

**TOWN BOARD MEETING MINUTES**  
**October 14, 2015**  
**Special Meeting of the Town Board – 6:30 pm**

Kevin J. Tollisen, Supervisor  
Paul L. Hotaling, Councilman  
Jeremy W. Connors, Councilman  
Lyn A. Murphy, Town Attorney  
Cathy L. Drobny, Deputy Town Attorney

Councilman Wasielewski - Excused  
Councilwoman Jordan - Excused.  
Lynda A. Bryan, Town Clerk - Excused

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**PUBLIC HEARING: EXPENDING MONIES FROM THE GENERAL FUND  
CAPITAL RESERVE**

Assessor	Copier	\$ 3,000.00
Planning/Code	Shredder	\$ 350.00
Code Enforcement	Computer & Technology related Equipment /Upgrades, Filing Cabinets, Vehicle, Lights & Radios	\$64,700.00
Central Data	Web filtering device, large Format Printer, Video Conferencing Equipment & any other Computer & Technology related Equipment/ Upgrade	\$51,500.00
Animal Control	Laptop	\$ 2,000.00
Finance	Laptop with Docking Station	\$ 2,500.00
Parks	Wide Area Mower, Power Blower, Sod Cutter	\$62,000.00
Buildings	Carpet for Highway Department Offices	<u>\$15,000.00</u>
	Total Capital Reserve	\$201,050.00

Subject to permissive referendum.

**Supervisor Tollisen asked if anyone wanted the Public Notice read. Hearing none  
OPENED: 7:01**

The total expenditures from General Fund Capital Reserve are \$201,050.00. I am sure that the Board is aware of that the numbers that are provided with respect to these particular items are based on estimated figures but still need to follow

purchasing policy for the town and if those monies were to be expended in total then those monies would remain in the Capital Reserve account. Are there any questions of the Board? Any one from the public? Hearing none

**CLOSED: 7:03**

**RESOLUTION NO. 326**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, & Connors

**Supervisor Tollisen:** I will note that Miss Jordan and Mr. Wasielewski are excused.

**POLL OF THE BOARD:**

<b>Councilman Connors</b>	<b>AYE</b>
<b>Councilman Hotaling</b>	<b>AYE</b>
<b>Supervisor Tollisen</b>	<b>AYE</b>

**RESOLVED**, that the Town Board approves expending the monies from the General Fund Capital Reserve for a Copier for the Assessor's for \$3,000, Shredder for Planning/Code for \$350.00, Code Enforcement for Computer & Technology related Equipment/Upgrades, Filing Cabinets, Vehicle, Lights & Radios for \$64,700.00, Central Data for Web filtering device, large Format Printer, Video Conferencing Equipment & any other Computer & Technology related Equipment/Upgrades for \$51,500.00, Animal Control Laptop for \$2,000.00, Finance Laptop with Docking Station for \$2,500.00, Parks for Wide Area Mower, Power Blower, Sod Cutter for \$62,000.00, Buildings for Carpet for Highway Department Offices for \$15,000.00 in the not to exceed total amount of \$201,050.00, per the review and approval of the Town Attorney and subject to permissive referendum.

**REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**  
**Paul Hotaling (Deputy Supervisor):**  
**John Wasielewski (Town Board Member);**  
**Daphne Jordan (Town Board Member):**  
**Jeremy Connors (Town Board Member):**  
**Lynda Bryan (Town Clerk**  
**Lyn Murphy, Esq., (Town Attorney)**  
**Cathy Drobny, Esq. (Town Attorney)**

**NEW BUSINESS**

**RESOLUTION NO. 327**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, & Connors

**WHEREAS**, the Town Board of the Town of Halfmoon is cognizant of their obligation to be fiscally responsible when determining appropriate expenditure of Town funds; and

**WHEREAS**, the Town has consistently sought a cost effective way to insure that the Recreation Department is able to provide safe, affordable programs for the residents of the Town of Halfmoon; and

**WHEREAS**, the Director of Recreation has compared the costs for leasing buses for transportation for some of our programs with the costs associated with purchasing a bus for use for those programs and determined that purchasing a bus for fair market value would result in a cost savings for the Town of Halfmoon; and

**WHEREAS**, Auctions International has buses available on their auction site that meet the requirements of the Recreation Department; and

**WHEREAS**, the Recreation Department has sufficient funds remaining in their budget to purchase a bus at fair market value;

**NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Town Supervisor may execute the documentation necessary to bid for a bus on Auctions International.
2. That the purchasing policy as set forth in section VII(H) of the Town of Halfmoon Employee Manual shall be waived due to the nature of the bid process with the understanding that no bid shall be made which exceeds fair market value of the bus for sale.
3. That the expenditure for the bus shall be from the Recreation Department Budget.
4. That this Resolution shall take effect immediately.

**Supervisor Tollisen:** The discussion of this item is that the town had the opportunity to bid on a bus for the Recreation Department to be used for recreation purposes for the town but it will help aid in the winter ski program and things of that nature. In our opinion it will result in significant savings to the town overall.

**Councilman Hotaling:** That pretty much sums it up. We have had to lease the buses from Shenendehowa. For what the cost of the lease is going to be over the next couple of years, pays for the bus. It's really a no brainer.

**Supervisor Tollisen:** Any further discussion on this item?

**POLL OF THE BOARD:**

Councilman Connors     **AYE**  
Councilman Hotaling     **AYE**  
Supervisor Tollisen     **AYE**

There being no further business to discuss or resolve, on a motion by Councilman Hotaling and seconded by Councilman Connors, the meeting was adjourned at 7:05 pm.

**ADJOURN**