

The September 21, 2022 meeting was called to order at 7:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room with the following members present:

Kevin J. Tollisen, Supervisor  
Paul L. Hotaling, Councilman  
John P. Wasielewski, Councilman  
Jeremy W. Connors, Councilman  
Eric A. Catricala, Councilman  
Lyn A. Murphy, Town Attorney  
Cathy L. Drobny, Deputy Town Attorney  
Lynda A. Bryan, Town Clerk-EXCUSED

#### **PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

#### **COMMUNITY EVENTS:**

The **“BUY A BRICK”** program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

**FARMER’S MARKET:** Every Wednesday from 3-6 in the Abele Park. Come visit our local farms, crafters, and vendors that will be on hand every week.

**FALL CLEANUP:** Fall Cleanup is limited to Halfmoon Residents and no contractors. A required Transfer Station sticker can be obtained at the Town Clerk’s Office. Dates: September 20, 23, 24, 27, 30 and October 1<sup>st</sup>.

Times: Tuesday 8am-12pm, Friday 12pm-5pm, Saturday 8am-3pm

Fees: Car Load \$5.00, Truck/Van Load \$10.00, Trailer/U-Haul, Priced accordingly. Regular household garbage, charged normal rate

**HARVEST FESTIVAL:** Saturday, September 24 from 12:00pm to 4:00pm Kids fun activities, Shopping/Vendors 12:00pm to 7:00pm. Chicken BBQ Dinners 4:00-6:00pm, Live Music Featuring Jukebox Rebellion 4:30-7:00pm and Fireworks at 7:00pm. Come and join us for a fun filled day!

**2022 RABIES CLINICS:** October 8. At the 4-H Training Center 556 Middle line Road, Ballston Spa. Cats 5:30-6:30, Dogs 6:30-7:30  
Vaccinations are FREE.

**ERIE CANAL TOWPATH WALK:** Saturday, October 8<sup>th</sup> at 10:30 am. Park at the Town Complex and you will be transported to the Trailhead. Upon completion of the walk, we will return to Town Hall and enjoy lunch at the Historical Society Building and Highlight the History of the Canal.

**COUNTYWIDE MUSEUM OPEN HOUSE:** October 8, 9, 10<sup>th</sup> from 10am-1:00pm. The Historical Society will be featuring our new displays: One Room Schoolhouse, the History of Quilting and the connection with the Underground Railroad, and History of the Erie Canal.

**TRUNK OR TREAT:** Saturday, October 22<sup>nd</sup> from 5-7:00pm at Halfmoon Town Park. This is a “Drive-Through” event. Dress up in your costume & join the fun!

**MOTT FAMILY EMPIRE PRESENTATION:** Tuesday, October 25<sup>th</sup> at 6:00 PM at in the A. James Bold Meeting Room. Did you know the Mott Company started in 1842 on Farm to Market Road? Come join us and hear this amazing story!

**VETERAN'S MEMORIAL: 6<sup>TH</sup> ANNUAL MEMORIAL CEREMONY – Saturday, October 29<sup>th</sup> at** Join us as we honor our Veterans at the Veteran's Memorial Park.

#### **TOWN MEETINGS:**

**Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00pm. Pre-meeting at 6:15 pm**

**Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:00 pm. Pre-meeting at 6:45pm**

**Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of the month at 7:00 pm. Pre-meeting at 6:15 pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).**

**Trails and Open Space Committee: 11/21/22, at 7:00 pm in the Town Hall.**

#### **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)** I would like to highlight that this Saturday is the Harvest Festival which is a joint project with the Halfmoon Celebrations Association of the Town of Halfmoon. It starts at noon and goes to 7 O'clock, and there will be plenty of fun for the kids all day long. There will be many vendors and shopping, and there are Chicken BBQ Tickets; we have Rolling Smoke doing a BBQ from 4 pm to 6 pm. Juke Box Rebellion will be playing from 4 pm to 7 pm, and there will be fireworks at 7 pm. This is an end of summer fun day for all.

I would like to note that there will be a Booster Vaccination Clinic here at the Town of Halfmoon at the end of October. It is not on the agenda today, but will be on the next agenda, as just today, my secretary was able to confirm there will be a clinic at the Town of Halfmoon. We have partnered with the Saratoga County Department of Health, and more details will follow as we receive them.

The Town Budget is almost near completion for 2023 per State Law, and will be submitted to the Town Clerk by September 30<sup>th</sup>. Good news for the Town is that the Town remains in very good financial condition, our projections still are showing very good revenues above budget, and I was reporting that to the Board at the pre-meeting. I believe we will be able to continue to add some savings to the Town and continue to invest heavy in our infrastructure with water projects that we are doing, and a lot of paving, and things like that. Good news all around. As we get closer, the town Budget gets submitted then we will go over some budget highlights at a meeting of the Town Board.

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

Thank you Mr. Supervisor. I would like to give a shout out to our staff, roads being repaved, and waterlines being redone, a new water tower going in. Our Parks Department is doing a fabulous job with all of our town properties, and our office staff here has been working hard every day, giving us a great place to live.

**John Wasielewski (Town Board Member):** (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

I have no report this evening, thank you Mr. Supervisor.

**Jeremy Connors (Town Board Member):** (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

I have no report this evening, thank you Mr. Supervisor.

**Eric Catricala:** (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

I have no report this evening, thank you Mr. Supervisor.

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Thank you Mr. Supervisor. On September 8<sup>th</sup>, the Historical Society held “An Evening with Susan B. Anthony”, here at the Town Hall. Re-enactor Linda McKinney gave her portrayal of Susan B. Anthony, a pioneer leader in the cause for Women’s Suffrage. Susan B. Anthony has a personal connection to our Town, as she is a direct descendant of Harvey Hayner and his family. Ms. McKinney was a wonderful presenter, and we thank her for her time with us portraying Susan B. Anthony.

**Dana Cunniff (Receiver of Taxes):** (1) Chair of Committee on Residents Relations

**Lyn Murphy, Esq., (Town Attorney)** I have nothing this evening, thank you.

**Cathy Drobny, Esq. (Town Attorney)** I have nothing this evening, thank you.

**PUBLIC COMMENT (for discussion of agenda topics)**

**Dan Ziarno, 41 Gladstone Circle:** Good evening. I see on the agenda under Old Business, that the town Board has tabled the Tribley Residential PDD until October 19<sup>th</sup>. Is that a date that a vote will be taken on it, or is it possible it could be extended beyond that?

**Supervisor Tollisen:** I am going to defer that to the Deputy Supervisor.

**Deputy Supervisor Hotaling:** We are going to hear from the applicant and discuss the project on that date.

**Attorney Murphy:** There isn’t a guarantee whether or a vote will be taken or not, it could be or could not be we are awaiting additional mapping which would demonstrate the applicant’s willingness to reduce the number of houses. Until we have that and look at it, and the Board has enough to review it, they cannot tell you where they are going to go, but it is going to be on for that date.

**Dan Ziarno:** Thank you. Would there be opportunity for comment at that meeting from the public?

**Attorney Murphy:** That is not a public hearing, obviously all of the comments that have been made, or if you want to submit additional comments in writing to the Planning Department, it would be considered by this Board.

**Dan Ziarno:** Ok. I did submit a letter to the Town Board, and I did not get a response back, so that’s why I was wondering if there would be an opportunity to ask the Town Board to get a response on it.

**Attorney Murphy:** The Board is in possession of all of the letters that were submitted to Planning; Mr. Harris does a wonderful job in forwarding everything

**Dan Ziarno:** Yes, he does.

**Attorney Murphy:** and we are trying to. I guess the easiest way to answer your question is in their efforts to make them re-draw the plans and come up with additional information that is in response to what people are saying in their letters. There are probably 100, and I cannot keep them all straight in my mind as to what in specific your letter said, but that is why we are tabling it because we want to make sure all of those issues are addressed. Not saying they will be complied with, but at least looked at, and a decision is made whether or not it is appropriate to have the developer do that, not do that, or not approve the project.

**Dan Ziarno:** Ok, so I guess if I understand, the question I asked specifically, may not be responded directly to me, but it may be considered in the final decision.

**Attorney Murphy:** Absolutely.

**Dan Ziarno:** Ok. Thank you very much.

**Gary Heller, 12 Somerset Drive:** I just have a question regarding item number 11, about the receiving the project withdrawal from the applicant being Twin Bridges Eco Park. I believe there were two phases: one was the purchase of the land, and second was the development of the Eco Park itself. Is this indicating that both of those have been withdrawn?

**Supervisor Tollisen:** We would have no knowledge of the acquisition of land or property – that would be public record at the County Clerk’s Office, but the application that is before this Town Board, the application that has been submitted, has been withdrawn, so there is nothing pending for the Town at this point at all.

**Gary Heller,** Thank you.

**Mike Morand, 3 Chantry Blvd.:** Thank you Mr. Chairman, I want to commend Mr. Scott Earl for listening to the residents and the concerns of everyone, and for him to withdraw that project, I think it means a lot for this Town and the future of this Town. And also for what he did with the NPPM Project with the glass crushing behind Arlington Heights. His decision to not do that there was very much appreciated, and I really want to thank Mr. Scott Earl for that.

**Supervisor Tollisen:** Thank you. Anyone else?

**Supervisor Tollisen:** Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk’s Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

#### **DEPARTMENT REPORTS –**

- 1. Town Justice Fodera**  
**Total # Cases – 150      Total Fees Submitted to the Supervisor - \$18,479.50**

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) Assessor’s Office, Receiver of Taxes**  
**CORRESPONDENCE**

1. **Received** from the Town Planning Board Resolutions approved at the September 12, 2022 meeting: for Site Plan Approval for the Robleno Parking Expansion Project, 7 & 9 Parkford Drive and for a Site Plan Application for the 113 Tabor Road Flex Space Addition, 113 Tabor Road.  
***Received & Filed***
2. **Received** from the Town of Colonie, notification of a public hearing regarding an amendment to the Town Code, to be held at Memorial Town Hall, 534 New Loudon Road, Latham, NY at 7:00 PM on September 29, 2022.  
***Received & Filed***
3. **Received** from the USA federal Energy Regulatory Commission, the Notice of Settlement for the City of Watervliet, NY for the Normanskill Hydroelectric Project.  
***Received & Filed***
4. **Received** from Dan Ziarno, 41 Gladstone Circle, a letter with his concerns about the Tribley Residential PDD.  
***Received & Filed***
5. **Received** from Kurt & Suzanne Merrill, 5a Inglewood Drive, a letter about their concerns about the One-Four-Six Marketplace PDD.  
***Received & Filed***
6. **Received** from Carol Katz, signatures of many Sheldon Hills residents, voicing their opposition for the proposed Twin Bridges/Hughes Energy Eco Park Project.  
***Received & Filed***
7. **Received** from the Town of Waterford, notification of a public hearing for 291 Hudson River Road, to be held at the Waterford Town Offices on 65 Broad Street at 7:30 PM on October 11, 2022.  
***Received & Filed***
8. **Received** from the Saratoga County a Notice of Public Hearing for the 2023 scale of sewer user charges proposed by the Saratoga County Sewer District No.1. The Public Hearing is scheduled for 9:00 am on October 6, 2022 at the Board of Supervisors' Chambers in Ballston Spa.  
***Received & Filed***
9. **Received** from the Halfmoon – Waterford Fire District #1 their 2023 proposed budget.  
***Received & Filed***
10. **Received** from several residents, letters voicing their opposition for the proposed Twin Bridges/Hughes Energy Eco Park Project.  
***Received & Filed***
11. **Received** from Jason Dell from Lansing Engineering, a letter dated September 20, 2022 regarding the Twin Bridges Eco Park Project withdrawing their application to the Town of Halfmoon.  
***Received & Filed***

**Supervisor Tollisen:** I am going to recuse off the item on Old Business, and ask Deputy Supervisor Hotaling to take care of that.

**Deputy Supervisor Hotaling:** Madam Clerk.

## OLD BUSINESS

### RESOLUTION NO. 279-2022

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Connors, & Catricala Supervisor Tollisen-~~Recused~~.

**Resolution Introduced by Building, Planning and Development Coordinator Harris**

**RESOLVED**, that the Town Board re-tables the Tribley Residential PDD until the October 19<sup>th</sup> Town Board meeting.

## NEW BUSINESS

### RESOLUTION NO. 280-2022

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by Town Clerk Bryan**

**RESOLVED**, that the Town Board approves the minutes of Town Board Meeting of September 7, 2022 as presented.

### RESOLUTION NO. 281-2022

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala  
**Resolution Introduced by Director of Water Tironi**

**WHEREAS**, the Town Board of the Town of Halfmoon has continued the implementation of its long-range planning for extended improvements and utilities to service Town residents, which services, it has been determined, should be wherever possible under Town control; and

**WHEREAS**, the Town is cognizant of the need to maintain facilities to provide potable water in the most efficient and effective manner; and

**WHEREAS**, the Town engineers have reviewed and evaluated the current water treatment plant and determined that upgrades to the system were necessary; and

**WHEREAS**, the Town engineers have determined that the municipal water system would benefit from modifications and replacement of the pumps at the water treatment plant; and

**WHEREAS**, the Town engineers have reevaluated the project and determined that the original cost estimate of \$1,002,300.00 must be increased to \$1,402,000, an increase of \$399,700;

**NOW THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF HALFMOON FINDS AS FOLLOWS:**

1. That the Town Board hereby amends resolution No. 56-2022 approved on January 19, 2022 for the treatment facility pump replacement and modification project to increase the not to exceed amount to \$1,402,000.00.

2. That the Town Supervisor is hereby authorized to sign any and all documentation necessary to effectuate this project.

**RESOLUTION NO. 282-2022**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala  
**Resolution Introduced by Comptroller Hatter**

**RESOLVED**, that the Town Board hereby re-classes Paula Wait's position from Senior Account Clerk Typist to Principal Account Clerk, Grade 5 Base \$23.04, effective date 9/24/2022.

**RESOLUTION NO. 283-2022**

**Offered** by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala  
**Resolution Introduced by Comptroller Hatter**

**RESOLVED**, that the Town Board approves the Comptroller's Report for August, 2022 as presented.

**RESOLUTION NO. 284-2022**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala  
**Resolution Introduced by Building, Planning and Development Coordinator Harris**

**RESOLVED**, that the Town Board authorizes the Building, Planning and Development Department to purchase a 2022 Dodge Durango Pursuit, model code WDEE75 from Main Motorcar pursuant to the mini-bid process in the not to exceed amount of \$38,143.25 and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

**RESOLUTION NO. 285-2022**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala  
**Resolution Introduced by Town Justices Suchocki & Fodera**

**WHEREAS**, the Town of Halfmoon Town Court is in need of additional fire proof filing cabinets to aide in the records retention process and in the efficiency and productiveness of the Court proceedings; and

**WHEREAS**, the Justice Court Assistance Program has available funds for the purchase of the items the Court is requesting;

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Town Board of the Town of Halfmoon authorizes the Town Court to apply for a grant from the Justice Court Assistance Program for a State Grant in the not to exceed amount of \$30,000.
2. That upon approval of said request, authorize the Town Supervisor to enter into and execute a project agreement and all other necessary documents with the appropriate State agencies.

**RESOLUTION NO. 286-2022**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by Town Historian Bryan**

**RESOLVED**, that the Town Board authorizes the Supervisor to execute any documents associated with the Pomeroy Foundation grant in the amount of \$10,000.00, said funds to be utilized for historic signage, subject to the review and approval of the Town Attorney.

**RESOLUTION NO. 287-2022**

**Offered** by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by Building Planning and Development Coordinator Harris**

**RESOLVED**, that the Town Board hereby approves extending the Kensington at Halfmoon Phase II Planned Development District for an additional one year period, to commence development by September 21, 2023.

**RESOLUTION NO. 288-2022**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by Superintendent of Buildings and Grounds Maiello**

**RESOLVED**, that the Town Board authorizes the Supervisor to execute any documents associated with the Saratoga County Economic Development grant in the amount of \$14,200.00, said funds to be utilized to upgrade the lighting in the Town Complex, subject to the review and approval of the Town Attorney

**Resolution Introduced by Superintendent of Buildings and Grounds Maiello**

**RESOLUTION NO. 289-2022**

**Offered** by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by Resolution Introduced by Comptroller Hatter**

**RESOLVED**, that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT:	Revenues	25-980	\$540.00
	Subsidiary: Home & Community Services		
		25-4-2189.00	\$540.00
CREDIT:	Appropriations	25-960	\$540.00



Subsidiary: Engineering Contractors Inspections  
 25-5-1440.40 \$540.00

Information Only: The above was derived from the following breakdown of charges to be paid on September 29, 2022, Abstract for engineering and related fees.

NAME	AMOUNT
Mott Orchard	\$540.00
Total	\$540.00

A resolution is necessary to amend the Resolution No. 276-2022, created on September 7, 2022, as it relates to the Highway Garage Improvement project. The sole purpose of the amendment is to adjust revenue figures for the project.

Amend budgetary accounts from Town of Halfmoon General Fund:

DEBIT:	Revenues	10-980	\$2,177,467
	Subsidiary: Federal Aid, Other		
	10-4-4089.00		\$1,124,659.07
	Unappropriated Fund Balance	10-911	\$1,052,807.93
CREDIT:	Appropriations	10-960	\$2,177,467
	Subsidiary: Transfer to Capital Projects		
	10-5-9950.90		\$2,177,467

A resolution is necessary to create/amend the project budgetary accounts to adjust the revenue source for the pump modifications at the Town's water Treatment Plant created on February 2, 2022, Resolution No. 73-2022 and amended on August 3, 2022, Resolution No. 256-2022.

DEBIT:	Revenue	10-980	\$502,300
	Subsidiary: Federal Aid, Other		
	10-4-4089.00		\$502,300
CREDIT:	Appropriations	10-960	\$502,300
	Subsidiary: Transfer to Capital Projects		
	10-5-9950.90		\$502,300

Amend budgetary accounts from Town of Halfmoon Water Fund:

DEBIT:	Appropriations	30-960	\$502,300
	Subsidiary: Transfer to Capital Projects		
	30-5-9950.90		\$502,300
CREDIT:	Unappropriated Fund Balance	30-911	\$502,300

A resolution is necessary to create an increase in appropriations within the Capital Projects Fund for the pump modifications at the Town's Water Treatment Plant due to bid results awarded on September 7, 2022, resolution no. 268-2022 & 269-2022.

DEBIT:	Revenues	35-980	\$399,700
	Subsidiary: Interfund Transfers		
	35-4-5031		\$399,700
CREDIT:	Appropriations	35-960	\$399,700
	Subsidiary: Transmission & Distribution- WTP Pump Modifications		

35-5-8340.21

\$399,700

Create budgetary accounts from Town of Halfmoon General Fund:

DEBIT:	Revenue	10-980	\$399,700
	Subsidiary: Federal Aid, Other		
	10-4-4089.00		\$399,700
CREDIT:	Appropriations	30-960	\$399,700
	Subsidiary: Transfer to Capital Projects		
	10-5-9950.90		\$399,700

**PUBLIC COMMENT (for discussion of non-agenda items) No one came forward.**

There being no further business to discuss or resolve, on a motion by Councilman Connors and seconded by Councilman Hotaling, the meeting was adjourned at 7:20 pm.

**Respectfully Submitted,**

**Kelly L. Catricala, Deputy Town Clerk**