

The November 15, 2017 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Daphne V. Jordan, Councilwoman
Jeremy W. Connors, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: OPEN SPACE & TRAILS COMMITTEE By Committee member John Mitchell

RECOMMENDATION TO HALFMOON TOWN BOARD - VOSBURGH
Draft 3. 11/15/17, .

(1)
My name is John Mitchell and I live at 6 Meldon Court, Mechanicville.
Supervisor Tollisen, Town Board members, members of the press and everyone else here,
Good evening, and thank you for your attention.

The Town of Halfmoon Trails and Open Space Committee asked me to share with you some information we have gathered on about 188 acres of vacant town-owned land. I will also share some recommendation on how we might turn an uncut gem into a tremendous town asset.

This land asset basically surrounds the cell phone tower near Vosburgh Road,

(2)
This visual is drawn from the Town of Halfmoon webpage on the Trails and Open Space Committee. On the left, are some clear objectives that I believe we should use to decide what we actually do, tonight. I wish I had sufficient time to study these objectives with you. Please look at them closely, whenever needed and skim them, for now. On the right are the committee volunteers' names and our individual roles.

(3)
This shows the size and orientation of the land we are discussing.

In the right bottom corner is Sheldon Hills, where I live. In the opposite corner, the development is called Summit Hills. Note, especially, the isolated trails, in both of these communities. Finally, observe how the cell tower stands, right in the middle.

The third development, to the south, is called Windsor Woods and you can see that there is a town owned wetland flag lot to Stuart Drive.

Unfortunately, this do not also show the two streams that drain this area. They will be seen in some of the later visuals. They merge near Windsor Woods and drain to McDonald Creek.

I describe this property as relatively flat, mostly wooded, and generally good. It occupies a significant portion of the land between some roads that you probably drive everyday.

(4)
This sheet summarizes what I just said. Notice the acreage, and the fact that the town has not owned these properties very long. Regardless, now is a very appropriate time to be planning or, even better, doing something with this asset..

Fortunately for me, allocating town assets is your responsibly, not mine.

(5)

This page has my impression of how knowlege has progressed on this land, since about 2013 when I was a first a visitor to TAOS meeting.

I recall Jim Bold, Henny O'Grady and others referring this land in some discussions. Otherwise, I would have claimed that "discovery of these three properties" from surfing the web, in 2015.

We maybe tried to share impressions and discussopms sbout it, but nothing noteable happened or was considered for this land until Ralph Keating and Mike Meyer joined us, early this year. From then on, Ralph probed more and more about these properties while promoting his passion for hiking and building trails and nature preserves .

On June 1, Ralph, Mike and , Sandy Rohner our Chairperson, hiked into this property together, armed with some maps they acquired from Rich Harris,

(6)

Sandy's shoe broke and she retreated. Ralph and Mike ran into mud and property markers and they too left sooner than hoped. The picture on the left shows where they went, that day.

They reported what they observed, including trash and even a hovel with "Fort Tanski" spray painted on an inside wall. However their report raised as many questions as answeres.

(7)

We now all now shared curiosity and a common interest in a second walk.

(8)

On October 26th, eight of us, walked thru all three properties with Rich, BJ and Ralph leading. Details of our passage are shown in this visual.

We entered from the north, this time, and largely followed the town walking trail that runs from Summit Hills and the abandoned farmers road

(9)

What happened then, is a bit of a blur. My leaders had all agreed on to deliver tonight's talk on schedule, without my strong support. In time, learned how right Ralph was and so sure of my new perception that I essentially asked to present this material.

(10)

These photos show attractive and mostly abandoned woods, fields, trails, and us looking at them. They basically speak for themselves.

(11)

The same is said about these photos of some bad stuff..

(12)

Before I declared my new enlightenment, I had decided to walk around Anchor-Diamond preserve just north of Burnt Hills as a test. I encourage you to do the same, ASAP.

(13)

This gives a quick overview of the nature preserve that changed my mind, for me. I clearly recommend that you do similar research and pursue a local nature preserve with lots of looping, interconnected, safe and low tech trails be accepted as a high priority within these 188 acres.

These photos are evidence of my walk and a preview of what you might quickly see if you agree with me.

(14)

For reference, this is a draft trail plan that Ralph supplied for discussion. Further, we talked to a contractor who helped Anchor Diamond happen. As a minimum, he should be consulted with and considered for a leadership role.

Let me know if you want to contact him

(15)

In parallel, I remain committed to a quality multiuse trails from Summit Hills to Sheldon Hills and beyond. While this should not be our first priority, it should rank up there.

Look at this 2004 aerial photo, and tell me this is not have a great thru trail opportunity/

(16)

I wish that we had the time to any recommendations lists. Fortunately, this list could speak for itself. Please talk among yourselves and come up with your list of recommendations and priorities, as soon as you can.

(17) Thank you for your time, tonight. I am open to further questions or discussions.

Supervisor Tollisen: We will have Barton & Logudice, our grant writer's work on this. We will obviously need to have more information. Thank you for the presentation and letting the Board know what's going on and hearing what the potential is. You did a very good job, thank you very much but now we have to look and delve into it. It seems to be a low intensity type of a project and definitely something that we want to look into. We will get our people on it, so Bob if you could look at Anchor Diamond in the next few weeks and then let's get together and we will refer to Ms. Jordan on this and then set up a meeting with all parties. We are looking into the north end of town by the Flood property and will happily report; assuming that all goes well at next week's county board meeting that the county has approved the \$50,000 request. That is going to be a marked improvement to that area. It is fantastic job that your committee has done this and I appreciate the hard work of the committee.

Councilwoman Jordan: Supervisor, I would also like to make a comment that this trail would also be an opportunity to invite community involvement with volunteer efforts. A bridge could be an Eagle Scout project or clearing out some of the debris that is there could be done by an organization or business. There are plenty of

opportunities for the community to get involved which would make it that much more special.

Supervisor Tollisen: When you and I were at the Chamber luncheon today, two different groups came to me and said that they were really looking for some projects in Halfmoon next year.

Sarah Peek, 19 Maple Ridge Avenue: Would there be a potential of the town to seek any grant funding for this project?

Supervisor Tollisen: That is what Bob Murphy from Barton & Logudice is here tonight for.

Sarah Peek: I was wondering about that because it is really good to encourage our natural habitat and to sustain that. I think that it is good for our identity in Halfmoon for grant potential. I also want to say thank you to the folks who maintain the small strip of property for Maple Ridge. They always do a great job and we had a tree limb down last month, I called and it was taken care of so quickly so I just wanted to make sure that they are publicly recognized for that. I know that it is a small trivial thing to many of us but the customer service was really top notch and I appreciate it.

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Thanksgiving Food Drive will be delivering the baskets on Saturday, November 18th. Food donations are now being accepted in the boxes in Town Hall Foyer

Recovery Speakers Series Guest Speakers at St. Luke’s on the Hill for November 18th at 6:00pm are Stephanie Campbell, Greg Spencer and Judy Moffit. Contact Father David Haig for more information at 508-237-3491

Knockerball Soccer Game fund-raiser for the St. Luke’s Recovery Resource Center to be held November 24th from 11am to 3pm at the Halfmoon Town Soccer fields. Call Mark Polsinello at 518-441-6634 for more information

Holiday Stop and Shop (Small Business Saturday) on November 25th from 10:00am to 3:00pm in the town Hall

Halfmoon Historical Society Presentation “COMMERCE ON THE CANAL” given by Brad Utter, Senior Historian & Curator at the NYS Museum on November 28th at 7:00 pm in the A. James Bold Meeting Room

Holiday Party (2:00 – 6:00pm in Town Hall) & Tree Lighting (6:30 – 7:30pm at the Abele Memorial Park) on December 2nd

Jingle Bell Run, Saturday December 2, 2017 at Halfmoon Town Park. To register go to www.jbr.org/Halfmoon

Parents Night Out will be held on December 9th in the A. James Bold meeting room to give parents a night out before the holiday. For more information, please contact the Recreation Department at 518-371-7410 ext.2272

Outdoor Holiday Home Decorating Contest for all Halfmoon Residents. Judging will be on December 16th from 6:00pm – 9:00pm. \$50.00 prize for each category

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: December 18

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor) There are many activities under community events and please take a look at all of them.

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

Thanksgiving Food Drive we will be delivering the baskets on Saturday, November 18th. Special thanks to Mike Raucci of New Country Toyota and his crew for all they do for families in need. Halfmoon alone will be delivering to 100 families. So if you want to come in and help we will be here in this room at 10:00 am. If any of the kids from school here tonight that might need some community service credit hours or just want to help out, we would love to have you!

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

I have no report this evening Mr. Supervisor

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

I wanted to mention that our Little Free Library has been installed in the Town Park by the children's play area. The Little Free Library, as I have spoken about this before, sort of looks like a big bird house but it has books in it. The Clifton Park – Halfmoon Library built it for us and donated it, and our Parks Department set it up. What you can do is take a book and leave a book. There are both adult and children's books so I encourage everybody to go and visit the Little Free Library!

The other thing is that Supervisor and I went to the Southern Saratoga Chamber Luncheon today. It was good for networking; every business that you can think of was there. I particularly want to thank the Chamber as they work very hard for our town. It's been instrumental in helping the Business and Economic Development Committee and helping to spread the word that Halfmoon is open for business and to bring businesses in. Supervisor and I are also going tomorrow to the Prosperity Partnership's Summit, in which their main topic is going to be: "What roll the semi-conductor industry plays in Saratoga" and how we can benefit from it from supply

chain businesses. We are anxious to go to that to learn what we can and who we can meet there. That is all that I have this evening.

Jeremy Connors (Town Board Member): (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

I just want to announce that as you can see the fencing is up for the Dog Park. It is still under construction and the planned opening is for the spring. We are asking that if you do have a dog and you are eager to get the dog out there to please not use it at this time. Thank you.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

The **Senior Center** had a very successful Holiday Bazaar and would like to thank all of those who came to support our seniors. Also at the center on Friday at 10:00 am, the ladies from the Quilting Club will be donating 12 of their handmade quilts and presenting them to the Saratoga County Veterans Homeless Shelter. This is a Labor of Love and each year they not only make the main quilt to raffle off, but they make several others that they donate to a worthy cause.

The **Halfmoon Historical Society** will be having their monthly meeting on November 28th at 7:00 pm in this room instead of the Society building. Brad Utter, Senior Historian & Curator at the NYS Museum will be presenting about the Commerce on the Erie Canal. Halfmoon was a bustling town and full of commerce during the canal days. There is a new exhibit at the museum called “Enterprising Waters: New York’s Erie Canal”. This will be a very interesting presentation and all are welcome to attend!

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

DEPARTMENT REPORTS – month of October

1. **Town Clerk Total Fees Submitted to the Supervisor - \$8,837.07**

2. **Building**

Total # Permits – 118 Total Fees Submitted to the Supervisor - \$34,568

3. **Fire**

Total # Permits – 18 Total Fees Submitted to the Supervisor - \$1,350

4. **Fire Inspections**

Total # Permits – 81 Total Fees Submitted to the Supervisor - \$5,040

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) month of October – Receiver of Taxes, Town Clerk, Planning, Highway

CORRESPONDENCE

1. **Received** from the Saratoga County Sheriff's Office, their monthly Statistic Report for the month of October 2017 and the October 2016 comparison

Received & Filed

2. **Received** from the Saratoga County Sheriff's Office, notification that they have been collaborating with the NYS Office of Alcoholism and Substance Abuse Services (OASAS) and are offering NARCAN training for anyone who would like to schedule an event.

Received & Filed

3. **Received** from the Highway Superintendent, John Pingelski, notification that the Highway Department will return to their fall/winter hours of Monday through Friday 7am -3pm as of November 20, 2017. Transfer Station hours will remain the same.

Received & Filed

4. **Received** from Hillcrest Fire Department, notification that their annual election will take place on December 12, 2107 between 6:00 PM and 9:00 PM at 145 Pruy Hill Road for the purpose of electing one (1) commissioner for a five (5) year term commencing on January 31, 2018 and ending December 31, 2022.

Received & Filed

OLD BUSINESS

1. **Resolution** to approve the Pinebrook Residential Hills PDD

Supervisor Tollisen: First under old business is the Pinebrook Residential Hills PDD. I think that the Board is prepared to move forward with this. I have asked Mr. Bianchino to come to provide a very brief summary before we vote on this. As everyone is aware, at the last meeting, there was a resident that had concerns. I have spoken with the resident and the issue has been resolved with a relocation of the access to the development. I have asked Mr. Bianchino to address the residents concern.

Mike Bianchino here representing Ivan Zdrahal and Associates. At the October 4th Town Board public hearing we presented this project. It is 90.3 acres, located on the northwest side of Farm to Market Road near Angle Lane. The project is 66 units in a cluster development. The project was a previously approved standard subdivision and this cluster development shows a lot more open green space. At the public hearing on October 4th the substantive comment was the impact caused by the proposed driveway location or roadway intersection to an existing neighbor on Farm to Market Road. (Mr. Bianchino showed where the neighbor's house is located and where the original driveway was). We revised the plan to show the intersection location farther to the northwest so that it is 430 feet northeast of the resident's house. It is across from several of the houses in Victor Farms; however the houses in Victor Farms are some 30 feet below the elevation of Farm to Market Road. The original issue that was raised was about the headlights from the vehicles exiting. With the elevation difference of Victor Farms being about 30 feet and the fact those cars approaching the intersection, there is an upgrade on our profile as we approach the intersection and the headlights would be shining over the top of any of those houses, so we don't believe that there will be an issue there. The other comment that was raised was regarding the location of the proposed water line extension that we are doing. The question was, what side of the road is the water line going? The water line is going to be installed on our side of Farm to Market Road then cross over onto Moreland Drive side to the existing 12" line that we are going to tie into is. That is really the substantive comments that we received and heard at the Town Board meeting and I believe that we have responded to them.

Councilman Hotaling: Mr. Bianchino, the house in Victor Farms that is the farthest south, whereabouts is that compared to the new entrance?

Mike Bianchino: It adjoins Ms. Cardinale's property (showed location on the map)

Councilman Hotaling: I do agree with you. That was the only house that I was questioning because it sits up higher.

Mike Bianchino: It is probably 370 feet more

Councilman Hotaling: Perfect, thank you.

Councilman Wasielewski: The last house, the most southerly one in Victors Farm is also kind of angled, so any lights coming out of your development I don't believe would shine on into that particular home. I would like to thank you. This project has evolved over time from something else to the current better plan, I think. I am also concerned about any future development along Farm to Market Road and the Route 9 and Farm to Market Road intersection. Thank you.

Supervisor Tollisen: Any other questions of the Board? What is the board's pleasure?

RESOLUTION NO. 385-2017

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board declares a negative declaration according to SEQRA for the Pinebrook Residential Hills PDD

POLL BOARD:

Councilman Connors	AYE
Councilman Wasielewski	AYE
Councilwoman Jordan	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

RESOLUTION NO. 386-2017

Offered by Councilman Hotaling, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board approves the Pinebrook Residential Hills PDD

POLL BOARD:

Councilman Connors	AYE
Councilman Wasielewski	EXCUSED
Councilwoman Jordan	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

Mr. Bianchino: Thank you very much.

Supervisor Tollissen: Next item on the agenda under Old Business is the adoption of the Preliminary Budget as the final budget for 2018. I will just give you a brief summary. We did have a budget workshop and went through the entire budget process. I went through the budget as presented. There are a few changes from the Preliminary Budget to the final budget. The changes that have been made are the

results of some administrative changes that have been made here in Town Hall. We have gone from a Finance Director to a Comptroller and also a Deputy Comptroller. The second part is that we have gone from two separate departments between Planning and Code to one coordinated department under the Direction of Mr. Harris. So what you will see in the budget are some items that have changed. The net result of that is a \$5,000 change. In a General Fund Appropriation of over \$6.5 million dollars and the changes is about \$5,000. The revenues will equal the appropriations and also I believe that both Highway and Water changed very slightly. Highways appropriations went down \$68.00 or something to that effect. Again, the result is a no net budget change. So, if the board is prepared to move forward for the adoption of the 2018 Budget, I will entertain a motion.

Attorney Murphy: Might I suggest that we put this on the table now until Mr. Wasielewski gets back as he was a part of budget process. If you want to vote on it you can or move on to new business.

NEW BUSINESS

RESOLUTION NO. 388-2017

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board approves the minutes of Town Board meeting of November 1, 2017 as presented.

RESOLUTION NO. 389-2017

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board honors Arthur L. DeVoe from the Town of Halfmoon for his years of service to his country at the "Honor Our Deceased Veteran" program at the County on November 21st at 2:30 pm.

Supervisor Tollisen: This is something that the County does monthly and this month it is Halfmoon's turn and at the recommendation of the VFW Post that we're going to honor Mr. DeVoe. If you can make it to the ceremony, that would be awesome. It is at the county office building next Tuesday at 2:30.

RESOLUTION NO. 390-2017

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board appoints Dana Cunniff as Deputy Town Clerk part-time at Grade 3 Base Pay \$16.35 per hour, not to exceed twenty (20) hours, per completion of pre-employment testing.

RESOLUTION NO. 391-2017

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board waives the purchasing policy for the purchase and installation of the awning on the Justice Building.

RESOLUTION NO. 392-2017

Offered by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

WHEREAS, effective October 30, 2017, the Town Board of the Town of Halfmoon created the position of Comptroller and appointed Bonnie Hatter to that position; and

WHEREAS, on November 1, 2017, the Town Board of the Town of Halfmoon created the position of Deputy Comptroller and appointed Laurie Sullivan to that position; and

WHEREAS, the Town of Halfmoon has identified the Town Supervisor, Deputy Town Supervisor, the Comptroller and the Deputy Comptroller as signatories on the bank accounts for the Town of Halfmoon necessary to effectuate the duties of their respective positions, currently located at Key Bank;

NOW, THEREFORE BE IT RESOLVED AS FOLLOWS:

1. That Kevin Tollisen, Paul Hotaling, Bonnie Hatter and Laurie Sullivan be authorized as signatories on the Key Bank Accounts necessary to effectuate the duties of their respective positions on behalf of the Town of Halfmoon.

2. That the above referenced persons are hereby authorized to sign any and all documents necessary to become signatories, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 393-2017

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board approves placing a 1998 Chevrolet Bucket Truck, a 1984 Ford Tractor, a 1990 Ford Tractor, and a 2005 Ford Freestar Van on Auctions International, as the Halfmoon Highway Department no longer has a use for them.

RESOLUTION NO. 394-2017

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board appoints Audrey Almela to a five year term as a member on the Board of Assessment Review from September 30, 2017 through September 30, 2022.

RESOLUTION NO. 395-2017

Offered by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board thanks Julie McHargue and Raymond Anuszewski for their years of service and dedication to the Town of Halfmoon.

RESOLUTION NO. 396-2017

Offered by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board approves the rules and regulations regarding the Town of Halfmoon Dog Park.

RESOLUTION NO. 397-2017

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board authorizes the Supervisor to enter into an Agreement with CHA for professional engineering services to assist with the Zoning Amendment Implementation in the not to exceed amount of twelve thousand dollars (\$12,000.00) and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 398-2017

Offered by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board authorizes the Supervisor to make the attached Creation of Appropriations.

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$9,932.14
	Subsidiary: 25-4-2189 Home & Community Services	\$9,932.14	
Credit:	Appropriations	25-960	\$9,932.14
	Subsidiary: 25-5-1440.40 Engineering Contractors Inspections	\$9,932.14	

Information Only: The above was derived from the following breakdown of charges to be paid on November 1 Abstract for engineering and related fees

NAME	AMOUNT
Abele PDD Rte 146 Insp	\$340.00
Arlington Heights PH II	\$510.00
Ellsworth Solar	\$340.00
Graybar Electric	\$2,997.50
Halfmoon Self Storage	\$680.00
Kensington at Halfmoon Ph II	\$340.00
National Grid SWPPP	\$432.50
Nordic Property Services	\$680.00
207 Route 146 Site Plan	\$680.00
Inglewood PDD	\$853.21

Adams Pointe PDD	\$255.00
Linden Village	\$1,502.93
Pinebrook Hills PDD	\$321.00
Total	\$9,932.14

A budget amendment is needed to create the following appropriations in the General Fund for the purchase of new software for Planning/Code from BAS per resolution #305-2017 September 6, 2017 from General Fund Capital Reserve in the amount of \$45,000.

Debit: Appropriated Reserves 10-511 \$40,500

Credit: Appropriations 10-960 \$40,500
Subsidiary: 10-5-3610.20- \$40,500
Code Enforcement-Equipment

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit: Estimated Revenues 25-510 \$14,397.95
Subsidiary: 25-4-2189 Home &
Community Services \$14,397.95

Credit: Appropriations 25-960 \$14,397.95
Subsidiary: 25-5-1440.40 Engineering
Contractors Inspections \$14,397.95

Information Only: The above was derived from the following breakdown of charges to be paid on November 8 Abstract for engineering and related fees

NAME	AMOUNT
Glen Meadow PDD	\$9,907.95
New Meadow School	\$490.00
Graybar Electric Traffic Study	\$4,000.00
Total	\$14,397.95

The following creation of appropriations is needed in the General Fund based on money received for the newsletter advertising to date. This creation is for the triannual distribution of the Halfmoon Navigator.

DEBIT: Estimated Revenues 10-510 \$7,550
Subsidiary: Other, Misc-Newsletter
10-4-2770.10 - \$7,550

CREDIT: Appropriations 10-960 \$7,550
Subsidiary: Public Information & Serv
10-5-1480.40 - \$7,550

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit: Estimated Revenues 25-510 \$12,539.03
Subsidiary: 25-4-2189 Home &
Community Services \$12,539.03

Credit: Appropriations 25-960 \$12,539.03
 Subsidiary: 25-5-1440.40 Engineering
 Contractors Inspections \$12,539.03

Information Only: The above was derived from the following breakdown of charges to be paid on November 22 Abstract for engineering and related fees

NAME	AMOUNT
Stone Crest Preserve	\$753.91
Fairways Meadows	\$400.00
Fairways Meadows	\$1,086.05
Fairways Meadows	\$19.26
Paar Estates of Halfmoon PDD	\$10,279.81
Total	\$12,539.03

A resolution is necessary to create appropriations within the Special Revenue fund from Recreation Fees in the not to exceed amount of \$35,000 per resolution #345 dated 10/5/2016 for the fencing at the VanDenBurg Ball Fields on Woodin Road. The invoice from Bruce Fence Co. for fencing around the dugout is \$1,500.

DEBIT: Appropriated Fund Balance 25-599 \$1,500.00

CREDIT: Appropriations 25-960 \$1,500.00
 Subsidiary: 25-5-9901.90 - \$1,500.00
 Interfund Transfer

The following creation of appropriations is needed in the General Fund for the replacement of fencing at the VanDenBurg Ball Fields on Woodin Road. The funds for this will come from the Special Revenue Fund \$1,500.00.

DEBIT: Estimated Revenues 10-510 \$1,500.00
 Subsidiary: 10-4-5031 - \$1,500.00
 Interfund Transfers

CREDIT: Appropriations 10-960 \$1,500.00
 Subsidiary: 10-5-7110.20 - \$1,500.00
 Parks - Equipment

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward

RESOLUTION NO. 387-2017

Offered by Councilman Connors, seconded by Councilman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Preliminary Budget as amended be and is hereby adopted as the 2018 Budget for the Town of Halfmoon, and further;

RESOLVED, that the 2018 Budget be copied in its entirety in the 2017 Minutes Book of the Town of Halfmoon.

POLL BOARD:

Councilman Connors AYE
 Councilman Wasielewski AYE
 Councilwoman Jordan AYE
 Councilman Hotaling AYE
 Supervisor Tollisen AYE

There being no further business to discuss or resolve, on a motion by Councilman Wasielewski and seconded by Councilman Connors, the meeting was adjourned at 7:50 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk