

The September 16, 2015 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor  
Paul L. Hotaling, Councilman  
Daphne V. Jordan, Councilwoman  
John P. Wasielewski, Councilman  
Cathy L. Drobny, Deputy Town Attorney  
Lynda A. Bryan, Town Clerk

Jeremy W. Connors, Councilman - Excused  
Lyn A. Murphy, Town Attorney - Excused

## **PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**PROCLAMATION: Halfmoon Celebrations Association in honor of one of their Members.**

**Supervisor Tollisen:** The first thing on our agenda this evening is something very special. It is to commend an individual who has worked tirelessly within the Halfmoon Celebrations Association, Ed Jordan

**WHEREAS**, the Town Board of the Town of Halfmoon recognizes the time and effort put forth by Ed Jordan as a volunteer for Halfmoon Celebrations Association and applaud his willingness to volunteer and utilize his abilities and unique talents to serve our community by volunteering for Halfmoon Celebrations Association since 2000; and

**WHEREAS**, the Board wishes to recognize and express gratitude to Ed Jordan who demonstrated an extraordinary dedication to the future of our community together with a willingness to put the needs of the community first by not only volunteering for Halfmoon Celebrations Association but also as a Lieutenant for the Clifton Park-Halfmoon Fire Department, as a prior Lieutenant for West Crescent Fire Department, as Fire Police for Vischer Ferry Fire Department, and as a Paramedic for Clifton Park-Halfmoon EMS; and

**WHEREAS**, Ed Jordan also served in the Vietnam War where he was wounded while serving our country; and

**WHEREAS**, the Halfmoon community, and the communities around us benefit greatly from your choice to provide such exemplary service to our community and your willingness to volunteer to ensure our residents can safely enjoy the family fun events sponsored by Halfmoon Celebrations Association; and

**WHEREAS**, such service, which is truly the lifeblood of the community and the Town, so often goes unrecognized and unrewarded; and

### **NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Town Board of the Town of Halfmoon hereby recognizes and commends Ed Jordan for his willingness to volunteer for the Halfmoon Celebrations Association and other community programs, demonstrating his service and dedication to our community.
2. That a copy of this Resolution be presented to Ed Jordan as an "Outstanding Citizen" of the Town of Halfmoon.

DATED: September 16, 2015

KEVIN J. TOLLISEN, TOWN SUPERVISOR  
TOWN OF HALFMOON

**Supervisor Tollisen:** Thank you to all of the volunteers of the Halfmoon Celebrations Association and this guy here is the President and I want to especially thank him.

## **RESOLUTION NO. 291**

**Offered** by Councilwoman Jordan, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Jordan

**RESOLVED**, that the Town Board honors and thanks Ed Jordan for his time and dedication to the Halfmoon Celebrations Committee and to the Town of Halfmoon.

### **David Maxfield, President of the Halfmoon Celebrations Association**

Good Evening. My name is David Maxfield and I am also a volunteer for Halfmoon Celebrations. For those of you that don't know what Halfmoon Celebrations is, we are a not-for-profit organization run by town volunteers who have the commitment to deliver free family fun events to our town residents and surrounding communities.

I personally have been a volunteer on this committee since 2007 and since that time I have seen volunteers come and go, events change, some get added and some are ended, but one thing that has not changed is Ed Jordan's commitment to this organization. Ed and I have become very close over the past few years, ever since I took over as president in 2012. Ed would always ask me, what can I do to help? Ed loves to especially help with our traffic control and safety. I depend on Ed heavily for making sure that our parades were safe and well organized. Ed would have everything well organized and under control so that we all could enjoy our towns parade safely. Ed always thought of safety first and to make sure that Celebrations followed the OSHA rules and regulations. I know personally I would have been lost without Ed and his knowledge of traffic safety.

Ed does way more than just the traffic control and safety. He attends our meetings and always has ideas to share, he is always right there to help pass out informative information about our events and even help with decorating the Town Hall for our annual Holiday Celebration with the tons of decorations and I do mean tons of decorations we put up. Ed is just simply put, there to help!

Since I became president for Celebrations I always wanted to thank those currently on the committee, but I was not sure what to do. Then I thought about, what if after 10 years a volunteer could get an award and recognized for being with us for so long? Let's be honest, a volunteer giving time back to their community for a day is great, but 10 years should really get the recognized. So with conversations with our Town Supervisor Kevin Tollisen, we agreed to have the volunteers of Halfmoon Celebrations get recognized by the Town Board and their Celebrations peers. We thought that would be a wonderful way to say thank you.

So with that all said Ed, on behalf of Halfmoon Celebrations, I would like to say THANK YOU for being you and always being there to help out. You truly are someone I look up to and I am honored to call you my friend. Lastly, before you come up to accept this award, I want to also say thank you for your service to our country and town and I am excited for work with you for many more years!

Thank you!

This Saturday September 19<sup>th</sup> from 1 pm to 5 pm is the Annual Fall Festival

**Supervisor Tollisen:** All of the events that the Celebration Association puts on are amazing. The Fall Festival is my favorite of all of the events. Please come if you can. Thank you to all of the volunteers of the Halfmoon Celebrations Association. You guys do an amazing job and we thank each and every one of you for your hard work.

**PRESENTATION: Amendment to the Crescent Gardens Mobile Home Park PDD**

**Supervisor Tollisen:** Next is a presentation to the Amendment to the Crescent Gardens Mobile Home Park PDD

**Michael Klimkewicz:** I am the owner of the Crescent Gardens Mobile Home Park. In January the Town Board approved the Mobile Home Park for thirty (30) units. After a number of reviews and approvals by other groups, we were required to reduce that number to twenty eight (28). I'm in front of the board this evening asking for your approval for that amendment.

**Supervisor Tollisen:** Specifically, can you reiterate one more time the difference between the current approval of the town and what is needed at this point.

**Michael Klimkewicz:** Sure, we were approved for thirty (30) units previously and we had to reduce that to twenty eight (28) units. So, we took two (2) units out at et intersection of the park to lower the density of the amount of units in the park and we are just looking for that approval.

**Councilwoman Jordan:** What is the procedure, what are we able to do now? Are we able to do approval or does it go the Planning Board? How

**Deputy Attorney Drobny:** The Town Board is it for a mobile home park so you can approve his amendment.

**RESOLUTION NO. 292**

**Offered** by Councilwoman Jordan, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Jordan

**RESOLVED**, that the Town Board approves the amendment to reduce the number of units in the Crescent Gardens Mobile Home Park from thirty (30) units to twenty eight (28).

**POLL OF THE BOARD**

<b>Councilwoman Jordan</b>	<b>Aye</b>
<b>Councilman Wasielewski</b>	<b>Aye</b>
<b>Councilman Hotaling</b>	<b>Aye</b>
<b>Supervisor Tollisen</b>	<b>Aye</b>

**Supervisor Tollisen:** Motion passes, thank you very much.

**Michael Klimkewicz:** Thank you.

**PUBLIC HEARING – Water Capital Reserve Fund Expenditures for Water Treatment Plant**

**Supervisor Tollisen:** Next is the public hearing for the Water Capital Reserve Fund Expenditures for Water Treatment Plant Does anyone want to have the public hearing notice read? Hearing none, I will

**Open the public hearing at 7:16 pm**

**Supervisor Tollisen:** Are there any comments from the Board? I believe that the Board has been given a list of the expenditures and I will just confirm that the use of these funds is for Water Hydraulic Model Update, replacement of 2 Water Department vehicles, HVAC equipment replacement at the Water Treatment Plant and an emergency bypass connection for Brookwood Road/Hudson River Road for a total cost not to exceed \$200,000, subject to permissive referendum. These are monies that are set aside in the Water Capital Reserve account and basically this is available to the town, even on the improvements that we have done already with the rehab of the tank improvements, they came in less than the budgeted amount so there is still money in the capital reserves to do these and the Director of Water has requested that we proceed forward with these items. Any questions from the Board? Any questions from the public? Hearing none I will

**Close the public hearing at 7:17 pm**

### **RESOLUTION NO. 293**

**Offered** by Councilman Wasielewski, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Jordan

**RESOLVED**, that the Town Board approves expending Water Capital Reserve Funds for Water Hydraulic Model Update, replacement of 2 Water Department vehicles, HVAC equipment replacement at the Water Treatment Plant and an emergency bypass connection for Brookwood Road/Hudson River Road for a total cost not to exceed \$200,000, subject to permissive referendum, per the review and approval of the Town Attorney.

**Supervisor Tollisen:** Just a clarification. Do we have to do a SEQRA declaration on this?

**Deputy Town Attorney Drobny:** No, I don't think so

**Supervisor Tollisen:** Just want to be sure.

### **COMMUNITY EVENTS:**

**Fall Cleanup at the Town of Halfmoon Transfer Station dates: September 15, 18, 19, 22, 25, & 26. This service is FREE (some restrictions apply) to Halfmoon residents. Please pick up your FREE permit sticker at the Town Clerk's Office.**

**Public Workshops discussing strategy and planning for road & infrastructure improvements to be held on Sept. 16<sup>th</sup> at 6:00pm and Sept. 23<sup>rd</sup> at 7:00pm**

**Clifton Park-Halfmoon Library will be holding an election at the library at 475 Moe Road on September 17<sup>th</sup> from 7am until 9pm for the budget and the election of Trustees.**

**2<sup>ND</sup> Annual Giffy's Bar BQ Fundraiser to benefit construction & Food Pantries for the Capital District**

**Fall Cleanup at the Town of Halfmoon Transfer Station dates: September 15, 18, 19, 22, 25, & 26. This service is FREE (some restrictions apply) to Halfmoon residents. Please pick up your FREE permit sticker at the Town Clerk's Office.**

**Fall Festival in the Town Park September 19<sup>th</sup> from 1:00 PM – 5:00 PM**

Great American Pet Fest & Home Show – Saturday September 26<sup>th</sup> from 10am to 3pm at Shen Methodist Church Grounds, Route 146

Nick's 5K Run – 2015 Fight to be Held in honor of Kendra Sisco on September 27<sup>th</sup> at the Clifton Commons. Registration

First Annual Fundraiser "Family Fun Day" through the Leukemia & Lymphoma Society for Blood Cancer Awareness Month on September 27, 2015 12-5pm at the Grecian Gardens.

NYS Citizen Preparedness Corps Training Program Thursday October 22<sup>nd</sup> at 6:00 pm at the David R. Meager Malta Community Center

## **TOWN MEETINGS:**

Town Board Meetings: 1<sup>st</sup> & 3rd Wednesday of month at 7:00 pm except May 7<sup>th</sup> at 2:00pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm.

Planning Board Meeting: 2<sup>nd</sup> & 4th Monday of month at 7:00 pm.

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1<sup>st</sup> Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: February 9<sup>th</sup>, April 20<sup>th</sup>, May 18<sup>th</sup>, July 20<sup>th</sup>, September 21, & November 16<sup>th</sup>.

Resident Relations Committee:

Business & Economic Development Committee:

## **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Supervisor):** (1) Chair of Parks & Recreation, Infrastructure (Water, Highway, Building & Maintenance), (2) Co-Chair of Character Counts, (3) Chair on Committee on Baseball/Athletic Organizations, (4) Chair of Personnel Committee, (5) Co-Chair of Zoning Review Committee

**Councilman Hotaling:** I want to start off by thanking Celebrations for not having the dunk tank this year! That was rather cold last year. I want to thank our Rec. Department for all of their hard work this weekend. This past Saturday we did a Breast Cancer Volleyball Fundraiser. The proceeds went to the Mechanicville – Stillwater Breast Cancer Association. We raised \$600.00 playing volleyball. The team that won was put together by a Planning Board member that we lost to represent her, Lois Smith Law. They were there with pride and building everybody else up through their loss. It was a great event and I was honored to present them with the winner's trophy.

**John Wasielewski (Town Board Member):** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police);(3) Chair of Committee on Resident Relations, (4)Co- Liaison to Planning Board

**Councilman Wasielewski:** Two items tonight Mr. Supervisor. The Ethics Committee is tentatively scheduled to meet Wednesday night the 23<sup>rd</sup> to discuss a matter that has been brought before them.

Also the towns Fire Chiefs have met last week and presented some recommendations to the Town Board that will be formally presented very shortly. That is all that I have right now. Thank you.

**Daphne Jordan (Town Board Member):** (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Co- Liaison to Zoning Board

**Councilwoman Jordan:** Next Monday is the Open Space and Trails Committee meeting and we will be updating the committee's concept plan of a trail that goes along the McDonald's Creek from Swatling Falls to the Town Park. That will include the latest of what we have from the developers working with us and those are the Betts Farm project, Glen Meadows and Swatling Falls. Anyone that is interested in seeing what we are working on, please come to the meeting.

**Jeremy Connors (Town Board Member):** (1)Zoning Board Liaison 2) Co-Liaison Planning Board; (3) Co-Chair of Zoning Review Committee (4)Chair of Animal Control Committee (5) Chair of Committee on Not for Profit Organizations; (6) Co-Chair of Character Counts

**Councilman Connors was excused**

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

**Clerk Bryan:** I do not have anything to report this evening. Thank you.

**Lyn Murphy, Esq., (Town Attorney) was excused**

**Cathy Drobny, Esq. (Town Attorney)** I have nothing this evening.

**Supervisor Tollisen:** Just a couple of things from me. We are continuing to work on the town budget and that will be presented to the Town Board in the next few weeks. I will take particular note that #7 under correspondence, the Town received good news this week that Moody's has upgraded the towns AA3 rating from a negative outlook to a stable outlook. I am very proud that the Town Board has set forth budget constraints and sound fiscal budgeting so it is noticed that the town is working towards replenishing its reserve and doing budgets within appropriate trends and expenditures.

I will also note that finally the Sheldon Hills traffic light signal is operational and the residents couldn't be happier that it has finally happened. There have been a couple of glitches in the last few days. They went from operational to not operational and blinking. That has now been fixed. WE appreciate the patience of the residents during this long process.

**PUBLIC COMMENT (for discussion of agenda topics)**

#### **DEPARTMENT REPORTS – month of August**

1. Town Clerk Total Fees Submitted to the Supervisor - \$8,055.34

#### **CORRESPONDENCE**

1. Received from the Clifton Park – Halfmoon Library Voter information for the 2016 Budget Vote & Trustee Election to be held on September 17<sup>th</sup> from 7am until 9pm.

*Received & Filed*

2. Received from Linda Partus, a concerned resident, a letter in opposition of the proposed Residential Garbage Collection.

***Received & Filed***

3. **Received** from the Grant's Department the application for the Saratoga County Trails Grant Program for 2015 for the Champlain Canal Trail Project located on Upper Newtown Road and extending south to the Halfmoon-Waterford Town line.

***Received & Filed***

**Supervisor Tollisen:** Just so we are clear on that. This is a county grant that has some money in it and that we have requested \$10,000 which is the maximum amount that they will give. We put that towards one of the projects that has a cost overrun and these additional funds will offset that. The timeline was extremely tight and we were a little bit crazy in the Supervisor's office Monday when that was due but thank you to my staff, my secretary for their hard work getting that done.

4. **Received** from the Zoning Board of Appeals the approval of Charles & Dorothy Hill and Mark & Jean Hill, 114 & 116 Beach Road Area Variance and set a Public Hearing for Monday October 5<sup>th</sup> for Solar Associates, 5 Halfmoon Crossing at their September 8th meeting.

***Received & Filed***

5. **Received** from Angelo Pastizzo, a concerned resident requesting that the speed limit study for the reduction of the speed limit for Route 146 from Mechanicville to Halfmoon towards Sheldon Hills which is currently 55 mph be conducted.

***Received & Filed***

**Supervisor Tollisen:** I just want it noted that we need Board support by resolution on that. On this side of the Sheldon Hills traffic light it is a 45 mph speed limit and for a good portion of the other side from Mechanicville coming into Halfmoon it is still 55 mph. As Mr. Pastizzo said, 55 seem to be a higher speed than what seems to be warranted there. I need a resolution for DOT to restudy that based on the new traffic light that is there to reduce it to 45 mph.

**RESOLUTION NO. 294**

**Offered** by Councilman Hotaling, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Jordan

**RESOLVED**, that the Town Board approves sending the request for a restudy for the reduction of the speed limit for Route 146 from Mechanicville to Halfmoon towards Sheldon Hills from 55 mph to 45 mph, now that a new traffic light has been installed be conducted to the Department of Transportation.

6. **Received** from Clifton Park – Halfmoon Emergency Corps their 2015 Summer Newsletter.

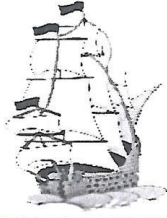
***Received & Filed***

7. **Received** from Supervisor Kevin Tollisen, a Press Release stating that "Moody's Investors remove Negative Outlook on the Town of Halfmoon Bond Rating"

***Received & Filed***

Supervisor  
Kevin J. Tollisen

Town Board  
Jeremy Connors  
Paul Hotaling  
Daphne Jordan  
John Wasielewski



## TOWN of HALFMOON

2 HALFMOON TOWN PLAZA  
HALFMOON, NY 12065  
COUNTY OF SARATOGA

(518) 371-7410 Ext. 2200 • Fax (518) 371-0936

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### For Immediate Release

#### "Moody's Investors remove Negative Outlook on Town of Halfmoon Bond Rating"

Halfmoon Town Supervisor Kevin J. Tollisen announced today that Moody's Investors Service has removed the "negative" financial outlook on the Town of Halfmoon. Moody's also affirmed the Town's Aa3 rating, with a "stable" outlook. Moody's cites the reasons for their change are due to the Town's improved financial position and the Town's trend of structurally balanced operations.

Supervisor Tollisen said the Town is extremely pleased with the upgrade from a "negative" to "stable" outlook. Supervisor Tollisen stated that the Town Board has taken aggressive steps to cut spending and provide realistic balanced budgets. The Town of Halfmoon was able to eliminate the highway deficit in 2013 and increase its General Fund fund balance significantly in 2014. Tollisen said the 2015 budget is being monitored very closely and actual revenues are exceeding the Town's conservative budget projections.

Supervisor Tollisen said that this is tremendous news for the residents of the Town of Halfmoon. He stated that the Town Board will continue to look for ways to plan for the Town's long term future, while still working to create fiscally responsible budgets.

For additional information, please contact the Town Supervisor, Kevin J. Tollisen.

September 16, 2015  
For additional information contact:  
Supervisor Kevin J. Tollisen x2200

**Councilman Hotaling:** I have a comment. I would like to thank Supervisor Tollisen. We have monthly Department Manager Meetings since he has taken office. We have seen a big effort by everybody working together to make this happen. Hat's off to everyone.

**Supervisor Tollisen:** I agree, it is a team effort by everyone that makes this a reality, that's for sure.

8. **Received** from the Sheldon Hills Homeowners Association a thank you to Supervisor Tollisen & everyone involved in the process of the installation of the traffic light at the intersection of Covington Road, Sheldon Hills, Vosburgh Road and Route 146.

*Received & Filed*

### NEW BUSINESS

### RESOLUTION NO. 295



**Offered** by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Jordan

**RESOLVED**, that the Town Board approves and orders paid Vouchers numbered 1934 through 2022 as detailed.

**===== FUND TOTALS =====**

10 GENERAL FUND	\$81,829.61
20 HIGHWAY FUND	\$9,527.08
25 SPECIAL REVENUE	\$40,686.50
30 CONSOLIDATED WATER	\$21,630.87
35 MISC. CAPITAL FUNDS	\$9,336.00
65 LIGHTING DISTRICT	\$464.73
<b>ABSTRACT TOTAL:</b>	<b>\$163,474.79</b>

**RESOLUTION NO. 296**

**Offered** by Councilman Wasielewski, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves the minutes of Town Board meeting of, September 2, 2015, as presented.

**RESOLUTION NO. 297**

**Offered** by Councilman Wasielewski, seconded by Councilwoman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Jordan

**RESOLVED**, that the Town Board supports and honors National MIA/POW Day on September 18, 2015, the 3<sup>rd</sup> Friday in September.

**RESOLUTION NO. 298**

**Offered** by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Jordan

**RESOLVED**, that the Town Board approves waiving the tent permit fees for the September 27<sup>th</sup> charity event for the Leukemia & Lymphoma Society at the Grecian Gardens.

**RESOLUTION NO. 299**

Offered by Councilman Wasielewski, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Jordan

**RESOLVED**, that the Town Board recognizes September 17 - 23, 2015, as Constitution Week in the Town of Halfmoon.

**RESOLUTION NO. 300**

**Offered** by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Jordan

**RESOLVED**, that the Town Board approves the Supervisor's Report for the month of August, 2015, as presented.

### **RESOLUTION NO. 301**

**Offered** by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Jordan

**RESOLVED**, that the Town Board authorizes the Supervisor to sign the Professional Service Contract for General Control Systems Integration Service (GCS) for the labor and supervision to maintain the Plant Control System, per the review and approval of the Town Attorney.

**Councilman Hotaling:** This is for the Water Plant

**Supervisor Tollisen:** Right.

### **RESOLUTION NO. 302**

**Offered** by Councilman Wasielewski, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Jordan

**RESOLVED**, that the Town Board approves entering into a formal Assessment Agreement between the Town of Halfmoon and Solar Associates Inc. c/o The Home Depot USA Inc. for the following parcel: 4 Halfmoon Crossing, tax map number 27.-2-47.13 reducing the current assessment of \$5,278,000 to \$4,836,000 in 2013, \$4,712,000 in 2014, \$4,343,500 in 2015 and 2016.

### **RESOLUTION NO. 303**

**Offered** by Councilman Hotaling, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Jordan

**RESOLVED**, that the Town Board accepts for Road Dedication, the Wolf Run, portion of Howland Park Drive, Tourtise Drive, Gorsline Drive and Paper Street, in Howland Park, Phase 1, PDD, as all of the standards as set by the Town of Halfmoon Roadway Dedication Procedure have been satisfied, subject to the review and final approval of the Town Highway Superintendent for the road improvements and the Town Attorney for the Deed descriptions, closing papers, title insurance, letters of credit, proof of all taxes due and all related or required documents, said documents to be executed by Town Attorney.

The Town shall not issue certificates of occupancy or maintain, plow or otherwise care for the roads until proof of recording of all necessary documents with the County Clerk's office are received.

### **RESOLUTION NO. 304**

**Offered** by Councilwoman Jordan, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Jordan

**RESOLVED**, that the Town Board authorizes the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:            Estimated Revenues            25-510                            \$40,686.50  
                         Subsidiary: 25-4-2189 Home &  
   Community Services    \$40,686.50

Credit:           Appropriations                            25-960                            \$40,686.50  
                         Subsidiary: 25-5-1440.40 Engineering  
   Contractors Inspections    \$40,686.50

Information Only: The above was derived from the following breakdown of charges to be paid on the September Abstract for engineering and related fees

NAME	AMOUNT
Sheldon Hills PH III Revised	\$55.50
Betts Farm PDD	\$300.00
Fairway Meadows PH III	\$981.60
Howland PDD	\$209.55
Pleasant Valley Estates	\$3,365.60
Harbor Freight Retail	\$3549.50
Starbucks & Restaurant Site Plan	\$2388.00
421 Halfmoon Flex Park PDD	\$7844.00
Glen Meadow PDD	\$21992.75
Total	\$40,686.50

Transfers between Appropriations

From Account	To Account	Amount	Reason
30-5-9710.71 Debt Service-Interest	30-5-9010.80 Benefits-State Retirement	\$4,100	To cover expenses thru year end
30-5-9710.71 Debt Service-Interest	30-5-9050.80 Benefits-Unemploy Ins	\$500	To cover expenses thru year end
20-5-9710.70 Debt Service-Interest	20-5-9050.80 Benefits-Unemploy Ins	\$650	To cover expenses thru year end

Creation of Appropriations – Landfill Post-Closure Care Capital Fund per Resolution #286 of September 2, 2015 authorization was given to Clough, Harbour & Associates to perform Environmental Monitoring Services at the Town Landfill site in accordance with NYSDEC approved Post-Closure Monitoring & Maintenance per the operations manual not to exceed \$7,500 annually. This creation will set up one year of funding in Post-Closure Care Capital Fund. Monies for the Post-Closure Care Reserve Fund will fund these expenditures. Create as follows:

Debit:            Appropriated Reserves            40-0511                            \$7,500

Credit:           Appropriations                            40-0960.00                            \$7,500  
                         Subsidiary: 40-5-8160.20 – PC Landfill  
   Capital Outlay - \$7,500

**PUBLIC COMMENT (for discussion of non-agenda items) No one came forward**

**EXECUTIVE SESSION**

**RESOLUTION NO. 305**

**Offered** by Councilwoman Jordan, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Jordan

**RESOLVED**, that the Town Board approves going into Executive Session for an employee matter

**Supervisor Tollisen:** We are back out of Executive Session and there was nothing that the Board made a decision on during the session.

I do think that we do have one last item and that is to set a date for the presentation of the Tentative Budget, just a very quick meeting for the Town Clerk to present the Tentative Budget to the Town Board

**RESOLUTION NO. 306**

**Offered** by Councilwoman Hotaling, seconded by Councilman Wasielewski:  
Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Jordan

**RESOLVED**, that the Town Board approves scheduling a Special Meeting of the Town Board for September 30<sup>th</sup> at 6:30 pm for the presentation of the Tentative Budget to the Town Board.

There being no further business to discuss or resolve, on a motion by Councilman Wasielewski and seconded by Councilwoman Jordan, the meeting was adjourned at 8:03 pm.

**Respectfully Submitted,**

**Lynda A. Bryan, Town Clerk**