

TOWN BOARD MEETING AGENDA
July 6, 2016

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: PARCLAND ESTATES PDD (CAROL JEAN ESTATES)

PRESENTATION: MODIFYING FELLOWS ROAD PDD

PRESENTATION: HALFMOON BEACH VILLAGE PPD AMENDMENT

COMMUNITY EVENTS:

July 12th - Betsy and the ByeGons (Oldies Cover Band) with a Cruise-in –Town Park from 6:30 – 9:00pm

July 29th - Movie Night at Dusk in the Town Park –Rain location in the Town Hall

August 13th – Today's Hits Cover Band - Town Park from 6:30 – 9:00pm
FIREWORKS TO FOLLOW

American Red Cross Blood Drive, August 30th in the Town of Halfmoon A. James Bold Meeting Room

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm.

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm.

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: February 9th, April 20th, May 18th, July 20th, September 21, & November 16th.

Resident Relations Committee: March 30 at 7:00 pm at Town Hall

Business & Economic Development Committee:

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

John Wasielewski (Town Board Member); (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

Jeremy Connors (Town Board Member): (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

Amanda Smith (Recreation Director): (1) Liaison to Halfmoon Celebrations Committee

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –month of June

1. Town Justice Wormuth

Total # Cases – 216 Total Fees Submitted to the Supervisor - \$28,218

2. Town Justice Suchocki

Total # Cases – 242 Total Fees Submitted to the Supervisor - \$36,052

3. Building

Total # Permits – 175 Total Fees Submitted to the Supervisor - \$58,335

4. Fire/Fireworks

Total # Permits – 32 Total Fees Submitted to the Supervisor - \$2,780

5. Safety Inspections

Total # Permits – 40 Total Fees Submitted to the Supervisor -\$2,880

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) month of June

Park's Department, Trails & Open Space Committee & Grants, Animal Control

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the June 13th meeting: Sign Application for Allen Financial, 14 Corporate Drive and for Duke's Grove, 486 Hudson River Road, for Change of Use/Tenant Application for Our Place Bar and Grill, 46 Route 146, for an In-Home Occupation for Ryan Tele-Commute, 1 Sparrowhawk Circle, Regarding a positive Recommendation for the Proposed Amendment to the Parcland Estates PDD (Carol Jean Estates), and for Preliminary Plat Approval for the Proposed Linden Woods Subdivision Parts A & B, Dunsbach Road.
2. Received from the Town Planning Board Resolutions approved at the June 27th meeting: Sign Applications for LaBella Pizza, 15 Route 236 (Wood's Plaza), and for Collection D-Alli Children's Boutique & Showroom, 1471 Route 9 (Crescent Commons), for a Change of Use/Tenant Application for Fred's Tents and Burch Bottling & Packaging, Inc., 420 Hudson River Road, for a Seasonal Change of Use/Tenant Application for Harvest Moon Market, 1512 Route 9 and for Approval of a Minor Subdivision & Lot Line Adjustment for the A. Valente Minor Subdivision, 58 Tabor Road.
3. Received from Lucy Healy, a letter thanking the Town of Halfmoon and Senator Marchione's Office for bringing the Vietnam Moving Memorial Wall to Halfmoon and to commend all of the volunteers for doing such a great job.
4. Received from John Ouimet, his resignation as Chairman of the Halfmoon Planning Board effective June 30, 2016. He will remain on as a Board Member and fulfill the remainder of his term.
5. Received from NYS Office of the Attorney General, a pamphlet to help acquaint homeowners with the different types of solar contracts available, how to evaluate companies and the steps required before solar equipment can be installed.
6. Received from the Clifton Park – Halfmoon Fire District #1 their Annual Financial Report for the fiscal year ended December 31, 2015

7. Received from the Halfmoon Fire District #1 (Hillcrest) their Annual Financial Report for the fiscal year ended December 31, 2015
8. Received from the Halfmoon - Waterford Fire District #1 their Annual Financial Report for the fiscal year ended December 31, 2015
9. Received from NYS Department of Transportation notification of the upcoming start of construction on Route 146 between Old Route 146 and Route 236 to start on Friday July 8 between the hours of 9 PM and 6 AM and to last approximately two weeks. The work will include pavement repairs, traffic signal upgrades, guide rail repairs and an end-to-end inch and a half mill & fill repaving.

OLD BUSINESS

1. Resolution that the Town Board accepts the recommendation of GPI, and hereby awards the construction contract for the Erie Canal Towpath Community Connector Trail project to Gallo Construction Corporation, pursuant to General Municipal Law, Section 103, at a cost not to exceed, \$1,686,458.19, to be substantially complete on December 31, 2016; and that the Supervisor is hereby authorized to execute all contract documents implementing this resolution.

NEW BUSINESS

1. Resolution to approve and order paid all vouchers #1235 - 1385
2. Resolution to approve minutes of Town Board Meeting of June 15, 2016 as presented.
3. Resolution that the Town Board accepts the Town Clerk's Certificate of No Filing for using General Fund Capital Reserve for funding to acquire capital physical betterments or improvements for the Town of Halfmoon in the amount of \$174,000.
4. Resolution to authorize the renewal of Mobile Home Park Licenses for the 2016-2017 licensing year per the inspection and approval of the Director of Code Enforcement as follows: Gregoire MHP, Springbrook MHP, West Crescent MHP, and Arrowhead MHP
5. Resolution to authorize the Town Board to use the recreation fees for the payment of taxes, penalties and interest for tax map parcel numbers 266.12-1-9.2 and 266.12-1-52 in the amount of \$106.05.

7. Resolution to request DOT to do a traffic study at intersection of Route 146 and Werner Road for traffic light and/or improvements to this intersection.
8. Resolution that the Town Board authorizes the Supervisor to sign the contract with Annese for the integration of the Citrix Server in the not to exceed amount of \$3,780, per the review and approval of the Town Attorney.
9. Resolution to request DOT to do a traffic study at intersection of Route 9 and Stone Quarry Road for traffic light and/or improvements to this intersection.
10. Resolution to schedule a Public Hearing for August 3, 2016, at 7:00 pm or as soon as the agenda allows regarding the modification of the Code of the Town of Halfmoon §165-42 to permit an applicant to apply for a soil disturbance permit after receipt of preliminary approval for any subdivision submitted pursuant to the Code of the Town of Halfmoon §143-6 Major Subdivisions. All other applications shall receive final approval prior to the issuance of a soil disturbance permit when application is under review by the Town Board or the Planning Board.
11. Resolution to declare the Town Board Lead Agency for the modification of the Code of the Town of Halfmoon §165-42, which is an Unlisted Action pursuant to SEQRA.
12. Resolution to modify the Town of Halfmoon Employee Manual §VII(K)(7) regarding the Use of Force Policy for Court Officers training requirements.
13. Resolution that the Town Board recognizes and commends Thomas Ceremuga for his 37 years of service to the Town of Halfmoon
14. Resolution to authorize the Supervisor to sign the Intermunicipal Agreement for Animal Shelter Services with the Saratoga County rendered January 1, 2016 – December 31, 2016, per the review and approval of the Town Attorney.
15. Resolution to authorize the Supervisor to sign the Saratoga County Public Health Memorandum of Intent for the Town of Halfmoon to be a host location in the event of a public health emergency, per the review and approval of the Town Attorney.
16. Resolution that the Town Board authorizes the Town Supervisor to apply for a grant from PetSafe· Bark for Your Park for the potential Dog Park in the not to exceed amount of \$25,000 with no matching funds and upon approval of said request to enter into and execute a project agreement and all of the necessary documents with the appropriate agency, subject to review by the Town Attorney as to form and content.

Princeton Heights Subdivision	\$14,943.90
Regency Park	\$460.00
Route 146 Car Wash	\$800.00
Stephenson Ridge Subdivision	\$370.00
Total	\$24,846.99

Transfers between Appropriations

From Account	To Account	Amount	Reason
10-5-1620.40 Buildings- Contractual	10-5-1620.20 Buildings - Equipment	\$1,050	Transfer within own budget to cover cost of portable A/C for server room

The following creation of appropriations is needed in the General Fund based on money received for newsletter advertising to date. This creation is for the quarterly distribution of the Halfmoon Navigator.

DEBIT: Estimated Revenues 10-510 \$3,975
 Subsidiary: Other, Misc-Newsletter
 10-4-2770.10 - \$3,975

CREDIT: Appropriations 10-960 \$3,975
 Subsidiary: Public Information & Serv
 10-5-1480.40 - \$3,975

Reverse and correct creation dated 5/13/2016 regarding Senior Center panel partition as follows:

DEBIT: Appropriations 10-960 \$26,695
 Subsidiary: Buildings - Equip (Improvement)
 10-5-1620.20 - \$26,695

CREDIT: Estimated Revenues 10-510 \$20,121
 Subsidiary: Programs for the Aging-County Grant
 10-4-3772.00 - \$20,121
 Appropriated Fund Balance 10-599 \$6,574

DEBIT: Estimated Revenues 10-510 \$20,021
 Subsidiary: Programs for the Aging-County Grant
 10-4-3772.00 - \$20,021

CREDIT: Appropriations 10-960 \$20,021
 Subsidiary: Buildings - Equipment
 10-5-1620.20 - \$20,021

A creation of appropriations is necessary to create the budgetary accounts for the purchase of various items per resolution 172 dated 5/4/16. The not to exceed cost is \$174,000 of which general fund reserve monies will be used.

Debit: Appropriated Reserves 10-511 \$174,000

Credit: Appropriations 10-960 \$174,000
Subsidiary: 10-5-1620.20 - \$50,500
Buildings – Equipment
10-5-5132.20 - \$20,000
Garage - Equipment
10-5-9901.00 - \$80,000
Interfund Transfer
10-5-1220.20 - \$23,500
Supervisor - Equipment

PUBLIC COMMENT (for discussion of non-agenda items)

EXECUTIVE SESSION

ADJOURN