

**The September 6, 2017 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:**

Kevin J. Tollisen, Supervisor  
Paul L. Hotaling, Councilman  
John P. Wasielewski, Councilman  
Daphne V. Jordan, Councilwoman  
Jeremy W. Connors, Councilman  
Lyn A. Murphy, Town Attorney  
Cathy L. Drobny, Deputy Town Attorney  
Lynda A. Bryan, Town Clerk

## **PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**CONTINUATION OF PUBLIC HEARING FOR GRAYBAR ELECTRIC PDD**  
Amendment to the Saratoga Economic Development Corp. that was TABLED from the August 16, 2017 Town Board Meeting

**Supervisor Tollisen:** I believe that we closed the public hearing at the last meeting. Are there any more questions of the Board? I do believe that the Board has received the documentation from Mr. Montagne that I & the Board had requested at the last meeting to increase the screening and protection for the residents that are most affected in the area. I do believe that has been addressed. Is there anything else of the Board?

**Councilman Hotaling:** On the front corner where the entrance is going to be adjacent to the Grace Fellowship Church, from the curb on 146 up to the entrance, it looks like it is still going to be heavily wooded, is there any lighting in there?

**Mr. Montagne:** What we have on there is at the intersection itself there are street lights, parking lot lights and they will light up that section and our area will be lit up. I would have to go out and take a look at Werner Road and see if there are any existing street lights

**Councilman Hotaling:** There is one light right at the end of Werner Road and it lights up the intersection, but from 146 to where your entrance is going to be is still going to be pretty dark.

**Mr. Montagne:** That is part of the town's road system but at our intersection our lighting consultant did a plan, so we will be well lit there.

**Councilman Connors:** So there will be auxiliary lighting there at the entranceway

**Mr. Montagne:** Yes, pole mounted lighting and the same mounted lighting that comes through, very similar to what the other tenants have had.

**Councilman Hotaling:** You have no monument signs or anything out front?

**Mr. Montagne:** No monument signs. We just have the one sign on the building.

## **RESOLUTION NO. 303-2017**

**Offered** by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board:

Ayes: Tollisen, Wasielewski, Jordan & Connors

Nay: Hotaling

**POLL BOARD:**

Councilman Connors	AYE
Councilwoman Jordan	AYE
Councilman Wasielewski	AYE
Councilman Hotaling	NAY
Supervisor Tollisen	AYE

**RESOLVED**, that the Town Board declares a negative declaration in accordance to SEQRA for the Graybar Electric PDD Amendment

**RESOLUTION NO. 304-2017**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Wasielewski, Jordan & Connors  
Ayes: Tollisen, Wasielewski, Jordan & Connors  
Nay: Hotaling

**POLL BOARD:**

Councilman Connors	AYE
Councilwoman Jordan	AYE
Councilman Wasielewski	AYE
Councilman Hotaling	NAY
Supervisor Tollisen	AYE

**RESOLVED**, that the Town Board approves the Graybar Electric PDD, Amendment to the Saratoga Economic Development Corp.

**PUBLIC HEARING: PROPOSED EXPENDITURE FROM THE GENERAL FUND CAPITAL RESERVE FOR THE PURCHASE OF COMPUTER SOFTWARE FROM BUSINESS AUTOMATION SERVICES (BAS)**

Supervisor Tollisen asked if anyone wanted the public hearing read. No one answered and he opened the public hearing.

**OPENED: 7:04 PM**

**Supervisor Tollisen:** Are there any questions from the Board?

**Councilman Connors:** In the interest of the contract, has it been satisfied that all of the migration will be placed from the existing Municipality system to BAS?

**Attorney Murphy:** It is my understanding that no additional costs besides what the contract details, and they will be migrating the information. Code has sent an email that attaches emails from BAS that Mr. Hotaling provided at the last meeting and an additional follow up which said in essence that if you look up an address today, it is going to show you everything that happened at that address that code has on record.

**Councilman Connors:** Thank you.

**Supervisor Tollisen:** Are there any questions from the Board? Any questions from the public? Hearing none, I will close the public hearing

**Attorney Murphy:** (directing to the BAS representative) You confirm that correct?

**BAS:** Correct

**Attorney Murphy:** Thank you.

**CLOSED: 7:06 PM**

## **RESOLUTION NO. 305-2017**

**Offered** by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board:

Ayes: Hotaling, Wasielewski, Jordan & Connors

Nay: Tollisen

### **POLL BOARD:**

Councilman Connors	AYE
Councilwoman Jordan	AYE
Councilman Wasielewski	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	NAY

**RESOLVED**, that the Town Board approves the expenditure from the General Fund Capital Reserve for the purchase of computer software from Business Automation Services (BAS), in the not to exceed amount of \$40,500, subject to permissive referendum, per the review and approval of the Town Attorney.

**Supervisor Tollisen:** Congratulations to BAS. We look forward to working with you some more in the Town of Halfmoon.

**Attorney Murphy:** Just a reminder to the Board, that motion for the resolution is subject to permissive referendum because it is capital reserve monies, so we cannot expend the monies for 30 days so long as nobody files a petition objecting to the expenditure of capital reserve. If somebody were to file a petition, then you would have to have a public referendum in order to expend the monies.

### **COMMUNITY EVENTS:**

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

Household Hazardous Waste Day on September 9, from 8am to 2pm at the Clifton Park Transfer Station located at 22 Ray Road. Applications are available on line and at the Town Clerk’s Office and must be submitted to the Clifton Park Town Clerk’s Office or online at [www.cliftonpark.org](http://www.cliftonpark.org) by September 1<sup>st</sup>

American Legion Post #1450 on Grooms Road will be hosting their Pancake Breakfast on Sunday September 10<sup>th</sup> from 8-12. All proceed to benefit MDA.

Patriot Day Ceremony will be held on September 11<sup>th</sup> at 6:00 pm at the Abele Memorial Park. This marks the 16<sup>th</sup> Anniversary of 9-11

Clifton Park-Halfmoon Public Library: Board of Trustees Notice of Election on September 14, 2017 from 7:00 am until 9:00 pm at the library to approve the budget and election of Trustees

10<sup>th</sup> Annual Pet Fest – Home Show of Clifton Park on Saturday September 16 from 10am to 3pm at St. Edwards Church, 569 Clifton Park Center Road

**FREE** Emergency Medical Technician (EMT) Certification Course being offered to Military Veterans by Saratoga County EMS Council. This 6 month course will start Sept. 19<sup>th</sup> at Clifton Park – Halfmoon EMS. Go to [emtveteran@gmail.com](mailto:emtveteran@gmail.com) for more information

Fall Cleanup at the Town of Halfmoon Transfer Station dates: September 19, 22, 23, 26, 29 & 30. Please pick up your FREE permit sticker at the Town Clerk's Office.

Town of Halfmoon Veterans Memorial Park Dedication will be held on Saturday September 23rd at 10:00 in the Town of Halfmoon Town Park

Fall Festival on Saturday September 23rd from 1:00-5:00 at the Town Park. Family fun activities for all ages

St. Luke's Recovery Resource Center will host four sponsors who will speak about the disease of addiction to alcohol on Saturday, September 30th at 6 pm at 40 McBride Road. There will be a Recovery Eucharist at 5pm and a Pot Luck Dinner at 5 pm prior to the presentation.

#### **TOWN MEETINGS:**

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: October 16, December 18

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

#### **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Supervisor):** (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

Hazardous Waste Day is this Saturday at the Clifton Park Transfer Station. This is another event with towns working together and helping everybody out.

**John Wasielewski (Town Board Member):** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

I would like to invite the residents of the town to attend the 9/11 Ceremony at 6:00 pm. This is the 16th year that the town has conducted this very moving ceremony and I think that anybody who attends will verify how moving and special it really is. That is all that I have tonight, thank you.

**Daphne Jordan (Town Board Member):** (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

I have no report this evening.

**Jeremy Connors (Town Board Member):** (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

I would like to thank the Highway Department as well as the Parks and Recreation Department for all their hard work and diligence for the softball fields. The drainage issue that they've had for years seems to be finally rectified. John Pingelski and his staff have helped out immensely with our Parks staff to insure the water is draining. They will also be having new dugouts erected there tomorrow and they will be ready to play the fall season.

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

**The Halfmoon Historical Society** will resume their regular schedule of monthly meetings on the last Tuesday of the month. The next meeting will be held at the Society Building on September 26<sup>th</sup> at 7:00 pm. All are invited.

**Lyn Murphy, Esq., (Town Attorney)**

Briefly, I would ask that the Board consider a resolution to waive the tent fee for the Kayaking for Meso event that is being held Saturday at the Lighthouse Park

#### **RESOLUTION NO. 306-2017**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves waiving the tent permit fee for the Kayaking for Meso Event at the Lighthouse Park on Saturday, September 9th

**Cathy Drobny, Esq. (Town Attorney)**

**PUBLIC COMMENT (for discussion of agenda topics)** No one came forward

#### **DEPARTMENT REPORTS – month of August**

**1. Town Justice Wormuth**

**Total # Cases – 253                      Total Fees Submitted to the Supervisor - \$26,359**

**2. Town Justice Suchocki**

**Total # Cases – 272                      Total Fees Submitted to the Supervisor - \$38,273**

**3. Senior Express**

**Total # Riders – 424                      Total # Meals - 762**

**4. Building**

**Total # Permits – 143                      Total Fees Submitted to the Supervisor - \$33,795.50**

**5. Fire**

**Total # Permits – 73                      Total Fees Submitted to the Supervisor - \$2,760.00**

**6. Town Clerk**

**Total Fees Submitted to the Supervisor - \$10,091.45**

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) month of June & July: Water Department  
Month of August: Animal Control**

#### **CORRESPONDENCE**

1. **Received** from the Town Planning Board Resolutions approved at the August 14, 2017 meeting approving the following: Sign Applications for Hometown Healthcare, 26 Corporate Drive and for Johnson Control, 1399 Crescent Vischer Ferry Road, Change of Use/Tenant Applications for DeVoe's Rainbow Orchards LLC-UHaul Rental, 1569 Route 9 and for JGS Recycling and Hauling, Inc., 392 Hudson River Road, for Final Subdivision Approval of the Subdivision of Lands of Kenneth VanWert, Jr., Angle Road, for Site Plan Approval for Dorrough Construction, 77 Ushers Road and Regarding findings related to the Proposed Expansion of the Crescent Gardens Mobile Home Park, 15 Plank Road  
***Received & Filed***

2. **Received** from the Town Planning Board Resolutions approved at the August 28, 2017 meeting approving the following: Sign Application for Spare Time Family Fun Center/Spare Time Entertainment, 1668 Route 9, for the Subdivision of the Lands of McLagan, Greenbrier Way (11D Manchester Drive), for the Subdivision of the Lands of Thomas R. Angerami, 26 Lape Road, for a Minor Subdivision and Special Use Permit for the Lands of Rousseau, 106 Route 236, and for an Addition to the Site Plan Application for Grace Fellowship Church, 1 Enterprise Avenue  
***Received & Filed***

3. **Received** from the City of Mechanicville a letter to the Supervisor thanking him for providing the City with 6 pallets of water to distribute to the residents of Mechanicville during their water issue.  
***Received & Filed***

4. **Received** from NYS Department of State, notification of their filing of Town of Halfmoon Local Law #3-2017, Rolling Hills Estates PDD Amendment, on August 7, 2017.  
***Received & Filed***

5. **Received** from NYS Department of Taxation & Finance, Office of Real Property Tax Services they have established a final State equalization rate of 58.00 for the Town of Halfmoon.  
***Received & Filed***

6. **Received** from the City of Mechanicville, Department of Public Works, a letter stating that the Boil Water Advisory that was issued on August 2<sup>nd</sup> has been lifted on August 18<sup>th</sup> after two consecutive days of samples having been tested at acceptable levels.  
***Received & Filed***

7. **Received** from Stefanie Micare, resident of Staniak Road, a letter of support for the proposed Pinebrook Hills PDD, as Staniak Road Water Main Extension is a proposed public benefit.  
***Received & Filed***

8. **Received** from Halfmoon Fire District #1 (Hillcrest), their Notice of Public Hearing on the Proposed 2018 District Budget to be held on Tuesday October 17<sup>th</sup> at 7:00 PM at Hillcrest Fire Station, 145 Pruyn Hill Road, Mechanicville.  
***Received & Filed***

9. **Received** from the American Legion Mohawk Post – 1450, a proclamation to Kevin Tollisen, Halfmoon Town Supervisor, 2017 Proud Supporter of the American Legion  
***Received & Filed***

**OLD BUSINESS**

1. **Resolution** that the Town Board awards Bid Spec #9-2017 for the Dog Park Fencing to low bidder Bruce Fence for the work totaling \$19,386.00 which includes an alternate SS-40 type product in lieu of SCH-40 totaling \$19,894.00, per the review and approval of the Director of Parks and the Town Attorney.

1- Borderline Excavation Fence LLC	\$34,250
2- Bruce Fence Co., Inc.	\$19,894
3- NYS Fence Co., Inc.	\$34,980
4- Access Anvil Corp.	\$26,300

**RESOLUTION NO. 307-2017**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board awards Bid Spec #9-2017 for the Dog Park Fencing to low bidder Bruce Fence for the work totaling \$19,386.00 which includes an alternate SS-40 type product in lieu of SCH-40 totaling \$19,894.00, per the review and approval of the Director of Parks and the Town Attorney.

**POLL BOARD:**

Councilman Connors	AYE
Councilwoman Jordan	AYE
Councilman Wasielewski	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

**NEW BUSINESS**

**RESOLUTION NO. 308-2017**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves and orders paid Vouchers numbered 1815 - 1954

**===== FUND TOTALS =====**

10 GENERAL FUND	\$192,733.34
20 HIGHWAY FUND	\$194,977.39
25 SPECIAL REVENUE	\$5,205.00
30 CONSOLIDATED WATER	\$214,735.54
35 MISC. CAPITAL FUNDS	\$3,803.92
65 LIGHTING DISTRICT	\$445.81
<b>ABSTRACT TOTAL:</b>	<b>\$611,901.00</b>

**RESOLUTION NO. 309-2017**

**Offered** by Councilwoman Jordan, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves the minutes of Town Board meeting of August 16, 2017 as presented.

**RESOLUTION NO. 310-2017**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board agrees to set the Recreation Department petty cash fund amount to \$500.00 and authorizes it's use for the payment, in advance of audit, of properly itemized and verified or certified bills for materials, supplies or services furnished to the town for the conduct of its affairs and upon terms calling for payment to the vendor upon the delivery of any such materials or supplies or the rendering of any such services, provided that moneys in any such fund also may be used for the purpose of making change when such is required in the performance of official duties.

**RESOLVED**, that the Finance Office is hereby authorized to cut checks in advance of Town Board approval for payment for trips, lunches, and on site programs if necessary to facilitate Recreation Department programs and activities.

#### **RESOLUTION NO. 311-2017**

**Offered** by Councilman Wasielewski, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board hereby modifies the Town of Halfmoon Comprehensive Emergency Management Plan by removing Terri Russell as the Supply Coordinator and replacing her with Amanda Smith and removing Lisa Perry as Secretarial Staff and replacing her with Terri Russell as a result of staffing changes that have occurred since the most recent update of the Town's Comprehensive Emergency Management Plan.

#### **RESOLUTION NO. 312-2017**

**Offered** by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Supervisor to execute any documents associated with the request for \$50,000.00 from the New York State Multi-Modal Project, said funds to be utilized to contribute towards the costs associated with adding a turn lane at the Farm to Market Road intersection with Route 9 to improve traffic conditions in this location, subject to the review and approval of the Town Attorney.

**Supervisor Tollisen:** As the Board is aware, Farm to Market Road is an intersection that needs considerable amount of work on the Halfmoon side of the intersection. While it sits in the Town of Clifton Park, it stacks up in the Town of Halfmoon. It is an area of town that is going to continue to grow. We are trying to piece together to get this project done.

**Councilwoman Jordan:** And Supervisor, this is the request to Assemblywoman Mary Beth Walsh correct?

**Supervisor Tollisen:** This is the request to Assemblywoman Mary Beth Walsh. It is Multi-Model monies and there is an application that she wanted us to complete and has been completed on time so it can be submitted. We have also made requests to Senator Marchione office for assistance. We are also working with DOT at the County in an effort to get this intersection upgraded.

#### **RESOLUTION NO. 313-2017**



**Offered** by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town hereby demonstrates their support for the project entitled the Floud Memorial Preserve and authorizes the Supervisor to request funding and execute any documents associated with the request for funding from Saratoga County through the Saratoga County Farmland Protection and Open Space Grant Program, said funds to be utilized to acquire property to establish the Floud Memorial Preserve adjacent to the Zim Smith Trail and the Anthony Kill, subject to the review and approval of the Town Attorney.

**Supervisor Tollisen:** This, as the Board is aware is part of the project in the north end of town at Coons Crossing. The county is proceeding with constructing the Zim Smith Trail through the Town of Halfmoon to Mechanicville. Included with that project will be a parking lot and the location of our water pumping station for the waterline for Saratoga County Water Authority. We appreciate the joint cooperation with Saratoga County and the efforts they are putting forth. We also appreciate the Flood Family who has been so gracious to work with the town with respect to a preserve in that part of town for open space in honor of their family. We appreciate them.

**Councilman Wasielewski:** Just to clarify, this is the Pruyn Hill District Extension?+

**Attorney Murphy:** This is the map, plan and report that you authorized the last time that includes Pruyn Hill Road District 1 and also the Saratoga County Extension.

**Councilman Wasielewski:** Understood, thank you.

In the Matter of Using Water Capital Reserve Funds

Town of Halfmoon  
County of Saratoga, State of New York

STATE OF NEW YORK     )  
                                  )ss.:                   CERTIFICATE OF NO FILING  
COUNTY OF SARATOGA    )

WHEREAS, by a resolution duly adopted, subject to a permissive referendum, by the Town Board of the Town of Halfmoon at a regular meeting thereof and duly held on the 19th day of July, 2017, to consider the expansion of the Halfmoon Consolidated Water District in compliance with New York State Town Law 209; and

WHEREAS, notice of adoption of said resolution as duly posted and published, to wit:

WHEREAS, no petition protesting against such resolution and requesting that it be submitted to the qualified electors of the district affected for their approval or disapproval was thereafter, pursuant to the provisions of section 91 of the Town Law of the State of New York was filed in the Town Clerk's Office, and

Now, Therefore, I, LYNDA BRYAN, Town Clerk of the Town of Halfmoon, pursuant to the provisions of Section 91 of the Town Law, do hereby certify that no petition has been filed with the Town Clerk of the Town of Halfmoon as provided in Article 7 of the Town Law protesting against the said resolution approving the expansion of the Halfmoon Consolidated Water District and requesting that the resolution be submitted to the qualified electors of said district.

Dated: August 28, 2017

  
LYNDA BRYAN, Town Clerk  
Town of Halfmoon

Sworn to before me this  
28 day of August, 2017

 Notary Public

SHARON A. PHELPS  
NOTARY PUBLIC-STATE OF NEW YORK  
No. 01PH6037571  
Qualified in Saratoga County  
My Commission Expires February 22, 2018

**RESOLUTION NO. 315-2017**

**Offered** by Councilman Wasielewski, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves placing the Water Department's 2006 Chevy Pickup Truck on Auctions International for sale as the Town no longer has use for it, and upon completion of the sale, to remove this vehicle from the Town's fixed asset list.

**RESOLUTION NO. 316-2017**

**Offered** by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Supervisor to enter into a Memorandum of Agreement with Beacon Homes, LLC, Abele Builders, Inc. and Bruce Tanski Construction and Development Company, LLC, regarding highways

improvements in the NYS 146 corridor and the Upper Newtown Road area and to authorize the Supervisor to execute any documents to enter into the Agreement, subject to the review and approval of the Town Attorney.

**Supervisor Tollisen:** This again is the result of traffic issues in the town and trying to make the traffic areas better. This is the result of extensive discussions between the builders and our attorney's office. I do think that this agreement is a good one for the town with respect to continuing to make efforts to improving our infrastructure and improving our highways for the safe travel of our residents.

#### **RESOLUTION NO. 317-2017**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board appoints Michael Root as a Part time Senior Van Driver at Grade 3 Base Pay \$16.35/hr. effective September 2, 2017, with the understanding that he will continue to work as a Highway Department Laborer on an as needed basis.

**Councilman Hotaling:** The pavilion is going to be provided by Halfmoon Soccer, correct?

**Supervisor Tollisen:** Yes.

#### **RESOLUTION NO. 319-2017**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves the contract with Matrix Communications for the NEC phone system for one (1) year, per the review and approval of the Town Attorney.

**Supervisor Tollisen:** This upon recommendation of our IT Director

#### **RESOLUTION NO. 320-2017**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board hereby schedules a Public Hearing for the September 20, 2017, Town Board meeting, in the A. James Bold Room, at 7:00 p.m. or as soon thereafter as their agenda allows, to discuss authorizing an expenditure of \$325,000 of General Capital Reserve monies for the purchase of equipment and vehicles in 2018, pursuant to §6-c of the General Municipal Law.

**Supervisor Tollisen:** This is part of the budgetary process.

#### **RESOLUTION NO. 321-2017**

**Offered** by Councilwoman Jordan, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board enters into a contract with Sendtek Inc. for the lease of the postage mailing machine for the Town of Halfmoon for a 63 month contract with the first three months free, beginning January 2018, per the review and approval of the Town Attorney.

#### **RESOLUTION NO. 322-2017**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves the findings of the Code Enforcement Officer as it meets and complies with NYS Code and Local Laws and the Planning Board' positive recommendation for the Crescent Gardens Mobile Home Park Expansion Application, per the review and approval of the Deputy Town Attorney.

#### **RESOLUTION NO. 323-2017**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**WHEREAS**, the Town Board of the Town of Halfmoon is cognizant of their obligation to be fiscally responsible when determining appropriate expenditure of Town funds; and

**WHEREAS**, the Town has consistently sought a cost effective way to insure that the properties owned by the Town are maintained and operated in the most efficient manner; and

**WHEREAS**, it has been determined that it would be beneficial to new split air conditioning and heating units in Town Hall to increase the efficiency and reliability of the existing system; and

**WHEREAS**, Midstate Heating & Cooling installed the existing systems within the Town facilities and has unique knowledge, technical skills, training and expertise regarding our existing systems and how the modifications will impact those systems; and

**WHEREAS**, the \$14,000 necessary to purchase these units from the Capital Reserve Fund has already been approved by the Town Board;

#### **NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Town Supervisor may execute the documentation necessary to effectuate the purchase and installation of the new split air conditioning and heating units.
2. That the purchasing policy as set forth in section VII(H) of the Town of Halfmoon Employee Manual shall be waived due to the unique knowledge, technical skills, training and expertise regarding our existing systems and how the modifications will impact those systems.
3. That this Resolution shall take effect immediately.

DATED: September 6, 2017

LYNDA BRYAN, TOWN CLERK  
TOWN OF HALFMOON

#### **RESOLUTION NO. 324-2017**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board approves the purchase and installation of an existing circular pump crucial for the operation of the Geothermal heating and cooling system in Town Hall from Midstate Heating & Cooling in the not to exceed amount of \$6,460 and further approve waiving the towns purchasing policy, per the review and approval of the Town Attorney.

**RESOLUTION NO. 325-2017**

**Offered** by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes payment to Nolan & Heller for legal services relating to the Colonie Landfill expansion and extension in the not to exceed amount of \$2,500, per the review and approval of the Town Attorney.

**RESOLUTION NO. 326-2017**

**Offered** by Councilwoman Jordan, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board accepts for Road Dedication Linden Park Drive, Grace Court, and Placid Place, together with utility easements which are located in Linden Woods as all of the standards as set by the Town of Halfmoon Roadway Dedication Procedure have been satisfied, subject to the review and final approval of the Town Highway Superintendent for the road improvements and the Town Attorney for the Deed descriptions, closing papers, title insurance, letters of credit and all related or required documents, said documents to be executed by Town Attorney.  
The Town shall not issue certificates of occupancy or maintain, plow or otherwise care for the roads until proof of recording of all necessary documents with the County Clerk’s office are received.

**RESOLUTION NO. 327-2017**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, that the Town Board authorizes the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues 25-510	\$5,205
	Subsidiary: 25-4-2189 Home & Community Services	\$5,205
Credit:	Appropriations 25-960	\$5,205
	Subsidiary: 25-5-1440.40 Engineering Contractors Inspections	\$5,205

Information Only: The above was derived from the following breakdown of charges to be paid on the September Abstract for engineering and related fees

NAME	AMOUNT
Dorrough	\$680.00
Effie’s Boutique	\$1,190.00
Ellseworth	\$170.00
Graybar Electric	\$170.00
Lands of Art & Gale Hayner	\$680.00
McDonald’s	\$850.00
Sysco	\$595.00
Crescent Gateway	\$510.00

Pinebrook Hills Traffic Study	\$360.00
<b>TOTAL</b>	<b>\$5,205.00</b>

Transfers between Appropriations

From Account	To Account	Amount	Reason
10-5-8160.40 Transfer Station- Contractual	10-5-1420.41 Admin-Cont Legal Fees	\$2,500	To cover Colonie Landfill attorney fees

A resolution is needed to appropriate the contributions from donations made to the Character Counts Program from, G. Christie, K. Erano, American Legion Auxiliary, ziti dinner proceeds and the concert vendoring, for the summer recreation program for youths to attend summer camp as follows:

DEBIT:Estimated Revenues 10-510 \$2,391  
Subsidiary: Community Gift Contributions  
10-4-2705 - \$2,391

CREDIT: Appropriations 10-960 \$2,391  
Subsidiary: Character Counts – Contractual  
10-5-7989.41 - \$2,391

**PUBLIC COMMENT (for discussion of non-agenda items) No one came forward**

There being no further business to discuss or resolve, on a motion by Councilman Connors and seconded by Councilman Hotaling, the meeting was adjourned at 7:25 pm.

**Respectfully Submitted,**

**Lynda A. Bryan, Town Clerk**