

The May 3, 2023, meeting was called to order at 2:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman - Excused
Jeremy W. Connors, Councilman
Eric A. Catricala, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

SENIOR APPRECIATION DAY!

Supervisor Tollisen: Good afternoon, everyone! Today we have a special Town Board meeting for our seniors. It is the day that we set aside every year to celebrate Senior Citizens Appreciation Month, so welcome and thank you to all our Halfmoon Seniors for coming today!

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: DR. ROBINSON – SHEN SCHOOL BUDGET

Supervisor Tollisen welcomed Dr. Robinson. He always asks to come when it's the Senior Citizens Appreciation Month, we always oblige and great to have the Superintendent here with us along with his great group to let us know what is going on and about the budget. Thank you for being here today. We appreciate you and your team so come on up!

Dr. Oliver Robinson, Superintendent of Shenendehowa Central Schools was in attendance along with Rebecca Carmen, the Director of Policy & Community Outreach, Kathy Chase, Chief Financial Officer, she is the woman behind the numbers, Naomi Hoffman, Board of Education President, and Kelly Barkley with Communications person who takes the pictures! Becky is the one who collaborations with the Seniors and our students, we look forward to those opportunities. If you think that you would like to do some generational things with our students, reach out to us and we would be more than happy to try and coordinate some of those things.

I was talking with Kevin in the Lobby and we have a Science Fair at the school and the Planning Department had a booth promoting the Town of Halfmoon and it was the coolest thing ever! So, kudos to the great work that you are doing here.

I won't take long but I wanted to put the Budget Vote in perspective. I can't tell you how to vote but I strongly encourage you to come to vote. The vote will be on Tuesday, May 16th at the Gowana Gymnasium. We have Absentee Ballots for those who cannot get out and vote.

This year we have four things on the referendum:

#1 – BOARD OF EDUCATION: Mrs. Hoffman and Mrs. Miller running unopposed

#2 – BUSSES: We are dipping our toes into electric busses by purchasing 4 busses.

- 2035 – We have to have ALL electric busses
- 2037 – Can only purchase electric busses

#3 – RENOVATION OF 5 MAXWELL ROAD: This is the property that was donated to the school.

- There have been talks about purchasing property in Halfmoon for a new school and it is still on the docket.
- We are going to have to do significant renovations. If we were to adopt this property for a school, we can only put them on the perimeter of the property where we have outside windows. This space will be limited and would be new construction.
- Borrowing at a 30-year term will have very little impact on our taxpayers. We continue to work on this.

#4 - BUDGET: Places that need more – get more. We are too poor to be rich and too rich to be poor. Consequently, the State Aid has not worked to well for us. This year we saw a sizable bump up in State Aid which allows us to have a budget increase of 6.3%. No panic, the other side of the coin is that there is less relying on property tax and a greater reliance on State Aid.

- Tax Impact: 10 years ago tax amount per \$1,000 = \$29.47
- Tax Impact 2023 per \$1,000 = \$30.95
- Nice to know about what you are going to be paying every year.

Dr. Robinson: Because we have been stable impact on our taxes, we can also borrow money cheaper on the other side on new construction with the credit rating. We never want to have a situation where people can't afford to live in a community because of the decision that we are making.

The budget vote is on the 16th of May. I will leave a copy of the Newsletter with you that you will be getting in the mailbox soon. I ask people to come out and vote, I can't tell you how to vote and what to vote for but I can ask you to please come out and vote. Thank you very much. This Board has always been very open and very supportive. I give kudos to Kevin. There hasn't been a time that we have reached out and he's said no and I appreciate it because at the end of the day, we are all trying to do the same thing and try to do the best for the citizens we serve. I would be happy to answer any questions if you have any.

Supervisor Tollisen: Thank you Superintendent. Thank you and your entire team for being here today, we appreciate you and all that you do for us.

COMMUNITY EVENTS:

The **"BUY A BRICK"** program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

FARMER'S MARKET: Every Wednesday from 3-6 in the Town Hall Foyer. Come visit our local farms, crafters, and vendors that will be on hand every week.

Halfmoon Comprehensive Plan Update page is now live at <https://www.planhalfmoon.com/>. Visit the website to find out more about the Halfmoon Comprehensive Plan Update, learn about upcoming meetings, review draft documents, get added to email announcements and to share your own comments about the future of Halfmoon.

SUMMER CAMP REGISTRATION – Summer Camp will take place June 26th – August 4th from 9:00 AM - 3:00 PM. Online Registration starts April 24th and in office by appointment starts May 8th. For more information, contact Ross MacNeill at (518) 371-7410 ext. 2272.

SPRING FLING - VENDOR SHOPPING. Saturday, May 6th at Town Hall from 11:00 AM – 3:00 PM. Perfect for Mother's Day Gift Ideas. Vendor spaces available, email Halfmoon Celebrations.

BLOOD DRIVE – Tuesday, May 16th from 1:00-6:00 pm in Town Hall. To schedule an appointment please call 1-800-RED CROSS or visit redcrossblood.org and use sponsor code HALFMOONTOWNHALL.

SENIOR CENTER SPRING BAZAAR – Saturday, May 13th from 9:00 AM – 2:00 PM. Quilters, Crafters, Grandma's Treasures, and the Best Baked Goods in Town

VETERANS BREAKFAST – In honor of Memorial Day, and in recognition of the courageous service and sacrifice of America's Armed Forces, the Town of Halfmoon will host a complementary Veterans Breakfast on Saturday, May 20th at 9am at the Halfmoon Senior Center, located at 285 Lower Newtown Road

MOVIE NIGHT IN THE PARK – Friday, June 9th in the Town Park near the Parks Building starting at dusk 8-8:30. This is a FREE event. Bring the kids for popcorn and a special themed giveaway. Come start the SUMMER FUN!

CONCERT IN THE PARK – Friday, June 23rd at the Stage in the Town Park from 6:30-9:00. Bring your chair and enjoy a concert under the stars!

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00 pm. Pre-meeting at 6:15 pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

Trails and Open Space Committee: 3rd Monday of the 3rd month at 7:00 pm unless otherwise announced. (If the Holiday falls on that Monday, the meeting will be held on the next day, Tuesday). The proposed dates are 7/18, and 10/16.

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

I will highlight in the Community Events for the Ladies, the Mother's Day Tea & Luncheon next Tuesday. I am going to tell you that this is probably going to be one of the most top shelf events you will ever be at! We want you to sign up. There has been an amazing amount of detail put into this day for all of you ladies. The guys are welcome to attend and we may ask you to serve!

We are doing a Veteran's Breakfast at the Senior Center on May 20th at 9:00 am. To all Veteran's we are going to be serving a very nice breakfast in your honor. There will be a speaker. VFW Post #1498 is in charge of that and the Navy Sea Cadets will be doing the serving. It is going to be a great day.

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

I want to highlight a couple of things. Our town staff has been extremely busy this year. The Halfmoon Comprehensive Plan, I urge you to take the survey to help us look to the future. The Highway group, what an outstanding job paving roads, the Spring Cleanup and helping with the water main breaks. They have done a great job. There are water lines being done in town and I have to give a shout out to Ross. Last year we chatted, and he wanted to do on-line registration for the Summer Camp. This year on opening day more than 200+ signed up on-line. Great job Ross! Also, our Wrap Around Program sold out the first day! Everybody's doing a great job giving back to Halfmoon! Thank you.

John Wasielewski (Town Board Member): (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services.

Supervisor Tollisen stated that Councilman Wasielewski was not able to attend the meeting this afternoon, but that he wanted to send his best to all of the seniors today!

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (3) Chair of Business and Economic Development Committee (3) Chair for Not For Profit Organizations

Thank you, Mr. Supervisor, just a few things. The town fields are bustling with activity now with our Youth Baseball programs, Youth Softball and Soccer. Our Park's Staff have put a lot of work into our fields to make sure they are ready for the young folks to play ball.

To piggyback on the Comprehensive Plan Committee. They are a very active committee, and we have a lot going on. Our engineering firm, MJ Engineering are doing a fantastic job ensuring our citizens have a say. Any advice you may have, let us know by taking the survey. This will help shape the future of this town. It is very important. Get out there and let your voice be heard.

Eric Catricala: (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts (6) Liaison to Trails and Open Space Committee.

I don't want to repeat anything that has already been said but thank you all for being here, we do appreciate you and I am very thankful that the turns in my life brought me to Halfmoon. There is not another town that I rather live in!

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

We are having a fabulous Mother's Day Tea for our Seniors on Tuesday, May 9th and are they going to be surprised and pampered! Please sign up and join us for a wonderful afternoon. If you have a family teacup and saucer, bring it along with you. I remember feeling so special using my Mom's China cups, so if you have one bring it with you!

Dana Cunniff (Receiver of Taxes): (1) Chair of Committee on Residents Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics) No one came forward.

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

DEPARTMENT REPORTS –

1. Town Clerk Total Fees Submitted to the Supervisor - \$
2. Building Permits –105 Total Fees Submitted to the Supervisor - \$66,391.50
3. Fire Inspection – 79

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Animal Control, Highway Department, Water Department, Building's & Grounds Department

CORRESPONDENCE

1. 1. Received from the Town Planning Board Resolutions approved at the April 24, 2023 meeting: for Sign Applications for Capitaland Flooring, 1605 Route 9, and for Onyx Hair & Beauty Bar, 1471 Route 1471, for a Change of Use/Tenant Applications for Nercessian Kettle Korn NYC, 1516 Route 9, for Change of Use/Tenant and Sign Applications for Keystone Novelties Fireworks Tent Sale, 994 Hudson River Road, for American Promotional Events/TNT Fireworks, 1549 Route 9 (Walmart), and for 1788 Barbershop, 15 Route 236 and for a Special Use Permit for the Hickok Duplex, 4 & 6 Lansing Lane.
Received & Filed
2. Received from the Clifton Park – Halfmoon Library their 2022 Annual Report. Copies available at the Town Clerk's Office or their website: www.cphlibrary.org.
Received & Filed

NEW BUSINESS

RESOLUTION NO. 140-2023

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala
Resolution Introduced by Town Clerk Bryan

RESOLVED, that the Town Board approves the minutes of Town Board Meeting of April 19, 2023 as presented.

RESOLUTION NO. 141-2023

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala
Resolution Introduced by Personal Computer Technician Mikol

RESOLVED, that the Town Board authorizes the Supervisor to enter into an Agreement with Dell Marketing, L.P. to provide VLA Citrix Virtual Apps SVC advanced CLDS Concurrent in the not to exceed amount of \$4,507.95 and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 142-2023

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala
Resolution Introduced by Highway Superintendent Bryans

RESOLVED, that the Town Board hereby authorizes the Supervisor to hire Town and Country Bridge and Rail to cleanup and restore the Woodin Rd. at Stone Quarry Rd. guard rail to pre-accident condition and replace with a new guard rail in the not to exceed amount of \$15,042.00 utilizing the road materials and highway reclamation bid number 23-0331-1, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 143-2023

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala
Resolution Introduced by Highway Superintendent Bryans

RESOLVED, that the Town Board hereby amends resolution 23-120 which authorized the Highway Department to purchase six portable rotary lifts per the HGAC Contract #FL03-21 for \$96,199.11 from Total Tool and authorized the Highway Superintendent to execute any documentation necessary to effectuate the purchase to purchase the lifts from Vehicle Service Group at the same cost, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 144-2023

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala
Resolution Introduced by Highway Superintendent Bryans

RESOLVED, that the Town Board authorizes the Town Supervisor to solicit bids for Truck Ultra Low Sulfur Diesel Fuel, Unleaded Regular Gasoline and Kerosene (Diesel/Kerosene Blend) for Town departments for fuel contract period of June 1, 2023 through May 31, 2024 to be received in the Town Clerk's Office by 11:00 am on May 11, 2023, the sealed bids received shall be publicly opened and read aloud at that time. Subject to the review and approval of the Town Attorney.

RESOLUTION NO. 145-2023

Offered by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala
Resolution Introduced by Highway Superintendent Bryans

RESOLVED, that the Town Board authorizes the Highway Department to enter into an Agreement with Precision Trenchless, LLC. for CIPP lining and CCTV of 110' LF of 12" pipe, on Canal Road in the not to exceed amount of \$8,450.80 utilizing the and Onondaga County Contract #0000004284, and to authorize the Highway Superintendent to execute any documentation necessary to effectuate the work detailed in the Agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 146-2023

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala

Resolution Introduced by Director of Water Tironi

RESOLVED, that the Town Board hereby schedules a Public Hearing for the May 17, 2023, Town Board meeting, in the A. James Bold Room, at 7:00 p.m. or as soon thereafter as their agenda allows, to discuss authorizing an expenditure of \$1,000,000 of Water Capital Reserve monies for water system improvements, subject to permissive referendum.

RESOLUTION NO. 147-2023

Offered by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala
Resolution Introduced by Town Clerk Bryan

RESOLVED, that the Town Board hereby appoints Kate Jeanson to the Halfmoon Senior Citizens Association Board of Directors.

RESOLUTION NO. 148-2023

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala
Resolution Introduced by Director of Youth and Aging MacNeil

RESOLVED, that the Town Board appoints Eileen Caliva as a part time Recreation Leader at Grade 2 Base Pay \$19.32/hr. effective May 8, 2023, subject to successfully passing all pre-employment testing, in the not to exceed amount of 19.5 hours per week.

RESOLUTION NO. 149-2023

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala
Resolution Introduced by Supervisor Tollisen

RESOLVED, that the Town Board hereby authorizes the Supervisor to enter into an Agreement with Snyder Printer to provide printing services for the Summer edition of the Halfmoon Navigator in the not to exceed amount of \$6,658.00, and hereby authorizes the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 150-2023

Offered by Councilman Connors, seconded by Councilman Catricala,: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala
Resolution Introduced by Comptroller Hatter

RESOLVED, that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT: Revenues 25-980 \$6,327.50
 Subsidiary: Home & Community Services
 25-4-2189.00 \$6,327.50

CREDIT: Appropriations 25-960 \$6,327.50
 Subsidiary: Engineering Contractors Inspections
 25-5-1440.40 \$6,327.50

Information Only: The above was derived from the following breakdown of charges to be paid on May 11, 2023, Abstract for engineering and related fees.

NAME	AMOUNT
Creekview Estates	\$6,327.50
Total	\$6,327.50

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward.

There being no further business to discuss or resolve on a motion by Councilman Polak and seconded by Councilman Hayner, the meeting was adjourned at 2:30 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk

THE
P R E C I S I O N
Precision Industrial Maintenance, Inc. • Martin Environmental Services, Inc.
Precision Trenchless, LLC
G R O U P

On Behalf of Precision Trenchless LLC, I am pleased to present you with pricing for
Cleaning & CCTV inspection of UV cured pipe @ 57 Canal St in the Town of Halfmoon.

Work scope included in pricing

- CCTV with thumb drive video and reports
- High pressure jetting of pipe
- PW Rates included in pricing

Exclusions

- Any repairs to pipe
- Water source to be provided if needed by others
- Final billing will be done with post CCTV footages
- Area to dump spoils from cleaning to be provided by others

Per Onondaga County contract

57 Canal St	
110 LF 12 inch @ 58.78 per foot total length	\$ 6,465.80
CCTV	\$ 385.00
Heavy cleaning \$10.00 per foot	\$ 1,100.00
Bypass	\$ 500.00
Total	\$ 8,450.80

Signature _____

Date _____

Please contact me with any questions

Sincerely,

Lawrence Curtis,
Precision Trenchless, LLC
518 225 7129