

The November 15, 2023, meeting was called to order at 7:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Eric A. Catricala, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: MJ ENGINEERING ON THE COMPREHENSIVE PLAN UPDATE

Supervisor Tollisen: The first item on our agenda this evening is a presentation by MJ Engineering on the Comprehensive Plan Update. As everyone is aware, the town has been undergoing a rather thorough comprehensive plan update and has gone through a number of different processes so that our end product is the best possible product we can have. Thank you to all of you and the whole contingent of MJ Engineering who are here with us tonight for your hard work and leadership and help with this. I will turn it over to Jackie Higgs from MJ Engineering.

Jackie Higgs, MJ Engineering: Thank you Supervisor and Town Board members. We appreciate the opportunity to spend a few minutes with you to provide an update with you on the comprehensive plan and update process. We are assisting the town and the Comprehensive Update Plan Committee in this effort. Joining me today is Nora Culhane-Fridell who is the lead planner on this effort and the project planner Jacob Landis.

Nora handed the Board and public the following informative update on the Town of Halfmoon's Comprehensive Plan and key components of the process.



Town of Halfmoon

Comprehensive Plan Update: Town Board Status Update

November 15, 2023

MJ Engineering and Land Surveying, P.C. has been assisting the Comprehensive Plan Update Committee (CPUC) to advance several tasks related to the Town of Halfmoon Comprehensive Plan Update as per the current contract authorization. Below is a status update on each of the tasks as well as an outline of the next steps in the process.

CURRENT TASKS

Task 1: Project Initiation and Management

- Comprehensive Plan Update Committee (CPUC) meetings take place bi-monthly in the Town Hall Meeting Room at 6:00 pm. Meeting information, agendas, presentations, and meeting summaries are posted to project website at www.planhalfmoon.com
 - CPUC Kickoff Meeting (#1) - February 2, 2023
 - CPUC Meeting #2 - April 6, 2023
 - CPUC Meeting #3 - June 15, 2023
 - CPUC Meeting #4 - August 17, 2023
 - CPUC Town-Wide Bus Tour - August 22, 2023
 - CPUC Meeting #5 - October 25, 2023
- Monthly Core Team calls with Town staff to address administrative aspects of project

Task 2: Public Participation

- Public Engagement Plan prepared and posted on the project website at www.planhalfmoon.com
- Pop-Up Table at Halfmoon Farmers Market to publicize effort and Public Meeting #1 - March 22, 2023
- Public Open House and Visioning Workshop (Public Meeting #1) held in person at Town Hall on March 23, 2023
 - 40 residents, property owners, business owners, and stakeholders attended
 - Interactive activity stations to gather input included:
 - Project Overview
 - Community Profile/Existing Conditions
 - Community Vision
 - Challenges & Opportunities
 - Serving the Generations



Engineering and
Land Surveying, P.C.



- Places We Gather
- Getting Around Town
- Idea Station
- Kids Corner
- Take the Survey

- **Community Survey (online and hardcopies available):**
 - Opened March 23, 2023 – Closed May 19, 2023
 - 400 responses
- **Public Meeting #2 held in person at Town Hall on May 25, 2023:**
 - 25 attendees
 - Topic-based "Speed round" discussions
 - Questions were focused on the following topic areas:
 - Transportation and Mobility
 - Economic Growth
 - Neighborhoods and Housing
 - Recreation and Open Space/ Natural Resources
- **Public Meeting #3 held on November 13, 2023 via Zoom:**
 - Interactive online format via Zoom with live question and answer opportunity
 - 40 registrants/35 attendees
 - Shared draft vision and goals as well as future land use discussion
- **Focus Group Meetings:**
 - Six (6) virtual meetings have been held to date
 - History, Culture, Community Organizations - July 31, 2023 (10 attendees)
 - Transportation & Infrastructure - July 31, 2023 (11 attendees)
 - Local & Regional Partners - August 2, 2023 (14 attendees)
 - Parks, Recreation, & Open Space - August, 2023 (9 attendees)
 - Emergency Services - August 3, 2023 (9 attendees)
 - Emergency Services #2 – October 5, 2023 (11 attendees)
 - HOA/ Neighborhoods (TBD)
- **Ongoing:**
 - Project website developed and managed: www.planhalfmoon.com
 - The public can continuously provide input and comments through the website comment form, email, and through the comment form available at Town Hall.
 - Comments received via project website and comment forms are continuously provided to the CPUC in pdf format

Task 3: Prepare Community Profile and Inventory

- Ongoing: Evaluation of and recommendations for modifications to the existing Comprehensive Plan



- Comprehensive Plan Report Card Exercise (CPUC Members): Review of 2003 Plan
- CPUC discussions
- MJ is analyzing the current plan, collecting data, and incorporating relevant information into the Comprehensive Plan Update
- Reviewing existing community plans
- In-house GIS mapping analysis and updates to existing maps

NEXT STEPS

Initiation of Task 4: Prepare Draft Plan Update

- Preparation of draft Plan Update including identification recommendations and future land use map and review by CPUC
- Additional Public Engagement:
 - Focus Group Meeting with HOA/ Neighborhoods
 - Public Meetings #4, #5, and #6 (CPUC required Public Hearing)
 - Pop-Up station at Town event (TBD)
- CPUC to forward draft Plan Update to the Town Board for consideration of adoption

Initiation of Task 5: Prepare Final Plan Update and Support Plan Adoption

- Based on the Draft Plan review, a Final Plan will be prepared
- MJ will revise the Final Plan based on input from the public hearing as well as input and direction from the Town Board
- Compliance with the State Environmental Quality Review (SEQR)
- Adoption Process
 - Town Planning Board Review
 - Required Public Hearing (per Town Law 272-a.6.b)
 - Saratoga County Planning Board Referral (GML 239-m)
 - State Environmental Quality Review Act compliance (SEQRA)

KEY DISCUSSION ITEMS/CONSIDERATION FROM INPUT TO DATE

- Common Themes:
 - Open Space Conservation
 - Connectivity and Access throughout the Town
 - Traffic along major corridors
 - Building on Community Character and Identity
 - Infrastructure
 - Preservation of Historic Resources
 - Parks and Recreation Access
 - Waterfront



- Future Land Use Discussion Items:
 - Open space conservation (balanced with property rights)
 - Discussion/Considerations: a range of voluntary conservation tools/incentives for landowners/developers
 - Residential land uses adjacent to industrial uses (NW corner of town)
 - Discussion/Considerations: increasing buffers; impact on tax base and employment with reduced land zoned for industrial
 - Small scale, neighborhood commercial on Route 146 east of Route 9
 - Discussion/Considerations: environmental constraints may limit development; overlay limiting size and scale of development; design guidelines (not requirements)
 - Hudson River Road
 - Discussion/Considerations: Viewshed of Hudson River; design guidelines; setbacks; incentives
 - Trail connections throughout Town
 - Discussion/Considerations: Town already trying to connect a spine through town to complete gaps linking to both regional and local existing trails (ex: Zim Smith, canal park – tow path, Champlain canal trail, open space through the middle (nature trails))
 - Traffic
 - Discussion/Considerations: educating the public about what the town actually is responsible for; challenge with through traffic; traffic studies in different hot spots throughout town; identify the work the town is actively undertaking or seeking funding to undertake to improve traffic at key locations

SCHEDULE



*CPUC Meetings – Every other month

Jackie Higgs: I will leave you with that and answer any questions that you might have.

Supervisor Tollisen: Are there any questions from the Board?

Councilman Wasielewski: This a monumental undertaking and am very pleased with your efforts so far. I don't think it could be going any better than it is right now and looking forward to the final product. Thank you.

Councilman Connors: I will echo the sentiments of my colleague Councilman Wasielewski. Jackie, your team has been outstanding throughout this whole process and guiding and leading for the vest interest of the town, the committee, and the residents for the future. Thank you.

Jackie Higgs: Thank you very much.

Supervisor Tollisen: Just from the town's perspective, the big thing that all of wanted to be clear on from the beginning was public participation and input and providing the public with many venues to make their peace and say what they are looking for, to say what's good in the town and what things we can improve upon. I think that we are doing that. There will be plenty more opportunities for people to be involved. One of the things that I have expressed to our director who is also the Chairman of the committee, every single comment that has been made, whether it is in writing, through the website or whatever it may be, that final product will be attached with all of those comments and that every single person who wanted to participate whether it was the 400 surveys that we received back or the general comments that were made, all of those things will be included in that final product, so that in future years and future boards they can see where this is and then they can make additional steps to continue that process to continue to update that more often.

To you Jacquelyn, Nora, and Jacob, thank you for the work that you are doing and thank you for your understanding of our edit which really is wanting the public to have the opportunity. Great work, continue to push this forward and thank you for your hard work. There's a bit more work to do. The devil is always in the details as I put it, but I think that we can get through that. We have a path forward, we have plans in place, we have Park and Open Space, we have plans for the future and plans for upgrading and improving our roads and traffic issues. Halfmoon is a pass-through town. If we never put another shovel in the ground, the traffic is going continue to grow in Halfmoon because of everything around us. That is where we need to look and plan for. So, thank you very much and we appreciate you guys.

Jackie Higgs: Thank you.

PUBLIC HEARING: AMENDMENT TO THE ZONING MAP OF THE TOWN OF HALFMOON

Supervisor Tollisen: The next item on our agenda is a public hearing for an amendment to the Zoning Map at the Town of Halfmoon. Would anyone like the public hearing notice read? Hearing from no one, I will open the public hearing:

OPEN: 7: 12 PM

Supervisor Tollisen: Mr. Harris, I know that the Board has been fully briefed on this. This has been brought up a couple of times and people have had ample time to comment. I do not see any comments on the proposal at this point, have we?

Mr. Harris, Building – Planning Development Coordinator: No, correct. I have not received any comments. I have had a couple of inquiries, both myself and Lynda have handled for copies of tonight's information. We clarified what one resident whose property has historically not been colored within the PDD and wanted to make him aware of that.

Supervisor Tollisen: So, if you want to give us a brief synopsis of what we are looking at.

Mr. Harris: gave the following overview of the amendments:

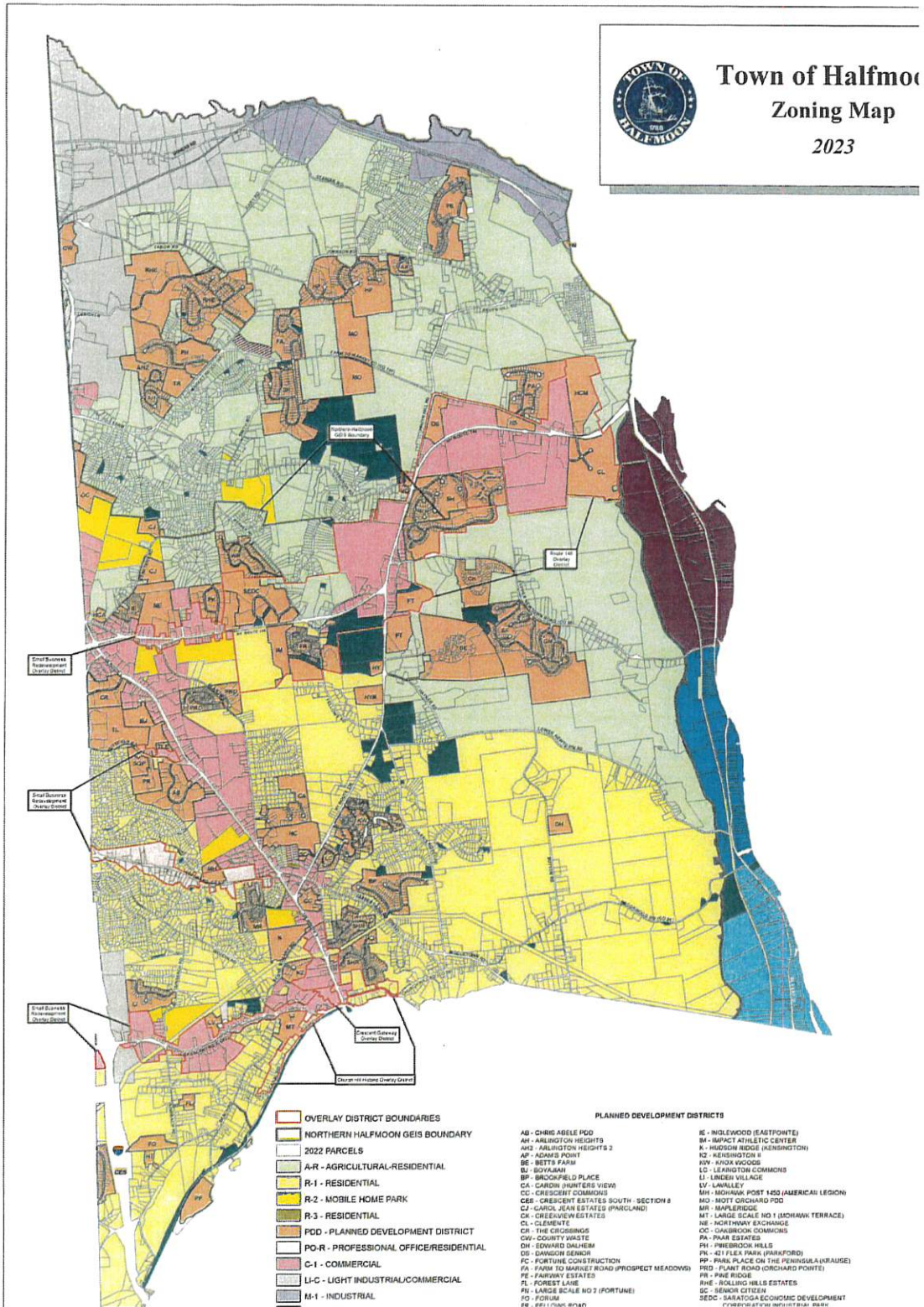
I. ZONING MAP EDITS

#1-9 were adopted 4-6-22 by the Town Board & already in effect.

1. Zone Change: 130 Meyer Road/Power's Pub (266.-1-47) re-zoned to C-1 Commercial
2. Zone Change: Crescent-Vischer Ferry Rd land locked parcel (284.-4-17.2) re-zoned to C-1 Commercial color
3. Martindale Mobile Home Park (272.-2-59) is R-2 Mobile Home Park, not R-1
4. 6 Corporate Drive (278.-2-88) is Abele PDD, not C-1.
5. Hayner Heights (1301-2904, 3001, 3400) & 20, 22, & 24 Rt. 236 is R-3 Residential, not C-1
6. 284.-4-86 is Forest Lane PDD, not R-1; 284.-4-87 is R-1, not Forest Lane PDD
7. Town Water Department, Brookwood Rd (280.-2-57 & 280.-2-58) is Town-Owned, W-2
8. 273.-1-71.131, 273.6-3-9, 273.-1-71.12, 273.-1-71.2, 273.-1-71.3 are A-R, not in Creekview Estates PDD
9. New PDD & Expired PDD: 272.-4-49.22 is now the Impact Athletic Center PDD, no longer A-R; 272.-4-96 reverted to A-R, no longer Halfmoon Healthcare PDD (HH)

#10-30 include New PDDs enacted since 4-6-22 and Map Error Corrections

10. Added to PDD: 278.-1-12 now part of the Boyajian PDD (part of Summit at Halfmoon project), not C-1
11. New PDD: 278.4-2-20, 278.4-2-26, 278.4-2-31.2, 278.4-2-32, 278.4-2-33, 278.4-2-35, 278.4-2-37, 278.4-2-40.1, 278.4-2-40.2, 278.4-2-84, 278.4-2-85 are now Crescent Commons PDD, not C-1 & R-3
12. New PDD: 266.-2-2.111 is now the Tribley Residential PDD, not A-R
13. New PDD: 267.-1-64.12 is now the Dawson Senior Center PDD, not C-1
14. 266.10-1-11, 266.10-1-12 in Arlington Heights PDD, not A-R
15. 266.17-2-9 is A-R, not in Pinebrook Hills PDD
16. 266.-2-11 is A-R, not Farm to Market PDD
17. 266.12-1-25 is in Smith Road PDD, not A-R
18. 261.59-1-1 is M-1, not Fortune PDD; 261.59-1-8.1, 261.59-1-9 & 261.59-1-8.2 is A-R, not in Fortune PDD
19. 272.-3-58 & 272.-3-70 is 421 Flex Park PDD/Parkford, not C-1; 272.-4-44 in 421 Flex Park PDD/Parkford, not C-1
20. 272.-1-30.1 is C-1, not in Northway Exchange PDD/ New York Auction
21. 278.-1-9.1 is in Twin Lakes PDD, in C-1
22. 278.-2-36.12, 278.-2-35.1, 278.-1-24 in Mohawk Post PDD, not C-1 & R-1
23. Entire area in R-1, not Cardin PDD (see map for parcels)
24. 278.12-1-9; 278.12-1-8; 278.12-1-6 are in Cardin PDD, not R-1
25. 278.4-1-1.22 (Wendys) in C-1; not Halfmoon Club PDD
26. 273.-1-51.112 in C-1, not in Falcon Trace PDD; 271.-1-95 is Town-Owned; not in Falcon Trace PDD
27. 279.-1-23.51, 279.9-2-1, 279.9-2-2, 279.9-2-3, 279.9-2-4 in R-1, not KnoxWoods PDD
28. 279.17-1-15 & 279.14-4-9 Town-owned, not in Brookfield Place PDD
29. 286.-2-1.11 (Maplewood Apts) in Shirecrest PDD (Rivercrest), not R-1
30. 285.1-1-4 in C-1, not Shirecrest PDD (Rivercrest)



Supervisor Tollisen: Are there any questions from the Board?

Supervisor Tollisen: Are there any questions from the public or online?

Supervisor Tollisen: Hearing from no one, I will close the public hearing:

CLOSE: 7: 15 PM

Supervisor Tollisen: What is the pleasure of the Board?

RESOLUTION NO. 318-2023

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Wasielewski, Connors, & Catricala
Resolution Introduced by Councilman Wasielewski

RESOLVED, that the Town Board approves the amendment to the Zoning Map for the Town of Halfmoon as presented.

POLL OF THE BOARD

Councilman Catricala	Aye
Councilman Connors	Aye
Councilman Wasielewski	Aye
Supervisor Tollisen	Aye

COMMUNITY EVENTS:

The "BUY A BRICK" program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

FARMER'S MARKET: Every Wednesday from 2-5 in the Town Hall Foyer. Come visit our local farms, crafters, and vendors that will be on hand every week.

Halfmoon Comprehensive Plan Update page is now live at <https://www.planhalfmoon.com/>. Visit the website to find out more about the Halfmoon Comprehensive Plan Update, learn about upcoming meetings, review draft documents, get added to email announcements and to share your own comments about the future of Halfmoon.

THANKSGIVING FOOD DRIVE: The Town of Halfmoon will be accepting food donations for baskets to be delivered to local seniors and families in need. Items needed are Instant Potatoes, Stuffing Mix; Dessert Mix; Canned Cranberries; Gravy/Gravy Mix; canned vegetables. If you need a holiday food basket, please contact the Supervisor's Office at 518-371-7410 Ext.2200.

JINGLE BELL BASH: Saturday, December 2nd from 12:00 – 4:00 pm at the Halfmoon Town Complex. Tons of Holiday fun for the kids! Pictures with Santa & Mrs. Claus, Horse Drawn Sleigh Rides, Balloon Artists, and all of your Holiday Friends there to greet you!

SONS OF THE AMERICAN LEGION SQUADRON #1450 BREAKFAST BUFFET: 275 Grooms Road, Halfmoon on Sunday, December 3rd from 8am – 11:30am. Adults \$10.00, Children under 12- \$3.00. For more information call 518-371-4463.

HOLIDAY MEMORIES & TREE LIGHTING CEREMONY: Sunday, December 3rd at 5:00 pm at the Gazebo in the Abele Memorial Park in front of the Town Municipal Center. This is a lighted tree memorial in remembrance of loved ones who have passed away but are forever in our hearts.

MARKETPLACE ON CANDY CANE LANE: Saturday, December 16th from 11:00am – 3:00 pm for all of your Holiday Shopping at Halfmoon Town Hall! Sooo many vendors with exciting gift ideas for you!

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of the month at 7:00pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00 pm. Pre-meeting at 6:15 pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

Trails & Open Space Committee: Meetings

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

THANKSGIVING FOOD DRIVE: The Town of Halfmoon will be putting together about 110 baskets to be delivered to local seniors and families in need. If you would like to help, please contact the Supervisor's Office at 518-371-7410 Ext.2200. We will be starting at 10:00

Madam Clerk, I will leave the other one up to you for the Senior Center.

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (4) Co-Chair for Character Counts, (5) Liaison to Comprehensive Plan Update Committee

Excused

John Wasielewski (Town Board Member): (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services.

Thank you, Mr. Supervisor. I would just like to thank all of those who came out and voted on Election Day. I am very humbled to have the opportunity to serve the residents and businesses of Halfmoon for another 4 years. I take this obligation very seriously and am thankful. That is all that I have for tonight, thank you.

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Chair of Business and Economic Development Committee (3) Chair for Not-for-Profit Organizations, (4) Liaison to Comprehensive Plan Update Committee
Thank you. Just a few things this evening, Mr. Supervisor.

I have no report, thank you.

Eric Catricala: (1) Co-Liaison to Planning Board, (2) Co-Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts, (6) Liaison to Trails and Open Space Committee

I would also like to thank the folks who came out and voted. It was a very good turnout for this year. I too, enjoy the opportunity to try and help this community move forward. Thank you

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Thank you. The seniors started off their holiday season with a Potluck Dinner yesterday that was heavily attended and Thanksgiving next week, so they have a lot going on. Their Annual Holiday Bazaar will be on Saturday from 9-2 and next month will have them travelling to see the lights at Quick Response. They will have a full day on December 7th for a Christmas Party with Cookie & Candy making and everyone goes home with a beautiful platter of treats! Mr. & Mrs. Claus will be in

attendance and raffles will be called throughout the day. Halfmoon loves their seniors and they are going to have a ball!

Dana Cunniff (Receiver of Taxes): (1) Chair of Committee on Residents Relations

Lyn Murphy, Esq., (Town Attorney) I have nothing this evening.

Cathy Drobny, Esq. (Deputy Town Attorney) I have nothing this evening.

PUBLIC COMMENT (for discussion of agenda topics) No one came forward.

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

DEPARTMENT REPORTS –

1. Town Clerk - Total Fees Submitted to the Supervisor - \$10,730.01
2. Building
Total # Permits – 62 Total Fees Submitted to the Supervisor - \$16,770.00
3. Firework Permits –1 Total Fees Submitted to the Supervisor - \$150.00
4. Fire Inspections – 42 Total Fees Submitted to the Supervisor - \$4,550.00
5. Town Justice Fodera Total Fees Submitted to the Supervisor - \$15,303.00

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Building, Planning & Development, Animal Control, Receiver of Taxes, Buildings & Grounds

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the November 13, 2023, meeting.
Received & Filed
2. Received from the Highway Superintendent notification that the Highway Department will be returning to their winter hours which are Monday-Friday from 7:00 am to 3:00 pm.
Received & Filed
3. Received from Jason Southwood of Capital Cannabis, notification of his intent to file an application with the Office of Cannabis Management.
Received & Filed
4. Received from the NYS Department of State, notification that Local Law #6-2023 for approval of the One-Four-Six Marketplace PDD was filed on October 25, 2023.
Received & Filed
5. Received from the NYS Department of State, notification that Local Law #7-2023 for amending the Town Code for Emergency Access Systems was filed on October 25, 2023.
Received & Filed

6. Received from the Planning Board that they are in receipt of a Special Use Permit application for Guariglia Duplex, 43 Parkford Drive, Halfmoon, NY.
Received & Filed

OLD BUSINESS

RESOLUTION NO. 304-2023

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Wasielewski, Connors, & Catricala
Resolution Introduced by Comptroller Hatter

RESOLVED, that the Preliminary Budget as presented is hereby adopted as the 2024 Budget for the Town of Halfmoon.

Supervisor Tollisen: any further discussion?

Councilman Wasielewski: I would like to thank yourself and Ms. Hatter for all of the hard work that went into this. It is not an easy task to come up with this budget every year. It is very fiscally sound and prudent. I appreciate your work. Thank you.

Supervisor Tollisen: Thank you.

POLL OF THE BOARD

Councilman Catricala	Aye
Councilman Connors	Aye
Councilman Wasielewski	Aye
Supervisor Tollisen	Aye

Supervisor Tollisen: Thank you to Comptroller Hatter, Deputy Comptroller Sullivan, and their entire team for their hard work. Thank you to our Department Managers who worked hard to give us good budgets and put forth the efforts throughout the year. To all of our staff and team, thank you for the good work that they do.

NEW BUSINESS

RESOLUTION NO. 305-2023

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Wasielewski, Connors, & Catricala
Resolution Introduced by Town Clerk Bryan

RESOLVED, that the Town Board approves the minutes of Town Board Meeting of November 1, 2023, as presented.

RESOLUTION NO. 306-2023

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Wasielewski, Connors, & Catricala
Resolution Introduced Highway Superintendent Bryans

RESOLVED, that the Town Board authorizes a cash advance from the General Fund to the Button Road Culvert Capital Project in the not to exceed amount of

\$500,000 to be repaid upon receipt of reimbursement through grant funding, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 307-2023

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Wasielewski, Connors, & Catricala
Resolution Introduced by Supervisor of Buildings and Grounds Maiello

RESOLVED, that the Town Board hereby approves an expenditure in the not to exceed amount of \$14,000 for playground equipment, said monies to come from the Recreation Fees located in the Special Revenue Fund, and to authorize the Supervisor to sign any and all documentation needed to proceed with this purchase, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 308-2023

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Wasielewski, Connors, & Catricala
Resolution Introduced by Supervisor of Buildings and Grounds Maiello

RESOLVED, that the Town Board hires Shawn Brady as a full-time Parks Laborer Grade 1 Base Pay \$19.91/hr. subject to successful completion of all pre-employment testing.

RESOLUTION NO. 309-2023

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Wasielewski, Connors, & Catricala
Resolution Introduced by Director of Water Tironi

WHEREAS, the Town Board awarded the Electrical Construction contract for the Button Road Water Storage Tank to Koval Contracting, LLC, with a substantial completion date of October 31, 2023, and a ready for payment date of November 30, 2023; and

WHEREAS, MJ Engineering and Land Surveying, P.C., the Engineer for the Town of Halfmoon for the Button Road Water Storage Tank prepared Change Order #1 to reflect a change in the substantial completion date to June 28, 2024, and a change in the ready for payment date of July 26, 2024, with no increase in costs to the Town of Halfmoon based upon unforeseen delays associated with the foundation pile driving and the resulting scheduling impacts pertaining to the applications of coatings; and

WHEREAS, MJ Engineering and Land Surveying, P.C., as the Engineers on the project recommends approval of Change Order #1;

NOW THEREFORE, BE IT

RESOLVED, that the Supervisor is hereby authorized to sign Change Order #1 at no additional costs to the Town of Halfmoon as prepared and recommended by the engineers for this project, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 310-2023

**Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Wasielewski, Connors, & Catricala
Resolution Introduced by Director of Water Tironi**

WHEREAS, the Town Board awarded the General Construction contract for the Button Road Water Storage Tank to CB&I, with a substantial completion date of October 31, 2023, and a ready for payment date of November 30, 2023; and

WHEREAS, MJ Engineering and Land Surveying, P.C., the Engineer for the Town of Halfmoon for the Button Road Water Storage Tank prepared Change Order #1 to reflect a change in the substantial completion date to June 28, 2024, and a change in the ready for payment date of July 26, 2024, with no increase in costs to the Town of Halfmoon based upon unforeseen delays associated with the foundation pile driving and the resulting scheduling impacts pertaining to the applications of coatings; and

WHEREAS, MJ Engineering and Land Surveying, P.C., as the Engineers on the project recommends approval of Change Order #1;

NOW THEREFORE, BE IT

RESOLVED, that the Supervisor is hereby authorized to sign Change Order #1 at no additional costs to the Town of Halfmoon as prepared and recommended by the engineers for this project, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 311-2023

**Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Wasielewski, Connors, & Catricala
Resolution Introduced by Supervisor of Buildings and Grounds Maiello**

WHEREAS, the Town Board awarded the construction contract for the Outdoor Recreation Pavilion to Gallo Construction Corp.; and

WHEREAS, Weston & Sampson, PE, LS, LA Architects PC, the Engineer for the Town of Halfmoon for the Outdoor Recreation Pavilion prepared Change Order #5 to increase the payment due to Gallo Construction Corp. by \$9,598.25 representing the expenses incurred for additional electrical work, construction/painting of aesthetic trim and the removal of the sealant for the shuffleboard court; and

WHEREAS, Weston & Sampson, PE, LS, LA Architects and PC, as the Engineers on the project recommends approval of Change Order #5;

NOW THEREFORE, BE IT

RESOLVED, that the Supervisor is hereby authorized to sign Change Order #5 to increase the payment due to Gallo Construction Corp. by \$9,598.25 representing the expenses incurred for additional electrical work, construction/painting of aesthetic trim and the removal of the sealant for the shuffleboard court, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 312-2023

**Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Wasielewski, Connors, & Catricala
Resolution Introduced by Supervisor of Buildings and Grounds Maiello**

RESOLVED, that the Town Board authorizes the Supervisor to accept \$10,000.00 pursuant to the 2023 Trails Grant from Saratoga County, said funds to be utilized towards the creation of a platform overlook with interpretive panels for the Floud Preserve Scenic Outlook, and authorizes the Town Supervisor to sign any necessary documentation to effectuate said project and the receipt of said funds, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 313-2023

**Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Wasielewski, Connors, & Catricala
Resolution Introduced by Director of Building, Planning and Development Harris**

RESOLVED, that the Town Board authorizes the Supervisor to enter into an Intermunicipal Agreement for mutual aid and assistance with the City of Mechanicville for mutual aid and assistance services between the Building, Planning and Development Department of the Town of Halfmoon and the Code Enforcement Officer of the City of Mechanicville, subject to the review and approval of the Town Attorney's Office.

Supervisor Tollisen: This is another situation that we are doing mutual aid with municipalities for the benefit of all of us.

RESOLUTION NO. 314-2023

**Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Wasielewski, Connors, & Catricala
Resolution Introduced by Highway Superintendent Bryans**

RESOLVED, that the Town Board hereby authorizes the Town Supervisor to enter into an Agreement with MJ Engineering and Land Surveying, PC, to apply for the intersection improvements at the I-87 Northway, Exit 8A and Grooms Road from the TAP/CMAQ/CRE grant program and execute any documents necessary to submit the grant, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 315-2023

**Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Wasielewski, Connors, & Catricala
Resolution Introduced by Highway Superintendent Bryans**

RESOLVED, that the Town Board hereby authorizes the Town Supervisor to enter into an Agreement with Creighton Manning Engineering, LLP, to apply for the intersection improvements at Route 236 and Guideboard Road from the TAP/CMAQ/CRE grant program and execute any documents necessary to submit the grant, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 316-2023

**Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Wasielewski, Connors, & Catricala
Resolution Introduced by Comptroller Hatter**

RESOLVED, that the Town Board approves the Comptrollers Report for the month of October 2023 as presented.

RESOLUTION NO. 317-2023

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Comptroller Hatter

RESOLVED, that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

DEBIT: Revenues 25-980 \$10,388.99
 Subsidiary: Home & Community Services
 25-4-2189.00 \$10,388.99

CREDIT: Appropriations 25-960 \$10,388.99
 Subsidiary: Engineering Contractors Inspections
 25-5-1440.40 \$10,388.99

Information Only: The above was derived from the following breakdown of charges to be paid on November 22, 2023, Abstract for engineering and related fees.

NAME	AMOUNT
ELP Solar Site	\$3,105.00
Creekview Estates	\$7,283.99
Total	\$10,388.99

A resolution is necessary to increase appropriations within the Special Revenue fund from Recreation Fees in the not to exceed amount of \$14,000, per resolution passed November 15, 2023 for purchase playground equipment designed for children with special needs from Jeffrey Associates to be installed at the Town Park.

DEBIT: Unappropriated Fund Balance 25-911 \$14,000

CREDIT: Appropriations 25-960 \$14,000
 Subsidiary: Parks
 25-5-7110.20 \$14,000

A creation of appropriations is necessary to create the budgetary accounts within the Capital Projects Fund for the Button Road Culvert Replacement Project. The project entails the design and construction for the replacement of a deteriorating culvert that conveys an Unnamed Creek under Button Road in Town.

DEBIT: Estimated Revenues 35-510 \$1,499,000
 Subsidiary: Transportation Capital Projects- Bridge NY
 35-4-3597.00 \$1,499,000

CREDIT: Appropriations 35-960 \$1,499,000
 Subsidiary: Highway Improvements- Button Road Culvert Replacement
 35-5-5112.21 \$1,499,000

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward.

Happy Thanksgiving everyone!

There being no further business to discuss or resolve on a motion by Councilman Wasielewski and seconded by Councilman Connors, the meeting was adjourned at 7:27 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk



CHANGE ORDER NO.: 1

Owner: Town of Halfmoon
 Engineer: MJ Engineering and Land Surveying, P.C.
 Contractor: Koval Contracting, LLC
 Project: Button Road Water Storage Tank
 Contract Name: 1E - Electrical Construction
 Date Issued: October 25, 2023
 Owner's Project No.:
 Engineer's Project No.: 964.25
 Contractor's Project No.:
 Effective Date of Change Order: October 25, 2023

The Contract is modified as follows upon execution of this Change Order:

Description: This no-cost Change Order adjusts the Contract Times to account for unforeseen delays associated with the foundation pile driving, and the resulting schedule impacts pertaining to the application of tank coatings. MJ, the Contractor, and the Town agree that the final coating of the tank exterior should be postponed until Spring to ensure optimal environmental conditions for coating application.

Attachments: None

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ 99,000.00	Original Contract Times: Substantial Completion: October 31, 2023 Ready for final payment: November 30, 2023
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. ____: \$ N/A	[Increase] [Decrease] from previously approved Change Orders No. 1 to No. ____: Substantial Completion: N/A Ready for final payment: N/A
Contract Price prior to this Change Order: \$ 99,000.00	Contract Times prior to this Change Order: Substantial Completion: October 31, 2023 Ready for final payment: November 30, 2023
[Increase] [Decrease] this Change Order: \$ 0.00	[Increase] [Decrease] this Change Order: Substantial Completion: June 28, 2024 Ready for final payment: July 26, 2024
Contract Price incorporating this Change Order: \$ 99,000.00	Contract Times with all approved Change Orders: Substantial Completion: June 28, 2024 Ready for final payment: July 26, 2024

Recommended by Engineer
 By: Bruce Fitzgerald
 Title: Design Engineer
 Date: October 25, 2023

Authorized by Owner

Accepted by Contractor
 By: [Signature]
 Title: _____
 Date: _____

Approved by Funding Agency (if applicable)

R-310

CHANGE ORDER NO.: 1

Owner: Town of Halfmoon
 Engineer: MJ Engineering and Land Surveying, P.C.
 Contractor: CB&I
 Project: Button Road Water Storage Tank
 Contract Name: 1G – General Construction
 Date Issued: October 25, 2023
 Owner's Project No.:
 Engineer's Project No.: 964.25
 Contractor's Project No.: 251806
 Effective Date of Change Order: October 25, 2023

The Contract is modified as follows upon execution of this Change Order:

Description: This no-cost Change Order adjusts the Contract Times to account for unforeseen delays associated with the foundation pile driving, and the resulting schedule impacts pertaining to the application of tank coatings. MJ, the Contractor, and the Town agree that the final coating of the tank exterior should be postponed until Spring to ensure optimal environmental conditions for coating application.

Attachments: None

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ 5,865,900.00	Original Contract Times: Substantial Completion: October 31, 2023 Ready for final payment: November 30, 2023
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. ____: \$ N/A	[Increase] [Decrease] from previously approved Change Orders No.1 to No. ____: Substantial Completion: N/A Ready for final payment: N/A
Contract Price prior to this Change Order: \$ 5,865,900.00	Contract Times prior to this Change Order: Substantial Completion: October 31, 2023 Ready for final payment: November 30, 2023
[Increase] [Decrease] this Change Order: \$ 0.00	[Increase] [Decrease] this Change Order: Substantial Completion: June 28, 2024 Ready for final payment: July 26, 2024
Contract Price incorporating this Change Order: \$ 5,865,900.00	Contract Times with all approved Change Orders: Substantial Completion: June 28, 2024 Ready for final payment: July 26, 2024

Recommended by Engineer
 By: *Breana Fitzgerald*
 Title: Design Engineer
 Date: October 25, 2023

Authorized by Owner

Accepted by Contractor
 By: Jonathan Cooper *[Signature]*
 Title: Project Manager
 Date: 11/06/2023

Approved by Funding Agency (if applicable)

Date of Issuance: 11/03/2023
 Owner: Town of Halfmoon, New York
 Contractor: Gallo Construction Corp.
 Engineer: Weston & Sampson, PE, LS, LA, Architects PC
 Project: Construction of Outdoor Recreation Pavilion

Effective Date: 11/10/2023
 Owner's Contract No.:
 Contractor's Project No.:
 Engineer's Project No.: ENG22-0624
 Contract Name: Construction of Outdoor Recreation Pavilion

The Contract is modified as follows upon execution of this Change Order:

Description: Modifications to scope of work to accommodate additional electrical work beyond original contract as requested by the Town (wiring to hand dryers, additional outlet, relocation of outlets), construction / painting of aesthetic trim work on column encasements & LVL beams, and removal of shuffleboard court sealcoating & striping from scope due to adverse temperatures impacting warranty of product.

Attachments: [List documents supporting change]

Proposed costs for additional / deduct work provided by Gallo Construction Corp.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES [note changes in Milestones if applicable]
Original Contract Price: <u>\$1,123,000.00</u>	Original Contract Times: - Substantial Completion: <u>September 15, 2023</u> Ready for Final Payment: <u>December 15, 2023</u> _____ days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>5</u> : <u>\$112,486.00</u>	[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>5</u> : Substantial Completion: <u>October 20, 2023</u> Ready for Final Payment: - _____ days
Contract Price prior to this Change Order: <u>\$1,010,514.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>October 20, 2023</u> Ready for Final Payment: <u>December 15, 2023</u> _____ days or dates
[Increase] [Decrease] of this Change Order: <u>\$9,598.25</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: - Ready for Final Payment: - _____ days or dates
Contract Price incorporating this Change Order: <u>\$1,020,112.25</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>October 20, 2023</u> Ready for Final Payment: <u>December 15, 2023</u> _____ days or dates

RECOMMENDED:
 By: [Signature]
 Engineer (if required)
 Title: Project Manager
 Date: 11/06/2023

ACCEPTED:
 By: _____
 Owner (Authorized Signature)
 Title: _____
 Date: _____

ACCEPTED:
 By: _____
 Contractor (Authorized Signature)
 Title: _____
 Date: _____

Approved by Funding Agency (if applicable)

By: _____ Date: _____
 Title: _____



OFFICE OF THE COUNTY ATTORNEY

MICHELLE W. GRANGER, ESQ., COUNTY ATTORNEY

518.884.4770

SARATOGACOUNTYNY.GOV

40 MC MASTER ST, BALLSTON SPA, NY 12020

R-312

First Assistant Attorney
Maribeth A. Hunt, Esq.

Assistant Attorneys
Jacqueline C. Lombardo, Esq.
Nicholas M. Martin, Esq.
Andrew J. Proler, Esq.
Ann Flower E. Stitt, Esq.

SERVICE BY EMAIL NOT ACCEPTED

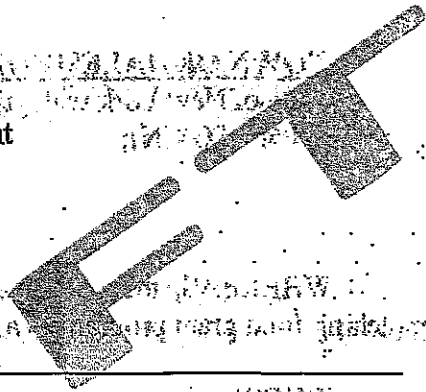
MEMORANDUM

DATE: August 18, 2023

TO: Jason Kemper
Department of Planning & Economic Development

FROM: Michelle Granger *mug*
County Attorney

SUBJECT: Trails Grant 2023-Town of Halfmoon



- For Your Signature & Return
- Per Resolution No. _____
- For Your Approval
- Per Our Conversation
- For Your Information
- For Your Files
- For Your Review
- For Appropriate Action
- Comments/Recommendations
- Other _____

MESSAGE/REMARKS: Attached please find one original of the above Agreement. If this agreement meets with your approval, please secure the signature of the Contractor. Return the documents along with proper insurance documents, if required by contract, to this office for further processing.

THIS AGREEMENT, made the _____ day of _____, 2023,

BY AND BETWEEN

COUNTY OF SARATOGA, a municipal corporation duly organized under the laws of the State of New York, with offices at 40 McMaster Street, Ballston Spa, New York 12020 (COUNTY);

-and-

TOWN OF HALFMOON, a municipal corporation duly organized under the laws of the State of New York with principal offices at 2 Halfmoon Town Plaza, Halfmoon, New York 12065 (TOWN);

WITNESSETH:

WHEREAS, the Saratoga County Trails Grant Program was established to provide a matching fund grant program to assist municipalities in the construction of local trails; and

WHEREAS, pursuant to Resolution 309-2022, the Saratoga County Board of Supervisors awarded a Trails Grant Program grant to the TOWN in the amount of \$10,000 upon the condition that the TOWN contributes matching funds or in-kind services in at least the same amount towards the Floud Preserve Scenic Outlook to include the construction of a 10' x 12' timber platform with interpretive panels along Coons Crossing Rd that overlooks the wetland / shrubland vegetation and wildlife that make up the Floud Preserve and Anthony Kill. The platform overlook and interpretive panel will connect to the Zim Smith Trail Trailhead on Coons Crossing Rd using a 120' long, 5' wide stone dust trail.

NOW, THEREFORE, IT IS AGREED, by the parties as follows:

1. The TOWN shall include the construction of a 10' x 12' timber platform with interpretive panels along Coons Crossing Rd that overlooks the wetland / shrubland vegetation and wildlife that make up the Floud Preserve and Anthony Kill. The platform overlook and interpretive panel will connect to the Zim Smith Trail Trailhead on Coons Crossing Rd using a 120' long, 5' wide stone dust trail.
2. The TOWN shall provide matching funds or perform in kind services in the minimum amount of \$10,000 towards the construction of a 10' x 12' timber platform with interpretive panels along Coons Crossing Rd that overlooks the wetland / shrubland vegetation and wildlife that make up the Floud Preserve and Anthony Kill.
3. The COUNTY will issue a check from the Trails Grant Program funds payable to the Town of Halfmoon in the amount of \$10,000 within 30 days of the receipt from the TOWN of a properly executed Saratoga County voucher. The voucher

must be supported by documentation acceptable to the Saratoga County Auditor documenting the TOWN's expenditure of matching funds or the performance of in-kind services equaling or exceeding \$10,000 in value towards the Floud Preserve Scenic Outlook.

IN WITNESS WHEREOF, the parties have hereunto set their hands hereinafter on the date set opposite their signatures.

APPROVED AS TO
FORM AND CONTENT:

COUNTY OF SARATOGA

By: _____
County Attorney

By: _____
Theodore T. Kusnierz, Jr., Chair
Board of Supervisors
Pursuant to Resolution: 216-2023

Date: _____

Town of Halfmoon

Date: _____

By: _____
Town Supervisor
Kevin Tollisen

DRAFT



BOARD OF SUPERVISORS

8/15/2023

RESOLUTION 216 - 2023

Introduced by Trails and Open Space: Supervisors Grasso, Connolly, Gaston, Kinowski, and M. Veitch

AWARDING 2023 TRAILS GRANTS

WHEREAS, the 2023 Saratoga County Budget included a Trails Grant Program to give matching grants to local municipalities to fund trail development and construction projects; and

WHEREAS, the 2023 Trails Grant Program provides a pool of up to \$100,000 to fund trail feasibility studies, engineering work, and construction in local municipalities; and

WHEREAS, the Trails and Open Space Committee received twelve applications for funding totaling \$120,000, which the Committee recommended to be fully funded; and

WHEREAS, our Trails and Open Space Committee and Law and Finance Committee approved fully funding all twelve applications submitted, at a cost of \$120,000 utilizing allotted 2023 Trails Grant funds and a budget transfer from unsolicited 2023 Farmland and Open Space Grant funds; now, therefore, be it

RESOLVED, that the Saratoga County Board of Supervisors authorizes the payment under the 2023 Trails Grant Program of the sum of \$120,000 to the following municipalities for the purposes stated, upon condition that each municipality provide matching funds or services in-kind:

1. City of Saratoga Springs: The amount of \$10,000 to be applied towards the Saratoga Springs Railroad Run Trail Improvements to include the installation of energy-efficient lighting to ~1/2-mile segment of the trail, between the Saratoga Springs YMCA and NYS Rt 50 that is heavily wooded and dark.
2. City of Mechanicville: The amount of \$10,000 to be applied towards the Zim Smith Trail Extension Improvement to include the placement of an asphalt surface on the existing stone dust trail that connects the City of Mechanicville to the Zim Smith Trail off Elizabeth Street Extension and around the City's ball fields.
3. Town of Ballston: The amount of \$10,000 to be applied towards the Ballston Creek Preserve to include a trailhead and small parking lot/area for people to access the existing trail on a Saratoga PLAN-owned parcel off of East Line Road.

4. Town of Clifton Park: The amount of \$10,000 towards the Town Center Park to include entrance signage and a kiosk with wayfinding signage at both entrances of the Town Center Park. The informational signage will be placed at 499 Moe Road and at the intersection of Maxwell Drive and Southside Drive that will lead to the existing 0.6 miles of trail in the park.
5. Town of Edinburg: The amount of \$10,000 towards the Fox Hill West Trail Expansion Ph. 2 to include a continuation of the 2022 trail grant award which will supplement the 2022 work but not duplicate any of the work that includes bridges, clearing and grubbing, grading, and permitting of the 10 miles of snowmobile path that connects the Saratoga County Snowmobile Trail System with the Great Sacandaga Lake.
6. Town of Greenfield: The amount of \$10,000 towards the Brookhaven Park Trail Improvement to include a continuation of the 2022 (amended 2023) trail grant award, a proposal to continue placing stone dust on another 0.5-mile segment of the 11-mile trail system at Brookhaven Park.
7. Town of Halfmoon: The amount of \$10,000 towards the Fلود Preserve Scenic Outlook to include the construction of a 10' x 12' timber platform with interpretive panels along Coons Crossing Rd that overlooks the wetland/shrubland vegetation and wildlife that make up the Fلود Preserve and Anthony Kill. The platform overlook and interpretive panel will connect to the Zim Smith Trail Trailhead on Coons Crossing Rd using a 120' long, 5' wide stone dust trail.
8. Town of Malta: The amount of \$10,000 towards the Malta Nature Preserve Trail Restoration - Year 3 to include a continuation from a 2020 & a 2021 grant to continue restoring the trails by laying down more engineered wood fiber in the needed areas to keep the trail dry and walkable.
9. Town of Milton: The amount of \$10,000 towards the Woods Hollow Nature Preserve Trailhead Improvements to include the placement of signage and resurfacing of visitor parking areas, where applicable, at each of the five trail heads to Woods Hollow Nature Preserve. Signage at each trailhead will provide visitors updated mapping of the trail network that includes distance, topography, and natural features.
10. Town of Moreau: The amount of \$10,000 towards the Scenic Hudson River/Big Bend Trail - Ph. I Amenities to include the placement of trail amenities to Phase I of the trail such as: bicycle rack, bench seating and a vehicular access gate.
11. Town of Northumberland: The amount of \$10,000 towards the Hudson Crossing Park to include rehabilitation of the park's existing trail network with stone dust by prioritizing the highly traveled trail segment from the parking lot leading to the Riverwalk Sensory trail.
12. Town of Stillwater: The amount of \$10,000 towards the Bemis Heights Historic Trail - Ph. II to include the further need for studies due to additional wetlands and difficult topography encountered in the northern third of the trail. Phase II funding will

specifically assist in wetlands survey, trail route and mapping adjustments and schematic trail design with the preparation of a cost estimate for construction.

; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.

August 15, 2023 Regular Meeting

Motion to Adopt: Supervisor Tollisen

Second: Supervisor Barrett

AYES (199263.5): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Jonathon Schopf (19014.5), Eric Butler (6500), Diana Edwards (819), Michael Smith (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Mark Hammond (17130), Thomas Richardson (5163), Scott Osfrander (18800), Theodore Kusnierz (16202), Ian Murray (5808), Matthew E. Veitch (14245.5), John Lawler (8208), John Lant (17361)

NOES (0):

ABSENT (36245.5): Jean Raymond (1333), Willard H. Peck (5242), Sandra Winney (2075), Tara N. Gaston (14245.5), Edward D. Kinowski (9022)

DRAFT

INTERMUNICIPAL AGREEMENT

THIS AGREEMENT, made as of this _____ day of November, 2023 by and between the Town of Halfmoon, a municipal corporation with offices at 2 Halfmoon Town Plaza, Town of Halfmoon, NY 12065 ("Halfmoon") and the City of Mechanicville, a municipal corporation with offices located at 36 North Main Street, Mechanicville, New York 12118 ("Mechanicville").

WHEREAS, by authority of section 119-o of the General Municipal Law of the State of New York, the parties hereto are enabled to enter into binding agreements for the cooperative performance of various municipal projects, contracts and functions, and

WHEREAS, Halfmoon and Mechanicville recognize the benefits to both municipalities that arise from the cooperative provision of services to their residents; and

WHEREAS, Halfmoon and Mechanicville wish to enter onto an Agreement whereby Halfmoon and Mechanicville will provide Code Enforcement/Building Inspection services to the other municipality should it be deemed necessary in case of an emergency, unavailability, and/or possible conflict of interest; and

WHEREAS, both municipalities have the personnel and equipment to provide Code Enforcement/Building Inspection Services to assist the other municipality when such assistance is deemed necessary;

NOW THEREFORE, the parties agree as follows:

Section 1. Each municipality does hereby agree to provide Code Enforcement/Building Inspection services for the other municipality should it be deemed necessary in case of an emergency, unavailability, and/or possible conflict of interest.

Section 2. Both municipalities agree to provide equipment and manpower necessary for the service described in Section 1 from November 15, 2023 through December 31, 2026.

Section 3. It is further agreed by both municipalities that they shall be responsible for all loss or damage to their own equipment in answering such calls.

Section 4. Each municipality shall continue to maintain insurance and hold one another harmless for any and all claims that may arise as a result of the services described herein. The municipalities shall list one another as an additional insured on its general liability policy for any claims arising out of activity within the other municipality. Nothing in this agreement shall be deemed to in any way establish an employer/employee relationship. The contract is for services only and no rights or benefits usually conferred to employees of either municipality shall be conferred via this contract.

Section 5. Each municipality will provide documentation to the other for each call responded to in the other municipality.

Section 6. If any provision of this Agreement is or becomes illegal, invalid or unenforceable that

shall not affect the validity or enforceability of any other provision of the Agreement.

Section 7: The terms and conditions of this Agreement shall be enforced pursuant to the laws of the State of New York.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date first written above.

TOWN OF HALFMOON

BY:

Supervisor

CITY OF MECHANICVILLE

BY:

Mayor

DRAFT