

**The February 15, 2017 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:**

Kevin J. Tollisen, Supervisor  
Paul L. Hotaling, Councilman  
Daphne V. Jordan, Councilwoman  
John P. Wasielewski, Councilman  
Jeremy W. Connors, Councilman  
Lyn A. Murphy, Town Attorney  
Cathy L. Drobny, Deputy Town Attorney  
Lynda A. Bryan, Town Clerk

## **PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

### **PRESENTATION: PINEBROOK HILLS PDD**

**Michael Bianchino, Ivan Zdrahal and Donald Zee** were here to present to the Town Board on behalf of the applicant for the proposed Pinebrook Hills PDD, originally called Klersy Standard Subdivision and last presented as The Meadows at Halfmoon

#### **Michael Bianchino,**

- 90.3 acres parcel located off Farm to Market Road
- Original proposal was 49 lots and 5 lots on Angle Road
- New PDD is a Cluster Subdivision with 73 lots on 59 buildable acres
- Density = 1.2 units per developable acre
- Common Open Space: 64 acres = 72% of site with a lot of it with Farm to Market frontage
- Consistent with the northern GEIS findings
- Current proposal eliminates the lots on Angle Lane
- Access to the Tribily parcel to the south and the Van Wert parcel to the north
- Public Benefit: Upgrading water line ext. from 8" to 12" line including extending down to Moreland Drive & from Bent Grass north to Staniak Road totaling 2,000 feet
- This will be down concurrently with the project's water
- Objective is to seek approval from the Town Board to the Planning Board for referral

**Councilman Wasielewski:** When we recently heard the proposal at a Planning Board meeting for the division proposed to the north of yours, a lot of the current residents' concerns were about the through traffic. How necessary is that second entrance to the north for this project to succeed? Is it doable for just the in and out only on Farm to Market or do you really need that other entrance/exit?

**Michael Bianchino:** We are proposing another means of access to the land to the south so from a planning standpoint we can have two points of access and just utilize the land to the south.

**Councilman Wasielewski:** To the south meaning Arlington Heights?

**Michael Bianchino:** The reason why there was never a connection with Arlington Heights is because there is a significant wetland between Arlington Heights and this project. The proposed sub street is actually far closer to Farm to Market Road. In the future Arlington Heights also has an interconnection with that piece of property

**Councilman Wasielewski:** Current resident concerns were that through traffic to the north going into the existing development. I don't know if that is an easy question to answer or not.

**Michael Bianchino:** The same thing is true with Rolling Hills. I don't feel that it is going to be a significant issue

**Councilman Wasielewski:** The residents did, just expressing the residents' concerns.

**Donald Zee:** In the event that this board or the Planning Board doesn't believe that it is necessary, but for emergency purposes there may be a need for a second means of ingress, we could put a block at the end and it would be only for emergency purposes only to avoid regular through traffic. That is something that we would be willing to consider.

**Councilman Wasielewski:** Thank you very much. I have nothing else.

#### **RESOLUTION NO. 74**

**Offered** by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board refers the Pinebrook Hills PDD to the Planning Board for recommendation.

#### **POLL OF THE BOARD**

<b>Councilman Connors</b>	<b>Aye</b>
<b>Councilwoman Jordan</b>	<b>Aye</b>
<b>Councilman Wasielewski</b>	<b>Aye</b>
<b>Councilman Hotaling</b>	<b>Aye</b>
<b>Supervisor Tollisen</b>	<b>Aye</b>

#### **PRESENTATION: GIRLS SOFTBALL**

**Anthony DePasquale, President & Co-Founder, Jim Corcoran, Co-Founder & Vice-President presented along with many of the girls from the Halfmoon Softball Team, and Lou Bush, Treasurer who was not able to attend this evening. The gentleman's daughters grew up in this system and no longer play as they are in college but continue to coach without their daughters playing. That shows how much dedication they have to this program.**

**Anthony DePasquale:** I want to thank the board for allowing us the time to present this evening, it has been awhile since we were last here. We have a great program going on and want to thank the girls for showing up tonight. We've got girls from our 12, 14 & 16 teams and I see one individual from our 10 year old team.

It's been a great experience playing at the Woodin Road Ball Field. I want to talk about our history, our organizational goals, some league membership and our busy 2017 schedule. The travel team is a growing program starting with 11 girls in 2011 and increasing to 61 girls this season. We are the lowest fees in the area for travel ball made possible with sponsorships and fundraising. We encourage the girls to give back to the community by volunteering. The girls build friendships that last a lifetime. Every girl makes the travel team, we do not cut anybody. We have 5 tournaments scheduled between Memorial Day through the end of July and are sold out with a waiting list. The fields are in constant use. Softball has become a year round event believe it or not!

We look forward to the Board's continuing to support Halfmoon Girls Softball.

**Councilman Connors:** This goes to Mr. De Pasquale, I appreciate you stepping up and putting your time into volunteering for this. It is a jewel to have this in our community and I am honored to be the liaison for the Softball League as well as the baseball league. My daughter went through the program and Mr. Kelly who is here coached my daughter and gave her the fundamentals, and looks like she will be playing at St. Rose at some point before she goes on to the Air Force. I appreciate all of the time of the coaches and the parents put into the teams to make it a success. To the girls, appreciate your parents and the time that they put in to bring you to all of the tournaments that you have. Thank you!

**Supervisor Tollisen:** I just wanted to say also; Anthony you & Jim at our first meeting when we were discussing that if we dedicate something to Halfmoon Girls Softball, this will grow. I can tell you that you have done your job here! The town is very proud of Halfmoon Girls Softball. We are happy that we were able to work it out and appreciate the cooperation and comradery of Halfmoon Baseball League and that we are all able to work together to make this happen. You have our commitment to continue to make improvements to the fields as best we can. You will see further on the agenda we are bid pricing on some new fencing. This is all good news that the programs are growing and more people are coming.

Ladies, good luck this season! Do Halfmoon proud like you always do!

#### **COMMUNITY EVENTS:**

**Benefit for Oliver Scalzo: Saturday February 25<sup>th</sup> at the American Legion Post #1644, 81 East St. Mechanicville. Oliver is a 1 year old with Tuberous Sclerosis Complex, a rare genetic disease. \$10.00 admission: Free food, music, raffles & 50/50**

**Saratoga County Public Health Services, notification of the Emergency Preparedness Drill to be held at Halfmoon Town Hall on March 1<sup>st</sup> from 10-12 pm. They need volunteers (2 hours) to walk through an Open Point of Dispensing (POD) to represent individuals in need of medication during an emergency. To sign up please call 584-7460 ext. 8387**

**Clifton Park – Halfmoon Fire Company will host their All You Can Eat Pancake Breakfast on Sunday March 5<sup>th</sup> from 8:00 am– 12:00pm. Cost: \$5.00. Come and support your local Volunteer Fire Company!**

**Ziti Dinner Fundraising Event for Halfmoon Recreation: March 10<sup>th</sup> from 5:30 – 7:30pm at the Senior Center. Adults \$8.00 & Children under 10 \$5.00 Kids Bingo & DJ for musical entertainment. Tickets call 371-7410 x2272 or stop by Rec. Dept.**

**Halfmoon Historical Society: Meet the Author Event – James Richmond author of “War on the Middleline” Tuesday March 28<sup>th</sup> at 7:00 pm in the A. James Bold Meeting Room. Mr. Richmond will be speaking about the American Revolution and the British Raid on Middleline Road in October 1780. He will have books available for sale and will sign them.**

**Senior Center Spring Bazaar – April 1, 2017 from 9:00 am to 2:00 pm at the Senior Center. Please come out and support our seniors with their spring fundraiser. They have many different crafts, Grandmas Treasurers, quilting and baked goods!**

**Yellow Ribbon Day will be held on Friday April 7<sup>th</sup> at 11:00 am at the Halfmoon Town Hall. This year’s donations are requested for the Blue Star Mother’s Freedom Boxes to be sent to the troops: Microwave mac & cheese, snack packs, granola bars, hard candy, beef jerky & trail mix. A Donation box is in the foyer of Town Hall.**

Transfer Station Spring Cleanup dates for 2017: April 18, 21, 22, 25, 28, & 29<sup>th</sup>. Fees are as follows: Car Load - \$5, Truck/Van/Trailer - \$10. Times: Tues 8-12, Fri. 12-5, & Sat. 8-3. 2017 Transfer Station Stickers available at the Town Clerk's Office

Paper Shredding Day, Saturday April 29<sup>th</sup> from 9-11am at the Highway Garage

#### TOWN MEETINGS:

Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm except May 7<sup>th</sup> at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4<sup>th</sup> Tuesday in May

Senior Center Business Meeting: 1<sup>st</sup> Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: Feb. 17, April 17, June 19, Aug 21, Oct 16, Dec 18, The 3<sup>rd</sup> Monday except Feb due to holiday

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

#### REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Supervisor):** (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

The Rec Department is gearing up for the Winter Break Program. The Highway Department is getting ready for the Spring Cleanup & Shredding Day. The Parks Department is getting geared up for when the weather breaks and they can get working on the parks and fields.

I want to challenge everybody with the way the weather has been. Pick one person for every storm that we get and help someone in need. Have a good day!

**John Wasielewski (Town Board Member):** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

Thank you Mr. Supervisor. I would like to thank Highway Superintendent John Pingelski and his crew for handling the roadways as well as they did during the bad weather that we have had the past week. It is truly noticeable when you come into the Town of Halfmoon. They really did an outstanding job and I would like to thank them for that.

**Daphne Jordan (Town Board Member):** (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

I would like to thank the Supervisor and all of the people who were involved in the the Heroin and Opioid Forum last Thursday the 9<sup>th</sup>. It was very informative; we even had a full room despite the bad weather. I would like to suggest that maybe we offer this again sometime this year. It is an epidemic and I think that a lot of people could benefit from it.

**Supervisor Tollisen:** Just to follow up on that. I did talk to the Sheriff today and we are going to plan a program in the fall and try to make it more of a multi community event with the school districts and potentially Mechanicville School and the surrounding towns.

**Jeremy Connors (Town Board Member):** (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

I would like to thank the Halfmoon Girls Softball for coming in tonight and making that presentation to the board. That was a wonderful presentation and they are doing great things.

I would also like to echo the sentiments of my fellow Councilman Mr. Wasielewski, in regards to our town employees and their efforts to remove the snow and keeping the roads clean and safe. They have been doing an outstanding job and it really is quite noticeable. I thank them for their countless hours away from their families as well as it does take a toll. The guys are out missing out on things at home while they are out on the roads.

I would like to remind residents to take a look around your home with all of the snow and ice and make sure that all of your vents are free and clear as you could be subject to carbon monoxide poisoning as it sticks to your blood 2X more than oxygen. Also be mindful if you have a hydrant in your yard to keep that area shoveled 3 feet around and help our volunteer fire company's keep you safe.

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

The **Halfmoon Historical Society** will be having their monthly meeting on February 28<sup>th</sup> at 7:00 pm. Their March meeting will be on the 28<sup>th</sup> at 7:00pm in this room. We will be hosting Guest Speaker James Richmond. James who a local author and has written the book "War on the Middleline" which details events of the American Revolution focusing on the British Raid on Middleline Road in October 1780. He will have books available for purchase and will be signing them also. It should be a very informative lecture of events that have taken place about the war in our own backyard! All are welcome to attend.

**Amanda Smith (Recreation Director):** (1) Liaison to Halfmoon Celebrations Committee

**Lyn Murphy, Esq., (Town Attorney)**

**Cathy Drobny, Esq. (Town Attorney)**

**PUBLIC COMMENT (for discussion of agenda topics) No one came forward.**

**DEPARTMENT REPORTS – month of January**

1. **Building**  
Total # Permits – 34      Total Fees Submitted to the Supervisor - \$9,548
2. **Fire**  
Total # Permits – 6      Total Fees Submitted to the Supervisor - \$525
3. **Safety Inspections**  
Total # Permits – 38      Total Fees Submitted to the Supervisor - \$2,845

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) month of January  
Water Department, Receiver of Taxes, & Highway Department**

**CORRESPONDENCE**

1. **Received** from the Town Planning Board Resolutions approved at the January 23<sup>rd</sup>, 2017 meeting:  
*Received & Filed*
  
2. **Received** from the United States Department of Commerce notification of the 2020 Census and the 2020 Census LUCA (Local Update of Census Addresses) Operation Schedule  
*Received & Filed*
  
3. **Received** from Billi O’s Inc, at Duke’s Grove 486 Hudson River Road, notification of their intent to renew their seasonal Beer & Wine License with the NYS Liquor Authority.  
*Received & Filed*
  
4. **Received** from MJ Engineering and Land Surveying, P.C., their PDD Application, Project Narrative, Concept PDD Plan, and Full Environmental Assessment Form for the Creekview Estates PDD on Upper Newtown Road.  
*Received & Filed*
  
5. **Received** from St. Pauly Textile Inc. a thank you to the town for continuing to collaborate with them on collecting clothing and keeping them away from landfills. They estimated that the clothing that was collected in 2016 clothed 1,547 people in 44 countries including the US and raised \$754.00 for the town.  
*Received & Filed*

**NEW BUSINESS**

**RESOLUTION NO. 75-2017**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves and orders paid Vouchers numbered 0247 - 0366

**===== FUND TOTALS =====**

10 GENERAL FUND	\$97,769.73
20 HIGHWAY FUND	\$60,615.37
25 SPECIAL REVENUE	\$10,463.19
30 CONSOLIDATED WATER	\$32,840.62
35 MISC. CAPITAL FUNDS	\$5,111.04
40 LANDFILL POST CLOSURE	\$4,838.94
65 LIGHTING DIST	\$630.67

**ABSTRACT TOTAL:** 

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 **\$212,269.56**

**RESOLUTION NO. 76-2017**

**Offered** by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves the minutes of Town Board meeting of February 1, 2017, as presented.

**RESOLUTION NO. 77-2017**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes letting bids for Truck Diesel Fuel and Unleaded Regular Gasoline for Town departments for fuel effective April 1, 2017 through March 31, 2018 to be opened March 1<sup>st</sup>, 2017, at 7:00 pm, at the Town Board Meeting, subject to the review and approval of the Town Attorney.

**RESOLUTION NO. 78-2017**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes letting bids for fencing at the Woodin Road Ball Fields to be opened March 1<sup>st</sup>, 2017 at 7:00 pm, at the Town Board Meeting, subject to the review and approval of the Town Attorney.

**RESOLUTION NO. 79-2017**

**Offered** by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that Laura Weeks be permanent Data Collector in the Assessor's Office, effective immediately to be paid at current salary, as she has been successful with the civil service exam.

**Supervisor Tollisen:** Laura is with us this evening and we congratulate her. She took the job provisionally as she not only passed the Civil Service exam, she aced it! So congratulation to Laura, we appreciate you and glad you are with us!

**RESOLUTION NO. 80-2017**

**Offered** by Councilman Hotaling, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that Paul Maiello be permanent Director of Parks and Town Property, effective immediately to be paid at current salary, as he has been successful with the civil service exam.

**Supervisor Tollisen:** Mr. Maiello is an absolutely fantastic Director of Parks. This is a job reclassification which he did very well on and we appreciate all of his hard work. He continually submits very tight budgets every single year. If he can save money he always does. He is a tremendous asset to this town and we are proud that he is on our staff.

**RESOLUTION NO. 81-23017**

**Offered** by Councilman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board appoints Michael Meyer and Ralph Keating to the Open Space & Trails Committee.

**RESOLUTION NO. 82-2017**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board is in support of the comments submitted by Blue R. Neals, CPESC, CPMSM. ISWM Program Coordinator, to the New York State Department of Environmental Conservation regarding the 2017 Draft MS4 Permit.

**Supervisor Tollisen:** This is something that the Governor has proposed and would add more red tape and more work to our local municipalities and Planning Department. It is what we consider another unfunded mandate. The County is passing a resolution as well at our agenda session as well. This is a way to let them know that we do not want the additional regulations.

**RESOLUTION NO. 83-2017**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, authorizing the Supervisor to enter into an agreement with CHA regarding engineering design for a water line on Staniak Road in the not to exceed amount of fifty three thousand nine hundred dollars (\$53,900.00) and to authorize the Supervisor to sign the agreement and any documentation necessary to complete the design work, subject to the review and approval of the Town Attorney.

**Supervisor Tollisen:** The town continues to make aggressive efforts to improve our infrastructure. Our Director of Water is constantly working with me to figure out ways to improve our water system. There is nothing better than to have someone who knows our system so well. This engineering design, we may not do it right away, but it is an opportunity when we are establishing a long term capital project and hooking up with the Saratoga County Water Authority, that we believe that this could be a potential add alternate and we may get a better price than if we did it as a separate project. It is a fantastic additional small project that we are looking at in the northern part of town and it is with in the Northern GEIS. I thank Frank for his hard work.

**RESOLUTION NO. 84-2017**

**Offered** by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Supervisor to enter into a Service Agreement with Spectrum to upgrade Ethernet LAN services for the Town of Halfmoon in the not to exceed amount of a monthly reoccurring total of two thousand five hundred fifty dollars (\$2,550) and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

**Supervisor Tollisen:** The Highway Department has slower internet service and this will make it a lot quicker and more efficient.

**RESOLUTION NO. 85-2017**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors



**RESOLVED**, that the Town Board authorizes the Supervisor to sign the agreement with the Grand Central Station Band in the not to exceed amount of \$1,200.00 for a concert in the Town Park on August 18, 2017, per the review and approval of the Town Attorney.

**RESOLUTION NO. 86-2017**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board hereby authorizes the purchase of a 2017 John Deere 524K Loader from Nortrax of Clifton Park, off NYS OGS Goup # 40625 Award # PGB22792, in the not to exceed amount of one hundred three thousand nine hundred seventy dollars (\$103,970.00) and authorize the Highway Superintendent to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney. The price reflects a credit of twenty four thousand dollars (\$24,000.00) representing the value of a 1997 John Deere 544G that is being traded in "as is" towards the original cost of one hundred twenty-seven thousand nine hundred seventy dollars (\$127,970.00).

**Supervisor Tollisen:** Highway Superintendent Pingelski has a capital plan to purchase equipment over a several year period. This was actually going to come up on next years but there was a problem with this one John Deere that was going to require several thousand dollars in repairs and instead they gave us a rather good price to trade it in. John has shuffled some equipment around to make this happen this year.

**RESOLUTION NO. 87-2017**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board appoints Donovan Ayotte as a full time Laborer at the Water Department at Grade 2 Base Pay \$16.42/hr effective March 6, 2017, per successful completion of all pre- employment testing.

**Supervisor Tollisen:** Donovan is here tonight. Congratulation, welcome aboard

**RESOLUTION NO. 88-2017**

**Offered** by Councilman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board honors Rhonda Finehout as she retires from DePaul Management assigned to the Bishop Hubbard Senior Housing.

**Supervisor Tollisen:** Rhonda works for DePaul Management but was instrumental in the Bishop Hubbard Apartments and has done a lot for our most valuable assets, our senior citizens. I will be attending her retirement party on behalf of the town and will be presenting her with a proclamation.

**RESOLUTION NO. 89**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit: Estimated Revenues 25-510 **\$7,440.69**  
 Subsidiary: 25-4-2189 Home & Community Services **\$7,440.69**

Credit: Appropriations 25-960 **\$7,440.69**  
 Subsidiary: 25-5-1440.40 Engineering Contractors Inspections **\$7,440.69**

Information Only: The above was derived from the following breakdown of charges to be paid on the February Abstract for engineering and related fees

NAME	AMOUNT
Betts Farm PDD	\$742.50
Harbor Freight	\$230.00
MapleLeaf Childcare	\$1,110.00
Paris Site Plan	\$1,367.50
Route 9 Flex Space	\$1,992.50
Rexford Group 5 Rexford Way	\$1,575.00
Maple Leaf ChildCare	\$423.19
<b>Total</b>	<b>\$7,440.69</b>

The following creation of appropriations is needed in the General Fund based on money received for 2017 newsletter advertising to date. This creation is for the quarterly distribution of the Halfmoon Navigator.

DEBIT: Estimated Revenues 10-510 \$2,825  
 Subsidiary: Other, Misc-Newsletter  
 10-4-2770.10 - \$2,825

CREDIT: Appropriations 10-960 \$2,825  
 Subsidiary: Public Information & Serv  
 10-5-1480.40 - \$2,825

A resolution is needed to appropriate a \$4,887 grant awarded from NYS Justice Court Assistance Program. The Town is planning to purchase various pieces of furniture for the Justice Department. These purchases will be subject to the Town procurement requirements as applicable.

DEBIT: Estimated Revenues 10-510 \$4,887  
 Subsidiary: 10-4-3089.10 – Other General  
 Government State Aid - \$4,887

CREDIT: Appropriations 10-960 \$4,887  
 Subsidiary: 10-5-1110.20 – Justice Suchocki  
 Equipment - \$2,443.50  
 10-5-1111.20 – Justice Wormuth  
 Equipment-\$2,443.50

Transfers between Appropriations 2016

From Account	To Account	Amount	Reason
20-5-5140.10 Highway- Personal Services	20-5-5130.40 Machinery - Contractual	\$1,000	To cover expenses thru year end

**PUBLIC COMMENT (for discussion of non-agenda items) No one came forward**

There being no further business to discuss or resolve, on a motion by Councilman Hotaling and seconded by Councilwoman Jordan, the meeting was adjourned at 7:45 pm.

**Respectfully Submitted,**

**Lynda A. Bryan, Town Clerk**