

TOWN BOARD MEETING AGENDA
March 2, 2016

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

Colorectal Cancer Awareness Month is March in the Town of Halfmoon

**Clifton Park-Halfmoon Public Library Robot Demonstration & The Martian Movie
Sunday, March 6, 2016 @ 1 PM**

Chicken BBQ at the American Legion on Grooms Road March 12th at 4:00 – 7:00pm

**Easter “Egg”stravaganza – March 19th at Town Hall from 1:00 – 3:00 Easter fun for
all kids!**

Yellow Ribbon Day – April 8th Service at 11:00 am at Halfmoon Town Hall

**Transfer Station Spring Cleanup Dates: April 19, 22, 23, 26, 29 & 30 Tuesday 8-12,
Friday 12-5, Saturday 8-3. Please get your 2016 sticker at the Town Clerk’s Office**

Senior Center Spring Bazaar – April 30th at the senior center

**Vietnam War Memorial Wall – The Town of Halfmoon and Senator Marchione in
conjunction with the NYS Senate will be hosting the Memorial in the Halfmoon
Town Park for 5 days from June 2nd through June 6th, 2016. There will be a reading
of the names of those who made the ultimate sacrifice in the Vietnam War**

TOWN MEETINGS:

**Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at
2:00pm**

Zoning Board of Appeals: 1st Monday of month at 7:00 pm.

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm.

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

**Open Space & Trails Committee: February 9th, April 20th, May 18th, July 20th,
September 21, & November 16th.**

Resident Relations Committee: March 30th at 7:00 pm

Business & Economic Development Committee: February 18th at 7:00 pm

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

Jeremy Connors (Town Board Member): (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

Amanda Smith (Recreation Director): (1) Liaison to Halfmoon Celebrations Committee

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS – month of February

1. Town Justice Wormuth

Total # Cases – 252 Total Fees Submitted to the Supervisor - \$30,799

2. Town Justice Suchocki

Total # Cases – 254 Total Fees Submitted to the Supervisor - \$33,813

3. Senior Dispatch

Total # Riders – 313 Total # Meals - 524

CORRESPONDENCE

1. **Received** from the Town Planning Board on February 22, 2016, Resolutions approving the following: Sign Application for the Church at Newtown Road, 142 Lower Newtown Road, for a Change of Use (Seasonal Outside Sales, Storage & Display) at the Home Depot, 4 Halfmoon Crossing Blvd., and for Approval of a Minor Subdivision and Special Use Permit for the Noradki Subdivision, 30 Ushers Road.
2. **Received** from the US Army Corps of Engineers, a copy of a letter to John G. Higgins stating that they are closing the file on his application as the project is not being pursued at the current time.
3. **Received** from the US Army Corps of Engineers, a copy of a letter to Derward Hergatt about the property at 110 Lower Newton Road stating that upon their review, their office has determined that the completed remedial action and the additional information provided, sufficiently addresses the enforcement concerns of their office.
4. **Received** from the Fairways of Halfmoon, notification of a new liquor license application for beer only for golf cart service.
5. **Received** from the West Crescent Fire Company notification of a Special Election to be held on March 29th, 2016 between the hours of 6:00 pm and 9:00 pm at the firehouse located at 1440 Crescent - Vischer Ferry Road, to sell a Rescue Vehicle for a sum of money not less than \$50,000 subject to mandatory referendum pursuant to 176(23) of the Town Law.
6. **Received** from the LDS Property Holdings, Double Vision notification of a new liquor license application for liquor, wine, beer & soda.
7. **Received** from the Department of State notification that Town of Halfmoon Local Law #2-2016, Cold War Tax Exemption was filed with the state on February 24, 2016.
8. **Received** from Amy Phelps, her letter of resignation from the position of Data Collector in the Assessor's Office effective April 15, 2016.
9. **Received** from Senator Kathleen A. Marchione, the 2015 Report of the New York State Senate, Standing Committee on Local Government.

OLD BUSINESS

1. **RESOLUTION** to award Bid Spec. #1-2016, Premium Ultra Low Sulfur Diesel Fuels and Unleaded Regular Gasoline received and opened February 18th, to G.A. Bove & Sons, Inc., 76 Railroad Street, Mechanicville, NY, at bid markup from JOC low posting in plus amount of .1800 per gallon, per review and approval of the Highway Committee.

2. **RESOLUTION** that the Town Board awards Bid Spec. #2-2016 for rental and service of Uniforms for the Town Highway Department and Transfer Station department for a 3-year period to UniFirst Corporation, 157 Troy-Schenectady Road, Watervliet, New York, per review and recommendation of the Highway Committee.

NEW BUSINESS

1. **Resolution** to approve and order paid all vouchers #387-489

2. **Resolution** to approve minutes of Town Board Meeting of February 17, 2016, as presented.

3. **Resolution** that the Town Board declares a Negative Declaration per SEQR for Paar Estates PDD and hereby approves the Planned Development District.

4. **Resolution** to authorize the purchase of a Modernfold panel partition to be installed at the Halfmoon Senior Center, without engaging in bids based upon the unique characteristics of senior center and the wall that is required.

5. **Resolution** that the Town Board approves increasing the Town Clerk's Petty Cash Fund from \$150 to \$200.

6. **Resolution** that the Town Board honors Norma Morris with a resolution recognizing her and her accomplishments on her 90th birthday.

7. **Resolution** to authorize the Supervisor to sign the contract with Auction International to sell Government vehicles, machinery, equipment and other surplus assets that the town no longer has use for, per the review and approval of the Town Attorney.

8. **Resolution** to accept proposal from Adirondack Trust Insurance for the Town insurance coverage from carrier New York Municipal Insurance Reciprocal, for all coverage (Property, General Liability, Auto, Public Officials, etc.) in the total amount of \$129,255.24 for the renewal period March 1, 2016 through March 1, 2017, subject to review and approval of the Town Attorney.

9. **Resolution** to amend the Town of Halfmoon Building Department Fee Schedule to add a fee of one hundred dollars(\$100.00) for Unsafe Building/Structure Placards which are utilized to advise persons approaching the unsafe building/structure, especially emergency services, that hazards exist to a degree that consideration should be given to limit firefighting to exterior operations only, with entry only occurring for known life hazards both for commercial and residential buildings/structures. If not paid at the time the building/structure is declared unsafe, the fee will be added to any demolition or building permit fee issued for that location.

10. **Resolution** to purchase tax map parcel numbers 266.12-1-9.2 and 266.12-1-52 from Saratoga County for the amount of the delinquent taxes, penalties and interest, to be used by the Town of Halfmoon.

11. **Resolution** to authorize the Supervisor to make the attached Creation of Appropriations.

A correction to resolution #328 dated 10/7/2015 for the creation of appropriations is necessary to adjust the budgetary accounts for the purchase of the new senior van as the Town of Halfmoon has received a grant in the not to exceed amount of \$17,000 from Saratoga County Office of the Aging per Saratoga County resolution 212-2015 dated 11/9/2015.

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| Debit: | Estimated Revenues | 10-510 | \$17,000 |
| | Subsidiary: | | |
| | Cty Grant, Prog Aging | 10-4-3772.00 | - \$17,000 |

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|---------|-----------------------|--------|----------|
| Credit: | Appropriated Reserves | 10-511 | \$17,000 |
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The following creation of appropriations is needed in the General Fund based on money received for newsletter advertising to date. This creation is for the quarterly distribution of the Halfmoon Navigator.

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| DEBIT: | Estimated Revenues | 10-510 | \$1,100 |
| | Subsidiary: Other, Misc-Newsletter | | |
| | | 10-4-2770.10 | - \$1,100 |

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|---------|---------------------------------------|--------------|-----------|
| CREDIT: | Appropriations | 10-960 | \$1,100 |
| | Subsidiary: Public Information & Serv | | |
| | | 10-5-1480.40 | - \$1,100 |

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

