

**TOWN BOARD MEETING AGENDA**  
**October 17, 2018**

**TOWN BOARD WORKSHOP – Board Room – 6:30 pm**

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**PRESENTATION: HALFMOON HEALTHCARE CAMPUS**

**COMMUNITY EVENTS:**

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

7<sup>th</sup> Annual Craft Show at St. Luke’s on the Hill, 40 McBride Road, Mechanicville on October 20<sup>th</sup> from 9:00am – 3:00pm

Sons of the American Legion Squadron #1450 at 275 Grooms Road will be hosting a Ziti & Meatball Dinner on Saturday October 27<sup>th</sup> from 4-7pm \$9.00 per person, Children under 12 - \$5.00

Town of Halfmoon’s 2<sup>nd</sup> Annual Trunk or Treat – Saturday, October 27<sup>th</sup> from 3-5PM with a Haunted House & Bounce House, a Magician, Juggler, Reptile Adventure, Saratoga Children’s Museum and many more Surprises!

**TOWN MEETINGS:**

Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4<sup>th</sup> Tuesday in May

Senior Center Business Meeting: 1<sup>st</sup> Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: April 16, June 18, Aug 20, Oct 15, and Dec. 17, the 3<sup>rd</sup> Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

**REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

Kevin J. Tollisen (Town Supervisor)

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee, (4) Chair of Safety Committee

**John Wasielewski (Town Board Member):** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Chair of Committee on Resident Relations, (4) Co-Liaison to Planning Board

**Daphne Jordan (Town Board Member):** (1) Co-Chair of Business and Economic Development (2) Animal Control (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

**Jeremy Connors (Town Board Member):** (1) Co- Liaison to Planning Board; (2) Chair of Committee on Not for Profit Organizations; (3) Co-Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives, (3) Co-Chair of Committee on Resident Relations

**Lyn Murphy, Esq., (Town Attorney)**

**Cathy Drobny, Esq. (Town Attorney)**

**PUBLIC COMMENT (for discussion of agenda topics)**

**DEPARTMENT REPORTS –**

1. **Town Clerk Total Fees Submitted to the Supervisor - \$13,068.68**

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Highway Department, Assessors**

**CORRESPONDENCE**

1. **Received** from the Town Planning Board Resolutions approved at the October 9, 2018 meeting:
2. **Received** from the US Army Corps of Engineers, a copy of a letter to Ed Hernandez, Executive Director of the Saratoga County Water Authority stating that the discharge of fill materials into the waters of the United States to facilitate the installation of the new water line to provide additional water source into the Town of Halfmoon municipal water system would be temporarily impacted. With the specifications set forth in the letter, the verification is valid until March 18, 2022.

3. **Received** from the US Army Corps of Engineers, a copy of a letter to John L. Hallock, Jr., NYS DOT that the office has reviewed the joint application for a culvert replacement in the Town of Halfmoon. Based upon the information provided, it appears that the proposed work may be authorized and that this verification is valid until March 18, 2022.

## **OLD BUSINESS**

## **NEW BUSINESS**

1. **Resolution** to approve minutes of Town Board Meeting of October 2, 2018 as presented.

2. **Resolution** to approve the October 2018 Water Report for usage as submitted by the Director of Water.

3. **Resolution** that the Town Board schedule a Public Hearing for the 2019 Preliminary Budget for November 7, 2018 at 7:00 PM or as soon as the agenda allows in the A. James Bold Meeting Room.

4. **Resolution** that the Town Board hereby authorizes the Supervisor to enter into an agreement with Business Automation Services, Inc. to provide Clerk Licensing and Software Services including server migration for the Town Clerk and the Receiver of Taxes Systems per the recommendation of the Information Technology Department at a cost of \$525.00, and authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

5. **Resolution** that the Town Board hereby authorizes the Director of Parks & Recreation place a Kifco B200 Water Wheel for sale on Auctions International that is no longer needed by the town.

6. **Resolution** that the Town Board authorizes going out to bid for a 2018 White 8 passenger Automatic Transmission Mini Van, delivered. All sealed bids are due by November 1, 2018 by 11:00am when they will be publically opened.

## **PUBLIC COMMENT (for discussion of non-agenda items)**

## **ADJOURN**

