

TOWN BOARD MEETING AGENDA
November 7, 2018

TOWN BOARD WORKSHOP – Board Room – 6:00 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

BUDGET WORKSHOP: 6:00 PM

PUBLIC HEARING: 2019 PRELIMINARY BUDGET

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Senior Center Holiday Bazaar: November 10th from 9:00AM – 2:00PM at the Senior Center on Lower Newtown Road. Crafts, Cards, Grandma’s Treasures, Quilters, the BEST Baked Goods around and much more. Come and support our seniors!

It Takes a Village: Empowering Communities to help build and support resilient families in the midst of the pandemic of drug overdoses on Saturday November 17th from 6:00 to 7:30 at St. Luke’s on the Hill, 40 McBride Road.

Civil War Display & Presentation: Display in the Town Hall Foyer will be up until December 1st. Presentations will be held on November 13th at 1:00pm and November 27th at 7:00pm. Come hear stories of Elmer Ellsworth and other Halfmoon Soldiers, the Battle of Gettysburg and of course, the display itself!

Thanksgiving Food Basket Delivery: Come join us at Town Hall on Saturday November 17th at 10:00am to help assemble and deliver Thanksgiving Food Baskets to our local Seniors and families in need. A donation box for the food drive is in Town Hall Foyer.

13th Annual “Spirit of Thanksgiving”, Thursday November 22nd from 12 to 2:30pm hosted by Salty’s Pub & Bistro and the Twin Bridges Rotary Club. To make reservations call (518) 328-8358

Holiday Stop & Shop – Small Business Saturday on November 24th at Halfmoon Town Hall from 10:00AM - 3:00PM with Local Vendors & Crafters, Food & Raffles

Holiday Party & Tree Lighting on December 1st. Holiday Party is from 2:00 – 6:00PM and the Memorial Tree lighting is at 6:30 – 7:30PM at the Abele Memorial Park

Outside Holiday Home Decorating Contest for all Halfmoon Residents. Judging will be on December 15th from 6:00 – 9:00PM. Prizes for the different categories are \$50.00 each! Good Luck!

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Tuesday, Nov at 7:00 pm in Town Hall

Open Space & Trails Committee: April 16, June 18, Aug 20, Oct 15, and Dec. 17, the 3rd Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee, (4) Chair of Safety Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Chair of Committee on Resident Relations, (4) Co-Liaison to Planning Board

Daphne Jordan (Town Board Member): (1) Co-Chair of Business and Economic Development (2) Animal Control (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Committee on Not for Profit Organizations; (3) Co-Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives, (3) Co-Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS – month of October

1. Town Clerk Total Fees Submitted to the Supervisor - \$8,237.78
2. Town Justice Fodera
Total # Cases – 386 Total Fees Submitted to the Supervisor -\$25,810
3. Town Justice Suchocki
Total # Cases – 191 Total Fees Submitted to the Supervisor -\$26,261
4. Senior Express Total # Riders – 464 Total # Meals - 743

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office: Receiver of Taxes, Town Clerk, Building & Planning, Animal Control

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the October 22, 2018 meeting: Approval for a Sign Application for Halliday Financial, 4 Executive Park Drive, for a Change of Use/Tenant Application for Metabolic Meltdown, 3 Liebich Lane, Regarding Site Plan Approval for Hoffman Car Wash, 1672 Route 9, for a Minor Subdivision for the Lissmac Corporation, Route 146 and for a Minor Subdivision for the Lands of Pingelski Lot-Line Adjustment, 38 Johnson Road.
2. **Received** from the Fire District #1, (Hillcrest) their 2019 Adopted Budget.
3. **Received** from the Clifton Park – Halfmoon Fire District #1, their 2019 Adopted Budget.
4. **Received** from the NYS Department of State, notification of their filing of Local Law #5-2018, Betts Farm PDD on October 17, 2018.
5. **Received** from the Halfmoon – Waterford Fire District #1, their 2019 Adopted Budget.

6. **Received** from the Halfmoon – Waterford Fire District #1, Notice of Public Information Meeting to be held on Thursday, November 8th at 7:00 pm at the Fire District at 315 Middletown Road, to review the proposed capital project.
7. **Received** from the Halfmoon – Waterford Fire District #1, notice of their Annual Election to take place on Tuesday December 11, 2018 from 6-9pm at the fire station located at 315 Middletown Road for the purpose of electing (1) one Fire Commissioner for a (5) five year term, to commence January 1, 2019.
8. **Received** from the Saratoga County Attorney, Notice of Public Hearing of the Saratoga County Sewer District #1 scheduled for November 8, 2018 at 9:00 am at the Board of Supervisors Chambers in Ballston Spa to consider the Sewer District's proposed sewer rates for the year.
9. **Received** from the Town Supervisor, notification that the next Town Board meeting will be held on Monday, November 19th in place of Wednesday, November 21st in observance of the Thanksgiving Holiday.
10. **Received** from the West Crescent Fire District, their 2019 Budget Summary.

OLD BUSINESS

1. **Resolution** that the Town Board awards the bid of the new white 8 passenger, Automatic Transmission Mini Van to low bidder New Country Toyota of Clifton Park in the not to exceed amount of \$29,500.

NEW BUSINESS

1. **Resolution** that the Town Board approves minutes of Town Board Meeting of October 17, 2018 as presented.
2. **Resolution** for the Town Board to approve entering into a formal Assessment Agreement between the Town of Halfmoon and Kevin J. Johnson for the parcel located at 11 Executive Park Drive, parcel number 278.4-3-18 reducing the assessment from \$535,015 to \$410,000 in 2015, 2016, 2017 and from \$435,000 to \$410,000 in 2018, and to authorize the execution of any documents necessary to effectuate the agreement subject to the review and approval of the Town Attorney.
3. **Resolution** that the Town Board authorizes a Sharp MX-3501N copier purchased in 2006 that is no longer functioning and of no value to the Town of Halfmoon to be sold on Auctions International and that the Town's Asset Inventory list will be updated to reflect that the copier is no longer being used for Town purposes.

4. **Resolution** that the Town Board hereby authorizes the Town Supervisor to sign the letter of support for the Clifton Park – Halfmoon Ambulance Corps, Inc.'s application to the Women's Business Council for a nonprofit award, subject to the review and approval of the Town Attorney.
5. **Resolution** that the Town Board hereby appoints Gary Rogers as part-time, seasonal, at the Highway Department as an MEO at Grade 5 Base Pay \$18.09/hr, subject to successful completion of all pre-employment testing.
6. **Resolution** for the Town Board to approve entering into a formal Assessment Agreement between the Town of Halfmoon and Sysco Albany, LLC for the parcel located at 2 Liebich Lane, parcel number 260.-1-86.1, reducing the assessment from \$13,000,000 to \$10,822,500 in 2016, \$10,585,000 in 2017, and \$9,732,500 in 2018, and to authorize the execution of any documents necessary to effectuate the Agreement subject to the review and approval of the Town Attorney
7. **Resolution** that the Town Board to authorizes the renewal of the Mobile Home Park License for the 2018-2019 licensing year, per the inspection and approval of the Director of Code Enforcement as follows: Vosburgh MHP.
8. **Resolution** that the Town Board accepts for Road Dedication Clemens Drive , together with the easement over Parcel K which are located in the Howland Park PDD as all of the standards as set by the Town of Halfmoon Roadway Dedication Procedure have been satisfied, subject to the review and final approval of the Highway Superintendent for the road improvements and the Town Attorney for the Deed descriptions, closing papers, title insurance, letters of credit and all related or required documents, said documents to be executed by the Town Attorney. The Town shall not issue certificates of occupancy or maintain, plow or, otherwise care for the roads until proof of recording of all necessary documents with the County Clerk's office are received.
9. **Resolution** that the Town Board authorizes payment in the not to exceed amount of \$7,500 to Coyle, Lynch & Company, representing the Town's proportionate share of the appraisal and legal services in the joint defense with the Town of Waterford for the 2016, 2017 and 2018 property tax lawsuit filed by MPM Silicones, LLC, (f/k/a GE Silicones) of which 9 parcels are located in the Town of Halfmoon and to authorize the Supervisor to execute any documentation necessary to effectuate the Agreement, per the review and approval of the Town Attorney.
10. **Resolution** for the Town Board to approve entering into a formal Assessment Agreement between the Town of Halfmoon and Rite Aid Corporation for the parcel located at 1701 Route 9, parcel number 272.10-2-26.2, reducing the 2017 and 2018 assessment from \$1,300,000 to \$1,113,250 and for the parcel located at 1483 Route 9, parcel number 278.4-2-87, reducing the 2017 assessment from \$1,058,400 to

\$945,625 and reducing the 2018 assessment from \$1,058,400 to \$939,625, and to authorize the execution of any documents necessary to effectuate the Agreement subject to the review and approval of the Town Attorney

11. **Resolution**, that the Town Board hereby authorizes the Town Supervisor to execute any and all documents necessary to provide health and dental insurance together with flex spending accounts for 2018-2019, subject to the review and approval of the Town Attorney.

12. **Resolution**, that the Town Board hereby authorizes the Superintendent of Highways to place a 2004 Ford F-550 with plow and sander on Auctions International as the town no longer has use for it.

13. **Resolution** that the Town Board hereby authorizes the Supervisor to enter into an agreement with Matrix Communications to provide software, maintenance and service for phone system per the recommendation of the Information Technology Department at a cost not to exceed \$4,565.00, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

14. **Resolution** that the Town Board authorizes the Supervisor to execute any documents associated with the request for monies from the NYS Department of Transportation through the Transportation Improvement Program, said funds to be utilized to contribute towards the costs associated with infrastructure improvements in Town, subject to the review and approval of the Town Attorney.

15. **Resolution** that the Town Board authorizes the additional sum of \$42,288.00 to reflect the after bid dollar amount, will be appropriated from the Special Revenue Fund-Recreation Fees and made available to cover the cost of the participation in the Pedestrian Safety Improvement Project; and authorizes the Supervisor to execute all necessary agreements, certifications or reimbursement requests, subject to the review and approval of the Town Attorney.

16. **Resolution** that the Town Board of the Town of Halfmoon hereby authorizes CHA to proceed with the survey work for the Champlain Canal Trail-Northern segment, in the not to exceed amount of fifty five thousand five hundred dollars (\$55,500) and authorizes the Town Supervisor to execute any documents necessary to effectuate this project, subject to the review and approval of the Town Attorney.

17. **Resolution** to authorize the Comptroller to make the attached Creations of Appropriations.

PUBLIC COMMENT (for discussion of non-agenda items)

The next Town Board meeting will be held on Monday, November 19th

ADJOURN