

**The November 1, 2017 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:**

Kevin J. Tollisen, Supervisor  
Paul L. Hotaling, Councilman  
Daphne V. Jordan, Councilwoman  
Jeremy Connors, Councilman  
Lyn A. Murphy, Town Attorney  
Lynda A. Bryan, Town Clerk

John P. Wasielewski, Councilman - Excused  
Cathy L. Drobny, Deputy Town Attorney - Excused

## **PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

### **PUBLIC HEARING: Tabor Road Flex & Truck Terminal Park – Amendment to the 2017 County Waste PDD**

**Supervisor Tollisen:** Asked if anyone wanted the Public Hearing read. Hearing from no one he opened the public hearing, hearing from no one he opened the public hearing.

**OPENED: 7:01PM**

**Jason Dell, Engineer for Lansing Engineering,** here on behalf of the applicant for the 2017 County Waste PDD Amendment, the Tabor Road Flex & Truck Terminal Park. We were before the Board in June and you had approved the modification to the 2017 County Waste PDD. At that time of the approval the total acreage was 6.75 acres. Since then the applicant has acquired an additional parcel directly adjacent to the original 6.75 acres and it is .4 acres that he has acquired. We are before the Board this evening to request that the area also be included within the County Waste PDD Amendment. The additional area will allow for further flexibility with the park. It will allow for flexibility in determining the final access location onto Tabor Road, and we will work through the Planning Board at such time. It will also allow us to increase the size of Building #1. So, our request this evening is to add that additional .4 acres and ask here to answer any questions that you folks have or the public has in the hopes of moving this forward.

**Supervisor Tollisen:** What is the size of the large building?

**Jason Dell:** It goes from 11,200 square feet to 16,000 square feet, an increase of 4,800 square feet.

**Supervisor Tollisen:** Any questions from the Board?

**Councilman Hotaling:** The heights of the buildings are the same?

**Jason Dell:** Everything is the same

**Councilman Connors:** Jason, I know that the Fire Department requested a second entrance, has this been approved by Clifton Park Fire?

**Jason Dell:** We have a second entrance going here and when we get into site plan and back before the Planning Board, we indicated to the Planning Board that at that time, we will locate it wherever the traffic engineer as well as CHA recommends, so we have all of the frontage here and we can be very flexible when

the time comes as to where that actual location or multiple locations are. It is actually two-fold here.

**Councilman Connors:** Very good, thank you.

**Bob Degnan, 10 Northern Sites Drive:** I'm obviously coming a little late to this, I believe to this dance. This came second hand to me because I am not an adjunct property. I'm looking for some clarification for myself, my wife and some of my neighbors. Am I to understand correctly that the Park is now approved or is it still in a proposal?

**Supervisor Tollisen:** The County Waste PDD has been approved in the past. This is an amendment to that and adding another piece to this parcel.

**Bob Degnan:** OK, I have not seen the plans and how could I get access to the plans and understand the impact that it is going to have on the environment from the stand of the traffic flow

**Supervisor Tollisen:** Jason, why don't you address the traffic to date. Why don't you give us a little more detail for this gentleman? Then you can stay close and ask any questions after, sir.

Councilman Connors asked Jason to show with the pointer where the addition is on the map.

**Jason Dell:** To answer one of your questions, we do not have site plan approval. This is our concept plan for what the applicant would like to do in the future. What we did for the first step of this was to revise the underlining zoning from the LIC zone to also include the uses allowable in the County Waste PDD. That is step #1. A traffic study was done at the Planning Board level and that is all on file with the Planning Board. It was done by an independent Traffic Engineer that the Town had hired. Most of the truck traffic

**Supervisor Tollisen:** Do you remember the summary of that traffic report?

**Jason Dell:** I do not have the summary of the traffic report, but it was all reviewed by the Planning Board

**Supervisor Tollisen:** Our Director of Planning is here this evening. That is on file right?

**Richard Harris:** (Spoke from the audience and was very hard to hear) Yes, according to Town policy they hire an independent traffic engineer.

**Jason Dell:** They recommended a warning sign be installed on Tabor Road, but that was all of the recommendation that we received. There was also a question that came up whether or not the road over here would be suitable for over the railroad tracks for trucks to come back and forth and not get hung up and that was all discussed. The Highway Superintendent also weighed in on that. The trucks use that road all of the time. That was looked at at the time. We will in the future, be back before the Planning Board with a storm water pollution prevention plan, a grading plan, a lighting plan and a landscaping plan for the actual park in the future. I also should mention that the public benefit for the project is running the water main down Tabor Road from where it currently terminates the entire way. We have already submitted the plans both to the town and to the DOH. The DOH had reviewed and approved them. The award for installing that line, and I did talk to the applicant today and they have just awarded the project today to a local builder and they are waiting on scheduling but it is actually in the works to get this water line installed sooner rather than later.

**Bob Degnan:** That is great because that is part two of my questions and maybe I'm getting the cart before the horse for what is being proposed here, but there will be follow up proposals of what that park is going to look like. Because when you are talking about traffic where I live, I hear County Waste Trucks every day and I have been there for 13 years. The noise is pretty substantial and that is one of my concerns. Coming over the railroad tracks from an emergency perspective and not understanding the volume and the type of trucks that are going to be in this proposed Truck Terminal, that is a significant concern; noise, overall traffic. Tabor Road is not a very big road and that corner you have trains coming through and no stop/yield sign, it's an accident waiting to happen as it is. I would like to voice that opinion.

Subsequent to that when you speak about the water coming down and a public benefit, is it really a public benefit? I wonder who is going to benefit from it or is it self-serving for the park?

**Jason Dell:** (spoke from the audience and hard to hear) It is a significant investment on the applicant's part; it is a little over 5,000 feet and a little over \$500,000

**Bob Degnan:** Can you tell me how many homes will benefit from that coming down Tabor Road? It is literally on Tabor Road and I am a taxpayer as well even though my home is 500 yards in from Tabor Road, how many homes are going to benefit from this?

**Jason Dell:** (spoke from the audience and hard to hear) everybody along the road will have access to it.

**Bob Degnan:** There aren't a lot of houses there. My selfish perspective is that if there is going to be a public benefit, I would like to see the line into Northern Sites Drive. There are 7 homes in there are the ones subjected to the traffic and the noise of this proposed project could bring. So, I thought that today would be a proper forum to voice that.

**Jason Dell:** (spoke from the audience and hard to hear) we do have a tee off to where the residents of the neighborhood can certainly extend the water main over to that because the main does not exist now and will exist there.

**Bob Degnan:** I would like to restate, and again I know that this is probably down the road a little but do you have timing for the overall park and water line?

**Jason Dell:** (spoke from the audience and hard to hear) I do not have a time line for the overall park but I do have one for the water line

**Bob Degnan:** I would like to go on the record for consideration to have the water line brought in to Northern Sites Drive.

**Supervisor Tollisen:** Sir, I can tell you that from the town's perspective, bringing that water line down is obviously something considerable in nature because there is not a lot of residences in that area. Without the benefit that they are providing, water may never get down to that end part of Halfmoon. I have had conversations with our Director of Water, we are certainly aware that your road is one of the roads that does not have water. We are definitely looking at that and can't give you a promise yet as to when that will happen. We certainly understand that you are at the end of the line here and are all serviced by wells. This is something that we are definitely looking at as part of our capital improvement projects with water. I can't give you a promise as to when, but a promise as to that we are looking at it and it is on our radar and are trying to find a way to make that work out.

**Bob Degnan:** That's great, great to hear that. Again, public benefit, my understanding is that that water line is coming down Tabor Road then the homes at the corner of Tabor Road and Northern Sites Drive won't take advantage of that, so where the ones that are in, the 7 homes further in so if the applicant here, this is his park and the water is going to come down and it's going to benefit his park. I'm not naive, this is not just the benefit of the public and if it was, I'd like that considered on Northern Sites Drive and not at the town's expense but the applicant's expense. Just throwing it out there.

**Supervisor Tollisen:** We appreciate that. Thank you very much.

**Bob Degnan:** I can follow up with the minutes for subsequent meetings that will take place on this?

**Supervisor Tollisen:** Once the Town Board makes a decision on whether to grant the amendment to the PDD, it would then be up to the applicant to decide when it would go to planning. If you give my secretary your information, we will make sure that you get notification of when the meeting is.

**Bob Degnan:** Thank you; first time here, it's a beautiful building.

**Supervisor Tollisen** asked if there were any more questions. No one came forward and he closed the Public Hearing and asked the pleasure of the Board

**CLOSED: 7:14 PM**

**Attorney Murphy:** For SEQRA purposes and I know that this is a small addition and it won't change the impact that was already determined as it relates to SEQRA but if you can just affirm a negative declaration with the change that was conducted through the first amendment as it is consistent with the findings.

**RESOLUTION NO. 368-2017**

**Offered** by Councilman Hotaling, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

**RESOLVED**, that the Town Board confirms the negative declaration for SEQRA already approved for the Tabor Road Flex and Truck Terminal Park – Amendment to the 2017 County Waste PDD.

**RESOLUTION NO. 369-2017**

**Offered** by Councilman Hotaling, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

**RESOLVED**, that the Town Board approves the Tabor Road Flex & Truck Terminal Park, amendment to the 2017 County Waste PDD.

**POLL BOARD:**

Councilman Connors	AYE
Councilwoman Jordan	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

**PRESENTATION: 421 Flex Park Modification, Lot Line Adjustment to the Parkford PDD & NYSEG PDD**

**Jason Dell, Lansing Engineering**, presenting tonight on behalf of the applicant for the 421 Flex Park Modification, Lot Line Adjustment and Amendment to the

Parkford PDD & NYSEG PDD. The project site is located at 421 Route 146. Currently the Flex Park is outlined here and previously approved by the Board and encompassed 9.43 acres and included both a 15,000 and a 44,000 square foot building on the property. If you drive by there today, you can see the 15,000 square foot building is being constructed (showed where it is on the map). Since the project was approved the applicant has acquired an additional 8.65 acres (showed where it is on the map). This property was originally part of behind 6 Enterprise Drive. There was a purchase and a lot line adjustment and became part of 4 Enterprise and now we are looking for the 8.65 acres to be included into the 421 Flex Park. As it is currently zoned that 8.65 acres is part of the NYSEG PDD and we are requesting to have that acreage included into the 421 Flex Park and the Parkford PDD. The reason for doing so is that it does significantly increase development potential of the 421 Flex Park. So we are here this evening to present to the Board and answer any questions that you may have, and hope to be referred to the Planning Board for recommendation.

**Supervisor Tollisen:** Anyone from the Board have any questions? Anyone from the public? Hearing from no one, the Supervisor asked what is the pleasure of the Board?

#### **RESOLUTION NO. 370--2017**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

**RESOLVED**, that the Town Board refers the 421 Flex Park modification, Lot Line Adjustment to the Planning Board for recommendation.

**Attorney Murphy:** Is it the Board's intention that they seek Lead Agency on this project as well?

#### **RESOLUTION NO. 371-2017**

**Offered** by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

**RESOLVED**, that the Town Board seeks Lead Agency for the 421 Flex Park modification, Lot Line Adjustment.

**Jason Dell:** Thank you

#### **PUBLIC HEARING: 2018 Town of Halfmoon Budget**

**Supervisor Tollisen:** Asked if anyone wanted the Public Hearing read. Hearing from no one, he opened the public hearing

#### **OPENED: 7:18 PM**

**Supervisor Tollisen:** Before the last Town Board meeting there was a Budget Workshop where I outlined the 2018 Town Budget which I consider to be a very conservative, relatively flat budget taking into account employee raises, the increased costs of health insurance but also maintaining the necessary services that the Town of Halfmoon provides on an ongoing basis.

The only changes that I believe were made from the original draft budget to the budget that is before the Board this evening is some changes in the employing staffing, basically some changes that you will see in the agenda this evening. The

Town Board has made a decision to go from a Director of Finance to a Town Comptroller. In my opinion as Town Supervisor this has been something that has been needed since I have been here and actually I think it should have been done before then, not criticizing just saying that this is something that is a much needed change in this town government based upon the size of our town. I am happy to report that in the resolution where our Director of Finance is being promoted to Town Comptroller, she does a fantastic job, she keeps me in line and she is here tonight. That will be one of the changes being made here tonight.

Secondly, because of the financial component it is going to be all centralized with a comptroller, Laurie Sullivan who is now the Senior Deputy Town Clerk to move over to finance and to become the Deputy Comptroller.

The third large change that we have made here is the Director of Planning, Richard Harris who is also here this evening, his position will be changed to encompass not only the Planning Department but he will be overseeing the Planning, Zoning and Building Departments. He will be the coordinator of the entire office; there will be one central head that leads that entire department. We believe that it will promote more efficiency amongst our departments that work so close together and provide a little better oversight in that department as needed.

Those are the small changes relating to the budget for tonight's budget. I can answer anyone's questions that you may have regarding the budget. These budget appropriations are resulting in almost a net zero increase, very little increase to the budget and overall making in my opinion making for more efficient and better government for the residents in the Town of Halfmoon.

**Supervisor Tollisen:** Anyone from the Board have any questions?

**Councilman Connors:** Just a statement Mr. Supervisor. I just want to let you know that the presentation of this very conservative budget with a near net zero is not only an accomplishment but a huge justice for the taxpayers here in the Town of Halfmoon. My colleagues and myself appreciate that. I know as we have an opportunity to speak to the residents, they too will appreciate that. So, thank you for that. I also want to thank the staff for preparing and moving this forward.

**Supervisor Tollisen:** Anyone from the public? Hearing from no one, the public hearing was closed

**CLOSED: 7:23 PM**

#### **COMMUNITY EVENTS:**

The "BUY A BRICK" program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

Recreation Department announced that the ski program application deadline is November 9<sup>th</sup>.

Tribute to Women Air Force Service Pilots (WASP) at the Friday morning Free-For-All at the Clifton Park – Halfmoon Library on November 10<sup>th</sup> at 10:30 am.

Thanksgiving Food Drive will be delivering the baskets on Saturday, November 18<sup>th</sup>. Food donations are now being accepted in the boxes in Town Hall Foyer

Halfmoon Senior Center Annual Fall Bazaar will be held on November 11<sup>th</sup> from 9:00am to 2:00pm. They will be having wonderful crafts, quilting, crocheting and the best baked goods around! Please come and support our seniors!

Recovery Speakers Series Guest Speakers at St. Luke's on the Hill for November 18<sup>th</sup> at 6:00pm are Stephanie Campbell, Greg Spencer and Judy Moffit. Contact Father David Haig for more information at 508-237-3491

Knockerball Soccer Game fund-raiser for the St. Luke's Recovery Resource Center to be held November 24<sup>th</sup> from 11am to 3pm at the Halfmoon Town Soccer fields. Call Mark Polsinello at 518-441-6634 for more information

Holiday Stop and Shop (Small Business Saturday) on November 25<sup>th</sup> from 10:00am to 3:00pm in the town Hall

Holiday Party (2:00 – 6:00pm in Town Hall) & Tree Lighting (6:30 – 7:30pm at the Abele Memorial Park) on December 2<sup>nd</sup>

Jingle Bell Run, Saturday December 2, 2017 at Halfmoon Town Park. To register go to [www.jbr.org/Halfmoon](http://www.jbr.org/Halfmoon)

Parents Night Out will be held on December 9<sup>th</sup> in the A. James Bold meeting room to give parents a night out before the holiday. For more information, please contact the Recreation Department at 518-371-7410 ext.2272

Outdoor Holiday Home Decorating Contest for all Halfmoon Residents. Judging will be on December 16<sup>th</sup> from 6:00pm – 9:00pm. \$50.00 prize for each category

#### **TOWN MEETINGS:**

Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm except May 7<sup>th</sup> at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4<sup>th</sup> Tuesday in May

Senior Center Business Meeting: 1<sup>st</sup> Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: December 18

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

#### **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

Kevin J. Tollisen (Town Supervisor) I just want to talk a moment about the heroin opiate forum

Town Supervisor  
Kevin J. Tollisen

Town Board  
Paul Hotaling  
John Wasielewski  
Daphne Jordan  
Jeremy W. Connors



## TOWN of HALFMOON

2 HALFMOON TOWN PLAZA  
HALFMOON, NY 12065  
COUNTY OF SARATOGA

(518) 371-7410 Ext. 2200 · Fax (518) 371-0936

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**An educational community forum  
“Understanding Heroin and Opioid Abuse” will be  
held on Thursday, October 26, 2017 from 6:00pm –  
8:30pm at the Shenendehowa High School - West  
Auditorium.**

**This educational community forum is sponsored by the Towns of Halfmoon, Clifton Park, Stillwater, Ballston, Malta and Waterford; Saratoga County Sheriff Michael Zurlo, Shenendehowa School District, the Prevention Council, the US Drug Enforcement Administration, Captain, Clifton Park Elks and the Twin Bridges Rotary.**

In an effort to provide an opportunity to inform and educate community residents about the risks of heroin and prescription opioid use, the signs of addiction and the resources available to help. Halfmoon Supervisor Kevin Tollisen announced today that an educational community forum on heroin and opioid addiction will be held on Thursday, October 26, 2017 from 6:00pm – 8:30pm at the Shenendehowa High School West, 970 Route 146, Clifton Park, NY.

The community forum will feature a panel of experts including: Treatment Specialists, Physicians, Addiction Specialists, Law Enforcement, Community Partners and families of those affected. The forum will invite audience participation, input and dialog.

The Town of Halfmoon is proud to join together with the by the Towns of Clifton Park, Stillwater, Ballston, Malta and Waterford; Saratoga County Sheriff Michael Zurlo, Shenendehowa School District, the Prevention Council, the US Drug Enforcement Administration, Captain, Clifton Park Elks and the Twin Bridges Rotary to sponsor this community forum. It will provide information, insight and resources that will help residents understand the heroin problem and how it impacts our community. Addiction can happen to anyone, any family, at any time. All residents are invited to join us for this free educational forum to help us find a solution.

Prescription Take Back – 5:30 – 8:30 pm. Residents can safely dispose of potentially dangerous expired, unused and unwanted prescription drugs.

For further details about the educational community forum held on Thursday, October 26, 2017, at 6:00pm please call Halfmoon Town Supervisor Kevin Tollisen at (518)371-7410, ext. 2.

When we had meeting setting this up everyone was intrigued and really want to do what they can to try to help people of all ages. It's not just kids; it's not just adults, its people of all ages, races, ethnicities and religions that are affected by this. If you listened to the one Mom and she wanted to be called Mother in the panel, she really did not want to be identified, she lost her son with the first time he used this drug, first time. He was not an abuser of drugs, he was not an abuser of alcohol, the first time that he did this, he died. Listening to her, I think that you could hear a pin drop. Overall, I think that it was something that was in your face, not something that was pleasant, but I think that overall, it was a success.

**Paul Hotaling (Deputy Supervisor):** (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

Last Saturday we had a Truck and Treat event here at Town Hall. It was a great success and I can't thank the staff enough for all of their efforts and hard work.



November 18<sup>th</sup> at 10:00 am will be the annual Thanksgiving Food Drive. We deliver about 100 – 120 food baskets to families in our community. It is great to get out and do something for people in need.

I would like to thank the Supervisor and the other County Supervisors who all pulled together to have the heroin and opiate forum on Thursday. It is something great for our community to pull together and take on this issue.

**John Wasielewski (Town Board Member);** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

He is excused as he is under the weather.

**Daphne Jordan (Town Board Member):** (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

As I mentioned at the last meeting, we are looking to fill a ZBA seat. It would either be a full member or an alternate member depending if an alternate wants to move to become a full member. We will still be accepting letters of interest and resumes for another week and then we will interview. So if anyone is interested, you can email me at my town email address or you can send the information to the Town Clerk who will forward it to me.

The Open Space and Trails Committee met last Thursday and bushwhacked and hiked through the land that the town owns off of Vosburgh Road. It is about 180 acres. Our Director of Planning came along with us as well as our Parks Director. It was about a 3 hour trek and from that the Open Space and Trails Committee is putting together a presentation that they would like to share with the Town Board at the next meeting that we have to let you be aware of the ideas that they have with this land. I think that you will appreciate what they have to show you.

The third thing is that I would like to thank Supervisor Tollisen for having a press conference a week ago Monday regarding the expansion of the Colonie Landfill and how it is not good for the public health, safety and welfare of Halfmoon residents. So, I think that it brought attention to the issue and we will see what comes of it. Thank you.

**Jeremy Connors (Town Board Member):** (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

Thank you Mr. Supervisor, it is getting cold out and the weather has changed dramatically and heating systems are being turned on and with that just a friendly reminder to make sure that your vents are clear and free of any debris, birds, squirrels etc. do make nests in your vents and leaves and branches as well. Carbon Monoxide kills thousands each year as it is an odorless, tasteless gas that you can't see. Be vigilant and if you need assistance, I am sure that there are contractors out there willing to help. Be safe.

On aside note the Clifton Park Fire Department Sunday, is having a Pancake Breakfast from 8:00am to 12:30 pm. It is one of the best breakfasts in the area. They do a fantastic job and it is all prepared by our volunteer fire fighters in Clifton Park and they are doing it with a caveat with a Toy for Tots Fund Drive. If you bring a toy, you can eat for free. The Toys for Tots program is not only big in this area but it is a well-received program by our own sheriff Michael Zurlo and he hosts

the convoy for Tots annually and that's going to happen in late November, so look for that. I'm sure it will be on our website as well. Please get out and not only support our firefighters but also support the Toys for Tots Drive as well.

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

The **Historical Society will be having a dedication of the seven (7) new historical markers** in the Town of Halfmoon on November 4<sup>th</sup> at 12:00 at the Brookwood Manor on the Hudson River Road, which is one of the sites of the new markers. Immediately following there will be an Open House graciously hosted by Thea Hotaling and Arthur Palmer, owners of the home who will give us a tour of their beautiful house and speak of the rich history going back 251 years. There have been many famous people who have visited the property through the years, most notably George Washington, Alexander Hamilton, NY Gov. Clinton, Thomas Jefferson and James Madison. It should be a very enjoyable afternoon!

Also the **Senior Center will be hosting their Annual Holiday Bazaar** on Veterans Day November 11<sup>th</sup> from 9:00 – 2:00pm. Please stop by and support our seniors as this is their biggest fundraiser for the year. They have been preparing for it for some time with all of their crafts, quilting, knitted and crochet items and the best baked goods around! Please come out and support our seniors.

**Lyn Murphy, Esq., (Town Attorney)**

**Cathy Drobny, Esq. (Town Attorney)** Excused, as she is visiting her Mother

**PUBLIC COMMENT (for discussion of agenda topics) No one came forward**

#### **DEPARTMENT REPORTS – month of September**

1. **Senior Express**      **Total # Riders**      **Total # Meals – 627**
2. **Town Justice Wormuth**  
**Total # Cases – 268**      **Total Fees Submitted to the Supervisor - \$28,139**
3. **Town Justice Suchocki**  
**Total # Cases – 254**      **Total Fees Submitted to the Supervisor - \$34,344**

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) months of August & September: Planning Department**  
**September: Animal Control**

#### **CORRESPONDENCE**

1. **Received** from the Town Planning Board Resolutions approved at the October 23, 2017 meeting: Sign Application for Howard Hanna Real Estate, 1547 Route 9 and Regarding a Negative Recommendation for Creekview Estates Residential PDD  
***Received & Filed***
2. **Received** from the Clifton Park – Halfmoon Fire District #1 their 2018 Adopted Budget Summary  
***Received & Filed***
3. **Received** from the Halfmoon - Waterford Fire District #1, their 2018 Adopted Budget Summary  
***Received & Filed***
4. **Received** from Fire District #1 (Hillcrest) their 2018 Budget Summary  
***Received & Filed***

5. Received from the Saratoga County Attorney's Office, Notice of Public Hearing of the Saratoga County Sewer District #1 which is scheduled for November 9<sup>th</sup> at 9:00 am at the Board of Supervisors' Chambers in Ballston Spa, to consider the Sewer District's proposed sewer rates for the year 2018.

*Received & Filed*

6. Received from Carter Gulli, his letter of resignation as Justice Court Officer, effective October 17, 2017.

*Received & Filed*

7. Received from NYS Department of State notification of their filing of Local Law #5-2017 on October 20, 2017, Amendment to the Local Law as it relates to Veteran's Exemptions.

*Received & Filed*

8. Received from NYS Department of Environmental Conservation, copy of the renewed DEC Mining Permit for Lower Newtown Road to Mr. John E. Maloy, Jr., with an expiration date of October 22, 2022

*Received & Filed*

9. Received from City of Troy, Office of the Mayor, a response to Supervisor Tollisen for the letter he sent them on October 11, 2017 concerning Troy's water.

*Received & Filed*

10. Received from West Crescent Fire District, their 2018 Budget Summary

*Received & Filed*

11. Received from U.S. Army Corps of Engineers, a copy of the letter sent to Samantha Kranes, pertaining to their permit application by Cypress Creek Renewables, LLC for construction of the proposed solar facility along Pruyn Hill Road. The project is not within the jurisdiction of their office

*Received & Filed*

12. Received from Bonnie Hatter, her letter of resignation from the position of Director of Finance effective October 29, 2017, due to her promotion as Town Comptroller.

*Received & Filed*

13. Received from Richard Harris, his letter of resignation from the position of Director of Planning effective October 30, 2017, due to his promotion to Building, Planning and Development Coordinator.

*Received & Filed*

14. Received from Laurie Sullivan, her letter of resignation from the position of Deputy Town Clerk, effective November 1, 2017, due to her promotion as Deputy Town Comptroller.

*Received & Filed*

15. Received from Lynn Pratt, her letter of resignation from the position of Deputy Town Clerk, effective November 1, 2017, to a part time Account Clerk

*Received & Filed*

**NEW BUSINESS**

**RESOLUTION NO. 372-2017**

**Offered** by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, & Jordan  
ABSTAIN: Connors

**RESOLVED**, that the Town Board approves the minutes of Town Board meeting of October 18, 2017 as presented.

**POLL BOARD:**

Councilman Connors	ABSTAIN
Councilwoman Jordan	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

**RESOLUTION NO. 373-2017**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

**RESOLVED**, that the Town Board accepts the Town Clerk's filing of the Certificate of No Filing for the purchase of equipment and vehicles in the not to exceed amount of \$325,000, as the 30 day Permissive Referendum has expired and no petitions have been filed.

**Supervisor Tollisen:** This is for the 2018 budget.

**RESOLUTION NO. 374-2017**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

**RESOLVED**, that the Town Board appoints Brian Selig as an MEO in the Highway Department at \$22.03/hr., effective October 28, 2017.

**RESOLUTION NO. 375-2017**

**Offered** by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

**RESOLVED**, Resolution that the Town Board hereby creates the position of Town Comptroller and appoints Bonnie Hatter as Town Comptroller at a salary of \$85,432.00, prorated to be effective October 30, 2017. The Comptroller is hereby determined to be the accounting officer of the Town and is authorized to approve all interdepartmental transfers so long as the total budgeted amount for said department is not exceeded, if any transfer exceeds \$5,000.00, the Comptroller shall inform the Town Board of such during his/her regular report, and to exercise the powers and duties as set for in §34 of the New York State Town Law, §124 of the New York State Town Law and all other laws of the State of New York.

**POLL BOARD:**

Councilman Connors	AYE
Councilwoman Jordan	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

Congratulations Bonnie!

**RESOLUTION NO. 376-2017**

**Offered** by Councilman Connors, seconded by Councilwoman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

**RESOLVED**, that the Town Board hereby creates the position of Building and Planning Coordinator and appoints Richard Harris as Building and Planning Coordinator at a salary of \$79,753, prorated to be effective October 30, 2017.

**POLL BOARD:**

Councilman Connors	AYE
Councilwoman Jordan	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

**Congratulations Mr. Harris**

**RESOLUTION NO. 377-2017**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

**RESOLVED**, that Town Board intends to undertake SEQRA lead agency status for the Creekview Estates Residential PDD on Upper Newtown Road.

**RESOLUTION NO. 378-2017**

**Offered** by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

**RESOLVED**, that Town Board thanks Linda Sabourin and Art Hayner for their years of service and dedication to the Town of Halfmoon.

**Councilman Hotaling:** I would like to personally thank them for their service to the Senior Dispatch.

**RESOLUTION NO. 379-2017**

**Offered** by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

**RESOLVED**, that Town Board accepts for Road Dedication the lands of Caranfa, Williams Way, subject to the review and final approval of the Town Highway Superintendent for the road improvements and the Town Attorney for the Deed descriptions, closing papers, title insurance, letters of credit and all related or required documents, said documents to be executed by Town Attorney. The Town shall not issue certificates of occupancy or maintain, plow or otherwise care for the roads until proof of recording of all necessary documents with the County Clerk's office are received.

**RESOLUTION NO. 380-2017**

**Offered** by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

**RESOLVED**, that Town Board accepts for Road Dedication, Glen Meadows Phase V, Hearthstone Drive and part of Parkview Place, subject to the review and final approval of the Town Highway Superintendent for the road improvements and the Town Attorney for the Deed descriptions, closing papers, title insurance, letters of

credit and all related or required documents, said documents to be executed by Town Attorney. The Town shall not issue certificates of occupancy or maintain, plow or otherwise care for the roads until proof of recording of all necessary documents with the County Clerk's office are received.

**RESOLUTION NO. 381-2017**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

**RESOLVED**, that Town Board William Montague as part time Attendant at the Transfer Station, effective November 4, 2017 at Grade 2 Base Pay \$15.28 an hour.

**Supervisor Tollisen:** Mr. Montagne currently works in the Parks Department and this will be some additional work that he will be doing for the town in a different department.

**RESOLUTION NO. 382-2017**

**Offered** by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

**RESOLVED**, that the Town Board previously awarded the construction contract for the Sitterly Road Pavement Preservation project to Prime Highway Contractors, LLC in the amount of \$339,447.24; and

WHEREAS, Change Order #1 was submitted by Greenman-Pedersen, the engineers monitoring the project on behalf of the Town of Halfmoon, to reflect balancing completed highway items and removing existing signal items from the main highway share; and

WHEREAS, Greenman-Petersen is recommending approval of Change Order #1; and

WHEREAS, the approval of the Change Order will increase the cost of the project by \$70,062.28;

NOW THEREFORE, BE IT

**RESOLVED**, that the Supervisor is hereby authorized to sign Change Order #1 and as recommended by Greenman-Petersen; and be it further

**RESOLVED**, that the Town Board hereby approves the expenditure of \$70,062.28, 80% of said monies to come from the Federal Government, 15% of said monies to come from the New York State Department of Transportation and 5% of said monies to come from the Highway fund, and authorizes the Supervisor to sign any and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney

**RESOLUTION NO. 383-2017**

**Offered** by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

**RESOLVED**, that the Town Board hereby creates the position of Deputy Town Comptroller and appoints Laurie Sullivan as Deputy Town Comptroller at her current salary, effective November 1, 2017, pending classification. The Deputy Comptroller is hereby authorized to exercise the powers and duties as set for in §34 of the New York State Town Law.

**POLL BOARD:**

Councilman Connors	AYE
Councilwoman Jordan	AYE

Councilman Hotaling                    AYE  
Supervisor Tollisen                    AYE

**Supervisor Tollisen:** Congratulation after 110 years of working in the Town Clerk's Office

**Clerk Bryan:** Since 1990!

**RESOLUTION NO. 384-2017**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

**RESOLVED**, that the Town Board hereby appoints Lynn Pratt as a part time Account Clerk at her current hourly rate, not to exceed 20 hours per week effective 11/1/2017.

**POLL BOARD:**

Councilman Connors                    AYE  
Councilwoman Jordan                    AYE  
Councilman Hotaling                    AYE  
Supervisor Tollisen                    AYE

Congratulation Lynn!

**PUBLIC COMMENT (for discussion of non-agenda items) No one came forward**

There being no further business to discuss or resolve, on a motion by Councilman Hotaling and seconded by Councilman Connors, the meeting was adjourned at 7:45 pm.

**Respectfully Submitted,**

**Lynda A. Bryan, Town Clerk**