

The August 04, 2021 meeting was called to order at 7:00 pm by Town Supervisor Tollisen at the A. James Bold Meeting Room at the Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Eric A. Catricala, Councilman
Lyn A. Murphy, Town Attorney
Lynda A. Bryan, Town Clerk

Jeremy W. Connors, Councilman - Excused
Cathy L. Drobny, Deputy Town Attorney - Excused

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: LOWER NEWTOWN ROAD WATER MAIN EXTENTION

Supervisor Tollisen: The Town of Halfmoon is working on a number of different water projects throughout town and our goal is to provide more stability and redundancy to our system. Over the past 5 years we really have made a concerted effort to try to not only have one source of water with our long term contract with the City of Troy, but to have a second source of water through the Saratoga County Water Authority. The City of Troy sources this end of town and Saratoga County sources that end of town. We've put in a major trunk line and done a number of upgrades to the system and are trying to start looping the system more. Our Water Director, Frank Tironi who has been here 110 years, he has long term strategic planning and has done a really good job for us. We have been able to save money; we were able to get a \$3 million dollar grant to extend a water line. We have some money in reserves and we have been saving and now is the time to do water projects.

What we are looking to do is to extend the water main down Lower Newtown Road. Mrs. Horner you are here, I talked with Mrs. Horner today and this does not apply to her but she is getting water too in her area. We are extending water from Button Road down to the Hudson River Road. So if you are in that area, this is the discussion that we are going to have this evening. Mrs. Horner, she will be receiving water through a different project as the goal is to have the whole road to receive water. MJ Engineering will be discussing this.

We are also at the same time going to be building a new water tank. Frank will talk about that project. We kind of have multiple projects going on here; the water main extension and the water tank on Button Road that we are still negotiating.

We will have the presentation, then we will be happy to answer your questions and if need be we can also set up individual meetings to discuss it with you thereafter, ok? Just a reminder, if you want to be part of the updates with the water project, make sure you sign up on the notepad with your name and email address and we will make you part of an email group.

Pete from MJ, welcome.

Peter Holland, MJ Engineering: Good evening everyone. I am here with MJ Engineering and Land Surveying in Clifton Park and one of the engineers working on the multiple water projects for the Town. The project that I am here to give you

an overview on is the water main extension from Button Road east along Lower Newtown Road to the Old Champlain Canal. The purpose of the project again as the Supervisor mentioned is to provide additional redundancy in case of water main breaks, localized shutdown. This water main extension will provide alternative flow path to get the water from the Water Treatment Plant at the southeastern end of town to the northern areas of town.

Peter had a Power Point slide presentation:

- Project Need-Provide redundancy in the system and alternate direction of flow from the WTP to the north
- Project Location-Lower Newtown Road between Old Champlain Canal (east) and Button Road (west)
- Infrastructure Required-8,500 linear feet of 12-inch high-density polyethylene water main, hydrants, valves, and water service shutoffs
- Water service shutoffs to be located at the property line. Connection is optional.
- Estimated Cost -\$502.50/yr. per EDU (equivalent dwelling unit)
 - \$156/yr.-Debt Service for Consolidated Water District
 - \$346.50/yr.-Water Usage (based on average usage of 70,000 gallons/yr for a single-family home-1 EDU
 - Does not include cost to install private water service from property line to the residence. Cost will vary by length.
- Anticipated Schedule-Construction 2022-2023

That is it. If anybody has any questions, I would be happy to answer them.

Supervisor Tollisen: Before we have any questions, let's talk about the debt service and talk about cost for a minute so that it is clear. If we go forward with this project and whether or not you tie into the project, say you want to stay on your well, if we go forward, everyone will be part of the water district regardless and that cost will be \$156.00 a year per EDU. If you have a single family house, that is typically, one EDU and you would see \$156.00 charge on your Town & County tax bill. The \$346.50 that we are talking about, we took an average single-family house with four people in it and that would be the average cost. Obviously, if there are two people in your house, you may not use a lot of water and the cost would be lower. What we wanted to do is to be fair and say, OK, average billing; this is what it would be. So, the \$156.00 you would get regardless if you hooked up or not, you are responsible for the connection from the road to your house, Frank, you can tell them about the cost of the water meter because you are going to need one at your house. The water usage is billed twice a year and whatever your usage is, that is what you pay. Everyone is going to be different depending on how much water you use. Frank, what is the water meter charge for that?

Frank Tironi: The typical water meter for a single family home is \$350.00. The radio reads and no one comes in your house to read the meter once it is installed. They read it as they drive by. The 1-H if you are doing a meter pit because you have a long distance and you don't want to put copper in is \$550.00. The meter pit which is 1" meter and is \$495.00. That is the only other charge from us. Like, Kevin said, the water usage is an average of a family of four. A single person, I doubt would use that kind of water. The cost going to your home is whomever you hire to do it. It doesn't have to be hired, if you have a backhoe, you can put your own line in.

Supervisor Tollisen: If you have a question, please come up to the microphone, state your name and address for the records.

Bob Guilianelli, 68 Lower Newtown Road: You said that we can dig the line ourselves, right? Do we have to get a permit for it?

Frank Tironi: When the project is done, you will receive a letter that tells you everything, how much the meter is, what we have to do

Bob Guilianelli: We are paying for the hook up also, right? That is separate

Frank Tironi: That cost is to you whatever your contractor charges.

Supervisor Tollisen: Our goal with email group is to keep everybody updated on the timeline. Our Water Department will come and see you if you have any questions, explain things or help you with anything that you need as far as questions.

Any other questions? Any questions of the Board?

Councilman Wasielewski: I have a question. This map shows that it runs east to the old canal trail. Is that where it is going to end or does it loop into 4 & 32?

Frank Tironi: It is ending at the canal with a 24" main and tying in.

Councilman Wasielewski: Great. Thank you. So, those few houses between 4 & 32 and the canal will not be part of this project, correct?

Frank Tironi: They already have water from the line that ran from the canal down to those two houses. Also, the one house at the bottom of the hill as you start up, I think that it is #15, they have water from when we did the 24" line, we ran the service to them.

Councilman Wasielewski: Alright, thanks.

Supervisor Tollisen: What we do have is a summary sheet and my secretary Terri will pass that out to you. So, if there is nothing else, we are going to proceed forward with the project. If you have individual questions at any time, please feel free to reach out to my office or the Water Department and we will be happy to help you with it. We will make an email group and make you guys part of that and will give you updates as we get more. Alright? Yes, ma'am.

Mary Horner, 216 Lower Newtown Road: I have a question about the water tower. I understand that is under negotiation right now. If for some reason, that falls through and the water tower doesn't go as proposed, does that mean that I'm not getting water?

Frank Tironi: No, we will find another spot near there. We got to have the water tower. The southern part of the town only has the one tank on Brookwood Road which is only an 800,000 gallon tank standpipe. You don't utilize all of the water that is in it. When it goes down to 130' to 70', people lose pressure in the lower end of town and there is not a lot of storage. The new tank is a 1,000,000 gallon elevated tank like the one on Warner Road. That will increase pressure in the lower area. It will give us a million gallons worth of storage instead of the amount that is currently usable. It balances it out. Part of it when we put the tank where we are looking at will be coming out of Button Road going up to the old landfill and tie into Hayner and continue that loop that is basically Lower Newtown all the way up. It will be a straight shot. We will be able to feed that tank the normal way and be

coming up Brookwood Road and going to Button. It can also be fed from the 24" main and if something happens to the Brookwood Road line, we can open the valve and let water down from the upper end or feed it all the way backwards through this new line. Right now if the Brookwood Road line fails, which we've had failures, the tank doesn't get water. The only way that we can fill that tank is by a bypass on Harris Road which only allows 600 gallons a minute.

Another thing too, when the line is in service and people are hooking up, you need to inform your insurance company that you have fire hydrants every 500' now on the road. If you don't notify them, they are not going to give you any discount on your premium. I do not know how much they will give you.

Paul Gorcesky, 61 Hayner Road: Will I be getting water?

Frank Tironi: Not from any of this project, but you will be getting it from when Betts Lane comes out from that road that comes by your house. Where the sewer lines is now, they got water that ties into 236.

Paul Gorcesky: Thank you.

COMMUNITY EVENTS:

The **"BUY A BRICK"** program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

HALFMOON FARMERS MARKET Our 4th Season starting May 12th, running through September 2021 on Wednesdays from 3 pm to 7 pm located in Abele Park off Route 236. To Receive a Vendor Application or for more information, please contact Ross MacNeil at 518-371-7410 ext. 2272 or rmacneil@townofhalfmoon.org

CLIFTON PARK & HALFMOON HISTORY HUNT Explore the rich history of our towns during the month of July. Take a picture of 5 locations in each town from the PASSPORT that can be obtained at the Library, the Halfmoon Town Clerk's Office or by visiting cphreference@sals.edu submit your photos and enter to win prizes!

OUTDOOR CONCERT IN THE PARK August 6th at the Halfmoon Town Park from 6:30 pm – 9:00 pm. Music for your entire family!

BLOOD DRIVE IN HALFMOON TOWN HALL: Tuesday, August 10th from 1:00pm to 6:00pm. In the Bold Meeting Room. To make an appointment please go to: www.redcrossblood.org You are asked to wear a mask

DRIVE-IN MOVIE NIGHT August 20th at the Halfmoon Town Park at dusk (8:30 pm) An evening of family fun under the stars!

9-11 MEMORIAL: 20th Anniversary Ceremony on September 11, 2021 at 5:30 pm at the Abele Park

SHREDDING DAY: September 11th from 9:30am to 11:30am. Free to town residents with a non-perishable donation to assist the food pantry. There is a limit of 3 boxes to be shredded. You need a sticker to gain access to the Highway Garage, located at 322 Route 146 that may be obtained at the Town Clerk's Office.

SONS OF THE AMERICAN LEGION CHICKEN BBQ & PICNIC, Saturday, August 14th Noon – 6pm at the Legion Post on Grooms Road. Pre-Sale tickets only at the Legion for \$30.00. For information, call (518) 371-4463

FALL CLEANUP DATES: 9/14, 9/17, 9/18, 9/21, 9/24, 9/25. You must have a sticker to show residency to gain access to the Transfer Station, available at no cost in the Town Clerk's Office.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00 pm. Pre-meeting at 6:15 pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

I would like to highlight some things about the town staff. The Senior Express, 485 trips and 380 meals, that's a group effort. Our Town Clerk's Office, our senior bus drivers, the Highway Department maintains the busses, and it's a great job done by all to help our senior residents. Highway is out paving, Water is starting to flush hydrants, Parks are mowing lawns, and everyone has something going on. Thank you.

John Wasielewski (Town Board Member); (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

I have no report this evening, thanks, Mr. Supervisor

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

Excused

Eric Catricala: (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

I have nothing this evening.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

I am pleased to say that the response has been a very good, so next week Nancy & I are hosting a Seniors History Hunt. There will be 4 two-hour tours with light refreshments at the Lighthouse Park. I am really excited about this and think that the seniors will enjoy hearing about our local history!

Dana Cunniff (Receiver of Taxes): (1) Chair of Committee on Residents Relations

Lyn Murphy, Esq., (Town Attorney) I have no report

Cathy Drobny, Esq. (Town Attorney) Excused

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

DEPARTMENT REPORTS –

1. **Town Clerk** **Total Fees Submitted to the Supervisor - \$21,458.02**
2. **Senior Express** **Total # Trips – 485** **Total # Meals - 390**
3. **Town Justice Suchocki**
Total # Cases – 169 Total Fees Submitted to the Supervisor - \$22,484.00

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Building & Grounds, Water Departments, Assessors, Recreation Department, Town Clerk

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the July 26, meeting: Sign Applications for Dave the Sign Guy, 3A Plant Road, Fireside Plaza, 1581 Route 9, Magnolia Hair Studio, 1707 Route 9 (Shops of Halfmoon), and for Mitsubishi Motors (Mangino), 1658 Route 9 and Approval for a Change of Tenant Application for on the Move Health & Fitness, 217 Guideboard Road.

Received & Filed

2. **Received** from John Zeh, a letter thanking the Highway Department for their quick response to the issue that he had with a tree that needed to be removed by his home that was on town property.

Received & Filed

- 3 **Received** from NYS Department of Transportation, the agreement for the Bridge NY Culvert Replacement Project at South Main Street, Mechanicville, NY.

Received & Filed

4. **Received** from Kelly Predmore, her letter of resignation as Clerk to the Town Justice effective Friday, August 6, 2021.

Received & Filed

5. **Received** from Jacqueline M. Bigelow, her letter of resignation as a Justice Court Clerk effective Friday, August 1, 2021.

Received & Filed

6. **Received** from the Town Zoning Board of Appeals the Resolution approved at the August 2, 2021 meeting: for an Area Variance, 217 Guideboard Restaurant and 217 Guideboard Road.

Received & Filed

7. **Received** from the Federal Energy Regulatory Commission, notification that they are in receipt of the town's letter dated January 13, 2021 regarding an incident report of the canal overtopping that occurred on December 28, 2011 at the School Street Project. They have reviewed the submittal and find it appropriate.

Received & Filed

8. Received from New York Municipal Insurance Reciprocal (NYMIR), their 2020 Annual Report.

Received & Filed

NEW BUSINESS

RESOLUTION NO. 202-2021

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Town Clerk Bryan

RESOLVED, that the Town Board approves the minutes of Town Board Meeting of July 21, 2021 as presented.

RESOLUTION NO. 203-2021

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Supervisor of Buildings and Grounds Maiello

RESOLVED, that the Town Board hereby authorizes the Supervisor to enter into an agreement with the National Grid to replace existing street lights owned by the Town with light emitting diode street lights at a conversion cost of \$6,637.46 minus a rebate of \$4,635.00 for a total cost to the Town of \$2002.46 and hereby authorizes the Supervisor to execute any documents necessary to effectuate the project, subject to the review and approval of the Town Attorney.

Supervisor Tollisen: I would like to thank Bill Bryans who has done a lot of work on this.

RESOLUTION NO. 204-2021

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Supervisor of Buildings and Grounds Maiello

RESOLVED, that the Town Board authorizes the Supervisor to execute any documents associated with the request for monies through the 2021 NYS Canalway grant application, said funds to be utilized to contribute towards the costs associated with the Canal Road Trailhead Expansion, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 205-2021

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Comptroller Hatter

RESOLVED, that the Town Board authorizes the Supervisor to accept the Town of Halfmoon's share of 2022 Sales Tax Revenues in cash from Saratoga County Real Property Tax Services and to sign the 2022 County Tax Levy – Sales Tax Application, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 206-2021

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Superintendent of Highways Bryans

WHEREAS, the Town Board of the Town of Halfmoon is cognizant of their obligation to be fiscally responsible when determining the appropriate disposition of equipment that is no longer of use to the Town; and

WHEREAS, the Town has consistently sought an effective way to insure that obsolete equipment is disposed of in a manner that garners the most return on the original investment made to obtain the equipment; and

WHEREAS, the Superintendent of Highways has determined that a 2004 International 7600 Dump truck VIN # 1HTWZAH74J086354 with plow, wing and sander, a 2009 Ford F-750 dump truck VIN #3FRPF75A49V188357 with plow and sander, 2008 Morbark Hurricane 18 wood chipper serial # 4S8SZ19168W051487, and a 2019 Lee boy L-250 tack coat tank trailer serial # 220387 owned by the Town of Halfmoon are all vehicles/equipment that should be sold or otherwise disposed of as they are no longer of use to the Town; and

WHEREAS, the Town has an Agreement with Auctions International to place equipment that is no longer of use to the Town out for bid; and

WHEREAS, the Superintendent of Highways has the training and experience to determine what items should be placed on the Auction website and what items should be otherwise disposed; and

WHEREAS, the Town Clerk is hereby authorized to remove the equipment and vehicles from the Town's Asset Inventory list and insurance coverage;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Superintendent of Highways may dispose of a 2004 International 7600 Dump truck VIN # 1HTWZAH74J086354 with plow, wing and sander, a 2009 Ford F-750 dump truck VIN #3FRPF75A49V188357 with plow and sander, 2008 Morbark Hurricane 18 wood chipper serial # 4S8SZ19168W051487, and a 2019 Lee boy L-250 tack coat tank trailer serial # 220387 by placing the vehicles/equipment on Auctions International.

2. That the Town Clerk shall update both the Town's Asset Inventory list and insurance coverage

3. That this Resolution shall take effect immediately.

DATED: August 4, 2021

LYNDA BRYAN TOWN CLERK
TOWN OF HALFMOON

RESOLUTION NO. 207-2021

Offered by Councilman Wasielewski: seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Personal Computer Tech Mikol

RESOLVED, that the Town Board authorizes the purchase of four Apple 12.9 inch iPad Pros and four Defender Pro iPad Pro 12.9 inch black antimicrobial cases per the New York Contract #PT67647 for \$7,983.96 from Shi International Corp. and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 208-2021

Offered by Councilman Wasielewski: seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Supervisor of Buildings and Grounds Maiello

RESOLVED, that the Town Board authorizes Halfmoon Baseball to install a scoreboard at field #4 and authorizing the Supervisor to sign any necessary documents to effectuate the installation, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 209-2021

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Supervisor of Buildings and Grounds Maiello

RESOLVED, that that the Town Board authorizes the Supervisor of Buildings and Grounds to purchase a Tommy Gate Aluminum Liftgate on the Building Maintenance 2018 pick-up truck from T&T Sales, Inc. in the not to exceed amount of \$4,543.00 and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 210-2021

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Superintendent of Highways Bryans

WHEREAS, the Highway Garage was accidentally damaged by a Town vehicle; and

WHEREAS, the Town of Halfmoon is hereby letting the bids and will be accepting sealed bids until 1:00 pm on August 18, 2021, for the repairs necessary to fix the damage to the garage, bid package available at the Town Clerk's Office in the Town of Halfmoon and on BidNet operated through SourceSuite; and

WHEREAS, the bids will be publicly opened and read aloud on or about 1:30 pm on August 18, 2021;

NOW BE IT THEREFORE RESOLVED, that that the Town Board authorizes the Supervisor to solicit bids for the repairs necessary to fix the damage done to the Highway Garage to be received by 1:00 pm on August 18, 2021, the sealed bids received shall be publicly opened and read aloud at 1:30 pm the same day.

RESOLUTION NO. 211-2021

Offered by Councilman Wasielewski; seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Supervisor of Buildings and Grounds Maiello

RESOLVED, that the Town Board hereby authorizes the Supervisor to enter into an agreement with Bruce Fence Co., Inc., to repair damage to the overhang, backstop and sideline at the Vandenburg Park in the not to exceed amount of \$7,668.00, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 212-2021

Offered by Councilman Catricala, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Comptroller Hatter

RESOLVED, that the Town Board that the Town Board hereby appoints Jacqueline Bigelow as a Clerk to the Town Justice effective August 2, 2021, at Grade 4 Step 7, at a salary of \$52,104, pro-rated.

Resolution Introduced by Town Justice Suchocki

RESOLUTION NO. 213-2021

Offered by Councilman Wasielewski; seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Wasielewski, Connors, & Catricala

Abstain: Hotaling

Resolution Introduced by the Director of Senior Center Pettis

RESOLVED, that the Town Board hereby appoints Deborah Keyoskey as a part time Clerk at the Senior Center, Grade 1 Base pay of \$16.81 per hour, not to exceed twenty hours a week, contingent upon successful completion of pre-employment testing, subject to the review and approval of the Town Attorney.

POLL OF THE BOARD

Councilman Catricala	Aye
Councilman Connors	Aye
Councilman Wasielewski	Aye
Councilman Hotaling	Abstain
Supervisor Tollisen	Aye

RESOLUTION NO. 214-2021

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Building, Planning Development Coordinator Harris

RESOLVED, that the Town Board authorizes the Supervisor to enter into an agreement with MJ Engineering and Land Surveying, P.C. for the Year 2 Geographic Information System (GIS) Maintenance in the not to exceed amount of \$4,500.00 and to authorize the Supervisor to sign the agreement dated July 26, 2021, and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 215-2021

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Building, Planning Development Coordinator Harris

RESOLVED, that the Town Board hereby appoints Christina Woodard as Clerk to the Town Justice at Grade 4, Base Pay at a salary of \$43,910 pro-rated, subject to successful completion of pre-employment testing.

Resolution Introduced by Judge Fodera

RESOLUTION NO. 216-2021

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Comptroller Hatter

RESOLVED, that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT:	Estimated Revenues Subsidiary: Home & Community Services 25-4-2189.00	25-510 \$33,523.20 \$33,523.20
CREDIT:	Appropriations Subsidiary: Engineering Contractors Inspections 25-5-1440.40	25-960 \$33,523.20 \$33,523.20

Information Only: The above was derived from the following breakdown of charges to be paid on August 5, 2021 Abstract for engineering and related fees.

NAME	AMOUNT
Brookwood Subdivision Phase II	\$3,359.00
Mott Orchard Residential	\$1,368.00
Pinebrook Hills Construction	\$3,505.20
Swatling Falls PDD	\$1,764.00
Betts Farm	\$20,257.00
Gridworks Site Plan	\$260.00
Hanks Hollow	\$1,855.00
Rocks Automotive	\$165.00
Shops of Halfmoon Drive Thru Rest	\$990.00
Total	\$33,523.20

A resolution is needed to create the following budget amendment of appropriations for the projects and purchases approved in the following resolutions for the Water Department: Resolution No. 174-2021 approved July 7, 2021, Resolution No.'s 186-2021, 187-2021, 188-2021, 189-2021 and 190-2021 approved July 21, 2021 and Resolution No. 207-2021 approved August 4, 2021.

DEBIT:	Unappropriated Fund Balance	30-911	\$318,273.00
CREDIT:	Appropriations	30-960	\$318,273.00
	Subsidiary: Administration- Equipment		
	30-5-8310.20		\$105,409.00
	Administration- Contractual		
	30-5-8310.40		\$ 1,564.00
	Administration- Contractual- Engineering		
	30-5-8310.41		\$ 90,000.00
	Transmission & Distribution- Contractual		
	30-5-8340.40		\$121,300.00

A resolution is needed to create the following budget amendment of appropriations and revenues in the Highway Fund for CHIPS (Consolidated Highway Improvement Program), PAVE NY and Extreme Winter Recovery (EWR) program. This total includes cumulative rollover balance in the amount of \$10,902.60 from 2020.

DEBIT:	Estimated Revenues	20-510	\$148,683.47
	Subsidiary: State Aid- CHIPS Program		
	20-4-3501		\$148,683.47
CREDIT:	Appropriations	20-960	\$148,683.47
	Subsidiary: Improvements- Capital Outlay CHIPS		
	20-5-5112.22		\$148,683.47

A resolution is necessary to create the following budget amendment of appropriations from fund balance to maintain highway policy and complete additional town infrastructure/paving improvements.

DEBIT:	Unappropriated Fund Balance	20-911	\$750,000
CREDIT:	Appropriations	20-960	\$750,000
	Subsidiary: Improvements- Capital Outlay		
	20-5-5112.21		\$750,000

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward

There being no further business to discuss or resolve, on a motion by Councilman Wasielewski and seconded by Councilman Hotaling, the meeting was adjourned at 7:30 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk