

2022 BUDGET WORKSHOP

The October 20, 2021 meeting was called to order at 6:15 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Eric A. Catricala, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Kelly L. Catricala, Deputy Town Clerk
Lynda A. Bryan, Town Clerk: Excused

Supervisor Tollisen: Welcome, this is the scheduled pre meeting for 2022 budget workshop meeting, budget officer, Bonnie Hatter is with us, and she is also our Comptroller. The difference between the Preliminary and Tentative Budget is net zero, and there were a few small changes that were put in from the budget process there was an increase in the Parks line item on page 9 that did increase to a more accurate number, and retirement numbers, expenditure for retirement went down, so the net was zero on that. The projections on retirement were put in based upon what we had on at the time and since then, the retirement numbers have come in and they are a lot lower. We are still keeping those numbers in there for budgetary purposes for static, but it is expected that we will realize some savings in that, which is not a bad thing. Also sales tax we did not get the maximum number in sales tax, in fact the Saratoga County Treasurer's Office has released their projections for next year with a modest 3 percent increase, but we are not even near that projection in our 2022 budget. We are going to keep our lines as low as possible, and I'll take criticism any day of the week that we have too much money but the reality of it is that we are still in uncertain times and the sales tax numbers were down, mortgage tax numbers projections for this year were \$400,000.00 to \$475,000.00 over budgeted amounts, so the numbers are looking really good. We have a very crisp, tight budget, and we purchased a Senior Van, and done some other things, upgrades to our computer system this year, and will still be in very good financial shape for 2021, and then 2022 an increase in the budget to a more realistic, normal operations budget, and we will still be, in my opinion in very good financial shape.

I am going to pass out the budget highlights- this is a combination of the Comptroller and myself, and I will go over the budget highlights. As the Town Board is aware, we have three sources of revenue for the Town Budget. Mortgage Tax, as I just explained is still very healthy, Sales Tax, which is very healthy, and Highway Tax. Obviously, Covid Pandemic created the situation that was unique to the other years, and we still looked at that and the Town Board is aware Covid last year the financial position, we used a lot of the additional monies towards dedicating the roads. So, again the 2022 budget, while we have had some increases, is very conservative, we are looking at very conservative numbers, and we do think they will perform better than expected, but I'd rather be cautious, prepared in case. 43 years, this will be the 43rd year no general Town Tax. There is a special district taxes for ambulance and fire, but no general fund tax.

There is a 2 ½ percent raise budgeted as part of our five-year plan with our employees to compensate our employees for their hard work and service and dedication to the Town, and also counts towards the continued increase in minimum wage for entry level positions to push all of them forward. As far as the budget goes, look at briefly general fund appropriations are increasing about 5.8 percent, so over \$400,000.00 from 2021 adopted Town budget, again, 2021 was quite lean because of the pandemic, and we were just not sure what was going to go on.

The Town has seen Sales Tax, Mortgage Tax recover, but the sales tax numbers were down from last year, but not down anywhere near what we expected. The Highway Funds had a slight increase about \$108, 000.00 or 4.71 percent from the 2021 budget. Highway Tax rate will slightly increase, but will stay under the tax cap. Again, there has been an extensive investment in infrastructure, and that will continue into 2022 to help maintain our Town roads, drainage ditches, culverts, all of our Town infrastructure, and includes some purchases of equipment that are needed by our Highway Department. The State CHIPS money that assists, and we do work to recover as much as possible through the program- that number changes all the time, they shaved off 20 percent last year, but then they gave us back some, and are supposed to get the rest back this year. It's a never ending pendulum.

Water Fund will show an increase as well of about \$185,000.00 there is no increase to the residents for debt retirement that will continue at the \$156.00 per edu, the net result will be a surplus that will be transferred back to Capital Reserves account to replenish that account based on our cash payments out for Hayner Road, McBride Road, and those types of things that we are working on for our Water Department.

Overall our Town Budget for 2022 increased about \$787,000.00, approximately a 4.42% increase over the prior year. Again, this is a healthier budget and helps us put in the services that we want to do, and need to do to keep our equipment, buildings, and fleet moving in the right direction so that there is no disrepair.

We continue to provide services to over 750 seniors, the Senior Center is almost back to normal. The daily food program will start up again this week, our seniors are back coming to the Senior Center as they wish to have daily hot meals provided by the meal program.

The Summer Recreation Program, as everyone knows, we had to reimaging that program for 2021. It was a huge success, our Recreation Director did a phenomenal job in reimaging that and providing many onsite activities that we needed, and we maxed out at 300 kids who participated, and expect this will continue in 2022.

Also we partner with Captain, which does a number of great things in Halfmoon. They provide homework help, and daily activities up at Hayner Heights, they have their store in Halfmoon that helps individuals purchase goods at a low cost. They help with those in need with food bags, and rental assistance. Carelinks, also run by Captain, helps with the elderly. We have a number of different components to our budget and we are partnering with these organizations to help provide the most beneficial services to our residents.

The economy continues to be what I consider to be a rollercoaster, there are some things that point to good, and some things that point to some serious questions about long term. We will continue to monitor that, and I think our budget reflects a very conservative hue of that outlook, and I think all things lead to that we will outperform, and that out performance is because we have good department managers and good staff that does not spend where they do not need to, and we take particular care, and attention to getting the best values when we do purchase something. We will continue to do that, and continue to provide as many of the services that we can for our residents, and continue to use Grant Funding as

needed, we are very aggressive with Grants. We've pursued Grants for a new Senior Bus, Trails and Open Space, and there are ongoing Grants that we are looking at.

If you look at the Town Finances by the auditor, obviously we do an annual review, and special thanks to our Comptroller, Deputy Comptroller and their whole office, because all is in sound financial practice. There is nothing that's alarming, or for us to be concerned about, and we are in good shape, and with respect to our Bond Rating of the Town, has improved its position over the last few years and we continue to move in that direction. That's the Budget highlights. Does any of the Board have questions regarding the Budget?

Deputy Supervisor Hotaling: I have a question. The 2 ½ percent raise, so this is your four or five year plan? Could we possibly get the data/per employee for the past four years?

Supervisor Tollisen: Four year plan. You are talking about the charts, so the charts for 2020, 2021, 19, 18. Maybe we could provide those charts for full-time and part-time salaries

Comptroller Hatter: I cannot hear what you are saying.

Deputy Supervisor Hotaling: Per employee.

Attorney Murphy: It's not per employee, the charts are...

Comptroller Hatter: The chart is by Grade and Step, not by employee

Councilman Connors: Which is pre-determined by the County.

Deputy Supervisor Hotaling: I'm looking at what people have done different with their Steps and everything over the past four years.

Supervisor Tollisen: Everyone follows the same Step procedure, unless they go to a different position. If they go to a different position, the policy is that they move to the new Grade, and they go to the Step that gives them a raise but doesn't, they don't go to the same Step. There is a policy in place for this, and everyone follows the same Grade/Step that their position has.

Councilman Wasielewski: If you were looking for a particular employee, you would have to know what Grade they are, and what Step, and then you could see what they make.

Supervisor Tollisen: Of course, that is in the Organizational Agenda as well. Every salary is listed.

Deputy Supervisor Hotaling: But not for the past four years.

Supervisor Tollisen: It's in the Organizational Agendas for every year. We can give you copies of the Organizational Agendas. Is this what you are looking for?

Deputy Supervisor Hotaling: I just figured it would be easier to make a spreadsheet of the past four years of salaries.

Comptroller Hatter: It's not, it's each year, and it takes what they currently make, what the Grade and Step will be for 2022, and then look at the chart.

Supervisor Tollisen: I can show you one in my office. I think you might have one, but I'll show you the one I have.

Deputy Supervisor Hotaling: I have them, but I don't know what each employee's Steps and Grade.

Attorney Murphy: You can do line by line for each employee to see what the changes were.

Deputy Supervisor Hotaling: Ok

Supervisor Tollisen: Anyone else?

Councilman Wasielewski: The Parks and Recreation Budget doubled, and I know we did a bunch of things, but do you have any specifics why we actually increased that 100 percent?

Supervisor Tollisen: What is that one on?

Councilman Wasielewski: Page 13. I'm sorry, I was looking at Revenues there. 9 & 13. 9 was the budget.

Supervisor Tollisen: So the playgrounds and Recreation part of it was, remember we did not have a program last year, this year we did, so when we did not have the program we did not spend the money, but we did not get the revenue either. So, those items are obviously skewed because of that issue. This year, it's more realistic. So we have a better idea for 2022.

Councilman Wasielewski: That's the one number that jumped out at me, and caught my eye. Thank you.

Supervisor Tollisen: Anyone else? I don't believe we have anyone else, so the Budget Workshop is over, ending at 6:30 p.m. Thank you everyone.

The October 20, 2021 Town Board Meeting was called to order at 7:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Eric A. Catricala, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Kelly L. Catricala, Deputy Town Clerk
Lynda A. Bryan, Town Clerk: Excused

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

Supervisor Tollisen: The first thing on the agenda this evening is a presentation from members of the Clifton Park Elks in recognition of National Red Ribbon Week, good evening.

**PRESENTATION: CLIFTON PARK ELKS – NATIONAL RED RIBBON WEEK
OCTOBER 23-30**

Bill Tierney, Esteemed Knight, and Matt Andrews from the Clifton Park Elks

Mr. Tierney: Basically, National Red Ribbon Week was created back in 1985. Became a National Presentation when it was put in front of the Reagans, (President Regan and his wife, Nancy) who basically declared it Red Ribbon Week, nationally for October 23rd through October 31st. and recently, about three years ago, The Elks

and DEA have extended drug awareness for the entire month of October. Basically the Elks are very proactive with almost every place we go, every function we do, we have some form of drug awareness information out- to pass out to the parents students, so that basically they are more aware of the correct information as opposed to the information is out on the internet. The purpose of Red Ribbon Week is to make more people aware of the drugs that are out there, and the problems with all of the drugs that are out there. If anyone wants any information, please feel free to contact us, and we will provide everything that we have. We have information on vaping, which is a new one out there. We have pamphlets on everything. When Clifton Park had their National Night Out on the Common, we had a table there to make people aware. That's how proactive we try to be. Thank you.

Supervisor Tollisen: We appreciate our partnership with the Elks, and the Town of Halfmoon has a Resolution this evening that we would like to commemorate Red Ribbon Week and thank the Elks for their commitment and leadership in this drug free awareness.

RESOLUTION NO. *281-2021

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

RESOLVED, that the Town Board recognizes the week of October 23-30 as National Red Ribbon Week in the Town of Halfmoon.

TOWN OF HALFMOON TOWN BOARD RESOLUTION

WHEREAS, Red Ribbon week is celebrated annually from October 23-October 30th to raise awareness and highlight the importance of living a drug free life while honoring all of those who have sacrificed their lives in the fight against drugs; and

WHEREAS, Red Ribbon week began as a tribute to Drug Enforcement Administration Special Agent Enrique "Kiki" Camarena, who in 1985 was close to exposing a major drug trafficking operation when he was kidnapped and never seen again; and

WHEREAS, Congressman Duncan Hunter and high school classmate of Special Agent Camarena, Henry Lozano launched Camarena Clubs who wore red ribbons and pledged to lead drug free lives; and

WHEREAS, the Town Board of the Town of Halfmoon is forever grateful to the Elks for their long term support of Red Ribbon week and the Drug Awareness Programs they offer to help our communities remain safe and healthy.

NOW, THEREFORE, I, KEVIN TOLLISEN, TOWN SUPERVISOR, DO HERBY PROCLAIM October 23 thru October 30th TO BE RED RIBBON WEEK.

PRESENTATION: WEST CRESCENT FIRE DEPARTMENT PROPOSED EXPANSION PLANS

Supervisor Tollisen: Next on the agenda this evening is a presentation by Steve Meyers on behalf of the West Crescent Fire Department regarding their proposed expansion plans at the firehouse. Mr. Meyers, good evening, and welcome.

Mr. Steve Meyers, Commissioner of West Crescent: My name is Steve Meyers, and I'm Commissioner of West Crescent Fire District. I'd like to thank Supervisor Tollisen and the rest of the Board for having us here tonight, so that we can go over a little bit of what we are going to be doing. I also have Commissioner John

Meehan, and Commissioner Bill Bryans here with me as well. Rich, do you have the existing picture?

Rich Harris: Yes

Mr. Meyers: This is the property as it exists now, the firehouse, we have a garage on our property, we actually bought the old Andreas property a few years ago, and cleared our Andreas since then. Right now the project really consists of two different things: One of the greatest problems that the fire service has right now is cancer among firefighters, there is two or three times the normal population of cancer in firefighters. As a result of that, we decided we needed to, for the safety of our members remove the gear, and take part of our meeting room to build a gear room, like a locker room, with Decon Facilities for our firefighters, and remove the gear from the truck room because of the diesel exhaust is bad and creates cancer in our firefighters.

The other part, is that with the land we now have acquired, to build a training facility for our members and neighboring departments, if they wish to use it .We are planning on building a 60 x 100 storage building that will house some of our equipment, and attached to that would be a pavilion built that I expect we would rent out to the Public. There will be bathrooms in the building for public use. In the training part of the facility, we are putting in a drafting facility so that we can test our pumpers train our pump operators, and train on search and rescue, car extrication, also a propane burn facility, a clean kind of burning facility, and we can control the water run-off on that. We expect to go out to Bond vote on this in January. Does anyone have any questions for me?

Supervisor Tollisen: In the conversations the three of us have had, Mr. Harris, You Commissioner, and myself, I think there was a discussion the entire site would be fenced in?

Commissioner Meyers: That is correct. We are going to fence the whole facility to prevent rubbernecking, and will be blocked for the public. We are going to close off the entrance off of Crescent Road, and the entrances will be strictly off Firehouse Road.

There won't be much visible as you drive by.

Supervisor Tollisen: Any questions from the Board?

Councilman Wasielewski: I think it's a great idea, and I fully support it. Have you looked into any sort of Grant monies from State or Federal to help you pay for this?

Commissioner Meyers: We have some, but we have reserve funds to help with the cost. We do not have a hard number on the Bond, but we have gotten Grants previously, but we will look into more.

Councilman Connors: Great idea, I fully support this. I think it will enhance to your point Commissioner, the membership, as you know it's difficult to get new members to walk through the door, much less get them to go to Ballston Spa to train. Great idea, I believe it will provide for the future.

Councilman Hotaling: It's a very great idea, you guys give back so much to the community. This is taking it to the next level. Thank you for all of your efforts.

Supervisor Tollisen: We appreciate you coming in, this is purely for public purposes, and you understand that we wish you the best of luck, and understand that it is already in our agenda that the (your) Building Permit Fees have been waived when the time comes. If there is anything the Town of Halfmoon can do to assist, obviously we are here to be of service as well.

Commissioner Meyers: We appreciate it. I'll be appearing at the Planning Board in a couple of weeks doing the same basic presentation to them so they know what's going on as well. Thank you.

Attorney Murphy: The only thing that the Town Board cannot waive involves Storm Water, just so you know for the future. New York State requires us to impose; we still have to review

Commissioner Meyers: I understand, I deal with them too. Thank you.

Supervisor Tollisen: Next on the agenda this evening are two public hearings. The first public hearing is to amend Town Code to add regulations relating to installation and operations of generators. Would anyone like the public hearing notice read? Hearing from no one, I will open the public hearing, and ask Ms. Murphy to give a short summary of the amendment being proposed.

OPEN: 7:16 p.m.

PUBLIC HEARING: AMENDING TOWN CODE TO ADD REGULATIONS RELATING TO INSTALLATION & OPERATIONS OF GENERATORS

Town Attorney Murphy: The Board was provided a copy of the proposed local law A few weeks ago. In essence what's happening is that as we get more Economic Development, we are getting bigger and bigger generators, and it came to our attention that some of these generators are the size of semis, if not bigger. So, in order to give the Planning Board clear authority to regulate them, it was recommended that we enact this local law. Further, we took out the provision about where the location was, there was concern by the Board that it couldn't be in the front of the house based on some of our developments, so we removed that section, and we are also changing the decibel limit to 85 decibels. We found that this was the highest home residential use that is out there on the market, so we are changing that from 80 to 85. Basically, this gives the Planning Board the authority to make sure proper screening is done, that the sound does not travel off the property, and that they actually have something to back them up when they are regulating the generators.

Supervisor Tollisen: Are there any questions from the Board?

Councilman Hotaling: Ms. Murphy, was there an issue where the decibels were measured from? Were we making a change to that?

Town Attorney Murphy: They are measured 23 feet from the generator.

Councilman Hotaling: Ok, thank you.

Councilman Connors: I believe that is industry standard, correct?

Town Attorney Murphy: Correct.

Councilman Catricala: I just have one comment, I think it's all great, but the one part about not having the generator in the front of your home or visible

Town Attorney Murphy: We removed that.

Councilman Catricala: Ok. Because the problem I had when I built the last house is that the gas line, water line, the electric comes from the shortest distance from the street to the house and with a corner lot, basically you only have one spot, the front corner of the house and that's where all the stuff is, and I know it bothers me, and

probably bothers my neighbors, but there is nothing you can do to ask NIMO or NYSEG to run a longer line.

Town Attorney Murphy: Based on that input at the last pre-meeting, that language was removed.

Councilman Catricala: Excellent. Thank you.

Supervisor Tollisen: Are there any questions from anyone in the audience or on-line? Hearing from no one, I will close the public hearing.

CLOSE: 7:18 p.m.

Supervisor Tollisen: What is the Board's wishes?

RESOLUTION NO. *282-2021

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Supervisor Tollisen

RESOLVED, that the Town Board, as Lead Agency, adopts a Negative Declaration for SEQRA purposes with respect to amending Town Code to Add Regulations Relating to Installation and Operations of Generators.

RESOLUTION NO. *283-2021

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Supervisor Tollisen

RESOLVED, that the Town Board approves amending the Town Code to Add Regulations Relating to Installation & Operations of Generators.

PUBLIC HEARING: REGARDING THE ESTABLISHMENT OF HALFMOON SEWER DISTRICT #1

Supervisor Tollisen: Next on the agenda is another public hearing regarding the establishment of Sewer District #1. Would anyone like to have the public hearing read? Hearing from no one, I will open the public hearing, and ask Ms. Murphy to give a short summary please.

OPEN: 7:20 p.m.

Town Attorney Murphy: The shortest summary is that in the 1960's Private Transportation Corporation was created in the Town of Clifton Park. Unfortunately, the streets of Boyack, Algonquin Drive, and Williams Way were actually located in the Town of Halfmoon. The people who owned the transportation corporation abandoned it to Clifton Park and Halfmoon by statute that has to go to where you are located in. We have an Intermunicipal Agreement with Clifton Park, they are going to maintain it, and they are going to do any upgrades that need to occur, etc. They can bill but they cannot levy the taxes if someone fails to pay, we are the only authority that can do that, and in order to do that we need to create the sewer district in our Town. So, the residents that will be affected by this change will see that the only change will be that the bill will come from the Town of Halfmoon as opposed to the Clifton Park Sewer District #2. The amount of change based on us creating Halfmoon Sewer District #1 and if they don't pay then we would levy it on

their taxes. We cannot do this this year, but we are getting everything in place so we are able to run the sewer district and allow Clifton Park to maintain it.

Supervisor Tollisen: Are there any questions from the Board?

Councilman Wasielewski: These residents have been notified, or they will be notified upon a change?

Town Attorney Murphy: Yes, they can be, but they really won't see a difference because literally, the only difference will be the billing address. Everything else is the same. Most of them have been made aware because this came to our attention when people started applying for Building Permits and went to Saratoga County to get a Sewer Permit and realized there was nothing, and that's how it came to light.

Councilman Hotaling: We are having a debt service on this?

Town Attorney Murphy: We are not. The pipes are in the ground, all the services are already implemented, so we are not incurring any debt whatsoever.

Councilman Hotaling: All the residents are paid up?

Town Attorney Murphy: No. There are due in owing, but not to us, it's to Clifton Park. We are literally a pass through agency for them.

Councilman Hotaling: Thank you.

Supervisor Tollisen: Are there any questions from anyone in the audience or on-line?

Supervisor Tollisen: Hearing from no one, I will close the public hearing.

CLOSE: 7:23 p.m.

Supervisor Tollisen: What is the Board's wishes?

RESOLUTION NO. *284-2021

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Director of Water Tironi

RESOLVED, that the Town Board, as Lead Agency, adopts a Negative Declaration for SEQRA for purposes with respect to the Establishment of Halfmoon Sewer District #1, per the review and approval of the Town Attorney.

RESOLUTION NO. *285-2021

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Director of Water Tironi

RESOLVED, that the Town Board approves the Establishment of Halfmoon Sewer District #1 as presented, per the review and approval of the Town Attorney.

COMMUNITY EVENTS:

The **"BUY A BRICK"** program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a

lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

TRUNK OR TREAT – Saturday, October 23rd from 5:00 – 7:00 PM in the Halfmoon Town Park. “Trick or Treaters” will stay in the car and drive around the decorated park.

2022 BUDGET WORKSHOP: Wednesday, November 03, 2021 at 6:15 PM in the A. James Bold Meeting Room.

JINGLE BELL BASH with MARKETPLACE ON CANDY CANE LANE: Saturday, December 04, 2021 at the Town Complex from 3:00pm – 7:00pm.

MEMORIAL TREE LIGHTING CEFREMONY: at the Abele Memorial Park from 5:00pm – 7:00pm. A time to remember our loved ones.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00 pm. Pre-meeting at 6:15 pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

It's that time of year again on November 20th at our outdoor pavilion here we will packing bags to deliver for our holiday food drive between 10 am and 11 am Anone that can come would be greatly appreciated.

John Wasielewski (Town Board Member): (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

I have no report this evening, thank you Mr. Supervisor.

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

Thank you Mr. Supervisor, as well as your staff and the rest of the Town Board for the great memorial service at the Veteran's Memorial this past Saturday. It was again, quite touching, and I know it affects a lot of folks here in Town, and everything that is done with that to recognize our great military and people who have served and gave so much. Thank you.

Eric Catricala: (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

I have no report this evening.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

I have no report this evening

Dana Cunniff (Receiver of Taxes): (1) Chair of Committee on Residents Relations

Lyn Murphy, Esq., (Town Attorney) I have nothing this evening, thank you.

Cathy Drobny, Esq. (Town Attorney) I have nothing this evening, thank you.

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

DEPARTMENT REPORTS –

1. Town Justices Suchocki

Total # Cases – 169 Total Fees Submitted to the Supervisor - \$23,157

2. Town Justices Fodera

Total # Cases – 96 Total Fees Submitted to the Supervisor - \$13,992

3. Building

Total # Permits – 53 Total Fees Submitted to the Supervisor - \$23,754

4. Fire

Total # Inspections – 58 Total Fees Submitted to the Supervisor - \$4,020

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office)

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the October 12, 2021 meeting: Approval of a Change of Use/Tenant Application for Arico & Associates, 1407 Route 9 (Nine North), Building 2, for Site Plan, Special Use Permit & Minor Subdivision Requests for Tech Electric, 570 Hudson River Road, Approval of a Minor Subdivision for 11 & 13 Corporate Drive Subdivision, 11 & 13 Corporate Drive, for a Commercial Site Plan & minor Subdivision for Gridworks by McRoberts Development, Liebich Lane.

Received & Filed

2. Received from the Town of Halfmoon Zoning Board of Appeals Decisions from the October 4, 2021 meeting: approved an application seeking an area variance for the proposed expansion of the existing home at 41 Pawling Drive. 35 Woodin Road Subdivision & Duplex, 35 Woodin Rd- Area Variance DENIED, Board held a Public Hearing and denied an application seeking an area variance for the proposed subdivision and duplex at 35 Woodin Road.

Received & Filed

3. Received from the Comptroller's Office, the 2022 Preliminary Budget, filed in the Town Clerk's Office.
Received & Filed

OLD BUSINESS

NEW BUSINESS

RESOLUTION NO. 268-2021

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Town Clerk Bryan

RESOLVED, that the Town Board approves the minutes of Town Board Meeting of October 06, 2021 as presented.

RESOLUTION NO. 269-2021

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Town Clerk Bryan

RESOLVED, that the Town Board schedule a Public Hearing for the 2022 Preliminary Budget for November 3, 2021 at 7:00 PM or as soon as the agenda allows in the A. James Bold Meeting Room.

RESOLUTION NO. 270-2021

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Comptroller Hatter

RESOLVED, that the Town Board approves the Comptroller's Report for the month of September, 2021 as presented.

RESOLUTION NO. 271-2021

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Superintendent of Highways Bryans

RESOLVED, that the Town Board authorizes the Supervisor to execute any documents associated with the request for monies through the 2022 TIP Program application, being completed by MJ Engineering & Land Surveying, P.C. for \$3,940,000.00 said funds to be utilized to contribute towards the costs associated with the improvements at the intersection of State Route 236 and Guideboard Road, subject to the review and approval of the Town Attorney. The Town would be responsible for \$985,000 towards the project representing a 20% match for the project.

RESOLUTION NO. 272-2021

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Building and Planning Development Director Harris

RESOLVED, that the Town Board hereby schedules a Public Hearing for the November 3, 2021, Town Board meeting, in the A. James Bold meeting room located at Town Hall, at 7:00 p.m. or as soon thereafter as their agenda allows, to discuss adopting a local law, subject to permissive referendum, to prohibit on-site cannabis consumption establishments in the Town of Halfmoon.

RESOLUTION NO. 273-2021

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Town Clerk Bryan

RESOLVED, that the Town Board approves waiving the 30 day waiting period for Emma Jayne's Restaurant, application for a New York State Liquor License.

RESOLUTION NO. 274-2021

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Building and Planning Development Director Harris

RESOLVED, that the Town Board authorizes the installation of the following four (4) LED street lights and locations in the Town right-of-way, pursuant to the final approved plans of the Halfmoon Planning Board; the installation and cost of which shall be borne by the respective applicant for each project; and, that the lights shall be added to the Town inventory for purposes of billing by the respective utility company: (1) Johnson Road/Tourtise Drive (northwest corner) in the Howland Park PDD; (2) Johnson Road/Wolf Run/Staniak Road (southeast corner) in the Howland Park PDD; (3) Plant Road/Hunter Run (northeast corner); Hunters View/Cardin Acres PDD; (4) Boyack Road/Williams Way (northeast corner); Caranfa/Boyack Road Subdivision, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 275-2021

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Building and Planning Development Director Harris

WHEREAS, the developer of Paar Estates of Halfmoon PDD Subdivision ("Paar"), a residential project, would like to dedicate three roads to the Town of Halfmoon; and

WHEREAS, the Town of Halfmoon will accept the three roads with conditions; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

RESOLVED, that the duly convened Town Board hereby accepts for road dedication Flagstick Drive, Chip Shot Way and a portion of Tap In Lane (previous tax map #267.11-1-99, current tax map #267.11-1-99.1) in the Paar Estates of Halfmoon PDD Subdivision with conditions; and it is further

RESOLVED, that Paar shall install the fence and landscaped buffer required on Chip Shot Way, as shown on the approved plans, during the development of the affected lots, unless otherwise determined by the Planning Board in the future; and it is further

RESOLVED, that all the other standards as set by the Town of Halfmoon Roadway Dedication Procedure have been satisfied, subject to the review and final approval of the Town Highway Superintendent for road improvements and the Town Attorney for the Deed descriptions, closing papers, title insurance, letters of credit, proof of payment of all taxes due; and it is further

RESOLVED, that the Town Attorney be and is hereby authorized to execute all necessary and related documents in connection with the road dedication; and it is further

RESOLVED, that the Town of Halfmoon shall not issue certificates of occupancy or maintain, plow or otherwise care for the roads until proof of recording of all necessary documents with the County Clerk's office are received; and it is further

RESOLVED, this Resolution shall take effect immediately.

RESOLUTION NO. 276-2021

Offered by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Building and Planning Development Director Harris

WHEREAS, the developer of Plant Road Estates Subdivision (a/k/a Orchard Pointe), a residential project, would like to dedicate a portion of Idared Lane to the Town of Halfmoon; and

WHEREAS, the Town of Halfmoon will accept the road with conditions; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

RESOLVED, that the duly convened Town Board hereby accepts for road dedication a portion of Idared Lane (tax map #272.73-1-99.1) in the Plant Road Estates Subdivision (a/k/a Orchard Pointe) with conditions; and it is further

RESOLVED, that all the other standards as set by the Town of Halfmoon Roadway Dedication Procedure have been satisfied, subject to the review and final approval of the Town Highway Superintendent for road improvements and the Town Attorney for the Deed descriptions, closing papers, title insurance, letters of credit, proof of payment of all taxes due; and it is further

RESOLVED, that the Town Attorney be and is hereby authorized to execute all necessary and related documents in connection with the road dedication; and it is further

RESOLVED, that the Town of Halfmoon shall not issue certificates of occupancy or maintain, plow or otherwise care for the roads until proof of recording of all necessary documents with the County Clerk's office are received; and it is further

RESOLVED, this Resolution shall take effect immediately.

RESOLUTION NO. 277-2021

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Superintendent of Highways Bryans

RESOLVED, that the Town Board authorizes the purchase of concrete risers and catch basins from Colonie Block in the not to exceed amount of \$11,436.75 and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 278-2021

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Superintendent of Highways Bryans

RESOLVED, that the Town Board authorizes the purchase plastic pipe for driveways and other related storm-water material from Chemung supply in the not to exceed amount of \$10,933.45 and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 279-2021

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Comptroller Hatter

WHEREAS, General Municipal Law §6-h (GML §6-h) establishes the requirement of creating a Reserve Fund for payment of bonded indebtedness in towns; and

WHEREAS, pursuant to GML §6-h, the Town Board may create a Reserve Fund for payment of bond indebtedness by resolution adopted by a majority vote of the Town Board; and

WHEREAS, an expenditure from the Reserve Fund for payment of bond indebtedness may be made by appropriation pursuant to a resolution of the Town Board for payment of the principal and interest on bonds issued by the Town of Halfmoon;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Town Board of the Town of Halfmoon hereby creates a Reserve Fund for payment of bond indebtedness.

2. That the Town Board of the Town of Halfmoon hereby establishes that an expenditure from the Reserve Fund for payment of bond indebtedness may be made by appropriation pursuant to a resolution of the Town Board for payment of the principal and interest on bonds issued by the Town of Halfmoon.

RESOLUTION NO. 280-2021

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Comptroller Hatter

RESOLVED, that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

| | | | |
|---------|---|--------|------------|
| DEBIT: | Estimated Revenues | 25-510 | \$1,237.50 |
| | Subsidiary: Home & Community Services | | |
| | 25-4-2189.00 | | \$1,237.50 |
| | | | |
| CREDIT: | Appropriations | 25-960 | \$1,237.50 |
| | Subsidiary: Engineering Contractors Inspections | | |
| | 25-5-1440.40 | | \$1,237.50 |

Information Only: The above was derived from the following breakdown of charges to be paid on October 28, 2021 Abstract for engineering and related fees.

| NAME | AMOUNT |
|-------------------------|------------------|
| Summit at Halfmoon | \$330.00 |
| Tech Electric Site Plan | \$907.50 |
| | |
| | |
| Total | \$1237.50 |

PUBLIC COMMENT (for discussion of non-agenda items)

Councilman Hotaling: I would like to make one comment, I wanted to complement our Business and Economic Development Committee. Resolution No.273, this gentleman came to one of our breakfasts we had here in the A. James Bold Room, looking for a place to be, and he's coming to Halfmoon, so this was a great job by the Economic Development Committee. Thank you.

There being no further business to discuss or resolve, on a motion by Councilman Connors and seconded by Councilman Wasielewski, the meeting was adjourned at 7:34 pm.

Respectfully Submitted,

**Kelly L. Catricala,
Deputy Town Clerk**