

**The January 06, 2016 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:**

Kevin J. Tollisen, Supervisor  
Paul L. Hotaling, Councilman  
Daphne V. Jordan, Councilwoman  
John P. Wasielewski, Councilman  
Jeremy W. Connors, Councilman  
Cathy L. Drobny, Deputy Town Attorney  
Lynda A. Bryan, Town Clerk

Lyn A. Murphy, Town Attorney - Excused

## **PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

## **SWERING IN OF NEW OFFICERS**

## **ORGANIZATIONAL MEETING**

## **PUBLIC HEARING: PAAR ESTATES PDD**

**Supervior Tollisen asked if anyone wanted the public hearing read, hearing none he opened Public Hearing at 7:08 pm**

**Jeff Williams:** Good evening, I am Jeff Williams, from Bruce Tanski Construction and Development. I am here tonight with the principal behind the development Mr. Bruce Tanski along with Mr. Scott Lansing, Lansing Engineers, our design engineer consultant. We are here to discuss Paar Estates of Halfmoon PDD. We first discussed this in front of this Board back in September 2014. At that meeting we were referred to the Planning Board for recommendation. Since then for about a year or so we have been working with the Planning Board, staff and its engineers and came up with what we are looking at here tonight.

**Paar Estates PDD is located at 33 Farm to Market Road.** East of Pruyn Hill Road and west of the Route 146 intersection

- 89.2 acres
- AR zoned
- 66 Twin Town Homes = 132 units owner occupied/own land
- 9 Hole Executive Golf Course intertwined amongst the development
- Golf cart paths and associated open space
- Homes are 1,700 square feet; 3 bedroom, 2.5 bath, full basement, 2 car garage
- Modeled after successful Fairway Estates of Halfmoon, townhouse development with golf course
- Road network with 2 access points off Farm to Market Road
- Storm water managed on site. Roads & Storm water proposed to be dedicated to the Town of Halfmoon
- Public water will be supplied to the site from extending easterly from Pruyn Hill intersection
- Public sewer will be provided by connecting to the sewer line along Rt. 146
- Density of the project taking out sensitive areas of 15% out of 89.2 acres = net acreage of 37.59 divide by 132 units = 3.51 units per acre. That is well below the maximum density allowed with PDD's and multifamily dwellings
- Public Benefit: proposing to construct 1,650 linear feet of 12 inch water main up on Tabor Road, according to the town's Water Superintendent this will bring the town's water closer to the county's water supply. It will also alleviate a persistent problem of water quality/quantity for the residents

That is our presentation tonight. I will answer any questions. I thank you for your time.

**Supervisor Tollisen:** Are there any questions of the Board?

**Councilman Hotaling:** Is the sewer line gravity fed or forced main?

**Jeff Williams:** I believe that it is Gravity fed at that point.

**Supervisor Tollisen:** Are there any questions of the public?

**James Bryan, 15 Farm to Market Road:**

- My house is an old farm house on lands of Spencer Cassidy that are involved in this development
- Cassidy drilled a well behind my house. There is an easement to that well that I use
- Handed out documents and the agreement of 2008 when Leggett's first started looking into subdividing, a way to terminate the easement for my well
- It states that the Leggett's or their successors on subdividing the property will at their expense either hook me to town water or drill new well
- I intend to see that this gets lived up to

Mr. Bryan showed Mr. Williams where on the map he is talking about

**Supervior Tollisen:** I think from the Town's point of view from our legal department, if there is something recorded of record, you would obviously be subject to that and you guys can make sure that is resolved.

**James Bryan:** There is a small aquafer that runs downhill behind this whole area & whatever you do uphill from there, what will happen?

**Scott Lansing, Lansing Engineering:** As far as the run off from the project, storm water management, we would be required to meet all of the New York State DEC regulations for the parcel and that would be collecting all storm water runoff and putting it into an appropriate basin and treating it before it reenters the natural drainage course. We feel that we will address that and hopefully move on to the preliminary final design stages of the project. We will prepare a full storm water pollution plan, work with the Town engineer. The Town engineer will make sure it is with in accordance with the state regulations. We are putting units and roads on the surface and not doing anything low.

**James Bryan:** (hard to hear what Mr. Bryan is saying) concerned that the well water would be used for watering the golf course

**Scott Lansing, Lansing Engineering:** As far as the irrigation needs for the project and I will check with the applicant, most likely a well would not be adequate enough to water a golf course

**James Bryan:** I am trying to protect my interest with my water supply

**Dave Legget from Leggett Farm:** The document that Mr. Bryan has referred to, we signed with him in 2008, has been mentioned in the contract that we have with Mr. Tanski. In the process of this sale, Mr. Tanski will take over the responsibility that is detailed in that document. If Mr. Bryans water supply should be interrupted or anything of that nature; it would be handled subject to the document. There really shouldn't be any problem as far as we can see.

**Nicole & Scott Saunders, 23 Farm to Market Road:** The proposed land that is going to be used is behind our house. I have questions and concerns and have made copies (handed out)

- Vibration and the damage that is caused by it. We are having an independent contractor come to our home and make notes as to how our home stands now
- Who will be responsible for recording/logging the measurements? Will we have open access to records? What will our recourse be if there is damage to home or water system?

**Jeff Williams:** I do not know if there is a standard out there when we have vibration

**Nicole Saunders:** From my research it says that every county should have its own standard and limitations that you should have all of your equipment judged by so that when you run that equipment, that it does not exceed that

**Supervisor Tollisen:** For purposes of tonight, this is the passing/not passing of the legislation to create this Paar Estates PDD. The actual site plan, review process and actual engineering and town review by the engineers that will be done at the Planning Board stage. That will not be done with this board. The Planning Board is the one that takes care of site plan and the town engineers would be the one to review the plans and make comments and things of that nature. I want to be clear that this for the legislation purpose the project and whether or not it moves forward tonight, but the actual component of those technical issues would be handled at the Planning Board stage.

**Nicole Saunders:** Ok, but we do have some questions, if they can answer them great and we can come to the other meeting that is perfectly fine. There are four pages.

- According to the Center for Environmental Health Bureau of Water Supply Protection located in Albany, it is stated that” it is not allowable to park or drive any heavy vehicles over a septic system or any of its components” and “Don’t build structures that would cover the absorption field or limit access to the septic tank or distribution box”.
- There is a large area that is not deeded to us but has always been used as a leach field and a dry well which is right where they are going to be building

**Bruce Tanski:** Mr. Supervisor, Town Board, I have meet with Mrs. Saunders on the site a couple of weeks ago and I had given them a certified letter signed by a notary that said that if there is any damage done, we would hook them up to the sewer line and water system and we would pay for any improvement in the cellar of the house.

**Nicole Saunders:** It actually said that only sewer line and at the last meeting when I spoke with this gentleman, I was informed that the water and sewer will be coming in at about 1 year after the construction starts, so there is the possibility of our septic, drywell and leach field could be damaged in that year. My husband did not agree to the terms of the letter. We have 6 people in the house and what happens if things start to back up?

**Bruce Tanski:** It is my understanding that when we start the project, that we will also start the water line and the sewer lines at the same times. I would like to think that it would be done at the same time the road is done and the infrastructure. I do not see it being a year out.

**Nicole Saunders:** Our last biggest concern is the golf course

- One of the holes is behind our yard. Her research states that there 40,000 injuries reported to ER’s yearly & how fast balls travel. Concerns for children, home as well as vehicles on road
- One of her children has a bleeding disorder & a bruise or a knock would be catastrophic to him
- I would like to see an 8 foot fence & safety netting in place

**Supervior Tollisen:** How close is the closest hole? (Looking at map)

**Councilman Connors:** Mr. Tanski, how do you handle it at your other facilities as well as the industry standard?

**Bruce Tanski:** First off Mrs. Saunders is absolutely right on the figures that she has quoted, but the Board has to understand that this is not a full scale course. This is a glorified chip and putt; you don't use drivers on it and don't drive hard. In Fairway Meadows, we've been there ten years; I can't recall any broken windows, anybody being hit. I do know of one instance where we hit the side of a building and cracked some siding. I think that those odds are pretty good over ten years with 150 townhomes and a lot of them are a lot closer than any of these homes will be

**Nicole Saunders:** But the Fairways is all contained and this is going to be spread out over the whole development, so there is a difference.

**Bruce Tanski:** Not the Par 3. The Par 3 is spread out. My sister lives on one hole and we have to cross the road two different times to get to different places. It's all spread out. That is what makes it attractive. I do not have a problem putting up an 8 foot fence. I do not know if I would do it with a net because I do not know anything about it. I do not know how expensive it would be, but I would put up an 8 foot fence if that's what you want.

**Nicole Saunders:** OK, that's it.

**Supervior Tollisen:** Thank you so much.

**Barbara Covell, Tabor Road:** I'm here to support the Paar Estates project. Mostly because I think that it is in line with a lot of what is being done in the Town of Halfmoon, but also more important to me because of the Public Benefit to bring water to Tabor Road. Water on Tabor Road has been affected by some of the building that has been done by the town and by the change of the road. I have been here 12 years and I have seen a change in the water table and have had issues with my water. I'm hoping that this gets approved and we can get water to Tabor Road and closer to the County system and hopeful ta tit will be a benefit to future projects as well and get water to the rest of the residents on Tabor Road as well. Thank you.

**Supervior Tollisen:** I will note that I received an email with respect to Paar Estates from Pat Rushby who lives on Tabor Road that will be provided to the Town Clerk for entry into the town records. Her email was in support of the project as well. Ms. Rushby could not be here, she wanted to make sure that I made clear that her email and comments were in the record.

**Barbara Covell:** She made me come here!

**Pat Rushby:** Email that was sent to Supervisor Tollisen:

Kevin,

Just a quick note to request that you let me know how the meeting on Jan. 4<sup>th</sup> regarding the PDD associated with Bruce Tanski's Paar Estates project, goes.

I am hoping that this time the project will be approved, and that its PDD will bring water to Tabor Road this Spring.

I am out of town or I surely would be at the meeting.

Best regards,

Pat Rushby

**Bruce Tanski:** If this legislation is approved, I have instructed Scott Lansing from Lansing Engineering to start the engineering on Tabor Road immediately. My goal is to have water in that area by June 1<sup>st</sup>.

**Supervior Tollisen:** Very good, thank you.

**Michael Caluccio of Shannon & Brennan LLC, 46 Route 146:** I am just wondering if anything has changed from where the water was discussed from the last time that we met. I'm very interested in tapping into the water/sewer because my well & septic is terrible. It is very good timing. At the last discussion it was going to come from the end of Farm to Market Road as far as the water and Route 146. Is there any change with that?

**Jeff Williams:** No there is not.

**Michael Caluccio:** That will be discussed at the next meeting as far as the details?

**Supervior Tollisen:** Yes, as far as the details of the site plan, it would be at the Planning Board level and they would submit those plans. Our engineers would review them based upon town standards. Your comments are registered here and Mr. Williams has expressed that there has been no change to that.

**Kathy Lucia, Pruyn Hill Road:** I have a question about the traffic with that many more units with 2 cars apiece = 200+ cars on Farm to Market Road. Are there any plans for sidewalks or anything for a safer environment to walk on?

**Supervior Tollisen:** Again, on the Planning Board level, it goes through a traffic study with respect to the amount of cars that are generated per day. It is addressed there along with the steps that need to be taken.

**Jeff Williams:** We did perform a traffic study and it did look at all of the intersections; Route 146, Pruyn Hill and actually Farm to Market out to Route 9 and then south to Route 146. I don't have trip numbers, but the study came out with there was no impact and no mitigation needed at the intersections. They are either going to operate at the same level they are operating at now or at an acceptable level.

**Michael Caluccio:** Is there a date scheduled for that Planning Board meeting?

**Supervior Tollisen:** Not yet. The Board has to act whether to approve tonight, defer, say no, whatever the Boards pleasure is and then after that it would go on the agenda at the request of the applicant when they were ready to move forward.

**Councilman Wasielewski:** Those agendas are posted on the website, so I would pay attention to the website.

**Michael Caluccio:** We would have a chance to discuss it and make comment? Basically it is the same format as this? Thank you very much.

**Supervior Tollisen:** Closed Public Hearing at 7:38 pm

## **RESOLUTION NO. 24**

**Offered** by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves the Paar Estates Planned District Development, as presented and refers it to the Planning Board for final review.

**POLL OF THE BOARD:**

Councilman Connors	Aye
Councilwoman Jordan	Aye
Councilman Wasielewski	Aye
Councilman Hotaling	Aye
Supervisor Tollisen	Aye

**PUBLIC HEARING: PURCHASE 8.61 ACRES ADJACENT TO TOWPATH ROAD FROM NYS CANAL CORPORATION**

Supervior Tollisen asked if anyone wanted the public hearing read, hearing none he opened Public Hearing at 7:38 pm

Supervior Tollisen asked if there were any questions from the Board. Hearing none, he asked if there were any questions from the public. This is a piece of property on Towpath Road to be used for town purposes and would be purchased under value due to the benefit to the public. Obviously there are parameters when you acquire it from the NYS Canal Corporation that it continues to always be used for public benefit and if it ceased to be used as such, it would revert back to the Canal Corporation. Any questions from the Board or from the public? Hearing none

Supervior Tollisen Closed Public Hearing at 7:40 pm

**RESOLUTION NO. 25**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves the purchase of 8.61 acres of land adjacent to Towpath Road from the New York State Canal Corp in the not to exceed amount of \$5.00

**POLL OF THE BOARD:**

Councilman Connors	Aye
Councilwoman Jordan	Aye
Councilman Wasielewski	Aye
Councilman Hotaling	Aye
Supervisor Tollisen	Aye

**COMMUNITY EVENTS:**

Two Towns-One Book Kickoff Event for the Community Read selection of **THE MARTIAN**, Saturday January 30<sup>th</sup> at 2:00pm at the library with Lester Gerhardt, coordinator of Space Week, celebrating the 30<sup>th</sup> anniversary of man landing on the moon.

**TOWN MEETINGS:**

Town Board Meetings: 1<sup>st</sup> & 3rd Wednesday of month at 7:00 pm except May 7<sup>th</sup> at 2:00pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm.

Planning Board Meeting: 2<sup>nd</sup> & 4th Monday of month at 7:00 pm.

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1<sup>st</sup> Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Zoning Review Committee: 3<sup>rd</sup> Thursday of month  
Open Space & Trails Committee: February 9<sup>th</sup>, April 20<sup>th</sup>, May 18<sup>th</sup>, July 20<sup>th</sup>,  
September 21, & November 16<sup>th</sup>.  
Resident Relations Committee: January 13<sup>th</sup> a 7:00 pm  
Business & Economic Development Committee:

## REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Supervisor):** (1) Chair of Parks & Recreation, Infrastructure (Water, Highway, Building & Maintenance), (2) Co-Chair of Character Counts, (3) Chair on Committee on Baseball/Athletic Organizations, (4) Chair of Personnel Committee, (5) Co-Chair of Zoning Review Committee

**Councilman Hotaling:** We are looking forward to a great 2016 with a lot of Rec & Trail projects coming. That is all that h I have this evening.

**Supervisor Tollisen:** One thing that I want to mention is that Mr. Hotaling is also my Deputy Supervisor. I don't say enough thank you to him. He has taken on a lot of added responsibility to assist me.

**John Wasielewski (Town Board Member):** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police);(3) Chair of Committee on Resident Relations, (4)Co- Liaison to Planning Board

**Councilman Wasielewski:** Thank you Mr. Supervisor. First, I would like to thank those residents who supported me in this past November's election to give me the honor of serving the citizens and businesses for another four years. I am truly humbled by that responsibility, thank you very much.

**Resident Relations** will be meeting here next Wednesday, January 13th at 7:00. We have a pretty full agenda for 2016.

I would also like to make an addition to the Organizational minutes of 2016 that were approved earlier in the meeting under item #10; I would like to add to reappoint John Higgins to another 7 year term as a member of the Planning Board until December 31<sup>st</sup>, 2022. I would like to make that motion.

## RESOLUTION NO. 26

**Offered** by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board reappoints John Higgins to another 7 year term as a member of the Planning Board commencing January 1, 2016 through December 31<sup>st</sup>, 2022

**Councilwoman Jordan:** I do have some discussion. I don't believe that the applicants that applied for the Planning Board the last time around were specifically notified that this position was open. Mr. Higgins, from what I hear, was the only person that came forward. I do think that it was requested that the previous applicants be notified and I am not sure that they were.

**Councilman Wasielewski:** If I may clarify, Supervisor. The posting for this position was posted the same as the one for the previous position. It was posted on the town website. We did have more than just Mr. Higgins apply, however the other applicant who did apply was not a resident in Halfmoon and therefore ineligible.

**Supervisor Tollisen:** Anything further?

**Councilwoman Jordan:** I guess what I would say further is that I know Mr. Higgins has been on the Planning Board for 15 years. That’s a long time. I know what goes into that. It is a lot of studying of each project that comes before you. It is not only the meetings but going out to the site visits; it’s a lot of work. So Mr. Higgins I thank you for your 15 years of service. However, I also believe in Term Limits. Each term on the Planning Board is 7 years and 7 more years would bring you to 22 years here. I think whether it is a good book or a bad book that all need to come to an end at some point. The Town Board has been all about a new chapter and moving forward and I'm not saying that you haven’t been part of that new chapter, but I also believe that with fresh faces come fresh ideas. I believe in term limits, so even though the Town Board might want to appoint Mr. Higgins, just for that reason, I would oppose that. So, I have stated my beliefs.

**Supervisor Tollisen:** Anything further? Roll call vote

**POLL OF THE BOARD:**

<b>Councilman Connors</b>	<b>Aye</b>
<b>Councilwoman Jordan</b>	<b>Nay</b>
<b>Councilman Wasielewski</b>	<b>Aye</b>
<b>Councilman Hotaling</b>	<b>Aye</b>
<b>Supervisor Tollisen</b>	<b>Aye</b>

**Daphne Jordan (Town Board Member):** (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Co- Liaison to Zoning Board

**Councilwoman Jordan:** I would just like to thank those who supported me in the Town of Halfmoon for my first full term. I have served 2 years. The first year I was appointed to fill a remainder of term and the second year elected to fill the remainder of that term. So, now I will be happy to serve for the next 4 years as my first full term. I am delighted to remain on as Chair of the **Business and Economic Development Committee** and with Mr. Connors as co-chair with me, it makes it even better. I am also very happy to still work with the **Open Space and Trails Committee** as the liaison as I felt that we have made a lot of progress in the last 2 years. I am very eager to continue to work with them. Thank you.

**Supervisor Tollisen:** I will note that Mr. Higgins is here. Congratulations on your reappointment. Secondly, with respect that this is the Organizational meeting, you will note that I have made a few changes to the committees that each of the council members work on. I appreciate that. I will tell you that we did add a new committee this year called the Safety Committee and I have asked Deputy Supervisor Hotaling to chair that committee for us. The Safety Committee was actually recommended by our insurance company to basically look at facets within the town as far as within town buildings, outside on town properties, our town highways and things of that nature. That committee is extremely important and will be forming in the next few months. I appreciate Deputy Supervisor for chairing that for us. It is much needed and a welcome addition.

I do also want to commend my colleagues on the Board for a job well done on the new committees that we’ve had in the past 2 years and all of the hard work that they have done. I appreciate that work. We are a very aggressive board and I appreciate all of the support on those committees over the past few years.



**Jeremy Connors (Town Board Member):** (1)Zoning Board Liaison 2) Co-Liaison Planning Board; (3) Co-Chair of Zoning Review Committee (4)Chair of Animal Control Committee (5) Chair of Committee on Not for Profit Organizations; (6) Co-Chair of Character Counts

**Councilman Connors:** Thank you Mr. Supervisor, I would like to congratulate my colleagues on the Board for their successful reelection. I look forward to working with Miss Jordan on the **Business and Economic Development Committee** in the upcoming years so I can't wait to get the ball rolling there.

I have one thing. I don't know if the public has been watching and following closely but there have been a rash of structure fires related to heating. Please have your heating systems checked thoroughly whether you are burning wood, using a boiler or a furnace, it is important that it is serviced and checked annually and prior to use. More structure fires happen more often during the heating months, so please get them checked out. It can save a life and your home as well, and not have to call out our volunteer professionals. Thank you

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives, (3) Co-Chair of Committee on Resident Relations

I too am thankful and grateful for another 4 year term as Town Clerk. My senior Deputy Laurie Sullivan comes to all of our meetings and is here tonight. I would like to thank her for all of her hard work.

**Historical Society** is one of my committees that I serve on and they will hold their monthly meeting at the Society building on Tuesday, January 26th at 7:00 pm. All are invited. Thank you very much.

**Amanda Smith (Recreation Director):** (1) Liaison to Halfmoon Celebrations Committee

**Cathy Drobny, Esq. (Town Attorney)** No report this evening

**PUBLIC COMMENT** (for discussion of agenda topics) No one came forward.

#### **DEPARTMENT REPORTS- Month of December 2015**

**1. Town Justice Wormuth**

**Total # Cases – 374                      Total Fees Submitted to the Supervisor - \$14,630**

**2. Town Justice Suchocki**

**Total # Cases – 239                      Total Fees Submitted to the Supervisor - \$23,559**

**3. Building**

**Total # Permits - 61                      Total Fees Submitted to the Supervisor - \$15,377**

**4. Fire**

**Total # Permits - 12                      Total Fees Submitted to the Supervisor - \$900**

**5. Safety Inspections**

**Total # Permits - 39                      Total Fees Submitted to the Supervisor - \$2,840**

**6. Senior Express**

**Total # Riders – 323                      Total # Meals - 557**

**7. Town Justice Suchocki – 2015 Year End Report**

**Total # Cases – 3069                      Total Fees Submitted to the Supervisor - \$440,733.05**

## **CORRESPONDENCE**

1. **Received** from the Zoning Board of Appeals from their December 7, 2015 meeting, Resolution approving an Area Variance for the Perkins Addition, 27 Dewey Ave. and from their January 4, 2016 meeting, Resolution approving an Area Variance for Newmeadow School, 23 Sitterly Road.

*Received & Filed*

2. **Received** from the New York State Canal Corporation that our application for the Crescent Park Boat Launch Project has been selected for \$100,000 in funding through the Canal Corporations 2015 CFA Canalway Grant Program.

*Received & Filed*

**Supervisor Tollisen:** Just let me comment on that. This canal grant program that we got this award of \$100,000 is right down by the Crescent Boat Launch. It will be for car top type boats; like kayaks and things of that nature. If you look down at the Crescent Boat Launch area down by Stewart's, you will see that there is quite an area which will be cleaned out. This will be a welcomed addition to that part of that trail and path along the river. It is a big addition for the town and a great attraction. I think that it is fantastic for the town. It was something that when we did the Canal Sweep last April and spoke with the Canal Director Brian Stratton about it and now we will see it come to fruition. This is another successful grant for the town!

3. **Received** from the New York State Canal Corporation notification that our application for Halfmoon's Trail Improvement Equipment Project was not selected for funding during this round.

*Received & Filed*

4. **Received** from the New York State Department of State Local Waterfront Revitalization Program notification that funding has been awarded for the Halfmoon Waterfront Connection Project in the amount of \$90,795.

*Received & Filed*

**Supervisor Tollisen:** This is another grant that the town had applied for. We applied for 3 and 2 were awarded. We received this grant here which is the connection by the Champlain Canal. It will finally give us the monies needed to connect to the Lighthouse Park. Obviously, for the Open Space and Trails Committee a welcome relief for a lot of patience as the cost over runs prevented this from happening due to factors outside of our control, basically the railroad improvements that needed to be done. This along with the \$12,500 received from the County grants will make that another successful completion this year. Thank you for that.

5. **Received** from Ellen Keegan from Books for Troops, a thank you card to Supervisor Tollisen for providing them an office to operate out of and for all of his support throughout the year.

*Received & Filed*

6. **Received** from J. David Brown, President/CEO of the Capital District YMCA, a letter to Supervisor Tollisen saying how thankful and grateful they are for supporting their efforts with his donation to their Annual Campaign.

*Received & Filed*

7. **Received** from Patricia Rushby, an email to the Supervisor requesting that he let her know the meeting on January 4<sup>th</sup> regarding the PDD associated with Bruce Tanski's Paar Estates goes.

*Received & Filed*

8. **Received** from Robert Partlow, his letter of resignation from his position as alternate Planning Board Member, effective December 14, 2015.

*Received & Filed*

**Supervisor Tollisen:** I will ask our two liaisons to work on alternates positions. We will be in need of 1 or 2 alternates. You can have a maximum of 3 and we only have 1 alternate right now. That would be the next step for us to look at.

**Councilman Connors:** I would like to thank Mr. Partlow as well for his service to the Town of Halfmoon and being an alternate Planning Board member. It probably tougher than being a Planning Board member because at times you are having to come up and fill in when a member has to recuse themselves for whatever reasons. It is definitely a tough position and I want to thank Mr. Partlow for his participation on bettering our town.

**Supervisor Tollisen:** One more thing, while we are on the interviewing alternates to the Planning Board, I do believe that we have to interview for Zoning Board. Any interested applicants for Zoning Board please submit your application to the Town Clerk. We will give these 3 weeks and then begin the interview process. So, by the end of January, please submit your applications for Zoning Board position and also include alternate.

**Councilman Connors:** If we could put the posting for Zoning Board member and alternate

## **NEW BUSINESS**

### **RESOLUTION NO. 27**

**Offered** by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves and order paid funds listed on vouchers 2356-2433

<b>General Fund</b>	<b>13,652.91</b>
<b>Highway Fund</b>	<b>40,960.76</b>
<b>Special Revenue</b>	<b>717.25</b>
<b>Consolidated Water</b>	<b>42,110.68</b>
<b>Lighting District</b>	<b>422.73</b>
<b><u>Water District #1</u></b>	<b><u>12,509.27</u></b>
<b>Total</b>	<b>\$110,373.60</b>

### **RESOLUTION NO. 28**

**Offered** by Councilman Hotaling, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves the minutes of Town Board meeting of, December 16, 2015, as presented.

### **RESOLUTION NO. 29**

**Offered** by Councilman Hotaling, seconded by Councilman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors  
Councilman Wasielewski Abstained as he was not at the meeting

**RESOLVED**, that the Town Board approves the minutes of Town Board meeting of, December 31, 2015, as presented.

## **POLL OF THE BOARD:**

Councilman Connors	Aye
Councilwoman Jordan	Aye
Councilman Hotaling	Aye
Supervisor Tollisen	Aye

#### **RESOLUTION NO. 30**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Supervisor to sign the proposal with GAR Associates, Inc., a program that will help assist the Town Assessors Office in updating the property inventory data, in the not to exceed amount of \$2,500, per the review and approval of the Town Attorney.

#### **RESOLUTION NO. 31**

**Offered** by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Supervisor and Town Clerk to sign the Lease of School Bus Agreements with Shenendehowa Central School District for the Transportation of students in the Recreation Department's 2016 Winter Camp Program, per the review and approval of the Town Attorney.

#### **RESOLUTION NO. 32**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Supervisor to sign the contract for Tri-City ValleyCats for the Recreation Department's 2016 Summer Camp Program, in the not to exceed amount of \$1,803, per the review and approval of the Town Attorney.

#### **RESOLUTION NO. 33**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes Town employees to attend the Association of Towns 2016 Training School and Annual Meeting in New York City on February 14<sup>th</sup> – 17<sup>th</sup>, 2016 and authorize payment of \$125.00 registration fee for each employee attending, subject to the review and approval of the Town Supervisor.

#### **RESOLUTION NO. 34**

**Offered** by Councilman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board designates Kevin J. Tollisen, Town Supervisor to attend the Annual Business Session of the Association of Towns and to cast the vote of the aforesaid Town, and Lynda A. Bryan, Town Clerk as the Alternate.

#### **RESOLUTION NO. 35**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves approve the Water Report for the January 2016 billing, as submitted by the Director of Water

**RESOLUTION NO. 36**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves the purchase the following truck From Albany Mack, a 2017 Mack Gu 712 off of the Onondaga County Heavy Truck Contract # 7823 in the not to exceed amount of \$205,633.85

**RESOLUTION NO. 37**

**Offered** by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Town to make an application to secure additional grant funding for the Safe Routes to Schools Project located at Pruyn Hill Road from the Mechanicville City Line to the Mechanicville City Schools and authorize the Town Supervisor to sign said application/document on behalf of the Town, subject to review and final approval by the Town Attorney.

**Supervisor Tollisen:** This is a grant that the town already has. It is called the Safe Routes to Schools Project and basically goes from the Mechanicville City Line to the Mechanicville City Schools. Again, that was in a cost overrun with about a \$100,000. We just found out that there were some monies available to continue this program. We believe that if can get this grant, we can complete this project. Hopefully we will get this but we will submit the application through our grant writer. And that is due in the next couple of weeks.

**RESOLUTION NO. 38**

**Offered** by Councilman Wasielewski, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board appoints Rodney Smallwood as Highway Laborer at Grade 2 Base Pay \$15.17/hr., effective upon completion of pre-employment testing.

**Supervisor Tollisen:** Mr. Smallwood was an employee who will be returning

**POLL OF THE BOARD:**

Councilman Connors	Aye
Councilwoman Jordan	Aye
Councilman Wasielewski	Aye
Councilman Hotaling	Aye
Supervisor Tollisen	Aye

**PUBLIC COMMENT (for discussion of non-agenda items)** No one came forward

There being no further business to discuss or resolve, on a motion by Councilman Connors and seconded by Councilman Hotaling, the meeting was adjourned at 8:00 pm.

**Respectfully Submitted,  
Lynda A. Bryan, Town Clerk**