

The April 19, 2017 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

Daphne V. Jordan, Councilwoman - Excused

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: HONORING PATRICIA KEYROUZE ON HER 90TH BIRTHDAY TOWN OF HALFMOON TOWN BOARD RESOLUTION

WHEREAS, it has come to the attention of the Town Board of the Town of Halfmoon that Patricia (Pat) Keyrouze is celebrating her ninetieth birthday on April 28, 1927; and

WHEREAS, Pat graduated from Draper High School in Schenectady and worked as a secretary; and

WHEREAS, Pat married Peter A. Keyrouze on October 18, 1953, and the two moved to the Town of Halfmoon in 1957; and

WHEREAS, Pat assisted Pete in running the Townsman Weekly newspaper in the Town of Halfmoon while raising Kathy, Thomas and Edward, their three children; and

WHEREAS, Pat is blessed with five (5) grandchildren and four (4) great- grandchildren who loving refer to her as “Gigi”; and

WHEREAS, Pat has always been active in the Town of Halfmoon and in Town Government. She worked in the Town of Halfmoon Town Clerk’s Office from January, 1991 until her retirement in 1998, is a fifty-two (52) year Honorary Life Member of the American Legion Post #1450 where she has served in almost every officer’s position. Pat is also the longest active committee member on the Halfmoon Republican Committee and even contributed to the creation of Halfmoon Baseball Fields by allowing her beloved husband to use her first new car for their development; and

WHEREAS, the Town Board is aware that a community is created when people like Pat become involved and participate to make our Town a better place for those who live in and visit the Town; and

WHEREAS, Pat continues to give of herself to her family, friends and community;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Town Board of the Town of Halfmoon recognize and commends, Patricia Keyrouze, on this her ninetieth birthday, as an outstanding citizen for her achievements and advances, as one who is worthy of the esteem of both the community and the Town of Halfmoon.

2. That a copy of this Resolution is hereby presented to Pat in celebration of all that she has achieved and all that she stands for in our community

DATED: March 15, 2017

KEVIN J. TOLLISEN, SUPERVISOR
TOWN OF HALFMOON

LYNDA BRYAN, TOWN CLERK
TOWN OF HALFMOON

PRESENTATION: ROLLING HILLS ESTATES PDD AMENDMENT

Joe Dannible, Environmental Design Partnership: I am here on behalf of the applicant to request an extension of the current PDD as well as an amendment to the Rolling Hills Estates PDD

- Amendment: NE corner of the property, 8 acre land locked parcel has been actively mined and looking to incorporate this 8 acre parcel into the PDD
- This would increase the allowable density/square footage of the light industrial portion from 600,000 to 700,000 sq. feet of light industrial usage
- Public benefit: \$20,000 payment to the towns General Fund.
- Extension of the existing PDD. There is a sunset provision that if construction is not complete within said time, the PDD shall expire but the board can with resolution waive this requirement.
- We are asking to be refer the amendment to the Planning Board and waive the requirement of the sunset clause of date of construction completion

RESOLUTION NO. 153-2017

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board extends the Rolling Hills Estates PDD that has expired for 5 additional years to 2022.

POLL BOARD:

Councilman Connors	AYE
Councilman Wasielewski	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

RESOLUTION NO. 154-2017

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board refers the amendment of the Rolling Hills Estates PDD to the Planning Board for recommendation.

POLL BOARD:

Councilman Connors	AYE
Councilman Wasielewski	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

RESOLUTION NO. 155-2017

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board declares Lead Agency as it relates to SEQRA for the amendment to the Rolling Hills Estates PDD

COMMUNITY EVENTS:

Transfer Station Spring Cleanup dates for 2017: April 18, 21, 22, 25, 28, & 29th. Fees are as follows: Car Load - \$5, Truck/Van/Trailer - \$10. Times: Tues 8-12, Fri. 12-5, & Sat. 8-3. 2017 Transfer Station Stickers available at the Town Clerk's Office

Canal Cleansweep will be held on Saturday April 22nd at 10:00 am on Terminal Road. Clamsteam Road will be added to the Cleansweep this year

Paper Shredding Day, Saturday April 29th from 9-11am at the Highway Garage

American Legion Post #1490 on Groom Road will be hosting their Pancake Breakfast on April 30th from 8:00 to 12:00pm.

Dave Behm of Curious by Nature will be having a series of Wildflower Walks and the kickoff for these events will be on May 6th at 10:00 am at the Halfmoon portion of the Zim Smith Trail and go to Coons Crossing.

Lifesong, Inc. will be hosting the 2017 5K Daffodil Dash on June 10th at the Halfmoon Town Park starting at 9:30 am supporting those with differing abilities

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: April 17, June 19, Aug 21, Oct 16, Dec 18

Resident Relations Committee: TBD

Business & Economic Development Committee: March 22nd at 7:00 pm

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

The Halfmoon Senior Center is having a celebration of 30 years of being an Association and 25 years in their building. May the 12th from 5-9, they are having a banquet and you can still get tickets to the event. Nancy Morris the President of the Senior Association is here tonight

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

There has been a lot going on in town in the past few months and hats off to our town employees for a job well done. We have had Yellow Ribbon Day, Summer Recreation Sign ups, Easter Eggstravaganza, the Senior Center Bazaar and everyone did an outstanding job!

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

I have no report this evening, thank you Mr. Supervisor

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

Excused

Jeremy Connors (Town Board Member): (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

Softball & Baseball are ready to kick off their seasons. I would like to thank the countless volunteers who give their time to the leagues by coaching, manning the canteens and preparing the fields for the youth in town to learn some fundamental skills, teamwork and play ball.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS – month of March

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) month of March - Town Clerk

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the March 27th, 2017 meeting: Change of Use/Tenant Applications for Architectural Glass & Metal, 3 Liebich Lane and for Merrill Lynch, 453 Route 146 (Parkford Square 2), Regarding Final Approval of Phase V of the Glen Meadows PDD, Upper Newtown Road, Approval of the Lot D Improvements, 5 Rexford Way, Hudson River Road, and for Site Plan Approval of the Paris Site Plan, 556 Hudson River Road

Received & Filed

2. **Received** from the Town Planning Board Resolutions approved at the April 10th 2017 meeting: Change of Use/Tenant and Sign Application for American Promotional Events, 1549 Route 9 (Walmart), and for a Site Plan and Sign Approval for Stewart's Shop #305, 1857 Route 9

Received & Filed

3. **Received** from The Environmental Design Partnership LLP an Application for Extension and Amendment to the Rolling Hills Estates PDD, including the Project Narrative.

Received & Filed

4. **Received** from New York Municipal Insurance Reciprocal (NYMIR) their Spring 2017 Newsletter

Received & Filed

5. **Received** from Iona & Sue Barber, a note thanking the Senior Express for the rides and how much it is appreciated.

Received & Filed

6. **Received** from the Town Zoning Board, notification of an open seat on the Board for a Regular Member and an Alternate Member. All interested parties may submit a resume and a Letter of Interest to Town Clerk Lynda Bryan by April 28th, 2017.

Received & Filed

7. **Received** from the NYS Department of Transportation, a response to the letter the Town of Halfmoon submitted on March 16, 2017 requesting a traffic signal study be conducted at the intersection of Route 9 and Kinns Road. They state that some vehicles did have to wait for two cycles and they modified the timing plan for the traffic signal. They agree that the provision of additional turn lanes maybe a long term solution however current funding is focused on preserving the condition of the roads. The department does not feel a turn arrow is warranted at this time.

Received & Filed

8. **Received** from the Saratoga County Department of Public Works notification that they will be resurfacing County Road 86, Upper Newtown Rd, from NYS 146 to US 4& 32 during the spring of 2017.

Received & Filed

9. **Received** from NYS Department of Environmental Conservation stating that they concur with the Town of Halfmoon's recommendation that the Town Board be SEQR Lead Agency for the Mott Orchard PDD project.

Received & Filed

10. **Received** from the Association of Towns, a letter to the Supervisor outlining a plan put forward by Gov. Cuomo establishing a countywide shared service property tax savings plan, as part of the state's 2017-18 Budget.

Received & Filed

OLD BUSINESS

RESOLUTION NO. 156-2017

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board awards the base bid and all three alternates for the construction of the Town of Halfmoon Veteran's Memorial Park to Cleveland Brothers Landscaping in the not to exceed bid amount of \$297,414.00, per the review and approval of the Town Attorney.

Supervisor Tollisen: This is the first of three resolutions and I am glad to say that we are at point where we have solicited bids for construction of our Veterans Memorial Park to honor our veterans. It is going to be a very honorable and respectful memorial for our Veterans. There will be the ability to purchase engraved bricks for veterans on the walkway as you enter into the memorial. Not only will the veteran's name be on the brick but there will be a place on the website that you will be able to look up the veteran's name, and service information. This will be a very interactive memorial for veteran's past, present and future. So this will be ongoing for our veterans that have served our country, are serving now and those who will be serving in the future. I think that it is going to be an awesome memorial. We have a very active committee who has worked months on this. There were two bids submitted for this and based on the review from Dan Biggs, our professional at Weston & Sampson, he has recommended Cleveland Brothers. They have met the criteria for this and were the low bid, he believes that this is the proper firm to move this project forward.

Councilman Connors: Supervisor, just to echo your sentiments from the conceptual design to what we are seeing here, I would like to thank you, the committee, and certainly our veteran sitting here on this board, Councilman Wasielewski, for all of your hard work and dedication to honor our service woman and men here in Halfmoon. It's an amazing project and I am glad that this is finally moving forward. Thank you.

Supervisor Tollisen: The members of our committee are long and vast including men from the American Legion and the VFW, as well as the Director of the Saratoga County Veterans Committee among other small business in Halfmoon. They have put their heart and soul into this and it is going to be a magnificent tribute to our veterans who so deserve the honor.

NEW BUSINESS

RESOLUTION NO. 157-2017

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board approves and orders paid
Vouchers numbered
584, 705-822

===== FUND TOTALS =====

10 GENERAL FUND	\$277,711.17
20 HIGHWAY FUND	\$109,933.01
25 SPECIAL REVENUE	\$9,376.84
30 CONSOLIDATED WATER	\$629,595.63
65 LIGHTING DIST	\$445.81

ABSTRACT TOTAL:	<hr/> \$1,027,062.46
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RESOLUTION NO. 158-2017

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board approves the minutes of Town Board meeting of April 5, 2017 as presented.

RESOLUTION NO. 159-2017

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board that the Town Board set a Public Hearing for modifying the Local Laws as they relate to Zoning for May 3rd at 2:00 pm or as soon thereafter as the agenda allows.

RESOLUTION NO. 160-2017

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

WHEREAS, the Town Board of the Town of Halfmoon is cognizant of their obligation to be fiscally responsible when determining appropriate expenditure of Town funds; and

WHEREAS, the Town has consistently sought a cost effective way to insure that the properties owned by the Town are maintained and operated in the most efficient manner; and

WHEREAS, it has been determined that it would be beneficial to install power vents in the Clubhouse and Pavilion and upgrade the A/C-heating system in the Justice building; and

WHEREAS, Midstate Heating & Cooling installed the existing systems within the Town facilities and has unique knowledge, technical skills, training and expertise regarding our existing systems and how the modifications will impact those systems; and

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Town Supervisor may execute the documentation necessary to effectuate the purchase and installation of the power vents in the Clubhouse and Pavilion and the upgrade to the A/C-heating system in the Justice building.
2. That the purchasing policy as set forth in section VII(H) of the Town of Halfmoon Employee Manual shall be waived due to the unique knowledge, technical skills, training and expertise regarding our existing systems and how the modifications will impact those systems.
3. That this Resolution shall take effect immediately.

DATED: April 19, 2017

LYNDA BRYAN, TOWN CLERK
TOWN OF HALFMOON

RESOLUTION NO. 161-2017

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board approves the Water Report for the April 2017 water billing as submitted by the Director of Water.

RESOLUTION NO. 162-2017

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board approves the seasonal hours of operation for the Highway Department from 6:00 a.m. until 4:00 p.m. (4- 10 hour days) to better accommodate the needs of our residents beginning April 17, 2017, subject to the review and continued approval of the Town Supervisor.

RESOLUTION NO. 163-2017

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board authorizes the Supervisor to sign the documentation for Change Order #1 with CGM Construction for the renovations to the Senior Center in the not to exceed amount of \$14,100, per the review and approval of the Town Attorney.

Supervisor Tollisen: This should still come in within the budget allotted.

RESOLUTION NO. 164-2017

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board approves the expenditure in the not to exceed amount of \$332,314.00 for the Halfmoon Veteran's Memorial Park from Recreation Fees in the Special Revenue Fund, and to authorize the Supervisor to sign any and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.

Supervisor Tollisen: This is conjunction with Resolution #1 in Old Business where we awarded the bid to Cleveland Brothers and it is also in conjunction with the next resolution to have Weston & Sampson to complete the design construction phase for us. The total amount of \$332,314.00 is both of those figures added in. I just wanted to clarify that.

RESOLUTION NO. 165-2017

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board approves the proposal for additional services #2 from Weston & Sampson for bidding & construction phase services for the Halfmoon Veterans Memorial Park in the not to exceed amount of \$34,900.00, and authorize the Supervisor to sign said proposal on behalf of the Town, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 166-2017

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board approves seasonal hours of operation for the Water Department from 6:00 a.m. until 4:00 p.m. (4- 10 hour days) to better accommodate the needs of our residents effective June 5, 2017 through October 28, 2017, subject to the review and continued approval of the Town Supervisor.

RESOLUTION NO. 167-2017

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board approves the seasonal hours of operation for the Code Enforcement Department from 6:00 a.m. until 4:00 p.m. (4- 10 hour days and office will remain open 5 days a week) to better accommodate the needs of our residents effective until September 30, 2017, subject to the review and continued approval of the Town Supervisor.

RESOLUTION NO. 168-2017

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

WHEREAS, the Town Board of the Town of Halfmoon is cognizant of their obligation to be fiscally responsible when determining the appropriate disposition of equipment that is no longer of use to the Town; and

WHEREAS, the Town has consistently sought an effective way to insure that obsolete equipment is disposed of in a manner that garners the most return on the original investment made to obtain the equipment; and

WHEREAS, the Director of Water has determined that there is unused equipment that should be sold or otherwise disposed of currently in the possession of the Town of Halfmoon; and

WHEREAS, the Town has an Agreement with Auctions International to place equipment that is no longer of use to the Town out for bid; and

WHEREAS, the Director of Water has the training and experience to determine what items should be placed on the Auction website and what items should be otherwise disposed; and

WHEREAS, a detailed list of all items disposed of shall be provided to the Town Clerk to enable the updating both of the Town's Asset Inventory list and insurance coverage;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Director of Water may dispose of unused and/or obsolete equipment by placing the equipment on Auctions International or otherwise disposing of the equipment.
2. That the Director of Water will provide a detailed list of all items disposed of to the Town Clerk to enable the updating both of the Town's Asset Inventory list and insurance coverage
3. That this Resolution shall take effect immediately.

DATED: April 19, 2017

LYNDA BRYAN TOWN CLERK
TOWN OF HALFMOON

Supervisor Tollisen: Just so that we are clear, these are items in the Water Treatment plant that are no longer being used as we are on Troy water and our second source of water will be the Saratoga County Water Authority once that gets completed probably sometime next year. The Town Clerk has the list of the items to be disposed of.

RESOLUTION NO. 169-2017

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board authorizes the Highway Superintendent to purchase a new Mack GU 712 truck from Albany Mack Sales off the Onedia County class 8 contract #1879 bid in the not to exceed amount of \$127,567.00, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 170-2017

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board authorizes the Highway Superintendent to purchase a Dump body and associated snow plow equipment including sander from Viking Cives USA off the Onedia County contract #1889 in the not to exceed amount of \$73,278.18, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 171-2017

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board recognizes and appreciates the work done by the Chamber of Southern Saratoga County on their 50th Anniversary for our community and looks forward to working with them for the next fifty years.

Supervisor Tollisen: Next week is their 50th Anniversary Celebration and I will be attending that and presenting a Proclamation on behalf of the Town Board.

RESOLUTION NO. 172-2017

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board authorizes the Highway Superintendent to put the wood cleared from the Senior Center property on Auctions International as the town does not have a use for it.

Councilman Wasielewski: Just for clarification, when we are saying wood, we are talking about trees that have fallen and not any other lumber

Supervisor Tollisen: These are trees that the Highway Department has cut up and we haven't disposed of them, there is value and we are trying to get every dollar. I appreciate the Highway Departments hard work on that.

Councilman Wasielewski: Just for clarification, thank you.

RESOLUTION NO. 173-2017

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board of the Town of Halfmoon authorizes the Supervisor to enter into and execute the license agreement with WNYT-TV, LLC to utilize their facility on Bald Mountain to facilitate communications for the water treatment facility, water storage tanks and delivery systems, in the amount \$430 per month from May 1, 2017 through April 30, 2018, in the amount \$436 per month from May 1, 2018 through April 30, 2019, in the amount \$442 per month from May 1, 2019 through April 30, 2020, in the amount \$448 per month from May 1, 2020 through April 30, 2021, and in the amount \$455 per month from May 1, 2021 through April 30, 2022, per the review and approval of the Town Attorney.

RESOLUTION NO. 174-2017

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board authorizes the disposal of the Town Clerk's records in accordance with Records Retention Schedule MU-1, adopted by the Town Board in 1989. These records have met their minimum retention period and an inventory of these records will be kept.

RESOLUTION NO. 175-2017

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board authorizes the Supervisor to sign the agreement with the Halfmoon Softball for 2017, to provide events and activities for the benefit of the residents of Halfmoon, per the review and approval of the Town Attorney.

RESOLUTION NO. 176-2017

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board accepts the Supervisor’s report for the month of February 2017, as presented.

RESOLUTION NO. 177-2017

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

RESOLVED, that the Town Board authorizes the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$7,608.34
	Subsidiary: 25-4-2189 Home & Community Services		\$7,608.34
Credit:	Appropriations	25-960	\$7,608.34
	Subsidiary: 25-5-1440.40 Engineering Contractors Inspections		\$7,608.34

Information Only: The above was derived from the following breakdown of charges to be paid on the April Abstract for engineering and related fees

NAME	AMOUNT
Angle Lane	\$1,480.00
Grace Fellowship	\$510.00
NewMeadow School	\$170.00
Paris Site Plan	\$1,870.00
Pinebrook Hills	\$1,368.34
Pointe West Town Houses	\$340.00
Stewarts 1859 Route 9	\$850.00
Tabor Road Flex & Truck	\$1,020.00
Total	\$7,608.34

A resolution is necessary to create appropriations within the Special Revenue fund from recreation fees, for the creation of a Veterans Memorial in the Halfmoon Town Park in the not to exceed amount of \$332,314.

Debit:	Appropriated Fund Balance	25-599	\$332,314
Credit:	Appropriations	25-960	\$332,314
	Subsidiary: 25-5-9901.90 - Interfund Transfer		

A resolution is necessary to create the budgetary accounts in general fund, for the creation of a Veterans Memorial in the Halfmoon Town Park in the not to exceed amount of \$332,314. This amount includes the bidding and construction phase services in the amount of \$34,900 to Weston & Sampson and \$297,414 to Cleveland Brothers Landscaping for the construction services.

Debit:	Estimated Revenues	10-510	\$332,314
	Subsidiary:	10-4-5031 - \$332,314	
	Interfund Transfers		
Credit:	Appropriations	10-960	\$332,314
	Subsidiary:	10-5-7150.21 - \$332,314	
	Culture & Recreation-Parks		

PUBLIC COMMENT (for discussion of non-agenda items)

The next Town Board Meeting for the Town of Halfmoon will be held on May 3rd at 2:00 in honor of our Senior Citizens on Senior Citizens Month

There being no further business to discuss or resolve, on a motion by Councilman Connors and seconded by Councilman Hotaling, the meeting was adjourned at 7:27 pm.

Respectfully Submitted,

Laurie Sullivan, Deputy Town Clerk