

The May 04, 2022 meeting was called to order at 2:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman - Excused
Jeremy W. Connors, Councilman - Excused
Eric A. Catricala, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

SENIOR APPRECIATION DAY!

Supervisor Tollisen: Good afternoon everyone! Today is the day that we celebrate our seniors, so welcome and thank you to all of our Halfmoon Seniors for coming here today!

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

Supervisor Tollisen: Thank you to all of you who came out today for our annual Town Board meeting to celebrate our seniors! At the end of the meeting at the table in the back, there will be some cupcakes that I did not make so that they will be good and some coffee. So, please stick around for after the meeting.

PRESENTATION: DR. ROBINSON – SHEN SCHOOL BUDGET

Supervisor Tollisen welcomed Dr. Robinson. He always asks to come when it's the Senior Citizens Appreciation Month, we always oblige and great to have the Superintendent here with us along with his great group. Thank you for being here today.

Dr. Oliver Robinson, Superintendent of Shenendehowa Central Schools was in attendance along with Rebecca Carmen, the Director of Policy & Community Outreach. If there are collaborations with the Senior Citizens Center, we look forward to those opportunities. If you think that you would like to do some generational things with our students, reach out to us and we would be more than happy to try and coordinate some of those things.

Lindsay Valente, is our Public Communications person. Lindsay is the person who has the hardest job in the school district and that's trying to make me look good, which is hard to do! She does everything from our website to our newsletter and anything that puts Shen out there, Lindsay is the person in charge of that.

School Board of Education President Deanna Stephenson is also here with us as well. Thank you very much for the Team for joining me.

Thank you very much to the Town Board for having us. I won't take long but I wanted to put the Budget Vote in perspective. I can't tell you how to vote but I strongly encourage you to come to vote. Coming out of the pandemic, the school budget was so different. If you think about two years ago, all of our focus was on PPE, safety materials, masks, gloves and everything related to Covid. This past year, the budget that we built was also impacted significantly by Covid in terms of how we provided schools. So, as we go beyond these uncharted waters and learn a lot of lessons from the pandemic, this particular budget is a recalibration of our school system. We are now starting to plan forward again and for me, that is thinking about 2035-2036, the years for the kids who are now in kindergarten will be graduating from High School.

Our focus is to insure that we maintain and attract high quality employees. It is a huge issue for the school as it is for any business. For us, we are not only competing with the educational institution, we are competing with the private sector with people who would normally be going into education are hearing, hey, come work for us for more money and in some instances we simply can't compete. A lot of focus on this budget on preserving people on insuring that our compensation structures can maintain and attract quality people. We want quality people to provide quality services to our students.

This budget also focuses and boasts our technology capacity and what I mean by that and ironically, I was standing in the lobby and was looking at the Halfmoon Academy and back in 1796 was started with 254 pounds, 18 shillings and 6 pence. We weren't even talking about dollars, we were the British system of commerce at that point. According to the documentation, it was equal to \$1,250. So, when you think about 1796 and now we are talking about schools costing millions of dollars and the evolution of it is that a lot of our buildings and particularly Shen are 50, 60 and 70 years old that we are trying to retrofit to apply technology too. This is going to be a huge part of what we do moving forward. When we went virtual and the kids had to learn from home and teachers teach from home, technology ruled the day and there is a lesson learned from that. Supporting kids forward.

There is a lot of conversation on learning deficits and learning loss that kids had during the pandemic. I don't live in a deficit world ever and am always thinking that the glass is half full. So one of the things is how do we move forward and provide academic support, English as a new language, special education and for accelerated programs? We have a whole gamut of students to get to success and that is a major part of our budget.

Another part is to realign the types of courses we offer. We recognize that there is a huge shortage of skilled labor right now. So, how do we look at CTE, Career Technical Education Engineering type programs so that we are better aligned to where the marketplace is going with the types of exposure that we are giving our students when they make choices about college and/or career at the high school. We are looking at those types of things as we move forward. This budget is really a re-calibration for us.

Lindsay passed out the proposed 2022-23 Budget to the Town Board.

Proposition #1: the 2022-23 BUDGET VOTE MAY 17, 2021 7 am – 9 pm at the GOWANA GYM

- | | |
|--------------------------------|---------------|
| • Total Budget | \$194,356,052 |
| • Spending Increase | 3.85% |
| • Tax Levy Limit Cap | 1.87% |
| • True Value Tax Rate DECREASE | -0.77% |

In 2005 we used a house value of \$100,000 and now we use \$300,000 house value would see a reduction of \$36.00 in their taxes

Proposition #2: the purchase of buses and multi-purpose maintenance vehicles at an estimated aggregate cost not to exceed \$1,677,840.

Proposition #3: the 3 open seats on the Board of Education & 7 Candidates for the May 17th vote At Gowana Middle School:

- Deanna Stephenson seeking her third term
- Tom Templeton, Jason Little, Jennyfer Gleason, Petra Holden, Amanda Siska and Joseph Weber all seeking their first terms.

Dr. Robinson: So that is our budget. As Superintendent, I am excited about the budget. It is about designing the next chapter. We have gone through Covid and learned a lot of lessons and now planning forward. We are looking at the Board members and Ms. Stephenson is the only incumbent running this year. And again, maintaining and upgrading our maintenance vehicles. I am willing to address and comments or questions that you may have.

Town Clerk Bryan: I just have one comment. When you were talking about that vehicle that had the plywood on the floor, all these seniors will attest to the fact that on a Senior Express bus that used to be in our fleet, it had metal that the Highway Department welded to the floor and they called it the Prison Bus. It is no longer with us!

Julie McHargue: I drove that Prison Bus!

Councilman Hotaling: I just had a comment. I want to commend you and your whole team. I sit with Kevin and we go over our budget here and how hard it's been the last couple of years. It takes a lot of people, makes a lot of cuts and a lot of sacrifices and you guys are still within your tax cap. That is huge for the community.

Dr. Robinson: I appreciate that Mr. Hotaling.

Councilman Catricala: I would just like to comment and we've known each other for a long time through Rotary Club and everything else in 17 years, I don't know where that time went. A few years back I got to see a list of all of the seniors and what colleges they were accepted to and it was a very, very impressive list. You are obviously educating our children, there's no doubt. I have to go back to 1796 and no, I wasn't there because I know that is what you're thinking, but that was 32 years before the Town of Clifton Park was chartered. So, the Town of Clifton Park is new compared to the Town of Halfmoon. In this room, we're Halfmoon Proud. I love when our Halfmoon people come in and talk about projects, what they want, what they don't want, it's what makes this Board run. I think that I'm the oldest Town Board member and I'll be the first one to join the Senior Citizens. What's the age?

Town Clerk Bryan: You're old enough right now.

Councilman Catricala: I guess I'm years late now.

Supervisor Tollisen: We'll have our Director get you an application!

Councilman Catricala: Time to join! Thank you very much.

Dr. Robinson: I appreciate you and everyone here is lovely and in the past, God bless her soul, there was one lovely lady who sat here and has passed on and is an angel of heaven now and every time I came she warmed my heart with her wide opened smile.

Town Clerk Bryan: Dora Michaels!

Dr. Robinson: I have this meeting marked on my calendar because this truly is a reminder that any day, all of our kids are preparing so that they can celebrate their youth just like all of you are celebrating your youth. I believe that we all have to pay it forward, right? I really appreciate it. It warms my heart to be here to know that people really realize the significance of civic responsibility and that's what all of you represent. Thank you for whatever you did in the past and what you're doing in the present, is really appreciated. I hope that our young people have that appreciation that someone had to pay the way for them and that's what you represent. Thank you all.

Supervisor Tollisen: Thank you Superintendent. Thank you and your entire team for being here today, we appreciate you and all that you do for us. We have a great partnership together and look forward to the new budget and the new year coming up.

COMMUNITY EVENTS:

The "BUY A BRICK" program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon.ny.gov.

BLOOD DRIVE: Tuesday, May 17 from 1:00 PM to 6:00 PM at Halfmoon Town Hall. To schedule an appointment call 1-800-RED CROSS or visit redcrossblood.org and use sponsor code HALFMOONTOWNHALL.

FARMER'S MARKET: Every Wednesday from 3-6 inside Town Hall. Starting June 1st they will move back outside at the Abele Park.

2022 RABIES CLINICS: May 17, June 28, August 23, October 8. At the 4-H Training Center 556 Middle line Road, Ballston Spa. Cats 5:30-6:30, Dogs 6:30-7:30 Vaccinations are FREE.

TWO TOWNS ONE BOOK – Nominate your favorite book for the 2023 Community Read online by going to cphfriends+nycap.rr.com@ccsend.com

DRIVE IN MOVIE: Friday, June 3rd in Town Park near the Parks Building starting approximately at dusk 8-8:15 PM. This FREE event comes with FREE popcorn, water and a special themed giveaway for the kids. Come start the Summer Fun!

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00 pm. Pre-meeting at 6:15 pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

Trails and Open Space Committee: 2/22, 4/18, 5/16, 7/18, 9/19, and 11/21/22, at 7:00 pm in the Town Hall.

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

Thank you all for coming and our town staff, they do so much for everyone in this town. We couldn't be anymore prouder. Thank you.

John Wasielewski (Town Board Member): (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

Excused

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

Excused

Eric Catricala: (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

I really don't have any more to add to that. I'm glad you're here and look forward to sharing a cupcake with you!

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

They also missed the Mother's Day luncheon. Wasn't that a nice luncheon that we had at the Senior Center today? I would like to take a moment to wish everyone a very nice Mother's Day!

Friday, I will not be going to the Senior Event up at the City Center in Saratoga that I look forward to going to every year, I will be attending the kickoff meeting at the county for the 250th Anniversary of the Revolutionary War. It is going to be a large celebration with many events. I am looking forward to highlighting Halfmoon's rich history and role in the war especially with Gen. George Washington and Alexander Hamilton's stay at the Peebles Tavern, now known as Brookwood Manor!

Also, I was talking with John Mitchell and he chairs the Trails & Open Space Committee. They will be meeting at Town Hall on Monday, May 16th at 7:00 PM. We have wonderful trails throughout our town and if you think you might like to join this committee, come to a meeting and see what they do! I think that you would be amazed at how many and how beautiful the trails are throughout the town! So, this may be something that you might want to entertain coming to! That is all that I have sir.

Supervisor Tollisen: Thank you. It took a lot for Lynda to not attend the luncheon on Friday at the County. She asked me about it and I told her to go to the County. I will tell you that this Revolutionary War Anniversary that the county is planning is quite substantial. I know that there is about \$100,000 being earmarked just for the first phase of this for planning. It is going to be an amazing event as we celebrate our nation's history. While we will miss Lynda on Friday, she is going to be doing important work for us on this main event. So, you are going to be stuck with me, Terri and our Director and a few others on Friday to celebrate the Wizard of Oz, but, you'll love it. It'll be fun.

Dana Cunniff (Receiver of Taxes): (1) Chair of Committee on Residents Relations

Lyn Murphy, Esq., (Town Attorney) I have a few items for the Board's consideration and before I begin for all of you Star Wars fans...."May the 4th be with you"!

RESOLUTION NO. 167-2022

Offered by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, & Catricala
Resolution Introduced by Town Attorney Murphy

RESOLVED, that the Town Board hire Sterling & Winthrop Engineering, PC at the not to exceed amount of \$7,650, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 168-2022

Offered by Councilman Catricala, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, & Catricala
Resolution Introduced by Town Attorney Murphy

RESOLVED, that the Town Board allow the Attorney's Office to consult with Environmental Attorney's to hire an Environmental Law Firm, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 169-2022

Offered by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, & Catricala
Resolution Introduced by Town Attorney Murphy

RESOLVED, that the Town Board schedule a Public Hearing for May 18, 2022 in the A. James Bold Room at 7:00 pm or as soon as the agenda allows to adopt a local law to permit videoconferencing for all Boards of the Town.

Attorney Murphy: The reason for this is the budget modified the Officers Law so that in order to have what we refer to as Zoom meetings or videoconferencing meetings, you have to pass a Local Law and you have to put together a procedure as to how you are going to do that. It has to be done by June 1st.

Supervisor Tollisen: Just a comment on the two resolutions that Ms. Murphy has passed, just so the Town of Halfmoon residents are aware, the Town of Halfmoon has an old landfill that is along Canal Road that closed in 1968, but the State DEC has done some testing on it and it needs some remediation work done on it. We want to hire the best experts to address this, both on the engineering side and on the attorney's side. We have gone to our engineers who represent the Town and they recommend this special engineering company and recommended a couple of attorney's for environmental. So, we are going to proceed with that. We don't know the extent of the remediation, we don't know the extent of cost yet, but obviously any time that we have things like this it becomes highly expensive and we want to make sure we use our tax dollars wisely and getting us the best care that we can.

Question from the audience: Is that Lower Newtown Road?

Supervisor Tollisen: No, it is Canal Road. So, if you are talking about Lower Newtown Road, it is a site of a closed Town of Halfmoon landfill that is monitored each year already by our engineers. There is a report that is generated each year just to make sure that there is no issues with that and there hasn't been any issues.

This is an old landfill that far exceeds any of us that has come up on DEC's radar so obviously we have to address it and we want to be out in front of this rather than lagging behind. So, we are addressing it and that is why we bring it up now. Typically, it would be on the agenda but it just came up and felt that we needed to add it to the agenda today.

Cathy Drobny, Esq. (Town Attorney) I have no report this evening.

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

DEPARTMENT REPORTS –

1. Town Justice Fodera
Total # Cases – 190 Total Fees Submitted to the Supervisor - \$17,742.00

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Highway Department, Buildings & Grounds, Water Department, Receiver of Taxes, Animal Control

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the April 25, 2022 meeting: Approval of a Change of Use/Tenant Applications for Spotless Boat Detailing, 9 Morris Lane (Mabey's) for Aurora Tattoo Society, 457 Route 146, for Anchor Physical Therapy, 1471 Route 9 (Crescent Commons), and for Upstate Occupational Therapy, 1471 Route 9 (Crescent Commons), for Approval of Site Plan Applications for DelSignore Paving, 47 Clamsteam Road, and for Northway 8 Golf Pavilion, 1519 Crescent-Vischer Ferry Road/Progress Drive.

Received & Filed

2. Received from the Assessor's Office that the Assessment inventory and valuation data is available for inspection and review. Please make an appointment by calling (518) 371-7410 ext. 2242.

Received & Filed

3. Received from the Assessor's Office that the Tentative Roll will be open to the public starting May 3rd weekdays from 9am-3pm and on Saturday, May 14th from 9am-1pm. Grievance Day is May 24th between 1pm-3pm and 6pm-8pm. To schedule an appointment call (518) 371-7410 ext.2242.

Received & Filed

4. Received from the West Crescent Fire District, their Canvass of Votes on Proposition at the Special Election held on April 26, 2022 and the Certificate of Election Inspectors.

Received & Filed

5. Received from the Town of Halfmoon, the Annual Financial Report for the fiscal year ending December 31, 2021 and available for review in the Town Clerk's Office.

Received & Filed

6. Received from Amsure, a copy of the Governmental Insurance Disclosure Statement which has been filed for the 2021 calendar year.

Received & Filed

7. Received from NYS Agriculture and Markets, the Dog Control Officer Inspection Report completed on 4/18/ 2022 stating that the DCO services were rated "Satisfactory".

Received & Filed

8. Received from Shenendehowa Central Schools, their 2022-23 Budget.
Received & Filed

9. Received from NY Department of State notification that Local Law #1-2022 for the Zoning and Code Amendments was filed on April 14, 2022.
Received & Filed

NEW BUSINESS

RESOLUTION NO. 162-2022

Offered by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, & Catricala
Resolution Introduced by Town Clerk Bryan

RESOLVED, that the Town Board approves the minutes of Town Board Meeting of April 20, 2022 as presented.

RESOLUTION NO. 163-2022

Offered by Councilman Catricala, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, & Catricala
Resolution Introduced by Director of Water Tironi

RESOLVED, that the Town Board authorizes the Supervisor to enter into an Agreement with Bruce Tanski Construction to provide potable water to the Hank's Hollow Cluster Subdivision and to authorize the Supervisor to execute any documents to enter into the Agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 164-2022

Offered by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, & Catricala
Resolution Introduced by Superintendent of Highways Bryans

RESOLVED, that the Town Board hereby authorizes the Supervisor to enter into an agreement with C.T Male Associates, Engineering, Surveying, Architecture, Landscape Architecture & Geology, D.P.C., to provide engineering services associated with the improvements to the Town Highway Garage, in the not to exceed amount of \$191,750.00 pursuant to the Professional Service Agreement dated January 19, 2022, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

Councilman Hotaling: I just wanted to comment on this. There has been a lot of hard work going into this. It is a great step and a huge need for our town.

Supervisor Tollisen: If folks are unaware, the Town of Halfmoon is putting on an addition to the Highway Garage to accommodate some of our fleet and make it more robust place for our mechanics to work and make sure that they have the proper safety equipment and the things that they need. While we are all in compliance now, this is the next step looking forward and making our town better than it is now.

Someone from the audience had a comment that could not be heard but wanted to thank the Highway Department for the good, safe roads.

Supervisor Tollisen: The Superintendent of Highways is here with us today, so Bill if you wouldn't mind passing this message onto your crew!

RESOLUTION NO. 165-2022

Offered by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, & Catricala
Resolution Introduced by Personal Computer Technician Mikol

RESOLVED, that the Town Board authorizes the Supervisor to enter into a Service Agreement with Spectrum to upgrade Internet services for the Town of Halfmoon in the not to exceed amount of a monthly reoccurring total of two thousand six hundred twenty five dollars (\$2,625) and to authorize the Personal Computer Tech to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 166-2022

Offered by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, & Catricala
Resolution Introduced by Supervisor of Buildings and Grounds Maiello

RESOLVED, that the Town Board hereby approves the expenditure in the not to exceed amount of \$100,000.00 in match fees for the Canal Road Trailhead Expansion project, said monies to come from the Recreation Fees located in the Special Revenue Fund, and to authorize the Supervisor to sign and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.

Supervisor Tollisen: This is another project for the Town of Halfmoon. We regularly promotes Trails and Open Space and we received a grant for some monies. We are going to use some of those monies with a 50/50 match to expand the Canal Road Trailhead even more. If you ever want to know what else we have, our trails maps are on our website or you can stop at the Town Clerk's Office and pick up a Trail Map and find some of the great trails that we have to offer outside of the Town Park Trails.

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward

Supervisor Tollisen: On behalf of the Town of Halfmoon to all of our seniors, you know we love you. We will do everything we can to support you. We appreciate our Director, Eileen and everyone who works at the Senior Center. I guess we are celebrating Senior Week all week, we are going to have cupcakes in a minute and I hope that you are all signed up to go on Friday to the City Center for the Office for the Aging Luncheon for the seniors. It is probably my favorite event of the year at the county. If you remember when I was Chairman of the Board, and we had the "Year of the Senior" and had the big celebration at the Casino? We are always looking to one up each year. I know that Office for the Aging has really poured their heart and soul into this with the Wizard of Oz theme with all of its bling. They worked real hard on this event, so we hope to see you all up there! I'm told that there is chocolate covered pretzels for dessert but don't tell anybody I said that.

Give us a few minutes to bring out the cupcakes and if there is ever anything that we can assist, please let us know. Know that our Town Clerk and her team are in charge of the Senior Van and I will tell you that even with gas prices soaring through the roof, our vans and busses are active. What's important for us is that as early as 5:00 in the morning, somebody has to get to dialysis. Without this service,

maybe they couldn't get there. It not just dialysis, but it is also getting people to medical appointments, shopping and things like that. We are incredibly proud to be able to provide this service to all of you and will continue to do so. We have a great group of drivers, some are a little crazier than others; Denise and I won't say her name, but we are here for you!

There being no further business to discuss or resolve, on a motion by Councilman Hotaling and seconded by Councilman Catricala, the meeting was adjourned at 2:38 pm.

Have a great day everybody!

Respectfully Submitted,

Lynda A. Bryan, Town Clerk

#164

 **AIA** Document G802™ – 2017

Amendment to the Professional Services Agreement

PROJECT: *(name and address)*
Town of Halfmoon Highway Facility
Highway Garage Improvements
322 NYS Route 146
Halfmoon, New York 12065

AGREEMENT INFORMATION:
Date: September 15, 2021

AMENDMENT INFORMATION:
Amendment Number: 001
Date: January 19, 2022

OWNER: *(name and address)*
Town Of Halfmoon
2 Halfmoon Town Plaza
Halfmoon, New York 12065

ARCHITECT: *(name and address)*
C.T. Male Associates, Engineering,
Surveying, Architecture, Landscape
Architecture & Geology, D.P.C.
50 Century Hill Dr., Latham NY 12110

The Owner and Architect amend the Agreement as follows:

The Scope of work is amended to add Final Design, Bid Phase and Construction Administration phase services as outlined in the attached AIA B201 Standard Form of Architect's Services: Design and Construction Contract Administration.

The Scope of Work is based on the Preliminary Design Phase Documents, dated December 3, 2021 and includes:

- Pre-Design Drawings (12 Sheets),
- Pre-Design Narrative (9 pages), and
- Preliminary Opinion of Probable Construction Cost, (1 pages).

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

Design Phase:	\$ 117,300.00
Bid Phase:	\$ 8,200.00
Construction Administration Phase:	\$ 37,400.00
SUB-TOTAL:	\$ 162,900.00

Topographic Survey:	\$ 7,900.00
Geotechnical Services:	\$ 8,000.00
Wetland Delineation Services:	\$ 6,950.00
Cost Estimate Contingency:	\$ 6,000.00
TOTAL FEE:	\$ 191,750.00

Schedule Adjustment:

No Schedule has been developed at this time.

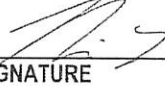
Additional Terms and Conditions:

As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. Time limits established by the schedule shall be modified as may be needed to accommodate impacts as a result of the COVID-19 pandemic subject to the availability of labor, material and project financing. In the event the Project is suspended, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

Construction Administration Phase Services as outlined in the attached AIA B201 Standard Form of Architect's Services: Design and Construction Contract Administration, shall not be interpreted as Construction Management Services or Project Coordination Services. These services are anticipated to be performed by a third party individual.

SIGNATURES:

C.T. Male Associates
ARCHITECT (Firm name)


SIGNATURE

Nicholas Lobosco, R.A.
PRINTED NAME AND TITLE

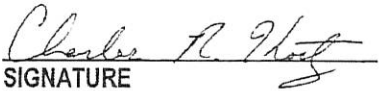
1/19/2022
DATE

Town of Halfmoon
OWNER (Firm name)

SIGNATURE

PRINTED NAME AND TITLE

DATE


SIGNATURE

Charles R. Kortz, VP
PRINTED NAME AND TITLE

1/19/2022
DATE



NEW AND REVISED SERVICES AT 2 Town Plz, Unit Town Hall, Clifton Park NY 12065				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
EP-LAN 200Mbps	36 Months	1	\$ 625.00	\$ 625.00
Fiber Internet 200Mbps	36 Months	1	\$ 950.00	\$ 950.00
Hub - ELINE Master	36 Months	1	\$ 0.00	\$ 0.00
Static IP 5 5 Static IP	36 Months	1	\$ 0.00	\$ 0.00
Static IP 61 61 Static IP	36 Months	1	\$ 0.00	\$ 0.00
TOTAL*				\$1,575.00

NEW AND REVISED SERVICES AT 322 Route 146, Unit Highway, Halfmoon, NY 12065				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
EP-LAN 100Mbps	36 Months	1	\$ 525.00	\$ 525.00
Spoke	36 Months	1	\$ 0.00	\$ 0.00
TOTAL*				\$525.00

NEW AND REVISED SERVICES AT 8 Brookwood Dr, Unit brookwood Pump, Halfmoon, NY 12065				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
EP-LAN 100Mbps	36 Months	1	\$ 525.00	\$ 525.00
Spoke	36 Months	1	\$ 0.00	\$ 0.00
TOTAL*				\$525.00



1. **TOTAL CHARGE(S).** Total Monthly Recurring Charges and Total One-Time Charges are due in accordance with the monthly invoice.
2. **TAXES.** Plus applicable taxes, fees, and surcharges as presented on the respective invoice(s).
3. **SPECIAL TERMS.**



By signing below, the signatory represents they are duly authorized to execute this Service Order.

CUSTOMER SIGNATURE	
Signature: _____	
Douglas MIKOL	
Printed Name: _____	
Title: _____	
Date: _____	

