

TOWN BOARD MEETING AGENDA
September 5, 2018

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PUBLIC HEARING: HALFMOON COMMERCIAL PDD

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Town of Halfmoon Farmer’s Market every Wednesday until mid-September from 3:00-6:00 PM by the Gazebo

Sons of the American Legion #1450 on 275 Grooms Road, will be hosting a Breakfast Buffet to benefit Bob & Leah Kane Sunday September 9th from 8:00am – 11:30am. Leah is scheduled to donate one of her kidneys to Bob on September 6th. Bob has been on dialysis for about 3 years. Donations are greatly appreciated to help defray costs for care.

9-11 Ceremony at 6:00 PM at the Abele Memorial Park on Tuesday, September 11th

Fall Cleanup dates at the Transfer Station: September 18, 21, & 22 – 25, 28, & 29

Tuesday 8-12 Friday 12-5 Saturday 8-3

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Cost: Car Load - \$5.00 Truck & Trailer Load - \$10.00

You must have a 2018 sticker to gain access to the Transfer Station. They are available at the Town Clerk’s Office at no charge.

Fall Festival, Saturday September 22nd from 1:00 -5:00 PM at the Halfmoon Town Park with Petting Zoo, Pony Rides, Hayrides, Magician, Bouncy Bounce, Rock Climbing Wall and so much more!

Mechanicville-Stillwater Breast Cancer Walk, Sunday, October 7th at Talmadge Park, Mech. 8:30 -11:30 Registration or contact Tina Pugliese (518) 428-1272.

7th Annual Craft Show at St. Luke’s on the Hill, 40 McBride Road, Mechanicville on October 20th from 9:00am – 6:00pm

Town of Halfmoon's 2nd Annual Trunk or Treat – Saturday, October 27th

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: September 25th at 7:00 pm

Open Space & Trails Committee: April 16, June 18, Aug 20, Oct 15, and Dec. 17, the 3rd Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee, (4) Chair of Safety Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Chair of Committee on Resident Relations, (4) Co-Liaison to Planning Board

Daphne Jordan (Town Board Member): (1) Co-Chair of Business and Economic Development (2) Animal Control (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Committee on Not for Profit Organizations; (3) Co-Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives, (3) Co-Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

1. **Town Justice Suchocki**
 Total # Cases – 262 **Total Fees Submitted to the Supervisor - \$34,779**
2. **Town Justice Fodera**
 Total # Cases – 210 **Total Fees Submitted to the Supervisor - \$25,790**
3. **Town Clerk** **Total Fees Submitted to the Supervisor - \$11,597.93**

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Receiver of Taxes, Town Clerk, Park's Department, Animal Control, Trails & Grants

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the August 13, 2018 meeting: Approval of a Sign Application for Sparx Fine Chinese Cuisine, 1570 Route 9, for Change of Use/Tenant Applications for Stack'd Nutrition, LLC, 3 Liebich Lane, for Restoring Grace, 7 Corporate Park Drive, and for Protective Chiropractic/Nabilah Kabir, DC, 12 Corporate Park Drive.
2. **Received** from Mildred Mincher, a thank you letter and a donation to the Senior Express for being so helpful providing transportation on short notice to her husband Alfred.
3. **Received** from the Saratoga County Planning Department, notification that they have no objection to the Town of Halfmoon Town Board serving as Lead Agency for the Halfmoon Commercial LLC, PDD.
4. **Received** from the Saratoga Economic Development Corporation, a Mid-Year Update that outlines their initiatives and results since January, 2018.
5. **Received** from the Town of Halfmoon notification that the town is partnering with the Saratoga County Soil and Water Conservation District to support a program that offers grant funding for homeowners to replace or repair a failing or reasonably likely to fail septic system. The grant program allows eligible homeowners to be reimbursed up to 50% of eligible costs up to \$10,000. Call 518-885-6900 with any questions.

6. **Received** from New York Municipal Insurance Reciprocal (NYMIR), our liability insurance carrier, subscriber accounting statement covering fiscal year 2017.
7. **Received** from New York Municipal Insurance Reciprocal (NYMIR), our liability insurance carrier, their Annual Report for 2017.
8. **Received** from NYS Department of State, notification that Local Law #4-2018, Halfmoon Self-Storage PDD was filed on August 15, 2018.
9. **Received** from the Halfmoon – Waterford Fire District No. 1, a copy of their 2019 proposed budget that can be viewed in the Town Clerk's Office.

NEW BUSINESS

1. **Resolution** that the Town Board approve minutes of Town Board Meeting of August 15, 2018, as presented.
2. **Resolution** that the Town Board approves Change Order #1 for the Pedestrian Safety Improvements on Pruyn Hill Road to reflect a decrease in costs of \$33,880.96 resulting in a total construction cost of \$278,406.54, and that the Supervisor is hereby authorized to sign Change Order #1 as prepared and recommended by Barton & Loguidice, subject to the review and approval of the Town Attorney.
3. **Resolution** that the Town Board appoints Hope Coyle-Meehan as a part time Clerk at the Senior Center, Grade 1 Base pay of \$14.74 per hour effective August 20, 2018, with the understanding that she will not work more than 39 hours per pay period, subject to the review and approval of the Town Attorney.
4. **Resolution** that the Town Board authorizes the Supervisor to apply for funding in the amount of \$25,000.00 from the New York State Multi-Modal Program to construct a turning lane on Route 236 at the intersection with Route 146, on the northbound side of the intersection, to facilitate turning left onto Route 146 to improve traffic conditions in this location and to execute any documents associated with the request, subject to the review and approval of the Town Attorney.
5. **Resolution** that the Town Board authorizes the Town Supervisor to purchase a 20 x 40 Center Peak Frame Tent including the frame, ropes, stakes and six (6) 8 x 20 Clear Lap N Snap Walls in the not to exceed amount of \$5,602.50 from Fred's Tents and Canopies, Inc., and to authorize the Town Supervisor to execute any necessary documentation, subject to the review and approval of the Town Attorney.

6. **Resolution** that the Town Board authorizes the Supervisor to enter into an Agreement with Clifton Park Halfmoon Emergency Corps, to provide Heartsaver CPR AED Training and Certification for Town employees and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.
7. **Resolution** that the Town Board authorizes the Highway Superintendent to dispose of a 1993 Blawknex PF-150 Paver on Auctions International as the Highway Department no longer has use for it and have the Town Clerk update both the Town's Asset Inventory list and insurance coverage.
8. **Resolution** that the Town Board hereby amends Resolution # 175-2018 to read that the Town Board authorized the Director of Parks and Town Property to hire up to ten park seasonal park laborers for the 2018 season starting April 1, 2018 through October 31, 2018.
9. **Resolution** that the Town Board appoints Lisa Criscone as a part time Clerk in the Recreation Department at Grade 1 Base Pay \$14.74/hr. effective September 10, 2018, working less than 30 hours a week, so long as she successfully completes all pre-employment testing.
10. **Resolution** that the Town Board awards low bidder, Atlas Painting & Sheeting Corp., to rehabilitate the Angle Lane Water Storage Tank, per the recommendation of MJ Engineering and Land Surveying, P.C., the Engineers for this project; for a total cost of \$535,000.00; and authorizes the Supervisor to execute any and all necessary documents to proceed with this project, subject to the review and approval of the Town Attorney.
11. **Resolution** that the Town Board authorizes the Supervisor to enter into a Work Agreement with the Office of Parks, Recreation, and Historic Preservation and the New York State Department of Transportation, regarding the installation of Empire State Trail directional signage and installation of bike warning signage on South Main Street and to authorize the Supervisor to execute any documents to enter into the Agreement, subject to the review and approval of the Town Attorney.
12. **Resolution** that the Town Board approves waiving the tent permit fee for the Kayaking 4 Meso event at the Lighthouse Park on Saturday, September 8, 2018.
13. **Resolution** that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by

ADJOURN

