

The October 2, 2019 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Paul L. Hotaling, Deputy Supervisor
John P. Wasielewski, Councilman
Eric A. Catricala, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

Kevin J. Tollisen, Supervisor - Excused
Jeremy W. Connors, Councilman

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Veterans Memorial Annual Recognition Ceremony, Saturday October 12th at 10 a.m. at the Veterans Memorial Park, Halfmoon Town Park

Halfmoon-Waterford Fire Department will be hosting their Open House on October 12th. This year there will be a Wet Down Ceremony for Engine 32-1 at approximately 3 p.m.

Sons of the American Legion Squadron #1450, Grooms Road will be hosting a Pancake Breakfast on October 20th from 8 am -11:30 am to benefit Muscular Dystrophy

Early Voting for the 2019 General Election will be held at the Clifton Park – Halfmoon, Board of Elections Building & Gavin Park in Milton, October 26th through November 3rd. Please check website www.townofhalfmoon-ny.gov for more information and times.

TRUNK or TREAT October 26th. Come dressed for Halloween and enjoy all of the surprises and activities in Town Hall.

Operation Adopt A Soldier, Inc. is holding a fundraiser event at Fortunes Restaurant at the Saratoga Casino on Sunday November 10th from 11 am to 3 pm called “HONORING OUR VETERANS”. Please contact Cliff Seguin at (518) 260-9922 for more information.

Thanksgiving Food Drive, Food donation Boxes will be in Town Hall from November 4th through November 22nd.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm.

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm
Open Space & Trails Committee: 2/19, 4/15, 6/17, 8/19, 10/21, and 12/16, the 3rd Monday except Feb due to holiday.
Resident Relations Committee: TBD
Business & Economic Development Committee: TBD

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

Please check out our community events. I cannot thank the Town staff for the great job they all did this past Saturday at the **Fall Festival**. Every department in town hall pitched in no matter what there was to do and helped each other out. Great job by all!

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police), (3) Co-Liaison to Planning Board

Thank you Mr. Deputy, I have 2 items to mention tonight. The **Veterans Memorial Annual Recognition Ceremony**, Saturday October 12th at 10 a.m. at the Veterans Memorial Park, Halfmoon Town Park. I encourage everyone to attend. It is a very moving ceremony honoring those veterans who served throughout the years.

Also **Halfmoon-Waterford Fire Department** will be hosting their Open House on October 12th. This year there will be a Wet Down Ceremony for their brand new Engine at approximately 3 p.m. It is always a good time. Thank you.

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations
Excused

Eric Catricala (Town Board Member): (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

The Fall Festival, I was amazing at the turn-out, I cannot imagine how many people were there. There was a lot of activity at the town booths for people getting information and the chicken diner was delicious!

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives
I have no report this evening.

Karen Pingelski (Receiver of Taxes): (1) Chair of Committee on Residents Relations

Lyn Murphy, Esq., (Town Attorney) I would like mention for the record that Supervisor Tollisen and Councilman Connors are excused this evening.

Cathy Drobny, Esq. (Town Attorney)
I have no report this evening.

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

DEPARTMENT REPORTS

1. Town Clerk - Total Fees Submitted to the Supervisor - \$13,874.43
2. Town Justice Suchocki
Total # cases – 228 Total Fees Submitted to the Supervisor - \$24,833.50
3. Town Justice Fodera
Total # cases – 213 Total Fees Submitted to the Supervisor - \$29,901.00
4. Senior Express Total # Riders – 456 Total # Meals - 498

DEPARTMENT MANAGER MONTHLY REPORTS – Assessor, Water, Receiver of Taxes

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the September 23, 2019 meeting. Sign Application for Sparx Fine Chinese, 1570 Route 9, Sign Application for GTM Payroll, 9 Executive Park Drive, Site Plan Approval for Tabor Road Transfer Station, 12 Tabor Road, Special Use Permit for Dunsbach Estates Duplex Project, 5, 7, & 10 Red Maple Lane, 84 Tabor Road and a Denial of a Minor Subdivision of 11, 12, & 14 Northern Sites Drive.
Received & Filed
2. Received from a Thank You letter from Kayaking 4 Meso for the Town of Halfmoon's assistance in coordinating another successful event to raise awareness of Mesothelioma.
Received & Filed
3. Received from Clifton Park-Halfmoon Fire District #1, 38 Old Route 146, their Notice of Public Hearing for the Fire Districts Proposed 2020 Budget to be held on October 15, 2019.
Received & Filed
4. Received from West Crescent Fire District #1, 1440 Crescent Road, their Notice of Public Hearing for the Fire Districts Proposed 2020 Budget to be held on October 15, 2019 during their regular hours.
Received & Filed
5. Received from Clifton Park – Halfmoon Public Library a Notice of Adopted Proposed 2020 Service Plan and Budget.
Received & Filed
6. Received from Halfmoon-Waterford Fire District #1, 315 Middletown Road, their Notice of Public Hearing for the Fire Districts Proposed 2020 Budget to be held on October 15, 2019 at 7:00 P.M.
Received & Filed

7. **Received** from the Town of Clifton Park, Director of Planning Pursuant to GML § 239-nn which requires notice of public hearings for approvals of projects on property within 500 feet from a municipal boundary, for a Site Plan Review, Subdivision Review and Special Use Permits for the Delmonico's Building and for Parking Addition, 3 North Side Drive. Further notice will be sent when the Public Hearings are scheduled.

Received & Filed

8. **Received** from Momentive Performance Materials, Inc. notification that MPM Silicones, LLC, has been granted a Temporary Authorization to operate a hazardous waste transfer station without a gravity drain, valid until November 23, 2019.

Received & Filed

9. **Received** from Momentive Performance Materials, Inc. notification that on September 5, 2019 NYSDEC granted MPM Silicones, LLC, a Minor Permit Modification to install an isolation valve on a hazardous waste transfer line.

Received & Filed

BUSINESS

RESOLUTION NO. 333 -2019

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, & Catricala

RESOLVED, that the Town Board approves the minutes of Town Board Meeting of September 18, 2019 as presented.

RESOLUTION NO. 334-2019

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, & Catricala

WHEREAS, the Town Board is cognizant of the importance of creating recreational opportunities for residents to safely enjoy, and

WHEREAS, the Town Board has approved the installation of an irrigation sprinkler system on field #2 in the Town Park; and

WHEREAS, the cost of installing the sprinkler system is \$35,000 based upon the bid awarded to Rainbow Sprinklers & Drainage;

NOW, BE IT THEREFORE RESOLVED, that the Town Board hereby approves an expenditure in the not to exceed amount of \$35,000.00 for the installation of irrigation sprinkler system on field #2 in the Town park, said monies to come from the Recreation Fees located in the Special Revenue Fund, and to authorize the Supervisor to sign any and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 335-2019

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, & Catricala

WHEREAS, the Town Board previously awarded the construction contract for the First Responders Memorial/Abele Park upgrades to Bast Hatfield Construction, LLC, with a substantial completion date of October 31, 2019; and

WHEREAS, on September 20, 2019, Weston & Sampson, PE, LS, LA, PC, the Engineer for the Town of Halfmoon for the First Responders Memorial/Abele Park upgrades prepared Change Order #1 to reflect a substantial completion date of December 31, 2019, for the Project; and

WHEREAS, Weston & Sampson, PE, LS, LA, PC as the Engineers on the project recommends approval of Change Order #1; and

WHEREAS, the net effect of the change order is a later completion date;

NOW THEREFORE, BE IT

RESOLVED, that the Supervisor is hereby authorized to sign Change Order #1 as prepared and recommended by Weston & Sampson, PE, LS, LA, PC, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 336-2019

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, & Catricala

RESOLVED, that the Town Board re-appointed Joanne Kehn to the Board of Assessment Review for the term of September 30, 2019 through September 30, 2024.

RESOLUTION NO. 337-2019

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, & Catricala

WHEREAS, the Town Board of the Town of Halfmoon is cognizant of their obligation to be fiscally responsible when determining the appropriate disposition of equipment that is no longer of use to the Town; and

WHEREAS, the Highway Superintendent has determined that there is a dumpster at the Transfer Station that is no longer functioning adequately and of no value to the Town of Halfmoon except as scrap metal; and

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Highway Superintendent may dispose of a dumpster from the Transfer Station by bringing the dumpster to a scrap yard and collecting the value of the dumpster as scrap metal.
2. That the Town's Asset Inventory list will be updated to reflect that the dumpster is no longer being used for Town purposes.
3. That this Resolution shall take effect immediately.

DATED: October 2, 2019

LYNDA BRYAN, TOWN CLERK
TOWN OF HALFMOON

RESOLUTION NO. 338-2019

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, & Catricala

RESOLVED, that the Town Board hereby waives any and all fees for permits and/or inspections related to the demolition of the old concession stand and the construction of the new concession stand at the Vandenburg Park, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 339-2019

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, & Catricala

WHEREAS, the Town Board of the Town of Halfmoon has previously approved project to rehabilitate the Owl Creek Culvert; and

WHEREAS, the project involved letting bids to determine the apparent low bidder; and

WHEREAS, the Town received six bids which were forward to the MJ Engineering and Land Surveying, P.C., the Engineers for this project; and

WHEREAS, MJ Engineering and Land Surveying, P.C. reviewed the bids and is recommending that the Town award the bid to Rifenburg Construction, Inc. as the apparent low bidder for a total cost of \$472,000.00;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Town Board of the Town of Halfmoon hereby awards the bid for the Owl Creek Culvert Rehabilitation Project to Rifenburg Construction, Inc. in the not to exceed amount of \$472,000.00 and authorizes the Supervisor to execute any and all necessary documents to proceed with this project, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 340 -2019

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, & Catricala

RESOLVED, that the Town Board hereby authorizes an appraisal of 293 Middletown Road to determine the fair market value of the property should the Town Board decide to sell the property, and to authorize the Supervisor to execute any documentation necessary to conduct the appraisal.

RESOLUTION NO. 341 -2019

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, & Catricala

RESOLVED, that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

A resolution is necessary to create appropriations within the Special Revenue fund from Recreation Fees in the not to exceed amount of \$35,000 per resolution passed October 2, 2019 for payment to Rainbow Sprinklers & Drainage for installation of irrigation sprinkler system on baseball field #2 at the Halfmoon Town Park.

DEBIT:	Appropriated Fund Balance	25-599	\$35,000
CREDIT:	Appropriations	25-960	\$35,000
	Subsidiary: Parks		
		25-5-7110.20	\$35,000

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward.

There being no further business to discuss or resolve, on a motion by Councilman Wasielewski and seconded by Councilman Catricala, the meeting was adjourned at 7:06 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk