

TOWN BOARD MEETING AGENDA
June 7, 2017

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PUBLIC HEARING – TABOR ROAD FLEX & TRUCK TERMINAL PARK –
AMENDMENT TO THE COUNTY WASTE PDD

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Halfmoon Carnival will be held in the Town Park June 6 – 11, Tuesday through Sunday. Family fun for all! This event is a fund raiser to benefit the "Nick's Fight to be Healed Foundation"

LifeSong, Inc. will be hosting the 2017 5K Daffodil Dash on Saturday, June 10th at the Halfmoon Town Park starting at 9:30 am supporting those with differing abilities.

2nd Annual Wiffle Ball Tournament & Food Festival at St. Luke's On The Hill, 40 McBride Road on Friday, June 16th from 6:00 pm – 11:00 pm.

Sundae on the Farm Event in Saratoga County will be held this year on Father's Day, Sunday, June 18th from 12:00 pm to 4:00 pm at King's Ransom Farm, located at 311 King Road, Schuylerville, Town of Northumberland.

Halfmoon Recreation presents Family Movie Night in the Halfmoon Town Park, 162 Route 236 on Friday, June 23rd at 8:15 pm. Popcorn and water will be provided. Bring your own comfy seating.

FREE Medication Disposal event will be held at the Halfmoon Town Hall on Saturday, July 29th from Noon to 3 PM for the discarding of Unwanted, Unused or Expired Medications to Prevent Misuse. There are also other dates and sites available throughout the county for more information contact The Prevention Council at 581-1230 ext. 3632 or ccfw-pfs@preventioncouncil.org.

Mosquito Dunks: It is that time of year again! The Town of Halfmoon is offering Mosquito Dunks FREE of charge to residents. Please stop by at the Town Clerk's Office to fill out a short application and pick yours up today!

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 3rd at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm Pre-meeting at 7:00 pm

Planning Board Meetings: 2nd & 4th Monday of month at 7:00 pm Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: June 19th, August 21st, October 16th and December 18th

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance) (3) Chair of Character Counts (4) Chair of Personnel Committee (5) Chair of Safety Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police) (3) Co-Chair of Committee on Resident Relations (4) Liaison to Planning Board

Daphne Jordan (Town Board Member): (1) Co-Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee (4) Zoning Board Liaison

Jeremy Connors (Town Board Member): (1) Liaison to Planning Board (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS – month of May

1. Town Justice Wormuth
Total # cases - 292 Total fees submitted to the Supervisor - \$31,674
2. Town Justice Suchocki
Total # cases - 303 Total fees submitted to the Supervisor - \$43,981
3. Building
Total # Permits - 132 Total fees submitted to the Supervisor - \$41,299
4. Fire
Total # Permits - 13 Total fees submitted to the Supervisor - \$975
5. Fire Inspections
Total # Permits - 31 Total fees submitted to the Supervisor - \$1,720
6. Senior Express Total # Riders – 410 Total # Meals – 613
7. Town Clerk Total fees submitted to the Supervisor - \$9,146.21

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) month of May:

Code Enforcement, Water Department

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the May 22, 2017 meeting: Sign Application for John W. Danforth Company, 5 Liebich Lane, for a Change of Use/Tenant Application for Advanced Power LLC, 3 Liebich Lane, for Towaway LLC, 3 Liebich Lane, for DeVoe's Rainbow Orchards LLC – Shed Sales, 1569 Route 9, for Northeast Spine & Wellness, 306B Grooms Road, for Threading Experts LLC, 1471 Route 9 (Crescent Commons), for Belvedere Health Services LLC, 1471 Route 9 (Crescent Commons), for Approval of a Site Plan Application for the Carol Jean Estates Storage Building, Cemetery Road, for Site Plan Approval for Verizon Wireless for Co-Location at 1549 Route 9 (Walmart), for an Addition to Site Plan Application for Grace Fellowship Church, 1 Enterprise Avenue, Re-approval of

Site Plan Approval for the Lussier Site Plan Development, 1385 Vischer Ferry Road, for a Positive Recommendation of a Proposed Amendment to the Rolling Hills Estates PDD, Tabor Road, for a Minor Subdivision (Lot Line Adjustment) for Atlantic British Associates, LLC & Lands of Vending Property, LLC, 6 Enterprise Avenue & 4 Enterprise Avenue.

2. Received from the Saratoga Economic Development Corporation (SEDC), a letter to its members highlighting the recent progress made toward their initiatives since their annual meeting in January.
3. Received from the NYS Department of Environmental Conservation, notification of the Carver Sand & Gravel LLC Mined Land Reclamation (MLR) permit renewal for the existing sand and gravel mine on Button Road.
4. Received from representatives of CAPTAIN Youth and Family Services and Community Human Services (CHS), the announcement of the formation of a subsidiary of the two non-profit organizations to be called CAPTAIN Community Human Services by the end of the year.
5. Received from Books for Troops their January – April 2017 Newsletter including their Mission Statement and letters from the Troops. Paperback books are always in need and cost to ship a box of 35-40 books is \$12.50. If you would like to more information or to volunteer, please contact: ekeegan3@nycap.rr.com.
6. Received from NYS Department of Taxation and Finance, Office of Real Property Tax Services, indicating they have established a tentative 2017 State equalization rate of 58.00 for the Town of Halfmoon.
7. Received notification that the Halfmoon Veterans Walk of Honor Program to purchase an engraved brick in the Veterans Memorial Walkway is underway. Please stop at the Town Clerk's Office for information or an application.
8. Received from the Halfmoon Historical Society a copy of the 2017 Newsletter showing all of the activities in 2016 "Our Year in Review". Copies available in the Town Clerk's Office
9. Received from the Troy Department of Public Utilities notification of the water rate for the Town of Halfmoon for May 1, 2017 to April 30, 2018.
10. Received from Billi O's Inc., 486 Hudson River Road, notification of their intent to apply for a class change with the New York State Liquor Authority.

11. Received from Rebuilding Together Saratoga County a press release seeking low-income homeowners in the need of home repair or accessibility modification services. For more information visit www.RTSaratoga.org.

12. Received from State of New York Department of Transportation Notice of Hearing Case 39873-Petition of the County of Saratoga, pursuant to Section 91 of the Railroad Law, for an order of the Commissioner approving the modifications of a public at-grade rail crossing at Coons Crossing of the Canadian Pacific Railway (USDOT # 249-599C) located on the Freight Main Line of the Delaware and Hudson Railway Company, Inc. d/b/a Canadian Pacific Railway in the vicinity of Mile Post 470.24, in the Town of Halfmoon, County of Saratoga.

13. Received from State of New York Department of Environmental Conservation Supplemental Notice of Complete Application for Colonie Landfill - Area 7 Development. All persons, organizations, corporations or government agencies which may be affected by the proposed project are invited to provide comments to the Department that are solely limited to the supplemental information described above, and must be submitted in writing to the Department no later than close of business on July 3, 2017.

14. Received from the New York State Department of Environmental Conservation copy of mining permit for William Coreno, 95 Ushers Road, Town of Halfmoon with expiration date of 5/24/2022.

15. Received from the New York State Department of State notification of their filing of Local Law #1-2017, modifying the local laws as they relate to zoning on May 23, 2017.

16. Received from the Town Zoning Board Resolutions approved at the June 5, 2017 meeting: Area Variances for the Leggett Shed, 39 Farm to Market Road, the Marchand Shed, 85 Button Road, the Koval Addition, 57 Canal Road and the Johnson Road – Single Family Home, Johnson Road.

NEW BUSINESS

1. Resolution to approve and order paid all vouchers #1007 - 1158

2. Resolution to approve minutes of Town Board Meeting of May 17, 2017 as presented.

3. Resolution that the Town Board authorizes the Supervisor to sign the MS4 Annual Report for Storm Water Compliance.

4. Resolution that the Town Board appoints Kate Jeanson, Kathy DeVoe, Peter Gemellaro, and Mark Delaney to the Halfmoon Senior Citizens Association, Board of Directors.
5. Resolution that the Town Board authorizes the Town to renew membership with the Saratoga County Chamber of Commerce for the 2017 – 2018 annual membership investment amount of \$425.00
6. Resolution that the Town Board authorizes the Town to renew membership with The Chamber of Southern Saratoga County for the 2017 – 2018 annual membership investment amount of \$574.00
7. Resolution that the Town Board authorizes the Town Supervisor to apply for a grant from PetSafe· Bark for Your Park for the Dog Park in the not to exceed amount of \$25,000 with no matching funds and upon approval of said request to enter into and execute a project agreement and all of the necessary documents with the appropriate agency, upon approval of said request, the Supervisor shall enter into and sign the agreement and all the necessary documents, subject to review by the Town Attorney as to form and content.
8. Resolution that the Town Board approves the expenditure of \$4,000.00 for the Area 3 Halfmoon Feasibility Study to be performed by the LA Group Landscape Architecture and Engineering, P.C., said monies to come from the General Fund to be paid to the Southern Saratoga Chamber of Commerce who will collect funds from other participants to pay the engineers directly, and to authorize the Supervisor to sign any all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.
9. Resolution that the Town Board authorizes the Supervisor to enter into an Agreement with Bryan Haslun, Wildlife Biologist, USDA/APHIS/Wildlife Services to remove geese from the Crescent Park and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.
10. Resolution that the Town of Halfmoon supports the Adirondack Aquatic Center's goal to enrich Saratoga County by creating an aquatic center.
11. Resolution that the Town Board hereby waives the fees associated with an application for an area variance for 267 Lower Newtown Road.
12. Resolution that the Town Board name the Town of Halfmoon dog park based on resident voting.

13. **Resolution** that the Town Board hereby approves the payment of \$13,452.83 to Koval Electrical Contracting, said monies to come from the monies designated in the General Fund for the renovations of the Senior Center, Historical Society and Town Complex, and to authorize the Supervisor to sign and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.

14. **Resolution** that the Town Board of the Town of Halfmoon hereby honors Eagle Scout Joshua Lacey for all of his many accomplishments.

15. **Resolution** that the Town Board approves Change Order #1 for the construction of the Town of Halfmoon Veteran's Memorial Park, in the not to exceed amount of 19,800.00, said monies to come from the Recreation Fees located in the Special Revenue Fund, and to authorize the Supervisor to sign any and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.

16. **Resolution** that the Town Board accepts the Supervisor's Report for the month of May 2017, as presented.

17. **Resolution** that the Town Board authorizes hiring Nolan & Heller for legal services relating to Colonie Landfill expansion and extension in the amount not to exceed \$3,000 per the review and approval of the Town Attorney.

18. **Resolution** that the Town Board authorizes the Director of Finance to research the benefits and costs associated with outsourcing the payroll duties for the Town of Halfmoon.

19. **Resolution** that the Town Board hereby authorizes payment in the not to exceed amount of \$3,250.00 to Integrated Valuations, LLC, representing one half of the cost of an appraisal, which includes associated costs, on the Sysco property to be utilized to defend an Article 7 lawsuit regarding proper assessed value, and to authorize the Supervisor to execute any necessary documents to complete the appraisal. The balance of the cost shall be paid by the Shenendehowa School District.

20. **Resolution**, that the Town Board hereby authorizes payment in the not to exceed amount of \$3,375.00 to Francis & Company, Real Estate Appraisers and Consultants, representing one half of the cost of an appraisal, on the property known as Halfmoon Heights Manufactured Home Park to be utilized to defend an Article 7 lawsuit regarding proper assessed value, and to authorize the Supervisor to execute any documentation necessary to conduct the appraisal. The balance of the cost shall be paid by the Shenendehowa School District.

21. **Resolution** that the Town Board hereby authorizes payment in the not to exceed amount of \$3,000.00 to GAR Associates, LLC, representing one half of the cost of an

NAME	AMOUNT
Rt 9 Flex Space	\$680.00
Ballard subdivision	\$1,020.00
Betts Farm	\$170.00
Carol Jean Estates	\$510.00
Dorrough Construction	\$850.00
Ellsworth Solar	\$2,030.00
Fairways of Halfmoon Brew Pub	\$510.00
Grace Fellowship Church	\$510.00
Mott Orchard Residential	\$920.00
Our Place Bar and Grille	\$170.00
Paar Estates of Halfmoon	\$3,213.15
Pinebrook Hills	\$1,460.00
Pointe West Town Houses	\$170.00
Stewarts 1859 Route 9	\$3,530.00
Tabor Road Flex & Truck	\$720.00
Total	\$16,463.15

Transfers between Appropriations

From Account	To Account	Amount	Reason
10-5-1990.40 Special Item- Contingency	10-5-1480.40 Public Info & Services	\$2,721	To restore unused appropriations from 2016 Halfmoon Navigator
10-5-1320.40 Auditing & Accounting	10-5-1910.40 Special Item- Insurance	\$305	To cover new equipment added to policy
30-5-8310.40 Administration- Contractual	30-5-1910.40 Special Item- Insurance	\$280	To cover increased values of covered property
30-5-8310.42 Admin-Cont- Legal Fees	30-5-8340.40 Trans & Dist- Contractual	\$20,000	Transfer within own budget to help offset cost of emergency water breaks

A resolution is necessary to close out the project budgetary accounts for the Champlain Canalway Trail Segment project. The project budget was \$277,500 which was funded by County and State grant monies along with Special Revenue Fund, Recreation fees. Money remaining will be returned to the Special Revenue Fund.

Debit: Appropriations 35-960 \$277,500
 Subsidiary: 35-5-7150.28 - \$277,500
 Spec Rec-Champlain Canal Trl Seg

Credit: Estimated Revenues 35-510 \$277,500
 Subsidiary: 35-4-2397.00 - \$12,500
 Cap Proj-Other Govt
 35-4-3897.00 - \$132,500
 Cul & Rec Cap Proj-Grant
 35-4-5031.00 - \$132,500
 Interfund Transfers

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN