

**The April 21, 2021 meeting was called to order at 7:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room with the following members present:**

Kevin J. Tollisen, Supervisor  
Paul L. Hotaling, Councilman  
John P. Wasielewski, Councilman  
Jeremy W. Connors, Councilman  
Eric A. Catricala, Councilman  
Lyn A. Murphy, Town Attorney  
Cathy L. Drobny, Deputy Town Attorney  
Kelly L. Catricala-Deputy Town Clerk  
Lynda A. Bryan, Town Clerk- **Excused**

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**Supervisor Tollisen:** It is like Retirement Week here in the Town of Halfmoon. Jim McBride retired just yesterday from his years of service. Karen Pingelski is retiring on Friday as the Receiver of Taxes after many years of service. Tonight, we have two retirees who we miss greatly; Cindy Jensen and John Pingelski, thank you and your families for coming, Supervisor Tollisen read the following proclamations and resolutions for each retiree had them come forward for pictures. State Senator and former Halfmoon Councilwoman Daphne Jordan and Assemblywoman MaryBeth Walsh also gave each retiree a Proclamation with Congratulations.

**PRESENTATION HONORING— JOHN PINGELSKI, JR. and CYNTHIA JENSEN FOR YEARS OF SERVICE WITH THE TOWN OF HALFMOON**

**RESOLUTION HONORING THE CAREER AND SERVICE OF CYNTHIA JENSEN**

**WHEREAS,** Cynthia Jensen (“Cindy”) began her career with the Town of Halfmoon as a part time Account Clerk Typist, in April of 1995; and

**WHEREAS,** Cindy became a full-time employee in July of 2001; and

**WHEREAS,** Cindy always treated residents with kindness and respect, inquiring about their day, their families, and whatever else they wanted to talk about; and

**WHEREAS,** Cindy was known for her willingness to lend a hand or was always there to say a kind word to a fellow co-worker; and

**WHEREAS,** Cindy has shown exemplary service and dedication to our community through her work with the Town of Halfmoon, whenever calling on employees she would say, “hate to bother you”, always making others feel appreciated and valued; and

**WHEREAS,** Cindy is so very proud of her loving family and often spoke about her loving husband Dennis, her children Andrew and Nicole, and her grandson Dominick; and

**WHEREAS,** Cindy Jensen, has retired from the Town of Halfmoon after many years of loyal and faithful service; and

**NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Town Board of the Town of Halfmoon recognizes and commends Cynthia Jensen for her years of dedicated service to the residents of the Town of Halfmoon and our community; and

2. That Cindy Jensen is recognized by the Town Board of the Town of Halfmoon as a “Halfmoon Hero” for always going “above and beyond” in service to her co-workers and the residents of the Town of Halfmoon; and

3. That a framed copy of this Resolution be presented to Cynthia Jensen in recognition of her dedication and career with the Town of Halfmoon.

DATED: April 21, 2021

KEVIN J. TOLLISEN, SUPERVISOR  
TOWN OF HALFMOON

#### **RESOLUTION NO. 124-2021**

**Offered** by Councilman Hotaling, seconded by Councilman Wasielewski:: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board recognizes and commends Cynthia Jensen for her years of dedicated service to the residents of the Town of Halfmoon and our community; and is recognized by the Town Board as a “Halfmoon Hero” for always going “above and beyond” in service to her co-workers and the residents of the Town of Halfmoon

#### **RESOLUTION HONORING THE CAREER OF HIGHWAY SUPERINTENDENT JOHN E. PINGELSKI, JR.**

**WHEREAS**, John E. Pingelski, Jr. (John) has a long history of serving the Halfmoon community as an active member of local government and

**WHEREAS**, John began his career with the Town as a Highway Laborer on November 18, 1988. John was promoted to Motor Equipment Operator on June 10, 1999, and on October 17, 2000, was appointed as an Interim Working Supervisor. John became a Working Supervisor on January 1, 2001, and acting Superintendent of Highways on December 26, 2007. He was elected as the Highway Superintendent and began serving his term on January 1, 2008. John’s longstanding service with the Town demonstrates decades of dedication and commitment to the residents of the Town of Halfmoon and the surrounding communities; and

**WHEREAS**, John has a long history of volunteer service to our community, serving as a firefighter in the Hillcrest Fire Department, and later serving in other officer positions including Chief of the Department; and

**WHEREAS**, John was a true example of a public servant, always putting the needs of the residents first and always willing to “go above and beyond” in service to others; and

**WHEREAS**, despite being on call twenty four hours (24) per day and seven days (7) per week as the Highway Superintendent, John was always with his family- his loving wife Annemarie and his two daughters, Katelyn and Courtney. You often see John enjoying time with his family watching sports games, traveling, or cooking fabulous meals; and

**WHEREAS**, John has officially retired as Highway Superintendent of the Town of Halfmoon after decades of extraordinary service;

**NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

4. That the Town Board of the Town of Halfmoon recognize and commends John E. Pingelski, Jr. for his extraordinary career and decades of service to the Town of Halfmoon; and
5. That the Town Board of the Town of Halfmoon recognizes John E. Pingelski, Jr., as a “Halfmoon Hero”; and
6. The Town Board of the Town of Halfmoon further names the Superintendent’s Office at the Town of Halfmoon Highway Department as the “John E. Pingelski, Jr., Superintendent’s Office”; a plaque will be displayed in sincere appreciation and thanks for his extraordinary dedication and work for the residents of the Town of Halfmoon; and
7. That a framed copy of this Resolution be presented to John E. Pingelski, Jr. in recognition of his dedicated service to our community.

DATED: April 21, 2021

KEVIN J. TOLLISEN, SUPERVISOR  
TOWN OF HALFMOON

#### **RESOLUTION NO. 125-2021**

**Offered** by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board recognizes John E. Pingelski, Jr. for his extraordinary career and decades of service to the Town of Halfmoon; and recognizes John E. Pingelski, Jr., as a “Halfmoon Hero”; and further names the Superintendent’s Office at the Town of Halfmoon Highway Department as the “John E. Pingelski, Jr., Superintendent’s Office.

#### **PRESENTATION: FOREST LANE APARTMENTS PDD AMENDMENT**

**Supervisor Tollisen Recused himself and Deputy Town Supervisor presided over the meeting.**

**Ben Lussier, 300 Forest Lane:** I am here tonight regarding the proposed amendment to the Forest Lane PDD for the property at 300 Forest Lane. Last week we had a Planning Board meeting with a public hearing regarding the proposed amendment. The Planning Board approved the amendment and the process to move forward. They did not make any recommendations or changes to report back to the Town Board. I am here this evening to ask for your approval to schedule a public hearing hopefully for the May 5<sup>th</sup> Town Board meeting. Thank you.

**Deputy Supervisor Hotaling:** In your proposal, there is no extra infrastructure needed like sewer, water or adding any bathrooms?

**Ben Lussier:** That is correct.

**Deputy Supervisor Hotaling** asked if the Board had any questions. Hearing none, Deputy Supervisor Hotaling asked for a motion for the Town to declare Lead

#### **RESOLUTION NO. 126-2021**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Connors, & Catricala

**WHEREAS**, the Town Board intends to adopt Lead Agency status for the Forest Lane Planned Development District; and

**WHEREAS**, the Town of Halfmoon intends to act as Lead Agency for the Project;

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Town Board of the Town of Halfmoon hereby gives notice of their intent to declare Lead Agency pursuant to the State Environmental Quality Review Act.
2. That the Deputy Town Supervisor for the Town of Halfmoon is hereby authorized to execute any necessary documentation to remain in compliance with the State Environmental Quality Review Act, subject to the review and approval of the Town Attorney.

#### **RESOLUTION NO. 127-2021**

**Offered** by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board schedule a Public Hearing for the Forest Lane Apartments PDD Amendment for May 5, 2021 in the A. James Bold Meeting Room at 7:00 PM or soon as the agenda allows.

**Deputy Supervisor Hotaling:** Thank you Mr. Lussier, we will see you on the 5<sup>th</sup>.

**Supervisor Tollisen:** With the Forest Lane Apartments PDD Amendment business concluded, Supervisor Tollisen presided over the remaining portion of the Town Board meeting.

#### **COMMUNITY EVENTS:**

The **“BUY A BRICK”** program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

**SPRING CLEANUP** Dates for Town Residents: April 13, 16, 17, 20, 23, and 24. Tues. 8am- Noon, Fri. Noon-5pm and Sat. 8am-3pm. Fees are as follows: \$5 per car load, \$10 per truck or van load, \$10 per trailer load, U-Haul type vehicles will be charged accordingly and regular household garbage will be charged the normal rate. Transfer Station Sticker Needed. Call the Town Clerk's Office at (518) 371-7410.

**2021 SUMMER CAMP Halfmoon** Summer Recreation Resident Registration Dates: April 12<sup>th</sup>-May 2<sup>nd</sup> by Mail Only. In-office registration will begin May 3<sup>rd</sup> by appointment Only. For more information, contact Ross MacNeil, Recreation Director at 518-371-7410 ext.2274

**CRESCENT PARK CLEAN SWEEP** April 24, 2021 from 10:00 am to 11:00 am\_Come join us in recognition of Earth Day 2021 by helping to clean up your local park! Volunteers can participate by picking up litter, trash, and other debris throughout Crescent Park. Meet at the bottom of Terminal Road to get gloves and trash bags. Everyone is welcome! Please contact Paul Maiello at 518-371-7410 ext.2532 or [grounds@townofhalfmoon.org](mailto:grounds@townofhalfmoon.org) with any questions.

**SHOP LOCAL EVENT** Saturday, May 1, 2021 at the Town of Halfmoon Municipal Center from 11:00 am – 4:00 pm. Local Halfmoon businesses offering Free Samples,

Giveaways, Demonstrations, Kids activities and more. To be a part of this event call Ross at (518) 371-7410 ext. 2272 or [rmacneil@townofhalfmoon.org](mailto:rmacneil@townofhalfmoon.org).

**HALFMOON FARMERS MARKET** Our 4<sup>th</sup> Season starting May 12<sup>th</sup>, running through September 2021 on Wednesdays from 3 pm to 7 pm located in Abele Park off Route 236. To Receive a Vendor Application or for more information, please contact Ross MacNeil at 518-371-7410 ext. 2272 or [rmacneil@townofhalfmoon.org](mailto:rmacneil@townofhalfmoon.org)

#### **TOWN MEETINGS:**

**Town Board Meetings:** 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00pm. Pre-meeting at 6:30pm

**Zoning Board of Appeals:** 1<sup>st</sup> Monday of month at 7:00 pm. Pre-meeting at 6:45pm

**Planning Board Meeting:** 2<sup>nd</sup> & 4<sup>th</sup> Monday of the month at 7:00 pm. Pre-meeting at 6:15pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

#### **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)** Please look at the Community Events that are listed. We also have a couple of new hires tonight that we are excited about.

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

I would like to highlight the great work done by the Highway Crew. Not only by the snow removal and the roads but a couple of weeks ago we had the Shredding Day and they did a great job as they were full the whole day!

Last week I attended the Clean Sweep. I was greeted very nicely by the Highway employees. Everyone did a great job and was happy and proud. Thank you guys!

**John Wasielewski (Town Board Member):** (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

I have no report this evening, Mr. Supervisor.

**Jeremy Connors (Town Board Member):** (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

Thank you Mr. Supervisor. The Trails and Open Space Committee met this past Monday discussing updates to the trails and things that are happening in town.

Also, April 24<sup>th</sup> at 10:00 am, you can meet down at the Crescent Park on Terminal Road and help out for the Canal Sweep corresponding with Earth Day. I am looking forward to that and getting that area spruced up for the spring. It is used by a lot of people.

I also want to give a mention to Ross MacNeil in regards to highlighting the businesses during COVID. I spoke with many business owners here in town and they stated their gratitude to the Town for highlighting their businesses and the services that they provide. It is a one of kind here in Town that a municipality will go out and do something like that. I just wanted to give thanks to Ross and the crew and appreciate everything that is being done.

**Eric Catricala:** (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

I have no report this evening, Mr. Supervisor.

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives **Excused**

**Kelly Catricala, Deputy Town Clerk:** I have no report this evening.

**Karen Pingelski (Receiver of Taxes):** (1) Chair of Committee on Residents Relations

**Lyn Murphy, Esq., (Town Attorney)** I have no report this evening.

**Cathy Drobny, Esq. (Town Attorney)** I have no report this evening.

**PUBLIC COMMENT (for discussion of agenda topics) - No one came forward**

**Supervisor Tollisen:** Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

**DEPARTMENT REPORTS –**

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Grants Department, Recreation Office, Water Department, Assessor's Office**

**CORRESPONDENCE**

1. **Received** from the Town Planning Board Resolutions approved at the April 12, 2021 meeting: Positive Recommendation for a Proposed Amendment to the Forest Lane PPD, 300 Forest Lane, Halfmoon; Approval for a Sign Application for United AG & Turf, 1917 Route 9, Halfmoon Approval of a Change of Use/Tenant Applications for Matchless Stove & Chimney, 1581 Route 9, Halfmoon; Extreme Sandblasting & Paint, 28 Corporate Drive, Halfmoon; LS Power Location #2, 21 Corporate Drive, Halfmoon, and Renewal of the Site Plan Approval for Hoffman Carwash, 1589 Route 9, Halfmoon

***Received & Filed***

2. **Received** from New York State Department of Taxation and Finance Office of Real Property Tax Services, the Certification of School Tax Relief (STAR) Exemptions for the 2021-2022 School Levy.

***Received & Filed***

3. **Received** from NYS Department of Transportation, their determination of the speed limit reduction for Werner Road in the Town of Halfmoon. Based on their review, they have determined that the existing posted speed limit is appropriate and that a reduction of the limit is not warranted at this time.

***Received & Filed***

4. **Received** from Troy Department of Public Works, a letter and spreadsheet explaining the current cost expectations of the raw water transmission main replacement project.

***Received & Filed***

5. **Received** from NYS Parks, Recreation, and Historic Preservation, a letter of notification that the State Review Board has recommended to the Commissioner of Parks, Recreation and Historic Preservation that the Church Hill Historic District be listed on the NYS Register of Historic Places, and nominated to the National Register of Historic Places. SHPO has agreed with the recommendation, and will now forward the nomination to the Keeper of the National Register in Washington D.C.

***Received & Filed***

6. **Received** from Saratoga County Soil & Water Conservation District an information flyer & registration form for the upcoming Tire Recycling Program, which is open to all Saratoga County residents. For more information, please contact the Saratoga County Soil & Water Conservation District at 518-885-6900

***Received & Filed***

7. **Received** a letter of resignation from Dana Cunniff, resigning as Deputy Town Clerk, effective April 23, 2021.

***Received & Filed***

**NEW BUSINESS**

**RESOLUTION NO. 107-2021**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by Deputy Town Clerk Catricala**

**RESOLVED**, that the Town Board approves the minutes of Town Board Meeting of April 7, 2021 as presented.

**RESOLUTION NO. 108-2021**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board hereby waives any and all fees for building permits and/or inspections related to the installation of lights in the Town Park, subject to the review and approval of the Town Attorney.

**Resolution Introduced by Supervisor of Buildings & Grounds Maiello**

**RESOLUTION NO. 109-2021**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by Supervisor Tollisen**

**RESOLVED**, that the Town Board authorizes Troy & Banks, Inc. to provide consulting services for energy procurement and related matters and to request competitive bids for the best possible prices for electric and gas supply at no cost to the Town, and authorizes the Town Supervisor to execute any documents necessary to complete this process, subject to the review and approval of the Town Attorney

**RESOLUTION NO. 110-2021**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors & Catricala. Resolution Introduced by Supervisor of Buildings & Grounds Maiello

**RESOLVED**, that the Town Board approves an expenditure in the not to exceed amount of \$5,272.30 for a climber with hardware for a criss cross cable climber and additional playground equipment, said monies to come from the Recreation Fees located in the Special Revenue Fund, and to authorize the Supervisor to sign any and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.

**RESOLUTION NO. 111-2021**

**Offered** by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board hereby rescinds resolutions 47-2021 and 49-2021.

**RESOLUTION NO. 112-2021**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board authorizes the Supervisor to enter into an Agreement with Dell Technologies to provide Microsoft Server Licenses and HP server software together with remote desktop services pursuant to New York State contract #C000000457014 in the not to exceed amount of \$14,473.88 and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

**RESOLUTION NO. 113-2021**

**Offered** by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board TABLES the resolution prohibiting smoking as defined in New York State Public Health Law Article 13-E on any Town owned properties and to authorize the Supervisor of Buildings and Grounds to purchase and post signs as needed on Town property.

**POLL OF THE BOARD**

Councilman Hotaling	Aye
Councilman Wasielewski	Aye
Councilman Connors	Aye
Councilman Catricala	Aye
Supervisor Tollisen	Aye

**RESOLUTION NO. 114-2021**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board hereby appoints Daniel McAlonie as a part time Transfer Station Attendant at Grade 2 Base Pay \$17.68/hr, subject to pre-employment testing.

**POLL OF THE BOARD**

Councilman Hotaling	Aye
Councilman Wasielewski	Aye
Councilman Connors	Aye
Councilman Catricala	Aye
Supervisor Tollisen	Aye

**Supervisor Tollisen:** Mr. McAlonie is here, congratulations! Welcome aboard and look forward to working with you.

**RESOLUTION NO. 115-2021**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board approves expending monies from Rec Fees held in the Special Revenue Fund in the not to exceed amount of \$60,250 for the Erie Canal Towpath Link project. Said amount is the Town’s Local Match for the Recreational Trails Program (RTP) grant award. Per the review and approval of the Town Attorney.

**RESOLUTION NO. 116-2021**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board hereby appoints Dana Cunniff as the Receiver of Taxes, \$53,203 per year, pro-rated, effective 4/24/2021.

**Supervisor Tollisen swore Dana Cunniff into office and took pictures**

**POLL OF THE BOARD**

Councilman Hotaling	Aye
Councilman Wasielewski	Aye
Councilman Connors	Aye
Councilman Catricala	Aye
Supervisor Tollisen	Aye

**RESOLUTION NO. 117-2021**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board authorizes the Supervisor to execute any documents associated with the request for monies from Congressman Tonko, said funds to be utilized to improve the intersection of NYS Route 236 and Guideboard Road, as a Member Designated Project for Highways and Transit Projects, subject to the review and approval of the Town Attorney.

**Supervisor Tollisen:** The Town is constantly being on the forefront of intersections and traffic improvements and doing all that we can to improve our infrastructure. We are hopeful that Congressman Tonko will be able to assist us with some funding for improvements here in the Town of Halfmoon.

#### **RESOLUTION NO. 118-2021**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**WHEREAS**, the Town Board of the Town of Halfmoon is cognizant of their obligation to be fiscally responsible when determining appropriate expenditure of Town funds; and

**WHEREAS**, the Town has consistently sought a cost effective way to insure that the potable water is available to our residents; and

**WHEREAS**, the past bid for the Neptune Meters necessary to utilize the Town's potable water distribution system is expiring; and

**WHEREAS**, Ti Sales Inc. is the sole authorized distributor and exclusive supplier of the Neptune Technology Group Inc. products in the upstate New York market area; and

**WHEREAS**, there is no possibility for competition as it relates to the procurement of Neptune Meters;

#### **NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Town Supervisor may execute the documentation necessary to effectuate the purchase of the necessary inventory from Neptune Technology Group Inc. from Ti Sales Inc. to continue to effectively and efficiently distribute potable water to the residents of the Town of Halfmoon.

2. That the competitive bidding policy as set forth in §VII(H) of the Town of Halfmoon Employee Manual shall be waived in compliance with the Town Board authorized exceptions as set forth in §VII(H) in that the above constitutes a procurement for which there is no possibility of competition.

3. That this Resolution shall take effect immediately.

DATED: April 21, 2021

LYNDA BRYAN, TOWN CLERK

#### **RESOLUTION NO. 119-2021**

**Offered** by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED** that the Town Board authorizes the Supervisor to enter into an Agreement with ItsClimbTime, LLC, to provide a portable climbing rock with necessary safety and climbing equipment and insurance coverage on May 1, 2021, or any rescheduled date, in the not to exceed amount of one thousand one hundred twenty five dollars (\$1,125.00), and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

**RESOLUTION NO. 120-2021**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board approves the Comptroller’s Report for the month of December, 2020

**RESOLUTION NO. 121-2021**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board approves the Comptroller’s Report for the month of January, 2021

**RESOLUTION NO. 122-2021**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board approves the Comptroller’s Report for the month of February, 2021

**RESOLUTION NO. 123-2021**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**RESOLVED**, that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT:	Estimated Revenues	25-510	\$5,843.47
	Subsidiary: Home & Community Services		
	25-4-2189.00		\$5,843.47
CREDIT:	Appropriations	25-960	\$5,843.47
	Subsidiary: Engineering Contractors Inspections		
	25-5-1440.40		\$5,843.47

Information Only: The above was derived from the following breakdown of charges to be paid on April 29, 2021 Abstract for engineering and related fees.

NAME	AMOUNT
Creekview Estates Inspection	\$2,053.29

