**, that the Town Board to approve entering into a formal Assessment Agreement between the Town of Halfmoon and Malta Land Company, LLC reducing the 2019 assessments for the following parcels: 3A Macoun Drive, parcel number 272.74-1-6.3, reducing the assessment from \$285,900 to \$258,200; 3B Macoun Drive, parcel number 272.74-1-6.2, reducing the assessment from \$246,200 to \$226,800; and no reduction to 3C Macoun Drive, parcel number 272.74-1-6.1; and to authorize the Town Attorney to execute any documents necessary to effectuate the Agreement subject to the review and approval of the Town Attorney.

#### **RESOLUTION NO. 393-2019**

**Offered** by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Catricala

**RESOLVED**, that the Town Board appoints Christopher M. Canova as a temporary part-time Court Officer to the Town Court at Grade 1 Base Pay \$20.61/hr. effective January 2, 2020.

#### **RESOLUTION NO. 394-2019**

**Offered** by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Catricala

**RESOLVED**, that the Town Board appoints Daniel Carpenter as a temporary part-time Court Officer to the Town Court at Grade 1 Base Pay \$20.61/hr. effective January 2, 2020.

#### **RESOLUTION NO. 395-2019**

**Offered** by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Catricala

**RESOLVED**, that the Town Board appoint William Montague as Transfer Station Attendant at Grade 1 Base Pay \$16.59/hr. effective immediately.

#### **RESOLUTION NO. 396-2019**

**Offered** by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Catricala

**RESOLVED**, that the Town Board waive the 30 day waiting period for Glenn PIR Inc. dba Glennpeter Jewelers, 1505 Route 9, application for a NY State Liquor License.

#### **RESOLUTION NO. 397-2019**

**Offered** by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Catricala

**RESOLVED**, that the Town Board authorizes the Water Department to purchase a 2020 Mid-sized SUV from Nemer CJDR of Saratoga, LLC, 617 Maple Ave per bid no. 11 awarded by the Town of Halfmoon in the not to exceed amount of \$31,500 and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

**Councilman Hotaling:** Will this be purchased under 2020?

**Attorney Murphy:** Correct.

#### **RESOLUTION NO. 398-2019**

**Offered** by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Catricala

**RESOLVED**, that the Town Board authorizes the Supervisor to pay Planet Technologies \$8785.92 for licensing and associated security programs from Microsoft pursuant to New York State contract PB064AA and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

#### **RESOLUTION NO. 399-2019**

**Offered** by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Catricala

**RESOLVED**, that the Town Board to approves entering into a Stipulation of Land Value between the Town of Halfmoon and First Garden Development Limited Partnership for 2014, 2015, 2016 and 2017 for parcel numbers #266-1-11, 266-1-12, 272-1-1 and 272-1-3 land value only as detailed in the Stipulation of Land Value chart attached hereto, and to authorize the Town Attorney to execute any documents necessary to effectuate the Stipulation subject to the review and approval of the Town Attorney.

Allocation %				
SBL No.: 266-1-11	2.986%	2.986%	3.022%	2.841%
SBL No.: 266-1-12	39.068%	39.068%	39.679%	37.304%
SBL No.: 272-1-1	24.476%	24.476%	21.721%	24.565%
SBL No.: 272-1-3	33.469%	33.469%	35.578%	35.290%

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Settlement of Land Per Tax Parcel	2014	2015	2016	2017
SBL No.: 266-1-11	\$ 99,429	\$ 99,429	\$ 150,500	\$ 143,054
SBL No.: 266-1-12	\$ 1,300,834	\$ 1,300,834	\$ 1,976,016	\$ 1,878,252
SBL No.: 272-1-1	\$ 814,981	\$ 814,981	\$ 1,081,718	\$ 1,236,852
SBL No.: 272-1-3	\$ 1,114,412	\$ 1,114,412	\$ 1,771,765	\$ 1,776,841
Total Allocated Land Value	\$ 3,329,655	\$ 3,329,655	\$ 4,980,000	\$ 5,035,000

## RESOLUTION NO. 400-2019

**Offered** by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Catricala

**WHEREAS**, the Town Board previously approved the creation of the Draft Design Report for the trail project PIN SB04.10 Champlain Canalway Trail; and

**WHEREAS**, the Draft Design Report was completed by CHA and the Town of Halfmoon desires to advance the Project to final design and construction; and

**WHEREAS**, Hudson River Valley Greenway is proposing to provide the Town of Halfmoon with funding in the not to exceed amount of two million four hundred and seventy thousand dollars (\$2,470,000) for complete design and construction of a new section of the Champlain Canalway Trail, comprising approximately 1.4 miles from Upper Newtown Road to State Route 4 & 32 at no cost to the Town of Halfmoon consistent with the Draft Design Report previously completed; and

**WHEREAS**, the Town Board of the Town of Halfmoon is supportive of the completion of the Champlain Canalway Trail as detailed in the Empire State Trail Cooperative Agreement with Hudson River Valley Greenway; and

**WHEREAS**, pursuant to §103 of the General Municipal Law, an exception to competitive bidding requirements for contracts for services requiring specialized skills or training exists and CHA has previous knowledge of this project and is providing professional services and/or other services requiring technical expertise;

### **NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. **RESOLVED**, that the Town Board of the Town of Halfmoon hereby authorizes CHA to proceed with additional design efforts and compare the estimated construction costs with available funding for the new section of the Champlain Canalway Trail, comprising approximately 1.4 miles from Upper Newtown Road to State Route 4 & 32, in the not to exceed amount of \$50,000.00 which will be reimbursed by the State of New York.

2. **RESOLVED**, that the Town Board hereby authorizes the Town Supervisor to execute any documents necessary to effectuate this project subject to the review and approval of the Town Attorney.

## RESOLUTION NO. 401-2019

**Offered** by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Catricala

**RESOLVED**, that the Town Board approves the Comptroller’s Report for the month of November.

**RESOLUTION NO. 402-2019**

**Offered** by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Catricala

**RESOLVED**, that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$5,352
	Subsidiary: 25-4-2189		
	Home & Community Services		\$5,352
Credit:	Appropriations	25-960	\$5,352
	Subsidiary: 25-5-1440.40		
	Engineering Contractors Inspections		\$5,352

Information Only: The above was derived from the following breakdown of charges to be paid on December 19, 2019 Abstract for engineering and related fees.

NAME	AMOUNT
Garden Gate Plaza	\$720.00
Oak Hill Office Building	\$2,832.00
Twin Bridges Sites Plan	\$1,620.00
421 Halfmoon Flex Park PDD	\$180.00
Total	\$5,352.00

The following creation is necessary in the Landfill Post-Closure Care Capital Fund per Resolution #82, February 6, 2019 authorizing CHA to perform annual Environmental Monitoring Services at the Town Landfill site in accordance with NYSDEC approved Post-Closure Monitoring & Maintenance per the operations manual in the not to exceed of \$6,500. This creation will set up one year of funding in Post-Closure Care Capital Fund. Monies from the Post-Closure Care Reserve Fund will fund these expenditures.

DEBIT:	Appropriated Reserves	40-511	\$6,500
CREDIT:	Appropriations	40-960	\$6,500
	Subsidiary: 40-5-8160.20		
	PC Landfill Capital Outlay		\$6,500

A resolution is needed to appropriate the contributions from donations made to the Character Counts Program from the American Legion Auxiliary, End of Summer Bash, Garage Sale, candy sales, Harvest Fest, Thanksgiving and Winter Farmers Market.

DEBIT:	Estimated Revenues	10-510	\$4,395.62
	Subsidiary: 10-4-2705		
	Community Gift Contributions		\$4,395.62
CREDIT:	Appropriations	10-960	\$4,395.62

Subsidiary: 10-5-7989.41  
Character Counts – Contractual \$4,395.62

**PUBLIC COMMENT (for discussion of non-agenda items) No one came forward**

There being no further business to discuss or resolve, on a motion by Councilman Hotaling and seconded by Councilman Wasielewski, the meeting was adjourned at 7:22 pm.

**Supervisor Tollisen:** I wish everyone a very Merry Christmas!  
**Respectfully Submitted,**

**Lynda A. Bryan, Town Clerk**