

The January 17, 2018 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Daphne V. Jordan, Councilwoman
Jeremy W. Connors, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PUBLIC HEARING: 421 Flex Park Modification, Lot Line Adjustment to the Parkford PDD & NYSEG PDD

Supervisor Tollisen asked if anyone wanted the public hearing read. Hearing from no one, he opened the public hearing

OPENED: 7:01

Jason Dell, Lansing Engineering, presenting tonight on behalf of the applicant for the 421 Flex Park Modification, Lot Line Adjustment and Amendment to the Parkford PDD & NYSEG PDD. The project site is located at 421 Route 146. Currently the Flex Park encompasses 9.43 acres. The applicant has acquired an additional 8.65 acres (showed where it is on the map). This property was originally part of behind 6 Enterprise Drive. There was a purchase and a lot line adjustment and became part of 4 Enterprise and now we are looking for the 8.65 acres to be included into the 421 Flex Park. As it is currently zoned that 8.65 acres is part of the NYSEG PDD and we are requesting to have that acreage included into the 421 Flex Park and the Parkford PDD. The reason for doing so is that it does significantly increase business opportunities of the 421 Flex Park. So we are here this evening for the public hearing and answer any questions that the Board may have.

Supervisor Tollisen: Anyone from the Board have any questions? Anyone from the public? Hearing from no one, the Supervisor closed the public hearing

CLOSED: 7:03

Supervisor Tollisen asked what is the pleasure of the Board?

RESOLUTION NO. 46-2018

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board declares a negative declaration according to SEQRA for the 421 Flex Park Modification.

POLL OF THE BOARD

Councilman Connors	AYE
Councilwoman Jordan	AYE
Councilman Wasielewski	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

RESOLUTION NO. 48-2018

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the Modifications to the 421 Flex Park and include the additional 8.65 acres to the PDD.

POLL OF THE BOARD

Councilman Connors	AYE
Councilwoman Jordan	AYE
Councilman Wasielewski	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

Jason Dell: Thank you.

PUBLIC HEARING: CREEKVIEW ESTATES RESIDENTIAL PDD

Supervisor Tollisen Asked if anyone wanted the public hearing read. Hearing from no one, he opened the public hearing

Councilman Hotaling RECUSED himself

OPENED: 7:05 pm

Joel Bianchi from MJ Engineering: on behalf of the applicant Beacon Homes for Creekview Estates Residential PDD along with Jeffery Gabriel of Beacon Homes

- Dorothy Pingelski property 96 acres with frontage on Upper Newtown Road.
- Located in the towns agricultural district
- Initially a conventional subdivision of 55 lots and since have made an application to the town for a PDD and yields 70 lots which is 15 lots more than what would otherwise be permitted by zoning
- Presented the map with the constraint lands along the corridor of McDonald Creek (steep slopes, wetlands, & flood plains) – conservation analysis
- 50% of the parcel is green open space
- Connections to an adjacent property

Supervisor Tollisen: What are you proposing with that part...a trail?

Joel Bianchi: At this time we are not proposing anything, however we know the Board wants that. We are definitely open to connect to whatever is going on over here. I know that there have been conversations with the Trails Committee and we would like to sit down and ask what are your desires and how do we link

Supervisor Tollisen: With part of your approval you are willing to do that. I just want to be real clear

Joel Bianchi: We thought that it be better than if we proposed something, so let's commit to doing it and then sit down with the Trails Committee and develop that cohesive plan.

Councilwoman Jordan: I have asked that previously, so that it is on the record.

Joel Bianchi: So with the analysis, this is what we yield with the 96 acres. We are only developing about 56 acres of it. Everything west of McDonald Creek will be retained by the Pingelski's and the residential lots on the east side.

- Town water and County sewer and the Storm Water Management/Ponds will be owned and operated by the HOA, roadways and storm water pipes will be offered to the town
- Public Benefit - \$2,000 cash per lot for general traffic transportation improvements & may go to the Rt.146 light/extending trails along the McDonald Creek Corridor with Swatling Falls for scenic viewing.

Joel Bianchi: Any questions of the Board or public that I can answer?

Supervisor Tollisen asked if there were any questions from the Board. Any questions from the public?

John Mitchell, 6 Meldon Court, Mechanicville: I represent the Trails and Open Space Committee and I am uncertain about the connections into Upper Newtown Road. We have a long range view connecting the trails from Sheldon Hills into Swatling Falls and this would be our best, first opportunity to make that happen. So, do I understand that there is a plan potentially to bring the trail from Upper Newtown Road?

Supervisor Tollisen: To connect with what is existing now. The expectation is, I believe at some point to come out at the Town Park

John Mitchell: In the other direction toward the Halfmoon Preserve

Supervisor Tollisen: The expectation is to come all the way down to the Champlain Canal at some point which is the Master Plan in the future. Connecting not only the Champlain Canal but all the way up from Hudson River Road through Upper Newtown, right up through McDonald's Creek and out to the Town Park.

John Mitchell: Going toward the Vosburgh Preserve?

Supervisor Tollisen: I don't know if that's been discussed as far as this project goes.

Councilwoman Jordan: No, it hasn't. That is not part of what Creekview would do.

John Mitchell: So there is no perceived opportunity to connect into Upper Newtown Road and the Sheldon Hills Trail Extension potential?

Supervisor Tollisen: I think that there is still some discussion where it comes out by Falcon Trace potentially and Sheldon Hills to kind of connect those two. I think that there is a draft there already.

Councilwoman Jordan: I think that it is all very nebulous right now. I think that the committee will have input when it's time.

Supervisor Tollisen asked if there were any more questions from the public? Hearing none he closed the public hearing

CLOSED: 7:12 pm

Supervisor Tollisen: What is the pleasure of the Board? Is it to review the comments?

RESOLUTION NO. 49-2018

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board tables the Creekview Estates Residential PDD to review the comments made and schedule to vote at the next Town Board meeting.

Supervisor Tollisen: Mr. Bianchi, if you could reach out to my secretary and you and I can sit down and talk about this so we can be prepared for the next meeting.

Joel Bianchi: Sure, thank you very much.

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

A Public Informational Meeting on the Sitterly Road Corridor Improvement project will be held on Wednesday, January 24th from 6:00 p.m. to 7:30 p.m. at the Clifton Park-Halfmoon Emergency Corps.

The Four Chaplains of World War II: the 5th Annual Memorial Service to commemorate the 75th anniversary of the sinking of the USAT Dorchester on February 3rd at 11 am at The Church at Newtown Road, 142 Lower Newtown Road, Waterford

Congresswoman Carrie Woerner will present a special resolution to honor First Responders and Emergency Medical Technicians as a tribute to their life-saving work at St. Luke’s on the Hill Church on Saturday, January 20th, 6 pm, at 40 McBride Road.

WINTER CARNIVAL - February 3rd at Halfmoon Town Hall from 2:00 – 6:00 PM with Bonfire, Chili Cook-Off, Fireworks and Live Music by Sean Lyons

Paper shredding day is April 7th from 9:00 am-11: am at the Transfer Station

2018 Spring Clean-up dates: April 17, 20, 21, 24, 27, & 28 at the Transfer Station

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: Feb 20, April 16, June 18, Aug 20, Oct 15, and Dec. 17, the 3rd Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

I would like to add one more to the Community Events. On February the 5th, the Town of Halfmoon is spearheading a 3rd Herion/Opiod Educational Awareness Forum at the Mechanicville Schools. We are partnering with the City of Mechanicville, the Town of Stillwater, the Saratoga County Sheriff's Office, the Mechanicville Community Center Living Resource, and St. Luke's Church. We are going to be presenting another educational forum about the heroin/opioid epidemic and will be presenting some real reality and some real solutions. We are hoping to be getting a lot of people to attend. It is going to include a Narcan training and a prescription retake program as well. That is Monday February 5th from 6:30 - 8:00 pm at the Mechanicville High School Auditorium. More details to follow, but please plan on attending and pass the word along.

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee, (4) Chair of Safety Committee

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John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Chair of Committee on Resident Relations, (4) Co-Liaison to Planning Board

Thank you, Mr. Supervisor. I have the tally of the local fire departments and EMS calls for 2017 and once again that number continues to climb on an annual basis.

- 2,700 fire calls for the 4 Fire Companies
- 7,600 Ambulance calls

So over 10,000 times residents have called 911 and have had our Emergency Responders very professionally respond. I am very thankful for the services that they provide for us here in the Town of Halfmoon. Thank you.

Daphne Jordan (Town Board Member): (1) Co-Chair of Business and Economic Development (2) Animal Control (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

I have no report this evening.

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Committee on Not for Profit Organizations; (3) Co-Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

Thank you, Mr. Supervisor. I have had the opportunity to attend training, a two day seminar for hazardous weather and flooding preparations. We have had numerous county officials attending as well as officials from the Town of Halfmoon. To the individuals who live by the river and have special weather hazards, know that the Town of Halfmoon and our County Official's continue to educate themselves to provide the best and quality services to the residents of Halfmoon.

The Highway Superintendent is here tonight and I just want to say that pushing snow across the roads has been an issue. It is illegal to do such, you can get ticketed and fined and it will be pursued by the Highway Superintendent as the complainant. It is a problem and not only does it destroy equipment but creates

hazards. I also want to thank the Highway Superintendent and his crew for getting out there and keeping the roads the cleanest in the county. We really appreciate it!

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives, (3) Co-Chair of Committee on Resident Relations

I have no report this evening, thank you.

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

DEPARTMENT REPORTS – month of December

1. **Building**
Total # Permits – 41 Total Fees Submitted to the Supervisor - \$16,387
2. **Fire Inspections**
Total # Permits – 35 Total Fees Submitted to the Supervisor - \$1,880

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) month of December:

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the January 8, 2018 meeting: Change of Use/Tenant Application for C&S Siding, 77 Ushers Road and for Change of Use/Tenant & Sign Application for Halfmoon Massage, 1548 Route 9.
Received & Filed
2. **Received** from Rose Karanikas & Bob Swanson, a thank you letter and a check for the prompt, reliable & courteous service of the Senior Express workers in picking up Harold Karanikas and wishing them all a wonderful holiday season.
Received & Filed
3. **Received** from U.S. Army Corps of Engineers, a copy of the letter sent to Thomas M. Ward with their second request for information necessary to properly evaluate the application for the property on Staniak Road.
Received & Filed

NEW BUSINESS

RESOLUTION NO. 50-2018

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the minutes of the Town Board Organizational Meeting of January 3, 2018, as presented.

RESOLUTION NO. 51-2018

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the minutes of the Town Board Regular Meeting of January 3, 2018, as presented.

RESOLUTION NO. 52-2018

Offered by Councilman Connors, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes Town employees to attend the Association of Towns 2018 Training School and Annual Meeting in New York City on February 18th-21st, 2018 and authorize payment of \$125 registration fee for each employee attending, subject to the review and approval of the Town Supervisor.

RESOLUTION NO. 53-2018

Offered by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board designates Kevin J. Tollisen, Town Supervisor to attend the Annual Business Session of the Association of Towns and to cast/vote of the aforesaid Town, and Lynda A. Bryan, Town Clerk as the Alternate.

RESOLUTION NO. 54-2018

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors
Recuse: Jordan

RESOLVED, that the Town Board Board of the Town of Halfmoon authorizes the continuation of the Lease Agreement with the State Senate, and hereby authorizes the Town Supervisor to execute any and all documents required to effectuate the lease, including but not limited to the New York State Senate Payment Memorandum Certifications, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 55-2018

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves extending the Halfmoon Healthcare Campus PDD for an additional one year to commence activity to February 18, 2019.

RESOLUTION NO. 56-2018

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board approves the quarterly Water Report for the January 2018 water billing as submitted by the Director of Water.

RESOLUTION NO. 57-2018

Offered by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board hereby authorizes the Town Supervisor to enter into a revocable License for Facilities Use with the Shenendehowa Central School District for the Summer Recreation Swim Lesson Program beginning 6/25/2018 and ending 7/13/2018 in the not to exceed amount of \$3,000.00 and to authorize the Supervisor to execute any necessary documentation associated with the License, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 58-2018

Offered by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Town Supervisor to execute an easement granting the County of Saratoga access to property owned by the Town of Halfmoon commonly known as Elizabeth Street Extension for construction, maintenance, ingress and egress for the portion of the Zim Smith Trail which is planned for that property, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 59-2018

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board that the Town Board authorizes the Supervisor to enter into an Agreement with Service Education, Inc. for continuation of the license/maintenance Agreement for The Court Room Program in the not to exceed amount of \$1,140.00 and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 60-2018

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board honors the Four Chaplains of World War II: Chaplains Alexander D. Goode, George L. Fox, Clark V. Poling and John P. Washington who serves the memory of the brave men that perished on February 3, 1943 on Board the USAT Dorchester, a transport ship that sank when it was hit by a German Submarine.

Supervisor Tollisen: There is a special celebration at the Church at Newtown Road that the American Legion Post is putting together on February 3rd. It is the 75th anniversary of this. It really is a very intriguing story about these four Chaplains who saved so many lives when the ship was hit by a German submarine. It is a great piece of history and it is a great honor. I will be attending the event on behalf of the town.

RESOLUTION NO. 61-2018

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board authorizes the Supervisor to sign the Letter of Agreement outlining the scope of services that the Town of Halfmoon Highway Department will perform for the Town of Halfmoon associated with the Erie Canal Towpath Community Connector and bill the town on a time and expense basis as needed until the completion of the project, per the review and approval of the Town Attorney.

RESOLUTION NO. 62-2018

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

RESOLVED, that the Town Board creates additional appropriations within the Special Lighting District Fund 2017 Adopted Budget. The purpose of this creation is to provide adequate budgetary appropriations thru December 31, 2017.

DEBIT:	Appropriated Fund Balance	65-599	\$335.00
CREDIT:	Appropriations	65-960	\$335.00
	Subsidiary:		
	Street Lighting		
	Contractual	65-5-5182.40	\$335.00

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward.

There being no further business to discuss or resolve, on a motion by Councilman Hotaling and seconded by Councilman Connors, the meeting was adjourned at 7:25 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk