

The May 17, 2017 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
Daphne V. Jordan, Councilwoman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Lyn A. Murphy, Town Attorney
Lynda A. Bryan, Town Clerk

Cathy L. Drobny, Deputy Town Attorney - Excused

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: TABOR ROAD FLEX & TRUCK TERMINAL PARK (COUNTY WASTE PDD AMENDMENT)

Jason Dell with Lansing Engineering: I am here this evening on behalf of the applicant Scott Earl for the Tabor Road Flex & Truck Terminal Park, amendment to the County Waste PDD. The last time the project was before the Board was in the beginning of February and you passed the project to the Planning Board for recommendation. We were before the Planning Board last week and all of the comments were addressed and we were issued a positive recommendation back to this board for the project.

Overview:

- Located at 12 Tabor Road with approximately 6.75 acres
- Zoned as part of the LIC zone. All of the properties in that area with the exception of the County Waste PDD are all zoned as part of the LIC zone
- Various use & tenants in accordance with the LIC & the County Waste PDD
- 5 buildings of varying sizes. The ultimate size will be determined when we are back before the Planning Board for Site Plan approval.
- Sewer will connect with the trunk line that traverses with Tabor Road now
- Water will be extended approximately 5,000 down Tabor Road & connect to the project

Public Benefit:

- 12" Water main down Tabor Road from where it currently terminates (1,800 feet was done by the Paar Estates public benefit) we will continue the remaining 4,600 feet to the project
- Have submitted detailed plans with CHA for their review & the Water Dept.
- Estimated cost - \$552,000

We are now back before this Board to ask for a public hearing for the project.

Supervisor Tollisen: Any questions from the Board?

Councilman Hotaling: I just want to compliment you on your public benefit. I think that it is a great asset and a huge need for the northern part of town. The residents there are in serious need of a water source.

Councilman Wasielewski: Jason, we spoke at the Planning Board about moving that entrance further east to prevent any instances with the long 18 wheel trucks and the railroad crossings. Is that something that is likely to happen?

Jason Dell: As we go through the process with the Planning Board, we have looked at alternate entrances. The emergency services would also like to see a secondary

point of access. We have gone out to the site to move the actual entrance further to the east or south. The site distance there isn't significantly better but what we have looked at doing is an emergency entrance on that side of the property and that would provide the secondary means of access. So, we will work with the traffic engineers once we get back to the site plan to put that entrance in the ideal spot along there. I don't think that moving it all of the way over to the one side would make the best sense but moving it somewhere in the middle might be where it would wind up.

Councilman Wasielewski: Excellent. I would have to agree with Councilman Hotaling about the public benefit. I am sure the residents along Tabor Road and Northern Sites would agree. Thank you.

RESOLUTION NO. 191-2017

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board sets a Public Hearing for June 7th at 7:00 PM or as soon as the agenda allows in the A. James Bold meeting room for the Tabor Road Flex & truck Terminal Park (County Waste PDD Amendment).

Jason Dell: Thank you.

COMMUNITY EVENTS:

Sheriff's Heroin Addiction Recovery Program (SHARP) will be held on Saturday, May 20th at 6:00PM Saint Luke's Church on the Hill, 40 McBride Road, Mech.

American Legion Post #1490 on Groom Road will be hosting their Pancake Breakfast on June 4th from 8:00 to 12:00pm.

Lifesong, Inc. will be hosting the 2017 5K Daffodil Dash on June 10th at the Halfmoon Town Park starting at 9:30 am supporting those with differing abilities

2nd Annual Wiffle Ball Tournament & Food Festival at St. Luke's On The Hill, 40 McBride Road on June 16th from 6:00 – 11:00pm

Sundae on the Farm Event in Saratoga County will be held this year on Father's Day, June 18th from 12:00 to 4:00 pm at King's Ransom Dairy Farm, located at 311 King's Road, Schuylerville, and Town of Northumberland

Family Movie Night in the Town Park on Friday June 23rd at 8:15 PM. Free popcorn and water

FREE Medication Disposal Event will be held at Halfmoon Town Hall on Saturday July 29th from Noon to 3 PM for the disposal of Unwanted, Unused or Expired Medications to Prevent Misuse. There are other times and sites available throughout the county

Supervisor Tollisen: This Sunday at the Crescent Park at the corner of Crescent Vischer Ferry Road & Canal Road at 1:00 PM, will be the wet down of the new Marine Rescue Boat for the West Crescent Fire District.

Secondly, if you look at the poster boards in front here, this is the unformal, unveiling of the new Veterans Memorial that will be in the Town Park. At the prior meeting of the Town Board, we awarded the bid to Cleveland Brothers for the construction of the Veterans Memorial. Over the next few weeks we will be starting

the “Walk of Honor” Buy a Brick Program. You can buy a brick that will be engraved in the path that goes to the Veteran Memorial in honor of a veteran. There is going to be a lot more information coming on this and a Press Release coming from my office shortly. We will be mailing out information to ur veterans so that they will be aware of what is going on.

Someone from the audience asked if the veteran had to be a Halfmoon resident and Supervisor Tollisen they did not have to be.

Our expectation and goal is to do a ribbon cutting and special ceremony on the morning of the Fall Festival on September 23. You will see the memorial being constructed throughout the summer.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. **Pre-meeting at 7:00 pm**

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. **Pre-meeting at 6:00 pm**

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: June 19, Aug 21, Oct 16, Dec 18

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

We have a lot of town staff out doing highway projects and mowing lawns. I would ask you to be careful while traveling and look out for everybody. Ushers Road is paving at the railroad and there is a detour and their will be flushing of the fire hydrants shortly. Thank you.

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

Thank you, Mr. Supervisor. The Ethics Committee was scheduled to meet last night and there was a last minute cancellation by myself and the Chairman. We will meet again as a committee before the next Town Board meeting. Thanks.

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

On May 5th, the Business and Economic Development Committee had their 2nd Annual Business Recognition Breakfast. I would like to thank the town employees and officials that helped set up and clean up. We had almost 100 attendees. We honored the businesses with a certificate and one of our Halfmoon Business Partner Seals that they can proudly display in their businesses. It was a great success. I

would also like to thank Pete Bardunias and the Southern Saratoga County Chamber of Commerce for their help as well.

We also had a seat to fill for a member and an alternate on the Zoning Board of Appeals. Deputy Supervisor and I interviewed those who were interested. You will see on resolutions 7 & 8 that we will be appointing new members to fill those vacancies. They will serve at their first meeting on June 1st. Thank you.

Jeremy Connors (Town Board Member): (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

Thank you, Mr. Supervisor. I just want to say thank you to all of our Law Enforcement Officers who provide protection day in and day out sacrificing so many hours away from their families to protect ours. This is Law Enforcement Week, established in 1962 by congress and I want to give recognition to all of our Law Enforcement Officers who so proudly serve.

As you can tell, baseball is in full swing. Mr. Bold's grandson hit a home run on opening day and I was there to see that. I think that he got one last night too, he's quite the player. I just called out Mr. Bold because he is here tonight. I want to thank all of the Coaches, Parents and participants for our ball programs. It is well worth it and teaches our kids the fundamentals. Thank you.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

Halfmoon Senior Citizens Association had their 30th Anniversary Celebration
Banquet at the Fairways of Halfmoon this past Friday evening. It was a beautiful tribute to the seniors and all of those in the past 30 years that have made the Senior Center the wonderful place it is for all to enjoy. Thank you to all who worked so hard to make it such a great event!

This year they are also celebrating 25 years being in their permanent location. There have been a few other meeting locations in the beginning of the association. There will be a ribbon cutting and picnic at the July 5th monthly business meeting to commemorate this occasion starting at 10:30 am. All are invited to attend and enjoy the festivities!

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

DEPARTMENT REPORTS – month of April

1. Building

Total # Permits – 103 Total Fees Submitted to the Supervisor - \$18,179

2. Fire

Total # Permits – 12 Total Fees Submitted to the Supervisor - \$900

3. Fire Inspections

Total # Permits – 17 Total Fees Submitted to the Supervisor - \$1,320

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) month of April

Highway Department, Animal Control, Planning Department, Code Enforcement

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the May 8th, 2017 meeting: : Sign Applications for Warren Tire, 159 Stone Quarry Road, for The Kennsington at Halfmoon, 1 Kennsington Court and for Alliance Worldwide Investigative Group, 23 Executive Park Drive, for a Change of Use/Tenant and Sign Applications for Phantom Fireworks, 1542 Route 9, for Keystone Novelties, 1516 Route 9, and for Keystone Novelties, 1707 Route 9, for Site Plan and Sign Application for the Walmart Online Pick Up Project, 1549 Route 9, for an Addition to Site Plan & Special Use Permit for Fairways of Halfmoon Brew Pub, 17 Johnson Road, for a Special Use Permit for the Dustin Grant Duplex (Lands of Cunningham-O'Neal), 11 Firehouse Road, for a Home Occupation Request for Alexander's Bakery, 30 Outlook Drive South, and Regarding a Positive Recommendation for the Proposed Tabor Road Flex & Truck Terminal Park – Amendment to the County Waste PDD, Tabor Road.

Received & Filed

2. **Received** from the Saratoga County Sheriff's Office, the Monthly Statistic Report for the month of April, 2017 and including the stats for April 2016 for comparison.

Received & Filed

3. **Received** from Highway Superintendent John Pingelski, a list of the roads that the town will be reconstructing this year: Cardin Road, Roger Lane, Kyle Drive, Raymond Lane, Cooks Court, Cromwell Drive, and Generals Way.

Received & Filed

4. **Received** from the Saratoga Chamber of Commerce, a letter thanking the Town of Halfmoon for their support of the Chamber for 2017.

Received & Filed

5. **Received** from the Clifton Park & Halfmoon Emergency Corps Inc., and the American Heart Association Training Center, a thank you letter for allowing them to come and educate the residents for the first Town of Halfmoon CPR day.

Received & Filed

6. **Received** from the Halfmoon Diner Inc., notification of their intent to renew their liquor license.

Received & Filed

7. **Received** from the Halfmoon Celebrations Committee, a card thanking the town for their support and assistance for the Easter Eggstravanganza and all of their events. It is greatly appreciated.

Received & Filed

8. **Received** from BST their Financial Report of the Town of Halfmoon for the year ending December 31, 2016

Received & Filed

9. **Received** from the NYS Department of Environmental Conservation a copy of the Mining Permit for Constantine Construction and Farm Mine on Button Road, effective May 9, 2017 through May 8, 2022.

Received & Filed

10. **Received** from CAPTAIN Youth and Family Services, a thank you letter for the donation of food to Karyl's Kupboard, CAPTAIN's Emergency Food and Hygiene Pantry collected during the Highway Departments Shredding Day Event.

Received & Filed

NEW BUSINESS

RESOLUTION NO. 192-2017

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves and orders paid Vouchers numbered 586, 897 - 1006

===== FUND TOTALS =====

10 GENERAL FUND	\$152,630.18
20 HIGHWAY FUND	\$40,759.89
30 CONSOLIDATED WATER	\$58,525.04
35 MISC. CAPITAL FUNDS	\$991.65
65 LIGHTING DIST	\$445.81
70 WATER DISTRICT #1	\$8,143.56
ABSTRACT TOTAL:	\$261,496.13

RESOLUTION NO. 193-2017

Offered by Councilman Jordan, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the minutes of Town Board meeting of May 3, 2017 as presented.

RESOLUTION NO. 194-2017

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board accepts the Supervisor’s Report for the month of March 2017 as presented.

RESOLUTION NO. 195-2017

Offered by Councilman Wasielewski, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board hereby modifies the Town of Halfmoon Employee Manual §VII(I) relating to attendance at Conferences and Training Schools to require employees to submit certification of attendance and/or a certificate of completion whenever attending a conference or training school unless such requirement is waived, in writing, by the Town Supervisor. If neither is available, the employee must have the Attendance Certificate attached at the end of the employee manual executed by an authorized individual from the agency sponsoring the Conference or Training School.

RESOLUTION NO. 196-2017

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board accepts the Supervisor's Report for the month of April 2017 as presented.

RESOLUTION NO. 197-2017

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board appoints John Bold as Student Intern to assist the Historian, at \$9.70 per hour, subject to the approval of the Town Supervisor.

RESOLUTION NO. 198-2017

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board appoints Kevin Koval as member of the Zoning Board of Appeals (ZBA) expiring 12/31/2018.

RESOLUTION NO. 199-2017

Offered by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board appoints Francis Griggs as alternate on the Zoning Board of Appeals (ZBA) expiring 12/31/2020.

RESOLUTION NO. 200-2017

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

WHEREAS, the Town Board is cognizant of the importance of being fiscally responsible; and

WHEREAS, the Town of Halfmoon Highway Department has a reasonable fund balance in the Highway Operating Fund; and

WHEREAS, the Town Board believes it is fiscally responsible to move \$150,000.00 from Highway Operating Fund to Highway Capital Reserve;

THEREFORE BE IT RESOLVED, that the Town Board hereby approves the transfer of \$150,000.00 from the Highway Operating Fund to Highway Capital Reserve, subject to the review and approval of the Town Attorney.

Supervisor Tollisen: This is part of the financial plan that the Town Board has set forth. Anything that goes into the Capital Reserve needs a resolution. This is good news for the town. The town's financial condition continues to improve. The general fund, fund balance has gone from \$70,000 and now over \$2 million in 3.5 years. The financial position of the highway department fund has gone from a negative to almost \$900,000. This is very good news for the residents of the Town of Halfmoon, and the town itself.

RESOLUTION NO. 201-2017

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

WHEREAS, the Town Board recognizes the need expand and improve Water District # 1 including replacing the 8,800 linear feet of existing main with 8 inch DIP, installing two (2) below grade, pre-engineered pressure reducing valve vaults with associated electrical work, installing approximately 1,200 linear feet of 12 inch DIP water main, and installing 12 inch DIP water main via jack and bore underneath the existing railroad on Upper Newtown Road as part of the project to connect to the Saratoga County Water Authority, together with site work and appurtenances for both projects; and

WHEREAS, the Town of Halfmoon is accepting sealed bids until 2:00 pm, Thursday, June 22, 2017, for the expansion of Water District #1 and replacement/installation in accordance with the bid package available at the Town Clerk's Office in the Town of Halfmoon, and at the office of CHA, III Winners Circle, Albany, New York, on or after May 24, 2017; and

WHEREAS, the bids will be publicly opened and read aloud at or around 2:00 pm on June 22, 2017, at the Town of Halfmoon Town Hall in the A. James Bold room;

NOW BE IT THEREFORE RESOLVED, that that the Town Board authorizes the Supervisor to solicit bids starting May, 24, 2017, for the expansion/improvements to Water District #1 and the connection to the Saratoga County Water Authority as detailed in the plans, to be received by 2:00 pm on June 22, 2017, at which time the sealed bids received shall be publicly opened and read aloud.

RESOLUTION NO. 202-2017

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board appoints Brooke Cooper as Student Intern, effective immediately, at \$9.70 per hour, subject to the approval of the Town Supervisor.

Supervisor Tollisen: This is the second year that we are using a person on the inside of town hall for the summer doing different project for the various departments that need some help getting caught up. This is a good thing for the town.

RESOLUTION NO. 203-2017

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Supervisor to sign the school bus agreement with Shenendehowa Central School District for the transportation of students in the 2017 Summer Rec Program, per the review and approval of the Town Attorney.

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward

There being no further business to discuss or resolve, on a motion by Councilman Hotaling and seconded by Councilman Wasielewski, the meeting was adjourned at 7:20 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk

