

The September 16, 2020 meeting was called to order at 7:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room at the Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Eric A. Catricala, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

HALFMOON FARMERS MARKET at the Abele Park on Harris Road from 3:00 – 7:00. Fresh produce, Crafts & more. Rain or Shine every Wednesday through September 30th

FALL OUTDOOR MARKET at the Halfmoon Town Park from 9:00am to 4:00pm Vendors, Crafters, Community Garage Sale, Farmers Market and Live Music on September 26th

CLIFTON PARK – HALFMOON LIBRARY, Election on Sept. 17th from 7:00am – 9:00pm at 475 Moe Road to vote on the 2021 Budget and the election of Trustees.

FALL CLEANUP – September 15, 18, 19, 22, 25, & 26. Tuesday 8-Noon, Friday Noon-5, Saturday 8-3 at the Transfer Station. \$5 per carload, \$10 per truck or vanload, \$10 per trailer load. Transfer Station Permit is required and can be obtained FREE of charge at the Town Clerk’s Office.

DONNY ELVIS – CONCERT IN THE PARK – Friday, September 18th from 6:30 – 8:30 PM in the Halfmoon Town Park. Reservations required by emailing halfmooncelebrations@gmail.com You will receive a reservation acknowledgment.

The Alzheimer's Association hosts the **WALK TO END ALZHEIMER'S** on Saturday, September 26th at Halfmoon Town Park. There will be a Promise Garden of pinwheel flowers and signage. This is a drive-through, view-only experience from 11am -2pm.

THANKSGIVING FOOD DRIVE – Starting September 28th donation boxes will be located at the front entrance of the Town Hall or in the Recreation Office.

BLOOD DRIVE – Tuesday, October 6 from 12:00 pm – 6:00 pm in the Halfmoon Town Hall, Bold Meeting Room. To schedule an appointment please call 1-800-RED CROSS or visit redcrossblood.org and use sponsor code HALFMOONTOWNHALL.

TRUNK OR TREAT – October 24th from 5-7pm Take an eerie drive through the Town Park. At each themed stop receive a treat from the trunk of a local business.

PAPER SHREDDING DAY – November 7th from 9am-11am at the Highway Garage. This is a FREE service but we do ask for donations of non-perishable items for the Food Pantry.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00pm. Pre-meeting at 6:30pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00 pm. Pre-meeting at 6:15pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

The entire pre-meeting, we talked about the Town Budget and that is available for anybody who is interested in it. Just note also that the Board should have received the audit report from our auditors BS&T. I will note that we made it through quite well again. Thank you to our Comptroller and her Office and for all that they do for us.

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

I would like to make a comment about the budget for this year. I have sat with the Supervisor and the Comptroller through the interviews in the past several years and this year it was time to really buckle down. Covid has really taken its toll. I couldn't be prouder of our Comptroller and Supervisor for their leadership on this budget. Our Town staff was second to none in pitching in to help them.

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police, (3) Co-Liaison to Planning Board

I just want to take a moment to thank all of those who attended the 9-11 Ceremony last Friday evening. I think that we had over 200 people there. It was really a very moving ceremony. I don't think that anyone who was there was not touched by the speeches that were given. I was truly proud to be a part of that moment thanking all of our First Responders. That is all that I have for this evening, thank you.

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

Thank you, Mr. Supervisor. Two things, to echo my colleague Mr. Wasielewski, the 9-11 Ceremony was very moving that was greatly attended. Thanks go out to not only our First Responders but to the Town staff for getting things set up and providing a moving ceremony that was so eloquently done.

I have also been in contact with some residents in regards to some pickleball courts and I believe that they are here this evening. With some of the budget shortfalls and some things that are going, on we are going to have to look at some things. We

do support the seniors and their active lifestyle, so we will take a look at some other options down the road as well. Thank you.

Eric Catricala (Town Board Member): (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

The 9-11 Ceremony was once again outstanding with the monuments, the flags, it's a perfect setting. I would just make one recommendation for next year, the possibility to close the Dog Park for that evening. I found it a bit distracting, although the dogs were having a great time! Thank you.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

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That is all that I have this evening, Mr. Supervisor.

Karen Pingelski (Receiver of Taxes): (1) Chair of Committee on Residents Relations

Lyn Murphy, Esq., (Town Attorney) I have nothing this evening, Mr. Supervisor.

Cathy Drobny, Esq. (Town Attorney) I have nothing this evening, Mr. Supervisor.

Supervisor Tollisen: Friday night is going to be the Donny Elvis Concert, our final concert for the year in the Town Park. Next Saturday there will be a Fall Open Market in the Park from 9:00 to 4:00. That will be completely outside and making sure of social distancing and giving people some things to do. Thursday at noon, the 24th is our Annual Senior Picnic. We are going to do it a little different this year. We are going to utilize the spaciousness of the Town Park. There will be a band playing, we will have the big tent set up and the seniors who want to bring their chairs and hang out socially distancing, are certainly welcome to do so. To those who are concerned, they will be able to drive in and receive a lunch and take it home. We are expecting a great day. The entire staff from the Office for the Aging will be coming, as I am told as well as a few fun things for our seniors.

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

DEPARTMENT REPORTS –

- | | | |
|----|-----------------------|---------------------------------------------------|
| 1. | Town Justice Fodera | |
| | Total # Cases – 187 | Total Fees Submitted to the Supervisor - \$25,981 |
| 2. | Town Justice Suchocki | |
| | Total # Cases – 169 | Total Fees Submitted to the Supervisor - \$21,362 |

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office)

CORRESPONDENCE

1. Received from CAPTAIN Community Human Services, a thank you letter to the Town of Halfmoon for their ongoing support they receive from the Town and theirs and as well as the CareLinks program appropriation request for fiscal year 2021

Received & Filed

2. Received from Paula Ruff, her letter of resignation from her position as Administrative Assistant at the Halfmoon Senior Center effective September 30, 2020.

Received & Filed

3. Received from BST, their Financial Report of the Town of Halfmoon for the year ending December 31, 2019.

Received & Filed

NEW BUSINESS

RESOLUTION NO. 237-2020

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board approves the minutes of Town Board Meeting of September 2, 2020 as presented.

RESOLUTION NO. 238-2020

Offered by Councilman Catricala, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board acknowledges the Town Clerk’s Certificate of No Filing for the sale of Town owned property at 293 Middletown Road, Tax Map Parcel #285.-4-11.2.

RESOLUTION NO. 239-2020

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board approves the Comptroller’s Report for the month of August 2020 as presented.

RESOLUTION NO. 240-2020

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board hereby authorizes the Supervisor to enter into an agreement with MJ Engineering and Land Surveying, P.C., to provide

engineering services associated with the 2020 update of the Town's water system hydraulic model, in the not to exceed amount of \$26,700.00, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 241-2020

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board hereby extends the authorization permitting the Zoning Enforcement Officer to review and approve or deny plans for placement of temporary structures upon the businesses current site for a use reasonably related to the current approved use for uses that would qualify as Type II actions pursuant to SEQRA, subject to the review and approval of the Town Supervisor. The Temporary structures may be used through the end of January, are not to be used solely as storage facilities, and must be shown that there will be no negative impact on public safety based upon the proposed use, location, and safety precautions. There shall be no fee for the review, however, there will be an inspection fee required if an inspection is required by State or Local Laws.

Supervisor Tollisen: This is an extension of what we are already have in place to help our businesses through this time period. Currently, the legislation that we have done expires the end of October and we are extending this through January. A few businesses have approached us to continue the outdoor dining and keep their restaurants going. The goal of this is to keep our businesses going with the limitations of seating.

RESOLUTION NO. 242-2020

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board schedule a Special Meeting to receive the Tentative Budget for 2021 for Tuesday, September 29, 2020 at 6:00 pm in the A. James Bold Meeting Room.

RESOLUTION NO. 243-2020

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board hereby appoints Sharon Malinoski as a part time Clerk at the Senior Center, Grade 1 Base pay of \$15.97 per hour effective October 1, 2020, with the understanding that she will not work more than 39 hours per pay period, subject to the review and approval of the Town Attorney.

Supervisor Tollisen: Just to be clear, we do have a spending and hiring freeze, but this is a replacing somebody who has resigned. This is something who is critical to the opening of the Senior Center. We cannot exceed 19.5 hours per pay week or 39 hours worked in a pay period.

PUBLIC COMMENT (for discussion of non-agenda items)

Jack Rybaltowski, Grooms Road: 2 weeks ago we came before the Board with a presentation for getting dedicated Pickleboard courts. I wanted to come tonight to see where we are. We were going to send a letter of appreciation but thought it would be better to say in person that we really appreciate your support in this endeavor. After the last meeting we had discussions with Paul and Jeremy. We were encouraged to learn of the possibility of a temporary courts right next to the tennis courts and using the Highway Department. So, we are just wondering the status of this and keep us apprised of updates.

Councilman Hotaling spoke but could not be heard.

Supervisor Tollisen: We will be setting up a meeting with you. My secretary is on vacation. We are doing some internal background work first. Understand, we are under a spending freeze so there is no town's monies spent on anything but critical infrastructure, but we recognize this and are trying to figure out a way to do it at low or no cost. Unfortunately, it is taking us more time than what we wanted but we have to look at the optics of the critical things. We're running our Food Pantry for people in need of food, we recognize the importance of this but just be patient as we have to be very careful with budget constrictions.

Jack Rybaltowski: We completely understand that. The whole purpose of tonight was to come and personally thank you for your support and enthusiasm and again, anything that we can do to help, please keep us apprised. Thank you.

Supervisor Tollisen: Thank you.

There being no further business to discuss or resolve, on a motion by Councilman Connors and seconded by Councilman Wasielewski, the meeting was adjourned at 7:19 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk