

The February 01, 2017 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
Daphne V. Jordan, Councilwoman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: TABOR ROAD FLEX & TRUCK TERMINAL PARK – AMENDMENT TO COUNTY WASTE PDD

Jason Dell, Lansing Engineering: I am here this evening on behalf of the applicant for the Tabor Road Flex & Truck Terminal Park, amendment to the County Waste PDD. Our goal for this evening is to present the project to the Board with the hope that the Board will forward the project along to the Planning Board for a review and a recommendation. The project consists of amending the existing County Waste PDD to include the property located at 12 Tabor Road. It has 6.75 acres and due to the proximity to the property to the County Waste PDD and the potential cinergy of the applications development objectives with the existing PDD, the zone change is requested.

Overview:

- Located at 12 Tabor Road with approximately 6.75 acres
- Zoned as part of the LIC zone. All of the properties in that area with the exception of the County Waste PDD are all zoned as part of the LIC zone
- Various use & tenants in accordance with the LIC & the County Waste PDD

5 Flex Buildings:

- Building #1 – 11,200 square feet
- Building #2 – 10,000 square feet
- Building #3 – 7,700 square feet
- Building #4&5 – 8,800 square feet each

Overview Cont.

- Loading docks & overhead doors for the various uses
- One access into the park via Tabor Road with parking meeting town requirements and configured for truck access
- No outdoor storage of equipment
- Meets the 20% green space requirements with 36% green space
- Each new business would have to go before the Planning Board

Utilities:

- Connecting to the existing Saratoga County Sewer line
- Storm water on site per state and local requirements
- Connecting and extending the water line from Tabor Road

Public Benefit:

- 12” Water main down Tabor Road from where it currently terminates (1,800 feet was done by the Paar Estates public benefit) we will continue the remaining 4,600 feet to the project
- Estimated cost - \$552,000

Jason Dell: I can answer any questions that you may have at this point in hopes of referring this project to the Planning Board.

Supervisor Tollisen: The Board has seen this project and has had time to review it in advance of your presentation.

Councilman Wasielewski: Do you have any tenants lined up yet?

Jason Dell: Not yet, no. We want to get this part taken care of first then to market the site to potential tenants.

Councilman Wasielewski: I am thrilled that we will be able to extend that water line down Tabor Road.

Councilman Connors: I agree. It will be a huge benefit.

Terrie Gifford, Express Newspaper: I am wondering about the applicant, is it a mystery?

Jason Dell: No, the applicant is Mr. Scott Earl

Terrie Gifford: and what does LIC zone stand for?

Jason Dell: Light Industrial Commercial zone.

Supervisor Tollisen: Is there a motion from the Board?

RESOLUTION NO. 64

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board refers the Tabor Road Flex 7 Truck Terminal Park, Amendment to the County Waste PDD to the Town Planning Board for recommendation.

POLL OF THE BOARD

| | |
|-------------------------------|------------|
| Councilman Connors | Aye |
| Councilwoman Jordan | Aye |
| Councilman Wasielewski | Aye |
| Councilman Hotaling | Aye |
| Supervisor Tollisen | Aye |

Jason Dell: Thank you

COMMUNITY EVENTS:

Understanding Opioid and Heroin Abuse, an Educational Community Forum sponsored by the Town of Halfmoon and Saratoga County Sheriff Mike Zurlo, to be held at Halfmoon Town Hall on February 9th at 6:30 pm

Benefit for Oliver Scalzo: Saturday February 25th at the American Legion Post #1644, 81 East St. Mechanicville. Oliver is a 1 year old with Tuberos Sclerosis Complex, a rare genetic disease. \$10.00 admission Free food, music, raffles & 50/50

Saratoga County Public Health Services, notification of the Emergency Preparedness Drill to be held at Halfmoon Town Hall on March 1st from 10-12 pm. They need volunteers (2 hours) to walk through an Open Point of Dispensing (POD)

to represent individuals in need of medication during an emergency. To sign up please call 584-7460 ext. 8387

Active Shooter Workshop: Hosted by Adirondack Taekwondo and the Saratoga County Sheriff Dept. on Wednesday March 8th at 7:00 pm at the Halfmoon Town Hall. Deputy Cooper continues to educate our community on this ever present threat. Call 373-0442 to sign up for this FREE workshop. Recommended for people 16 years of age and older.

Yellow Ribbon Day will be held on Friday April 7th at 11:00 am at the Halfmoon Town Hall. This year's donations are requested for the Blue Star Mother's Freedom Boxes to be sent to the troops: Microwave mac & cheese, snack packs, granola bars, hard candy, beef jerky & trail mix. A Donation box is in the foyer of Town Hall.

Transfer Station Spring Cleanup dates for 2017: April 18, 21, 22, 25, 28, & 29th. Fees are as follows: Car Load - \$5, Truck/Van/Trailer - \$10. Times: Tues 8-12, Fri. 12-5, & Sat. 8-3. 2017 Transfer Station Stickers available at the Town Clerk's Office

Paper Shredding Day, Saturday April 29th from 9-11am at the Highway Garage

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: Feb. 17, April 17, June 19, Aug 21, Oct 16, Dec 18, The 3rd Monday except Feb due to holiday

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

I want to highlight a couple of events

Understanding Opioid and Heroin Abuse, an Educational Community Forum sponsored by the Town of Halfmoon and Saratoga County Sheriff Mike Zurlo, to be held at Halfmoon Town Hall on February 9th at 6:30 pm

- **Panelist:** Sheriff Zurlo & Jeffrey Brown, Peter Gemillaro from Senator Marchione's Office, James Norton & Jeanine Stuchin from the Prevention Council, Molly Boyd-Smith from Albany Medical Center, David Zon from DEA and a local resident with first hand knowledge.
- **Wants Town personnel to attend**
- **This is an problem that is not going to go away, there are everyday reports of local overdoses**
- **After the discussion all are invited to learn how to administer NARCAN**
- **Statistic show that the more time that passes the less of a chance the person has. They say that the drug needs to be administered within 4 minutes**

Saratoga County Public Health Services, notification of the Emergency Preparedness Drill to be held at Halfmoon Town Hall on March 1st from 10-12 pm.

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- **Halfmoon is a POD: Point of Dispensing: Location site to dispense**
- **Can register on line starting on Feb. 13th or volunteer sheet at the Town Clerk's Office for the Preparedness Drill**
- **In case of a large scale issue, we would have it right here**

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

The Rec Ski Program has started is going very well and we have about 30 kids registered for the Winter Break Program. Our Town Rec and Parks Programs are joining together to bring some new events to town this year. There will be some movies and community family events and a lot more to follow soon!

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

Thank you Mr. Supervisor, I attended the Board of Directors meeting for the Clifton Park – Halfmoon Ambulance Corps last week. There is a lot of progress being made within that organization. For the year 2016 they responded to 6,633 calls with about half of those in the Town of Halfmoon. They are an outstanding organization providing first rate service. I am very proud of them and their efforts.

Thank you for mentioning the Point of Dispensing Training here on March 1st. I will also be attending that. Thanks.

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

February 9th is going to be a very busy day. Before the opioid and heroin abuse forum, you could also attend **Saratoga County Prosperity Partnership Workshop** on Thursday, February 9th from 5:30 to 7 p.m. at the Mechanicville Elks Lodge. This is for any business looking to come to the area or for expanding a business or looking for finance options for a business. This will be the first of three workshops, the other workshops will be held on February 16th in Corinth and March 2nd in Saratoga Springs. That's all that I have, thank you.

Jeremy Connors (Town Board Member): (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

I have nothing this evening, Mr. Supervisor.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

The **Senior Center** is getting a new look! In the past few weeks we have been very busy renovating the inside of the building with a new coat of paint and new carpeting This year is the 30th Anniversary of the Senior Association and the 25th Anniversary of the Senior Building so look for some exciting things to happen this year at the Senior Center! Nancy, I know that you would like to say a few words.

Nancy Morris, President of the Halfmoon Senior Association: We are celebrating two anniversaries this year: 30 years of incorporation of our seniors and 25 years in our current location. As Lynda mentioned we have had some renovations done inside. Today was our first day open for everyone to see. I have some thank yous that I would like to say to the Board. First of all, Kevin Tollisen, our Supervisor, Frank Tironi, P.J. Maiello and John Pingelski who helped get all this going. I would also like to thank our own Board of Directors for approving the renovations. We paid for the paint but the painting was done as a contribution or donation from Bruce Tanski. He sent over some of his painters and painted the hallway, the main room, exercise and game rooms. We certainly appreciate the fact that offered his guys to help us. It was through John Pingelski that we were able to get that. I would also like to thank some of the town employees who came to help move furniture and tearing up of the carpets. All of the carpets were replaced. Special thanks to Gene, Brian and Gather. We had our Business meeting today and everyone said how nice it was. We really appreciate all of the help that the town has given us throughout the 25 & 30 years!

Supervisor Tollisen: I have heard nothing but great comments about the renovations at the Senior Center. You have thanked many other people for all of the work they have done, but from the Town's standpoint, we want to thank you for all of your time and hard work. You will see tonight that there is a resolution further in our agenda that the Town Board is going to take a considerable amount of effort for some long awaited and much needed renovations at the senior center that we will unveil at the next business meeting. You can already see that tress have been taken down by the Highway Department. We are looking to add a considerable amount of parking to the senior center seeing how the center seems to be growing immensely. We are going to be doing some repaving work, some residing, enhancing the lighting and doing some signs. One of the things that we are going to make sure that we do is to preserve the ships sign, the historical nature of the ship as part of this process. There are a number of upgrades that are taking place during the year and we will make sure that it is out there for the public so we can all celebrate together. Congratulations on 25 years of the building and 30 years as an association.

Nancy Morris: Thank you very much. I also want to thank Eileen Pettis and our Secretary Cate, our Vice- President Gary Shellenberger, our Treasurer Ruth Smalley and Cate's husband Tom Tompson who have all worked every day for 2 weeks. Tom painted and washed all of the windows in the building as well. We thank you for all your support for the seniors. Thank you.

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics) No one came forward.

DEPARTMENT REPORTS – month of January

1. **Town Justice Wormuth**
Total # Cases – 245 Total Fees Submitted to the Supervisor - \$28,033
2. **Town Justice Suchocki**
Total # Cases – 181 Total Fees Submitted to the Supervisor - \$27,346
3. **Senior Express Total # Riders – 355 Total # Meals – 614**

Supervisor Tollisen: You will notice the number of riders on our Senior Van. It is no small number. We have many seniors taking advantage of our busses and vans and we are very happy about that.

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office)

Month of January: Animal Control

Year End Reports: Town Clerk, Town Justice Wormuth

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the January 23, 2017 meeting: Change of Use/Tenant Application for Hairlines, Inc. 1675 Route9 (Watkins Plaza), for a Change of Tenant/Use and Sign Application for Halfmoon Auto Care, 12 Firehouse Road, for Site Plan approval of Arborcare Landscape Services & Products LLC, Hudson River Road and for RCC Enterprises DBA Mple Leaf Chuildcare Inc., 41 Werner Road, Addition to Site Plan Application for Cole’s Collision, 1624 Route 9 and for Preliminary Approval of the Proposed Subdivision of Lands of Kenneth VanWert, Jr., Angle Lane.

Received & Filed

2. **Received** from CHA their 2016 Annual Water Quality Assessment Report for the Town of Halfmoon Landfill

Received & Filed

Supervisor Tollisen: This is on file and available at the Clerk’s Office for review.

NEW BUSINESS

RESOLUTION NO. 65

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves and orders paid Vouchers numbered 0151 - 0246

===== FUND TOTALS =====

| | |
|------------------------|----------------|
| 10 GENERAL FUND | \$1,823,762.05 |
| 20 HIGHWAY FUND | \$86,201.88 |
| 25 SPECIAL REVENUE | \$7,308.70 |
| 30 CONSOLIDATED WATER | \$78,368.76 |
| 35 MISC. CAPITAL FUNDS | \$6,943.97 |

ABSTRACT TOTAL: \$2,002,585.36

RESOLUTION NO. 66

Offered by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the minutes of Town Board meeting of January 18, 2017 as presented.

RESOLUTION NO. 67

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Supervisor to sign the contract with Lucky Strike Social - Albany at Crossgates Mall for the Recreation Department's 2017 Summer Camp Program on July 11th, per the review and approval of the Town Attorney

RESOLUTION NO. 68

Offered by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town of Halfmoon completes renovations to the Senior Center, Historical Society and Town Complex in an amount not to exceed \$325,000, subject to the Town of Halfmoon purchasing policy and for the Supervisor to sign any and all contracts on behalf of the Town subject to review and approval of the Town Attorney.

POLL OF THE BOARD

| | |
|-------------------------------|------------|
| Councilman Connors | Aye |
| Councilwoman Jordan | Aye |
| Councilman Wasielewski | Aye |
| Councilman Hotaling | Aye |
| Supervisor Tollisen | Aye |

RESOLUTION NO. 69

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

WHEREAS, a Project for the Pedestrian Safety Improvements on Pruyn Hill Road PIN 1759.61 (herein after the "Project") was previously approved by the Town Board; and

WHEREAS, the Town of Halfmoon intends to act as Lead Agency for the Project;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Town Board of the Town of Halfmoon hereby gives notice of their intent to declare Lead Agency pursuant to the State Environmental Quality Review Act.
2. That the Town Supervisor for the Town of Halfmoon is hereby authorized to execute any necessary documentation to remain in compliance with the State Environmental Quality Review Act.

RESOLUTION NO. 70

Offered by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board hereby authorizes the purchase of tax map parcel 279.10-2-16 for use as a storm water management area for the Town from Saratoga County for an amount representing the total of the delinquent taxes, penalties and interest.

Councilman Wasielewski: Do we have a value on this parcel?

Attorney Murphy: The short version is that this storm water management area was supposed to be turned over to the town as part of the dedication process. It was not turned over, so the person whose name it is currently in Pulson, is paying all of this so there will be no cost to the town. But if we have them get it back because it has been foreclosed on by the county, the process is pretty extensive. Instead, they are providing us with the certified checks and we are purchasing it, but it at no cost.

Councilman Wasielewski: Do we have the location of this parcel?

Attorney Murphy: The Westbrook Subdivision. It is a development in town that has been built out.

RESOLUTION NO. 71

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

WHEREAS, a Project for the Pedestrian Safety Improvements on Pruyn Hill Road PIN 1759.61 (herein after the “Project”) was previously approved by the Town Board; and

WHEREAS, the Town of Halfmoon originally entered into a contract with Barton & Loguidice for engineering services for the project; and

WHEREAS, the original contract for engineering services has expired and the project is not yet complete; and

WHEREAS, Barton & Loguidice is requesting an extension of their contract at no additional cost to the Town of Halfmoon;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Town Board of the Town of Halfmoon approves the extension of the contract for engineering services with Barton & Loguidice for the Pedestrian Safety Improvements on Pruyn Hill Road.
2. That the Town Supervisor for the Town of Halfmoon is hereby authorized to execute any necessary documentation to extend the engineering contract.

RESOLUTION NO. 72

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, authorizing the Town Supervisor to execute an easement granting the Alexandria Homeowners’ Association access to property owned by the Town of Halfmoon located in the Princeton Heights Planned Development District to permit the Home Owners’ Association to maintain and repair the entranceway, ornamental street lights, and center of the cul de sac, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 73

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, authorizing the Town Supervisor to execute an amendment to the Paar Estates Water District Extension Agreement which currently authorizes the

payment of \$195,000 to be paid in three installments to now be paid in four installments, subject to the review and approval of the Town Attorney.

Councilman Hotaling: Does the deadline still stay the same?

Attorney Murphy: No, it would be 6 months further. The way they are staggered at this point, they are divided by 4 at \$48,750 each payment and before the stamping of the plans. Then 6 months from the stamping of the plans, a year from the stamping of the plans and then 18 months from the stamping of the plans. It was staggered at \$65,000 per payment without that last 18 month period. The developer is asking this in conjunction with the public benefit with putting in the Tabor Road water line which he has already put in but hasn't constructed the project yet.

Councilman Hotaling: OK. Final C/O or anything would not be submitted until after this was paid for

Attorney Murphy: We did the original agreement that way and we are doing this one this way because if we do it based on final C/O and not that this developer would ever do this, but he could just not do that final C/O and we would not get the payment so we are not doing it based on build out, we are doing it based on time.

Councilman Hotaling: But the project would be completed and he would still owe the fees.

Attorney Murphy: Correct, might be or might not be.

Councilwoman Jordan: But that's OK because he is bound by the date no matter.

Attorney Murphy: Right, he is bound by the date. He has already invested whatever the amount was for the water line.

Supervisor Tollisen: This has already been approved by the Director of Water

Attorney Murphy: Absolutely.

POLL OF THE BOARD

| | |
|-------------------------------|------------|
| Councilman Connors | Aye |
| Councilwoman Jordan | Aye |
| Councilman Wasielewski | Aye |
| Councilman Hotaling | Aye |
| Supervisor Tollisen | Aye |

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward

There being no further business to discuss or resolve, on a motion by Councilman Connors and seconded by Councilman Wasielewski, the meeting was adjourned at 7:24 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk