

TOWN BOARD MEETING AGENDA
March 6, 2019

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

**WORKSHOP AT 6:00PM FOR THE PROPOSED ZONING & PLANNING
AMENDMENTS**

PRESENTATION BY MOHAWK TOWPATH SCENIC BYWAY COALITION, INC.

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Zoning Changes Public Workshops will be held on, March 6, and March 20, 2019 at 6:00 p.m. in the Town Board Meeting Room. These changes are a result of the Zoning Review Committee, Business and Economic Development Committee and town staff efforts to make positive and strategically planned changes to the local laws of the Town of Halfmoon to ensure continued managed growth in our Town

The Friends of the Clifton Park-Halfmoon Public Library is showing a documentary, “Three Identical Strangers” on Sunday, March 10, 2019 @ 2pm in the Library Program Room (Rated PG-13). The story of three strangers who are reunited by astonishing coincidence after being born identical triplets, separated at birth, and adopted by three different families.

Two Towns-One Book, , “Life Along the River”, presented by Russ VanDervoort, Waterford Town Historian, on Sunday, March 24, @ 2:00pm, in the Library Program Room A & B (Registration Not Required).

2019 Summer Camp Program Resident registration dates are April 6th & May 4 from 9am-Noon and April 9th & 16th from 6pm-8pm. All registrations are held at the Halfmoon Town Hall.

Yellow Ribbon Day will be held on Tuesday April 9th at 11:00 am at the Halfmoon Town Hall. This year’s donations are requested for the Blue Star Mother’s Freedom Boxes to be sent to the troops: Microwave mac & cheese, snack packs, granola bars, hard candy, beef jerky & trail mix.

Senior Center Spring Bazaar – April 13th, from 9:00 am to 2:00 pm at the Senior Center. Please come out and support our seniors with their spring fundraiser. They have many different crafts, Grandmas Treasurers, quilting and baked goods!

14th Annual Canal Clean Sweep: April 17th Meet at Crescent Park at 10 a.m.

2019 Spring Clean-up dates: April 23rd, 26th, 27th, 30th, May 3rd, and May 4th, at the Transfer Station. You need to have a 2019 Transfer Station Pass which can be obtained at the Town Clerks Office.

2019 Paper shredding day is May 4th from 9:00 am-11: am at the Transfer Station. This is a free service, canned goods for food pantry are appreciated.

American Legion Post #1450 located at 275 Grooms Road, Halfmoon is hosting a Chicken BBQ Dinner Saturday, March 23, 2019 from 4pm to 7pm - \$10.00 per Person (PRE-SALE ONLY).

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Trails & Open Space Committee: 4/15, 6/17, 8/19, 10/21, and 12/16, the 3rd Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Liaison to Planning Board

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

Eric Catricala (Town Board Member): (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Karen Pingelski (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS

1. Building

Total # Permits – 36 Total Fees Submitted to the Supervisor \$10,899.00

2. Fire

Total # Permits - 25 Total Fees Submitted to Supervisor \$1,630.00

3. Town Clerk

Total Fees Submitted to Supervisor \$5,224.33

4. Senior Express

Total # Riders – 433 Total # Meals - 622

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Highway Department, Parks Department, Receiver of Taxes, Town Clerk's, Water Department, Building/Code Enforcement , Planning Department

CORRESPONDENCE

- 1. Received** from the Town Planning Board Resolutions approved at the February 25, 2019 meeting a Sign Application for Metabolic, 3 Liebich Lane, Change of Use/Tenant for seasonal outside use at Lowe's, 476 Route 146, Minor Subdivision and Special Use Permit for Parker Subdivision, 291 Grooms Road, Renewal of Site Plan Approval for the 413 Route 146 Office Building, 41 Route 146, Site Plan & Special Use Permit for Hoffman's Carwash, 1589 Route 9.
- 2. Received** from U. S. Army Corps of Engineers, a letter addressed to Edward J. Fronczek, 17 Robin Lane, Waterford, NY regarding a request for the discharge of fill material into waters of the United States to facilitate the construction of a residential home and attendant features, located at 57 Ushers Road

3. **Received** from NYS Department of State notification of their filing of Local Law #1-2019 on February 6, 2019 creating a PDD known as Mott Orchard PDD.
4. **Received** from the Mohawk Towpath Scenic ByWay Coalition, Inc., their 2018 Annual Report.
5. **Received** from NYS Department of the State Receipt and Filing Notice of Local Law #2 on March 6, 2019 for an Amendment to the Senior Citizens Tax Exemption.
6. **Received** from NYS Department of Taxation Office of Real Property Tax Services a Notice of Tentative Railroad Ceiling Hearing on March 27, 2019 at 10am.
7. **Received** from Sharon A. Phelps, Deputy Town Clerk a letter of resignation effective March 29, 2019.
8. **Received** from Paul Weber addressing the Woodloch Residential (Inglewood PDD Amendment), Cemetery Road.

OLD BUSINESS

1. **Resolution** that the Town Board and the Director of Highway awards Bid #1-2019 for the Town of Halfmoon Transfer Station Garbage Removal for a 1-year period the low bid amount to County Waste & Recycling Service, Inc., 1927 Route 9, Clifton Park, per review and recommendation of the Highway Committee.
2. **Resolution** that the Town Board and the Director of Highway awards Bid Spec. #2-2019 for rental service of Uniforms for the Town Highway Department and Transfer Station for a 3-year period to low bidder Unifirst Corporation, 157 Troy-Schenectady Road, Watervliet, per review and recommendation of the Highway Committee.

NEW BUSINESS

1. **Resolution** to approve minutes of Town Board Meeting of February 20, 2019 as presented.
2. **Resolution** that the Town Board authorizes letting bids for Truck Ultra Low Diesel Fuel, Unleaded Regular Gasoline and Kerosene (Diesel/Kerosene Blend) for Town departments for fuel effective May 1, 2019 through April 30, 2020 to be opened April 3th, 2019 at 7:00 pm or as soon as the agenda allows, at the Town Board Meeting, subject to the review and approval of the Town Attorney.

3. **Resolution** that the Town Board authorizes the Town Supervisor to enter into an agreement with Halfmoon Baseball for the 2019 season and to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.
4. **Resolution** that the Town Board hereby approves the Change Order #4 as recommended by Greenman-Petersen approving the reduction of \$2,700.00 to Prime Highway Contractors, LLC, for the Sitterly Road Pavement Preservation project, and authorizes the Supervisor to sign any and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.
5. **Resolution** that the Town Board approves the proposal from Amsure Insurance for the Town insurance coverage from carrier New York Municipal Insurance Reciprocal, for all coverage (Property, General Liability, Auto, Public Officials, etc.) in the amount of \$139,312.57 for the renewal period of March 1, 2019 through March 1, 2020, subject to review and approval of the Town Attorney.
6. **Resolution**, that the Town Board previously appointed Greenman-Pedersen as the engineers for the Sitterly Road Pavement Preservation project; and approves the expenditure in the not to exceed amount of \$5,000.00 for payment to Greenman-Pedersen, 80% of which will be reimbursed to the Town through the existing grant, and authorizes the Supervisor to sign any and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney
7. **Resolution** that the Town Board hereby recognizes Michael Martiniano and Richard Harris upon their successful completion of the basic training program offered through the New York State Department of State, Division of Building Standards and Codes, Uniform Fire Prevention and Building Code Educational Program.
8. **Resolution** that the Town Board authorizes the Superintendent of Highways to purchase a 2.75 Yard Loader bucket from Nortax not to exceed \$6,970.00, and to authorize the Highway Superintendent to execute any necessary documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.
9. **Resolution** that the Town Board authorizes the Superintendent of Highways to purchase a Tilt Deck Equipment Trailer from Griffin Motosports not to exceed the amount of \$5,850.00, and to authorize the Highway Superintendent to execute any necessary documentation necessary to effectuate the purchase, subject to review and approval of the Town Attorney.

10. **Resolution**, that the Town Board authorizes the Supervisor to sign the credit card authorization and contract with Dave & Buster's for the Summer Recreation Program, per the review and approval of the Town Attorney.
11. **Resolution** honoring Thomas Richardson and the entire Richardson family for the generosity and commitment to the betterment of our community. Each November, the Richardson family makes extraordinarily large donation of toys to the Mollie Wilmot Radiation Oncology Center at Saratoga Hospital. The children of Saratoga Hospitals cancer patients have a brighter holiday because of the family and friends of the late Anne Marie Richardson.
12. **Resolution** that the Town Board appoints Sandy McAlonie as Deputy Town Clerk at Grade3, Base pay \$37,670, per successful completion of pre-employment testing.
13. **Resolution** that the Town Board re appoints Harry Conerty to the Board of Assessment Review with term to end on October 1, 2024.
14. **Resolution** that the Town Board hereby approves the expenditure in the not to exceed amount of \$7,880.00 for the enhancements to the Central Bark Dog Park, said monies to come from the Recreation Fees located in the Special Revenue Fund, and to authorize the Supervisor to sign and all documentation needed to proceed with this project, Subject to the review and approval of the Town Attorney.
15. **Resolution** that the Town Board hereby authorizes the Supervisor to enter into an agreement with Great Escape, a SixFlags' Theme Park, for admission, meals, and use of the pavilion for the Summer Recreation Program on July 24, 2019, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.
- 16.. **Resolution** that the Town Board authorizes the Supervisor to enter into an Agreement with Lifesong, Inc. pursuant to which Lifesong, Inc. will operate and assist in the organization, promotion, and management of the Halfmoon Farmers' Market for 2019 and authorize the Supervisor to execute any documents necessary to enter into the Agreement, subject to the review and approval of the Town Attorney.
17. **Resolution** that the Town Board authorizes the Supervisor to enter into an Agreement with the YMCA to provide the Saturday Night Live for Teens, Reach Out to Youth Program, Leaders Club, Halfmoon Heights and D&R Village sports programs, Aquatics learn to swim/water safety course, and at least two (2) Halfmoon Events coordinated with the Town of

Halfmoon and those programs designed to assist residents from the Town of Halfmoon and provide a safe and healthy environment to build strong children, families and communities, and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

18. **Resolution** that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$6,643.00
	Subsidiary: 25-4-2189		
	Home & Community Services		\$6,643.00
Credit:	Appropriations	25-960	\$6,643.00
	Subsidiary: 25-5-1440.40		
	Engineering Contractors Inspections		\$6,643.00

Information Only: The above was derived from the following breakdown of charges to be paid on February 28, 2019 Abstract for engineering and related fees.

NAME	AMOUNT
Graybar Electric	\$450.00
Guideboard Plaza Site Plan	\$630.00
Halfmoon Villiage/Krauses PDD	\$180.00
Paar Estates of Halfmoon PDD	\$3,043.00
Pinebrook Hills PDD	\$540.00
Woodloch Residential	\$1,800.00
Total	\$6,643.00

A resolution is necessary to increase appropriations in the Capital Project Fund for Pruyn Hill Sidewalks to reflect additional Federal funding and State Marchiselli funding that has become available since the project inception as stated on NYSDOT Supplemental Agreement No. 2.

DEBIT:	Estimated Revenues	35-510	\$56,181.60
	Subsidiary: 35-4-3589		
	Transportation State Grant		\$22,352.00
	35-4-4589		
	Transportation Federal Grant		\$33,829.60
CREDIT:	Appropriations	35-960	\$56,181.60
	Subsidiary: 35-5-5410.20		
	Sidewalks – Pruyn Hill		\$42,287.00
	Subsidiary: 35-5-9901.90		
	Interfund transfer		\$13,894.60

A resolution is necessary to reduce the Town's local matching share due to the availability of State Marchiselli funding.

DEBIT:	Estimated Revenues	25-960	\$13,894.60
	Subsidiary: 25-4-5031		
	Interfund transfer		\$13,894.60
CREDIT:	Appropriated Fund Balance	25-599	\$13,894.60

A resolution is necessary to create appropriations within the Special Revenue fund from Recreation Fees in the not to exceed amount of \$7,880 per resolution passed March 6, 2019 for Central Bark Dog Park enhancements.

DEBIT:	Appropriated Fund Balance	25-599	\$7,880
CREDIT:	Appropriations	25-960	\$7,880
	Subsidiary: 25-5-7110.20		
	Parks-Dog		\$7,880

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

