

The August 15, 2018 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Daphne V. Jordan, Councilwoman
Jeremy W. Connors, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

Supervisor Tollisen stated that the moment of silence this evening is in honor of George Maxfield who was an employee of the town who passed away. His wake is this evening.

Supervisor Tollisen: There are a number of community events on the agenda and also:

August 23rd at 10:30 there is a formal Ribbon Cutting of the Town of Halfmoon Spray Pad with Senator Marchione. Part of the Spray Pad was created by a grant and funds secured through Senator Marchione's office. We will also be having some refreshments so please mark your calendars for this.

The Saratoga County Board of Supervisors is doing a Veterans Labor Day Free Concert at SPAC. The doors open at 12:00 and concert starts at 2:00 with the Army Band this year. It is a great concert for our Veterans.

I am also pleased to announce that at the Law & Finance Committee meeting today at the County which I chair, we passed a resolution naming Saratoga County a Purple Heart County. The Town of Halfmoon has done that before and is a Purple Heart town and we just had our ceremony recently. Next week it is expected that it will pass at the full Board meeting as Saratoga County a Purple Heart County going forward.

COMMUNITY EVENTS:

The "BUY A BRICK" program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Town of Halfmoon Farmer's Market every Wednesday until mid-September from 3:00-6:00 PM by the Gazebo

End of Summer Bash in Town Park with Music & Fireworks – August 24th

Mechanicville-Stillwater Breast Cancer Walk, Sunday, October 7th at Talmadge Park, Mech. 8:30 -11:30 Registration or contact Tina Pugliese (518) 428-1272.

Remembering our Fallen", a Wall Honoring all NY Service Men & Women who have fallen during the Iraq and Afghanistan Wars at the Mechanicville- Stillwater Elks Lodge #1403. Opening Ceremonies August 24 at 7:00 pm and also open Saturday and Sunday August 25th 11-9PM and Sunday 10-2PM

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: Feb 20, April 16, June 18, Aug 20, Oct 15, and Dec. 17, the 3rd Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee, (4) Chair of Safety Committee

I just want to say thank you to our team. We had a wonderful event Tuesday for our Senior/Employee Picnic this year. There were many happy smiling faces. We also have the End of Summer Bash with Grand Central Station providing the music and fireworks to follow next Friday night at 6:00 pm in the Town Park.

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Chair of Committee on Resident Relations, (4) Co-Liaison to Planning Board

I have no report this evening.

Daphne Jordan (Town Board Member): (1) Co-Chair of Business and Economic Development (2) Animal Control (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

I just wanted to mention that the Open Space and Trails meeting will be meeting on Monday August 20th. Thank you.

Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Committee on Not for Profit Organizations; (3) Co-Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

I have no report this evening.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives, (3) Co-Chair of Committee on Resident Relations

I have no report this evening.

Lyn Murphy, Esq., (Town Attorney)

I have no report this evening.

Drobny, Esq. (Town Attorney)

I have no report this evening.

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

DEPARTMENT REPORTS – month of July

1. **Building Permits**
Total # Permits – 78 Total Fees Submitted to the Supervisor - \$20,640.50
2. **Fire Inspections**
Total # Inspections – 20 Total Fees Submitted to the Supervisor - \$2,270.00

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office)

CORRESPONDENCE

1. **Received** from the Saratoga Board of Supervisors notification that the auction for County owned property has been set for September 18th at 6:00PM with registration beginning at 5:00PM at 50 West High Street, Ballston Spa. You may call Cindy Baker in the Treasurer's Office at (518) 884-4724 for the amount owed on a parcel.

Received & Filed

2. **Received** from the U. S. Army Corps of Engineers, a copy of the letter sent to Lee Degraph, of Degraph-Bloom Custom Builders, Inc., about the property on 93 Cemetery Road. The determination regarding the delineation shall be considered valid for 5 years.

Received & Filed

3. **Received** from Cate Thomson, her letter of resignation as Administrative Aide at the Halfmoon Senior Center effective August 17, 2018.

Received & Filed

Supervisor Tollisen: I will note that Ms. Thomson is resigning as Administrative Aide at the Halfmoon Senior Center. We will acknowledge her with a letter of thanks for her service to the town.

OLD BUSINESS

1. **Resolution** that the Town Board addresses the Mott Orchard PDD that was TABLED from the June 6, 2018 Town Board meeting.

Supervisor Tollisen: This will not be taken up this evening. We are still waiting for information as requested by this Board from the engineers. I do believe that something came in late this afternoon which I have not reviewed yet. It will be forwarded to the Board for review and consideration for the next meeting.

NEW BUSINESS

RESOLUTION NO. 281-2018

Offered by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the minutes of Town Board meeting of August 1, 2018, as presented.

RESOLUTION NO. 282-2018

Offered by Councilman Connors, seconded by Councilman Wasielewski Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

Whereas, the Town Board approved a proposal from SaxBST, LLP to provide auditing services of the Town's financial statements for a period of four (4) years (December 31, 2015, 2016, 2017 and 2018) on October 7, 2015 via resolution no. 323,

Whereas, it is necessary for BST & Co. CPA's, LLP to convert the Town to U. S. GAAP (Generally Accepted Accounting Principles) beginning with the audit for the year ending December 31, 2017 and based upon the increase in the requirements of the GAAP is proposing and increase in fees of \$5,000 for 2017 and \$4,000 for 2018,

Therefore be it Resolved, that the Town Board of the Town of Halfmoon approves the fee increases for the 2017 and 2018 audits, subject to the review and approval of the Town Attorney and authorizes the Supervisor to execute any and all documents necessary to effectuate the fee increases.

RESOLUTION NO. 283-2018

Offered by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board commemorates the 60th Anniversary of Crescent Boat Club.

Supervisor Tollisen: Terri, please make sure that the Board gets a copy of the invitation for the celebration as the whole Board is invited.

RESOLUTION NO. 284-2018

Offered by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the Comptroller's Report for the month of July 2018, as presented.

RESOLUTION NO. 285-2018

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board to approve entering into a formal Assessment Agreement between the Town of Halfmoon and Ralph McBride for the parcel

located at 559 Hudson River Road, Tax Map #280.-2-27.1, reducing the 2017 Assessment from \$332,100 to \$208,220 and reducing the 2018 Assessment from \$332,100 to \$205,258, per the review and approval of the Town Attorney.

RESOLUTION NO. 286-2018

Offered by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the that the Town Board approves placing the Maintenance Department's 2006 Ford Utility Truck on Auctions International for sale as the Town no longer has use for it, and upon completion of the sale, to remove this vehicle from the Town's fixed asset list.

RESOLUTION NO. 287-2018

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

WHEREAS, the Town Board previously awarded the construction contract for the Water District No. 1 Replacement Project to Peter Luizzi & Bros Contracting, Inc. in the amount of \$1,514,675.00; and

WHEREAS, the Town Board previously approved Change Orders #1 and #2 based upon the recommendations from CHA, the Engineer for the Town of Halfmoon for the Water District No 1. Replacement Project; and

WHEREAS, CHA is currently recommending that the Town Board approve Change Order #3 which increases the amount paid to Peter Luizzi & Bros Contracting, Inc. by \$33,978.00 for additional topsoil and seeding as requested by the Town; and

WHEREAS, CHA, as the Construction Inspectors and Consultants on the project recommends approval of Change Order #3; and

WHEREAS, the net effect of the change order is an increase in costs of \$33,978.00 resulting in a total construction cost of \$1,601,926.90;

NOW THEREFORE, BE IT

RESOLVED, that the Supervisor is hereby authorized to sign Change Order #3 as prepared and recommended by CHA, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 288-2018

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board hereby authorizes the Supervisor to enter into an agreement with Prestige Vending Services to provide water and necessary equipment and authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

Councilman Wasielewski: This is for the vending machines in the town?

Supervisor Tollisen: Actually it is for the water coolers. We had previously been using a certain water company and there is billing issues every month that are taking up time.

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward

There being no further business to discuss or resolve, on a motion by Councilman Connors and seconded by Councilwoman Jordan, the meeting was adjourned at 7:09 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk