

The May 2, 2018 Regular meeting was called to order at 2:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Daphne V. Jordan, Councilwoman
Jeremy W. Connors, Councilman
Lyn A. Murphy, Town Attorney
Lynda A. Bryan, Town Clerk

Cathy L. Drobny, Deputy Town Attorney – Excused

Supervisor Tollisen: Good afternoon. This is our special meeting in honor of our seniors so welcome to all of our seniors here today! We have a rather large agenda today but we are going to hurry along so that we can get to those cakes in the back!

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

Supervisor Tollisen: Everybody knows Lynda Bryan our Town Clerk, she is the Clerk of the Board and is responsible for the agenda. Lynda was honored yesterday at the NY Senate as a Woman of Distinction. I couldn't put it on the agenda, but how dare she not give me the details. In honor of Lynda's well deserved award, we have a card for Lynda that we are going to put in the back for you to sign. A lot of the staff has already signed it and congratulating her on her well-deserved award. The Town Board and I want to congratulate you.

Clerk Bryan: Thank you very much!

PRESENTATION - DR. ROBINSON, SHEN SCHOOL DISTRICT

Dr. Oliver Robinson, Superintendent of Shenendehowa Central Schools: passed out the proposed 2018-19 budget to the Town Board

- 3 open seats on the Board of Education & 2 incumbents and Mr. Bill Casey will step down leaving a 2 year term and possibly a write in vote
- Bus Replacement Plan – 23 new busses
- Budget basically the same as last year with an increase of 2.1% with a tax impact in Halfmoon of ½ - 1.5%
- Having conversations about school safety and working with Sheriff Zurlo
- Mental health support especially high school level
- Innovative Technology & App Design classes out of MIT
- Public Information newsletter coming out on May 8th
- Budget Vote on May 15th from 7:00am – 9pm

Councilman Hotaling: First off, I would like to thank Mr. Casey. I wish you all of the best and thank you for your community service. When you talk about an increase, what is the percentage in payroll?

Dr. Robinson: We have 1,700 employees receiving a 2.56% raise

Councilwoman Jordan: Thank you for having the Sheriff involved in school during the threats. I know that my son came home and said that it was a relief to see the presence of the Sheriff there and to have a continued presence afterwards. That is a plus.

My question to you is what is the status of an elementary school in Halfmoon?

Dr. Robinson:

- Phase I – Identify the land, looking at potential parcels to purchase, approximately 40 acres
- Phase II – Growth Pattern: Elementary school enrollment going down and High School going up

Councilwoman Jordan: Thank you for that. You also brought up full day kindergarten. Shenendehowa is only 1 of the 6 or 7 districts in the whole state that does not offer full day kindergarten. So how is that looking?

Dr. Robinson: There is a lot of growth, especially in the Town of Halfmoon. Contrary to most communities in the state, this region is growing where most schools enrollments are going down. Conversely, 9 years ago when we built Shatakon, that was done because we had a huge bubble that needed to be distributed.

Supervisor Tollisen: Superintendent, as always you have my sincere appreciation for coming today during our special Senior Citizen Appreciation Month. Congratulations Bill for the fantastic job you have done on the Board. You well deserve all the kudos that you get! Thank you so very much!

PRESENTATION – MOTT ORCHARD PDD

Joel Bianchi, MJ Engineering: Representing Beacon Homes who is both the owner/applicant of the Mott Orchard PDD.

- Located on Farm to Market Road and about ¾ miles west of Pruyn Hill
- 91 homes on 97 acres
- Twin, large and small single family homes 10,000 – 25,000 sq. ft. lots
- Town water, County sewer and Storm water managed by the HOA, roads dedicated to the Town of Halfmoon
- 7-1 favorable recommendation from the Planning Board
- We request to schedule a public hearing

RESOLUTION NO. 163-2018

Offered by Councilman Hotaling, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board schedules a Public Hearing for Mott Orchard PDD for May 16th at 7:00 pm or as soon as the agenda allows in the A. James Bold meeting room

PRESENTATION –TO SENIOR CITIZEN ASSOCIATION

Supervisor Tollisen:

- Instead of a check we are taking over the part time employees – Cate & Paula
- Listed the items that the Town provides for the seniors totaling approximately \$400,000 per year
- Thank you to Nancy & the Board of Directors for all of your hard work without compensation
- We will be launching a new idea in about a month or so
- If there is anything that me or my staff can do to help you, please let us know. We love and appreciate all of you!

Nancy Morris, President of the Senior Association we want to thank you for all that you do!

Supervisor Tollisen: Thank you!

COMMUNITY EVENTS:

The "BUY A BRICK" program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

National Children's Book Week: April 30 – May 6 with Books for Babies at the Clifton Park – Halfmoon Library. All parents of newborns to 6 month olds can pick up a Gift Packet at the front desk of the Library that contains a book for the baby and resources for parents!

The Business and Economic Development Committee Annual Breakfast will be held on May 11th at 8 am in the A. James Bold Meeting Room

Story Telling Summit on the Mohawk Towpath Byway Wednesday, June 6th from 9 am to 5 pm. There will be a light breakfast, buffet lunch and materials for \$30. For more information call Henrietta O'Grady at 518-371-8374 or hogrady@nycap.rr.com

Life Song's Annual Daffodil Dash will be held on June 9th in the Town Park supporting those with differing abilities.

Town of Halfmoon's Scentral Bark Dog Park Grand Opening will be held on June 9th at 12:00 – 4:00pm at the Gazebo

St. Luke's Recovery Resource Center will be hosting their 3rd Annual Wiffle Ball Tournament Friday, June 15th with Dinner and games at 5 pm and a free concert by Lead Guitarist Ricky Byrd formerly of Joan Jett & The Blackhearts 9 pm, 16 McBride Road, Halfmoon, off Pruyn Hill Road

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: Feb 20, April 16, June 18, Aug 20, Oct 15, and Dec. 17, the 3rd Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee, (4) Chair of Safety Committee

Many of our departments are outside working; highway, parks etc. so please be aware of those working on the roads.

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Chair of Committee on Resident Relations, (4) Co-Liaison to Planning Board

One of the things that I am excited about as liaison to the **Residents Relations Committee is a new program called Halfmoon Hero's**. We know that there are people in town that volunteer and do a lot of great things for other people, but never get recognition. We are starting this program to recognize those people. You can nominate a volunteer who goes above and beyond for their neighbors to be recognized at Town Board meeting with a Proclamation. You can find Nomination applications on the website and in the next issue of the Navigator.

Daphne Jordan (Town Board Member): (1) Co-Chair of Business and Economic Development (2) Animal Control (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

Story Telling Summit on the Mohawk Towpath Byway will be held on Wednesday, June 6th from 9 am to 5 pm. There will be a light breakfast, buffet lunch and materials for \$30. For more information call Henrietta O'Grady at 518-371-8374 or hogrady@nycap.rr.com or you can see me after the meeting.

The Trails and Open Space Committee: Had a little hike Friday morning along McDonalds Creek in what will soon be Creekview Estates. We are trying to make a trail to connect Creekview Estates with the Swatling Falls trail. It is beautiful along the creek and Swatling Falls is a hidden gem that we have in our town. It will come out onto Upper Newtown Road. The committee walked it with the developer, our planner and PJ, our Parks Director to see what is most feasible.

The Business and Economic Development Committee met last week and spoke about the rezoning efforts that have been talked about in the town for the last 3 years and will bring it before the Board soon. We are also finalizing plans for our Business Appreciation Breakfast that will be held on May 11th at 8:00 am. All Halfmoon businesses have been sent invitations and we are looking forward to having a full house.

I wanted to bring forth the highlights of the **Clifton Park – Halfmoon Public Library Annual Report** that is available to view in the Town Clerk's Office or on the Library's website.

- 11,245 library patrons from Halfmoon
- 1,419 programs for children, teens & adults
- 137 English learner classes
- 900 children that participated in the summer reading clubs 350,528 minutes of reading
- 207 individual tech tutoring sessions (anyone can learn computer skills)
- 44,151 public computer uses
- 55,126 wireless sessions
- 1,200 visitors each day
- 2,179 items borrowed per day
- 865 Museum free passes for many museums in the area

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Committee on Not for Profit Organizations; (3) Co-Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

Welcome seniors! It is always great to see all of the familiar, smiling faces. On April 24th I attended the public hearing for the **Mohawk Basin Project on Peebles Island** in Waterford. They discussed on how to bring the Mohawk River back to life. I spoke on behalf of the Town of Halfmoon about the Colonie Landfill proposed expansion and the town's opposition to it. For those of you who do not know, it is going to be increased in height and sides. There are a lot of variables there that could impact this beautiful watershed. We are working hand in hand with the Town of Waterford and the Church Hill Road residents on this. I am sure that Supervisor Tollisen can speak more on how we are working with Waterford on the pending lawsuit. It was a positive meeting to work towards the best interest of not only the Town of Halfmoon but also the entire Mohawk Water Basin and the towns associated with it.

May 5th is the opening day for the **Halfmoon Baseball League**. We are looking to get out there and support our youth. I am sure that many of you have grandchildren that are involved in this awesome program that provides so much happiness to our youth every year. We are excited for this season!

I would also like to echo my sentiments of Supervisor Tollisen for our colleague Lynda Bryan as the **Women of Distinction**. That is truly a huge honor and well deserved. This woman goes above and beyond day in and day out and I couldn't be happier for you Lynda! That's all I have.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives, (3) Co-Chair of Committee on Resident Relations

Thank you all very much. This has been a very special time.

I would like to congratulate our hard working seniors for another successful **Spring Bazaar** last month. They all work together on their two bazaars each year. All of the proceeds help to defray the costs of their fabulous trips that they take so kudo's to all of you!

It is an honor for me to be part of this Association and to work with all of you in so many different capacities. I always tell people that enquire about the possibility of joining the center to please do so as I am confident that with so many programs available, they will certainly find something of interest and make new friends!

The **Halfmoon Historical Society** will be having their next meeting on May 29th. We will be having a presentation on the Anthony family: Susan B. celebrating the 100 years of Women's Right to Vote. Terri Gifford our writer from the Express will be reading one of her famous speeches. We will also tell the story of Susan's first cousin Joshua Anthony who was the founder/owner of the Anthony Baking Powder Factory. The Anthony cousins are also relatives to the Hayner Family! So please come and join us on May 29th!

Lyn Murphy, Esq., (Town Attorney) Very briefly, two seniors that are very near and dear to me, my parents are celebrating their 59th Wedding Anniversary today!

Cathy Drobny, Esq. (Town Attorney) Excused

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

DEPARTMENT REPORTS – month of April

1. **Senior Express – Total # Riders – 406** **Total # Meals - 642**

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Receiver of Taxes, Grant Department, Assessors, Planning

Department, Code Enforcement, Parks Department, Building & Code, Planning Department

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the April 23, 2018 meeting: Sign Application for Head games, 215 Guideboard Road, Change of Use Application for Deets Catering, 423 Route 146, for Change of Use/Tenant & Sign Applications for Builders First Source, 1675 Route 9 and for Dirad Technologies, Inc., 5 Corporate Drive, and for Co-Location of Telecommunications Equipment for Sprint, 47 Clamsteam Road.

Received & Filed

2. Received from FEMA, a check to the Town of Halfmoon regarding Storm Stella in the amount of \$57,585.01 for the 48 Hours of Snow Removal during the storm.

Received & Filed

3. Received from CAPTAIN Community Human Services, a letter thanking the Town of Halfmoon for the donation of 500 pounds of food for their Food Pantry from the annual Shredding Day at the Transfer Station.

Received & Filed

4. Received from the Clifton Park - Halfmoon Library, a copy of their Annual Report for 2017, which can be viewed in the Town Clerk's Office.

Received & Filed

5. Received from Anthony Timpanaro, a thank you card to Kevin and the staff of the Town of Halfmoon for being at his retirement party.

Received & Filed

6. Received from the Town of Halfmoon, the Annual Financial Report for the fiscal year ending December 31, 2017, and available for review in the Town Clerk's Office.

Received & Filed

7. Received from Abele Limited Partnership, project narratives and site plans for Halfmoon Commercial, LLC, PDD (previously known as Pino PDD) Route 146.

Received & Filed

8. Received from Shenendehowa Central Schools, their 2018-19 budget that can be reviewed in the Town Clerk's Office.

Received & Filed

9. Received from Roger Sayward, his letter of resignation from as part-time Parks Laborer effective April 1, 2018.

Received & Filed

10. Received from the NYS Department of Environmental Conservation Mohawk River Basin Program, their Progress Report dated March 2018.

Received & Filed

OLD BUSINESS

RESOLUTION NO. 164-2018

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

WHEREAS, the Town Board of the Town of Halfmoon has previously approved project to provide a connection to the Saratoga County Water Authority to provide a second source of potable water for the residents; and

WHEREAS, the project involved letting bids to determine the apparent low bidder; and

WHEREAS, the engineers for the project, CHA, have determined that Carver Construction Inc. is the apparent low bidder for the Project with a total bid of \$2,644,450.00 and recommends that the Town proceed with the Project and award Contract 1G to Carver Construction Inc.; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Town Board of the Town of Halfmoon hereby awards the bid for the Saratoga County Water Authority connection to Carver Construction Inc. and authorizes the Supervisor to execute any and all necessary documents to proceed with this project, subject to the review and approval of the Town Attorney.

Contractor Name	Base Bid Amount	Add Alternative 1 Amount	Total
Carver Construction Inc. *	\$2,156,605.50	\$487,844.50	\$2,644,450.00
Peter Luizzi and Bros	\$2,163,700.00	\$563,180.00	\$2,726,880.00
Jablonski Excavating Inc.	\$2,473,000.00	\$532,600.00	\$3,005,600.00
Gallo Construction Corp	\$2,490,159.93	\$639,203.57	\$3,129,363.50
New Castle Paving	\$2,758,664.00	\$569,720.50	\$3,328,384.50
Trinity Construction	\$2,776,513.00	\$605,775.00	\$3,382,288.00
Reale Construction Co Inc.	\$2,840,000.00	\$760,000.00	\$3,600,000.00

Supervisor Tollisen: Just to let everybody know, this is the connection to the Saratoga County Water Authority. This will provide a second, separate source of water for long term security for the residents of Halfmoon. If there ever is an issue with our long term contract with the City of Troy, we have a completely separate source of water for the Town of Halfmoon. Again, the goal is security for our town residents. Water is the most fundamental function of life as we all need safe and quality water. I can tell you that the estimated cost of this versus the actual cost, it came in at \$600,000 below estimated budgeted costs. So, all in all a good thing for us!

RESOLUTION NO. 165-2018

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

WHEREAS, the Town Board of the Town of Halfmoon has previously approved project to create a car-top boat launch at Crescent Park; and

WHEREAS, the project involved letting bids to determine the apparent low bidder; and

WHEREAS, the only received one bid thereby making Barton & Loguidice the apparent low bidder for the Project with a total bid of \$38,000 for engineering services;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Town Board of the Town of Halfmoon hereby awards the bid for the engineering services for the Crescent Park car-top boat launch to Barton & Loguidice and authorizes the Supervisor to execute any and all necessary documents to proceed with this project, subject to the review and approval of the Town Attorney.

NEW BUSINESS

RESOLUTION NO. 166-2018

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the minutes of Town Board meeting of April 18, 2018, as presented.

RESOLUTION NO. 167-2018

Offered by Councilwoman Jordan, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Town to renew membership with the Saratoga County Chamber of Commerce for the 2018-2019 annual membership investment amount of \$435.00.

RESOLUTION NO. 168-2018

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the Comptroller's Report for the month of February 2018.

RESOLUTION NO. 169-2018

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

WHEREAS, the Town Board of the Town of Halfmoon is cognizant of their obligation to be fiscally responsible when determining the appropriate disposition of equipment that is no longer of use to the Town; and

WHEREAS, the Town has consistently sought an effective way to insure that obsolete equipment is disposed of in a manner that garners the most return on the original investment made to obtain the equipment; and

WHEREAS, the Superintendent of Highways has determined that a 2004 Ford F-350 pick-up truck, 2003 Ford F-550 dump truck with a plow and sander, 1994 Morbank Easybeaver wood chipper, and 1975 John Deere Dozer currently owned by the Town of Halfmoon are vehicles and equipment that should be sold or otherwise disposed of as they are no longer of use to the Town; and

WHEREAS, the Town has an Agreement with Auctions International to place equipment that is no longer of use to the Town out for bid; and

WHEREAS, the Superintendent of Highways has the training and experience to determine what items should be placed on the Auction website and what items should be otherwise disposed; and

WHEREAS, the Town Clerk is hereby authorized to remove the equipment and vehicles from the Town's Asset Inventory list and insurance coverage;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Superintendent of Highways may dispose of a 2004 Ford F-350 pick-up truck, 2003 Ford F-550 dump truck with a plow and sander, 1994 Morbank Easybeaver wood chipper, and 1975 John Deere Dozer by placing the equipment on Auctions International.
2. That the Town Clerk shall update both the Town's Asset Inventory list and insurance coverage
3. That this Resolution shall take effect immediately.

DATED: May 2, 2018

LYNDA BRYAN TOWN CLERK
TOWN OF HALFMOON

RESOLUTION NO. 170-2018

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Jordan & Connors
Recused: Tollisen

RESOLVED, that the Town Board authorizes the Deputy Supervisor to enter into an Agreement with T.P. Builders, Inc. to provide potable water to the Van Wert Subdivision and to authorize the Deputy Supervisor to execute any documents to enter into the Agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 171-2018

Offered by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Supervisor to execute any documents associated with the request for \$2,000,000.00 for a State and Municipal (SAM) Facilities Grant, said funds to be utilized to design and construct a community center for the Town of Halfmoon, subject to the review and approval of the Town Attorney.

Councilwoman Jordan: I just wanted to make mention that is a SAM grant from Senator Marchione who is trying to get this money for us.

Supervisor Tollisen: This would be awesome if we could get this money, but it is something that we have put into the budget at the last meeting for the design of the community center. There is a possibility of getting this grant through Senator Marchione, so we are applying for it and see how it goes.

RESOLUTION NO. 172-2018

Offered by Councilwoman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board hereby authorizes the Superintendent of Highways to review any Applications for a Block Party involving the closure of a Town owned road, submitted to the Town of Halfmoon, to determine if the Application should be granted based upon the health, safety, and well-being of the citizens of the Town of Halfmoon, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 173-2018

Offered by Councilman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board hereby sets the annual permit fee for the Town of Halfmoon Scentral Bark Dog Park to be \$30.00 per family.

RESOLUTION NO. 174-2018

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Town Court to enter into an Agreement with Languageline Solutions to provide language interpretation services on an as needed basis for the Court and to authorize Judge Fodera to execute any documents to enter into the Agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 175-2018

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board amends Resolution #115-2018 to read that the Town Board authorizes the Director of Parks & Town to hire up to 10 park laborers for the 2018 season starting April 1, 2018 through October 1, 2018.

RESOLUTION NO. 176-2018

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Town Supervisor to enter into an Agreement with Humphrey Memorials, Inc. to provide on-site engraving services for the Town of Halfmoon Veterans Memorial Walkway and to authorize the Supervisor to execute any documents to enter into the Agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 177-2018

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the low estimate contract to Pregent Paving, 116 Citation Way, Ballston Spa, NY, for work to be performed at Trailhead Parking Lot across from 32 Clamsteam Road in the not to exceed amount of \$12,685.00

RESOLUTION NO. 178-2018

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Town Supervisor to sign a Certification for the Community Development Block Grant certifying that the Town of Halfmoon has a zero balance in Community Development Block Grant program income as the monies we received through this program paid for sewer installation, not an income producing project for the Town of Halfmoon, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 179-2018

Offered by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Director of Parks and Town Property to purchase fencing for the Vandenburg Park utilizing Recreation Fees from the Special Revenue Fund in the not to exceed amount of \$11,900.00 which shall include installation costs and to authorize the Director of Parks and Town Properties to execute any necessary documentation to complete the purchase, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 180-2018

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Town Supervisor, the Highway Superintendent and the Town Board to sign the 284 Agreement between the Highway Superintendent and the Town Board for the Expenditure of Highway monies.

RESOLUTION NO. 181-2018

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT: Estimated Revenues	25-510	\$1,749.05
Subsidiary: 25-4-2189		
Home & Community Services		\$1,749.05
CREDIT: Appropriations	25-960	\$1,749.05
Subsidiary: 25-5-1440.40		
Engineering Contractors Inspections		\$1,749.05

Information Only: The above was derived from the following breakdown of charges to be paid on May 10, 2018 Abstract for engineering and related fees.

NAME	AMOUNT
Howland PDD	\$729.05
Mott Orchard	\$170.00
Route 9 Self Storage	\$850.00
Total	\$1,749.05

A resolution is necessary to increase the Capital Project for Sitterly Road Pavement Preservation construction and inspection phases to include additional signal work at Route 9 and Sitterly Road and to adjust previous creations dated March 15, 2017, July 5, 2017 and December 6, 2017 to accurately reflect the funding source amounts as stated on NYSDOT Supplemental Agreement #3. This project will be funded by Federal, NYSDOT-Marchiselli, Private Developer and Town Highway fund monies.

DEBIT:	Appropriated Fund Balance	35-599	\$ 70,825.18
	Estimated Revenues	35-510	\$248,943.18
	Subsidiary: 35-4-4589.00		
	Transportation Federal Grant -		\$248,943.18
CREDIT:	Estimated Revenues	35-510	\$ 6,442.34
	Subsidiary: 35-4-3589.00		
	Transportation State Grant -		\$ 6,442.34
CREDIT:	Appropriations	35-960	\$313,326.02
	Subsidiary: 35-5-5112.21		
	Highway Improvements Capital Project	-	\$311,179.72
	Subsidiary: 35-5-9901.90		
	Interfund Transfers -		\$ 2,146.30

The following creation is necessary to adjust the Town Highway Fund portion of the Capital Project for Sitterly Road Pavement Preservation due to Private Developer monies received.

DEBIT:	Estimated Revenues	20-510	\$2,146.30
	Subsidiary: 20-4-5031.00		
	Interfund Transfers -		\$2,146.30
CREDIT:	Fund Balance-		
	Unreserved Unappropriated	20-911	\$2,146.30

The following creation is necessary in the Landfill Post-Closure Care Capital Fund per Resolution #140, April 5, 2017 and #155, April 18, 2018 authorizing Clough, Harbour & Associates to perform annual Environmental Monitoring Services at the Town Landfill site in accordance with NYSDEC approved Post-Closure Monitoring & Maintenance per the operations manual in the not to exceed of \$14,000. This creation will set up two years of funding in Post-Closure Care Capital Fund. Monies for the Post-Closure Care Reserve Fund will fund these expenditures.

DEBIT:	Appropriated Reserves	40-511	\$14,000
CREDIT:	Appropriations	40-960	\$14,000
	Subsidiary: 40-5-8160.20		
	PC Landfill Capital Outlay -		\$14,000

A resolution is necessary to create appropriations within the Special Revenue Fund from Recreation Fees in the not to exceed amount of \$10,000 per resolution #144, April 18, 2018 for the Community Center Sketch to be prepared by MJ Engineering and Land Surveying, P.C.

DEBIT:	Appropriated Fund Balance	25-599	\$10,000
CREDIT:	Appropriations	25-960	\$10,000
	Subsidiary: 25-5-1440.40		

Engineering Fees - \$10,000

A resolution is necessary to close the project budgetary accounts for the Historic Preservation Champlain Canal Structures McDonald Creek project. The project budget was \$650,000 and was funded by grant monies from NYS Office of Parks, Recreation and Historic Preservation, grant monies from NYS Canal Corporation, Special Revenue Fund, Recreation Fees and the Water Fund. Money remaining will be returned to the Water Fund.

DEBIT:	Appropriations	35-960	\$650,000
	Subsidiary:	35-5-7150.27	
		Culture & Recreational - Trails	\$650,000
CREDIT:	Estimated Revenues	35-510	\$650,000
	Subsidiary:	35-4-3089.00	
		Other, NYS Grants -	\$350,000
	Subsidiary:	35-4-5031.00	
		Interfund Transfers -	\$300,000

A resolution is necessary to increase appropriations for the Town of Halfmoon Water District No. 1 replacement project due to additional asphalt driveway paving, additional concrete driveway replacement, additional town road paving and additional water service piping. The funding for this project thus far has been from the Water Fund in the amount of \$2,150,000. The monies for the increase will be from the Special Revenue Fund, Northern Halfmoon GEIS Mitigation Fees as identified on the Capital Improvement Plan Project Summary to construct the Pruyn Hill Road PRV pit along with installation of connection piping.

DEBIT:	Appropriated Fund Balance	25-599	\$100,000
CREDIT:	Appropriations	25-960	\$100,000
	Subsidiary:	25-5-8340.21	
		Trans & Dist WD#1	\$100,000

A resolution is necessary to reestablish appropriations within the Water Fund Budget in the amount of \$6,165.00. The purpose of this creation is to restore adequate budgetary appropriations (the original \$259,500 minus monies spent in the amount of \$57,260 in 2016 and \$196,075.00) for the engineering services related to the replacement of the Town of Halfmoon Water District No. 1; including all pipe, valves, hydrants, ancillary water system appurtenances and prepare application to extend the Consolidated Water District to incorporate Water District No. 1 per resolution 367-2016.

DEBIT:	Appropriated Fund Balance	30-599	\$ 6,165
CREDIT:	Appropriations	30-960	\$ 6,165
	Subsidiary:	30-5-8310.41	
		Administration Contractual-Engineering	\$ 6,165

PUBLIC COMMENT (for discussion of non-agenda items)

There being no further business to discuss or resolve, on a motion by Councilman Hotaling and seconded by Councilman Connors, the meeting was adjourned at 2:48 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk