

The January 18, 2017 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor  
Paul L. Hotaling, Councilman  
Daphne V. Jordan, Councilwoman  
John P. Wasielewski, Councilman  
Jeremy W. Connors, Councilman  
Lyn A. Murphy, Town Attorney  
Cathy L. Drobny, Deputy Town Attorney  
Lynda A. Bryan, Town Clerk

#### **PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

#### **COMMUNITY EVENTS:**

Two Towns One Book, Season 6 Kickoff of the Community Read chosen book of NOON AT TIFFANY'S by Echo Heron. A delightful presentation; Tiffany Treasures will be given by Michael Barrett, a Tiffany expert on Saturday, January 21, 2017 at 1:30 PM at the Clifton Park-Halfmoon Public Library. Reservations are requested.

St. Luke's on the Hill, 40 McBride Road will be presenting a discussion with Andrew McKenna from his memoir Sheer Madness: From Federal Prosecutor to Federal Prison. A Military Man's Cautionary Story of Prescription Drug & Heroin Addition on January 28<sup>th</sup> at 6:00 pm

Understanding Opioid and Heroin Abuse, an Educational Community Forum sponsored by the Town of Halfmoon and Saratoga County Sheriff Mike Zurlo, to be held at Halfmoon Town Hall on February 9<sup>th</sup> at 6:30 pm

Saratoga County Public Health Services, notification of the Emergency Preparedness Drill to be held at Halfmoon Town Hall on March 1<sup>st</sup> from 10-12 pm. They need volunteers (2 hours) to walk through an Open Point of Dispensing (POD) to represent individuals in need of medication during an emergency. To sign up please call 584-7460 ext. 8387

Yellow Ribbon Day will be held on Friday April 7<sup>th</sup> at 11:00 am at the Halfmoon Town Hall. This year's donations are requested for the Blue Star Mother's Freedom Boxes to be sent to the troops: Microwave mac & cheese, snack packs, granola bars, hard candy, beef jerky & trail mix. A Donation box is in the foyer of Town Hall.

Transfer Station Spring Cleanup dates for 2017: April 18, 21, 22, 25, 28, & 29<sup>th</sup>. Fees are as follows: Car Load - \$5, Truck/Van/Trailer - \$10. Times: Tues 8-12, Fri. 12-5, & Sat. 8-3. 2017 Transfer Station Stickers available at the Town Clerk's Office

Paper Shredding Day, Saturday 29<sup>th</sup> from 9-11am at the Highway Garage

#### **TOWN MEETINGS:**

Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm except May 7<sup>th</sup> at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4<sup>th</sup> Tuesday in May

Senior Center Business Meeting: 1<sup>st</sup> Wednesday of month at 1:00 pm  
Halfmoon Historical Society: Last Tuesday of month at 7:00 pm  
Open Space & Trails Committee: Feb. 17, April 17, June 19, Aug 21, Oct 16, Dec 18,  
The 3<sup>rd</sup> Monday except Feb due to holiday  
Resident Relations Committee: TBD  
Business & Economic Development Committee: TBD

## REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

### Kevin J. Tollisen (Town Supervisor)

Just a few items to mention under Community Events: The Town of Halfmoon and the Saratoga County Sheriff's Office are doing a joint educational forum regarding the Opioid and Heroin Abuse that is going on in our area. The program is going to be here in this meeting room. We have a great panel that is going to talk about this problem. We will be sending out a press release on it, we have an agenda, and there will be training afterwards on what they call the Miracle Drug Narcan, to combat the heroin overdose. It is a great forum that is free and open to the public. We want our staff to go; we think that they should be trained in this. We are going to have representatives from the Federal & State level, our County Government and also some individuals from the prevention council here and other local officials. It is going to be a great evening. It is a good educational forum for everybody. We are also asking the press to help promote this during the next couple of weeks as things unfold.

**Understanding Opioid and Heroin Abuse, an Educational Community Forum sponsored by the Town of Halfmoon and Saratoga County Sheriff Mike Zurlo, to be held at Halfmoon Town Hall on February 9<sup>th</sup> at 6:30 pm**

Secondly, we are fortunate to have an Emergency Preparedness Drill. It is basically a drill in case something major were to happen in this area, the Town of Halfmoon is a site for people to come and get shots or whatever was necessary in case something, God forbid should ever happen. If you want to volunteer, they will train you in what you would need to do. It is a good thing to train for these things and hope we never have to use, but if it did happen we would be set to do so.

**Saratoga County Public Health Services, notification of the Emergency Preparedness Drill to be held at Halfmoon Town Hall on March 1<sup>st</sup> from 10-12 pm. They need volunteers (2 hours) to walk through an Open Point of Dispensing (POD) to represent individuals in need of medication during an emergency. To sign up please call 584-7460 ext. 8387**

There were no reports from any of the Board members this evening.

**Paul Hotaling (Deputy Supervisor):** (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

**John Wasielewski (Town Board Member):** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

**Daphne Jordan (Town Board Member):** (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

**Jeremy Connors (Town Board Member):** (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations;

(4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

**Lyn Murphy, Esq., (Town Attorney)**

**Cathy Drobny, Esq. (Town Attorney)**

**PUBLIC COMMENT (for discussion of agenda topics) No one came forward**

**DEPARTMENT REPORTS – month of December**

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) month of December**

**Highway Department, Receiver of Taxes, Code Enforcement, Grant Department, Planning Department**

**YEAR END REPORTS – Town Justice Suchocki,**

#### **CORRESPONDENCE**

1. **Received** from the Town Planning Board Resolutions approved at the January 9<sup>th</sup>, 2017 meeting: Sign Application for Right Trac Financial Group, Inc., 440 Route 146 and for a Change of Tenant Application for the Klam'r at 32 Clamsteam Road.

***Received & Filed***

2. **Received** from the Highway Superintendent, notification of the Spring Cleanup dates for 2017: April 18, 21, 22, 25, 28, & 29<sup>th</sup>. Fees are as follows: Car Load - \$5, Truck/Van/Trailer - \$10. Times: Tues 8-12, Fri. 12-5, & Sat. 8-3.

***Received & Filed***

3. **Received** from the US Army Corps of Engineers, a copy of the response letter to Steve Schoenberg about his property on the north side of Route 146 & east of Werner Road. They determined that the site does contain jurisdictional waters of the United States and strongly recommend that development of the site avoid discharging dredged or fill materials into the waters as much as possible.

***Received & Filed***

4. **Received** from the American Red Cross notification of their Blood Bank to be held on Tuesday January 31<sup>st</sup> from 1:00 – 6:00 pm in the large Meeting Room at Town Hall. To schedule an appointment call 1-800-RED-CROSS or visit [redcrossblood.org](http://redcrossblood.org) and use sponsor code: HALFMOONTOWNHALL

***Received & Filed***

5. **Received** from the Saratoga County Public Health Services, notification of the Emergency Preparedness Drill to be held at Halfmoon Town Hall on March 1<sup>st</sup> from 10-12 pm. They need volunteers (2 hours) to walk through an Open Point of Dispensing (POD) to represent individuals in need of medication during an emergency. To sign up please call 584-7460 ext. 8387

***Received & Filed***

6. **Received** from Event Beverage Company, LLC, an Amendment Application for Tabor Road Flex & Truck Terminal Park, amendment to the County Waste PDD.

***Received & Filed***

**Supervisor Tollisen:** The Board has this PDD Amendment with the public benefit listed. If anyone is interested in looking at that it is available for review.

**NEW BUSINESS**

**RESOLUTION NO. 47**

**Offered** by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves and orders paid Vouchers numbered 0036 - 0150

**===== FUND TOTALS =====**

10 GENERAL FUND	\$2,042,553.06
20 HIGHWAY FUND	\$168,656.26
25 SPECIAL REVENUE	\$18,667.90
30 CONSOLIDATED WATER	\$182,890.17
35 MISC. CAPITAL FUNDS	\$147,461.26
42 MISC-AMBULANCE	\$940,573.00
65 LIGHTING DIST	\$435.81
70 WATERDISTRICT #1	\$9,062.04

**ABSTRACT TOTAL:** \$3,510,299.50

**RESOLUTION NO. 48**

**Offered** by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves the minutes of Town Board minutes of Town Board Organizational & Regular Meeting of January 4<sup>th</sup>, 2017 as presented.

**RESOLUTION NO. 49**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves renewing the Saratoga County Town Clerk's Association Annual Dues for 2017 in the not to exceed amount of \$40.00.

**RESOLUTION NO. 50**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves the Water Report for the January 2017 water billing as submitted by the Director of Water.

**RESOLUTION NO. 51**

**Offered** by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves renewing the annual membership dues for 2017 for the NYS Association of Towns in the not to exceed amount of \$1,500.00.

**RESOLUTION NO. 52**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves the 2017 Water Rates as submitted by the Director of Water.

**RESOLUTION NO. 53**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board amend Organizational Minutes removing Clifton Park-Halfmoon VFW Post #1498, \$1,000 from Resolution #16 approving Town agreements and contracts to \$1,000 stipend.

**RESOLUTION NO. 54**

**Offered** by Councilman Hotaling, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Supervisor to sign the credit card authorization and contract with Dave & Buster's for the Summer Rec Program, per the review and approval of the Town Attorney.

**RESOLUTION NO. 55**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board appoints Paul Lageunesse as a Senior Van Driver at Grade 3 Base Pay at \$16.35 hr, effective immediately per completion of pre-employment testing.

**Supervisor Tollisen:** Congratulations Mr. Lajuennesse

**RESOLUTION NO. 56**

**Offered** by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board enter into a contract with Elot Electronic Recycling for the electronic recycling at the Town of Halfmoon Transfer Station, per the review and approval of the Town Attorney.

**RESOLUTION NO. 57**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board passes a resolution to honor Investigator Amos J. Wyche Jr. for his many years of distinguished service to the citizens of Saratoga County. We wish him well in his retirement.

**Supervisor Tollisen:** I will be presenting Investigator Wyche this proclamation from the Town Board tomorrow evening at his retirement party.

**RESOLUTION NO. 58**

**Offered** by Councilman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes Change Order #2 to decrease the amount to HMA Contracting Corp. for the construction of the Champlain Canal Phase III project in the amount of (\$10,274.00).

**RESOLUTION NO. 59**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Supervisor to sign the contract with Tri-City Valley Cats for the Recreation Department's 2017 Summer Camp Program on July 19<sup>th</sup>, per the review and approval of the Town Attorney

**RESOLUTION NO. 60**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Supervisor to sign the contract with Billy Beez at Crossgates Mall for the Recreation Department's 2017 Summer Camp Program on July 8<sup>th</sup>, per the review and approval of the Town Attorney

**RESOLUTION NO. 61**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Supervisor to sign the contract with Mechanicville City Schools to use their buildings and grounds for the Recreation Department's 2017 Summer Camp Program from June 26 through August 4, per the review and approval of the Town Attorney

**RESOLUTION NO. 62**

**Offered** by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Supervisor to sign the contract with Shenendehowa Central School District to use their buildings and grounds for the Recreation Department's 2017 Summer Camp Swimming Lesson Program from June 27 through July 14<sup>th</sup>, per the review and approval of the Town Attorney

**RESOLUTION NO. 63**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Supervisor to make the attached Creation of Appropriations

A resolution is necessary to create \$18,320 in additional appropriations within the Water Fund 2016 Budget. The purpose of this creation is to provide adequate budgetary appropriations for engineering services related to the interconnection with the Saratoga County Water Authority system. Resolution #407 authorizes an agreement with CHA in the not to exceed amount of \$396,600.

DEBIT:Appropriated Fund Balance 30-599 \$18,320

CREDIT: Appropriations 30-960 \$18,320  
 Subsidiary: Administration  
 Contractual-Engineering – 30-5-8310.41 \$18,320

Transfers between Appropriations 2016

From Account	To Account	Amount	Reason
20-5-5140.10 Highway- Personal Services	20-5-5142.40 Highway-Snow Removal	\$1,500	To cover expenses thru year end
10-5-9010.80 Benefits- State Retirement	10-5-1680.40 Central Data- Contractual	\$2,000	To cover expenses thru year end
30-5-9010.80 Benefits- State Retirement	30-5-8320.41 Source of S&P- Cont-Electric	\$4,260	To cover expenses thru year end
30-5-8340.20 Trans & Dist- Meter Purchases	30-5-8320.41 Source of S&P- Cont-Electric	\$4,060	To cover expenses thru year end
30-5-8320.43 Source SP&P Cont-Mtn	30-5-8320.41 Source of S&P- Cont-Electric	\$5,560	To cover expenses thru year end
10-5-1620.10 Buildings- Personal Services	10-5-1620.40 Buildings- Contractual	\$1,500	To cover expenses within own budget

Transfers between Appropriations 2017

From Account	To Account	Amount	Reason
30-5-8310.10 Water- Personal Services	30-5-9055.80 Benefits- Disability	\$20	To cover expenses within own budget

**PUBLIC COMMENT (for discussion of non-agenda items)**

**Terry Gifford, the Express Newspaper:** Champlain Canal Phase III Project?

**Supervisor Tollisen:** Champlain Canal is a grant project for the construction of a trail. The Champlain Canal Trail starts at Upper Newtown Road and ends at the Town of Halfmoon/Town of Waterford line. What is going on here is some interconnection happening with the Champlain Canal Trail and also one of our Town Parks on Hudson River Road.

**Terry Gifford:** Thank you.

There being no further business to discuss or resolve, on a motion by Councilman Connors and seconded by Councilman Wasielewski, the meeting was adjourned at 7:15 pm.

**Respectfully Submitted,**

**Lynda A. Bryan, Town Clerk**