

The May 18, 2022 meeting was called to order at 2:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Eric A. Catricala, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION OF THE DONOVAN AYOTTE FIREFIGHTER OF THE YEAR AWARD TO JAKE HOULE

Supervisor Tollisen: Good evening to the Hillcrest Family and to our Firefighters and Emergency Services, and also to our retired Highway Superintendent. We are here tonight for a special proclamation, the presentation of the Donovan Ayotte Firefighter of the Year Award. I had the honor of presenting the actual award with Camille and Denny and with the entire evaluation committee at the Hillcrest Installation Banquet. We are here tonight to for a formal proclamation to award the recipient and we like to do it at Town Board meetings so that it is in the Town minutes and history forever. (Supervisor Tollisen read the following proclamation)

Whereas, on October 21, 2020, pursuant to Town Board resolution #271-2020, the Town Board of the Town of Halfmoon created the “Donovan Ayotte Firefighter of the Year Award” by Town Board resolution #271-2020, in recognition of the extraordinary service and dedication of Donovan Ayotte as a firefighter, town employee, and model example for others to follow; and

Whereas, this award is established as a benchmark for extraordinary service and to a firefighter in our community who excels “above and beyond” in fire services and makes our community a better place because of his or her extraordinary talents, service, and dedication; and .

Whereas, Jake Houle is a person who exemplifies the very characteristics of life, service and character of Donovan Ayotte; Jake is young and ambitious and has an attitude of “all in” and giving 110% every time; and

Whereas, Jake excelled in High School with High Honors, was a member of the National Honor Society, active in several team sports; and was Prom King at his high school prom; and

Whereas, Jake was one of Hillcrest Fire Department’s Junior Firefighters; and

Whereas, At age 17, he signed up for Interior Firefighter Training and prior to his high school graduation, Jake was accepted at the Onondaga Community College Fire Protection Technology Program where he participated in the Taunton Fire Station bunk in program, all while carrying a full load of college courses; and

Whereas, in December 2021, Jake completed his certification as a New York State Emergency Medical Technician; and

Whereas, during his summers and school breaks, Jake worked for the Town of Halfmoon Parks and Recreation Departments, substitutes for his alma mater at the Waterford- Halfmoon School District and often bails hay at the Suchocki Farm; and

Whereas, due to his unique qualities, the evaluation committee unanimously recommended Jake Houle as a person worthy of distinction for the Donovan Ayotte award;

NOW THEREFORE, it is hereby resolved as follows:

1. That the Town Board of the Town of Halfmoon, based upon recommendation by the evaluation committee, bestows the 2021 “Donovan Ayotte Firefighter of the Year Award” to Jake Houle.
2. That this award is being presented in grateful recognition and sincere appreciation for the accomplishments and model example of Jake Houle to our community; and
3. That a framed copy of this Proclamation be presented to Jake Houle to commemorate this award and this special day set aside to him and the legacy of Donovan Ayotte.

Supervisor Tollisen: While we are here, I am going to ask Chief Bob to say a few words.

Chief Bob: Certainly, Jake signifies what it means to be the brotherhood of the Fire Department. I never knew Donovan that well, but what I knew of him and the stories that I have heard, I wish that I did know him from day one because he sounded like an upstanding person that I would really admire. But knowing you Jake for the few years that I have, you certainly do signify what this award means and a good representation of this award moving forward. Congratulations, once again. Thank you.

Supervisor Tollisen: I do want to acknowledge that Donovan’s parents are here this evening, Denny and Camille. Please stand up (everyone clapped). This is bittersweet, but Denny and Camille, you are pillars in our community and we thank you for the life and service of your son. While he had so many years on earth here with us, his legacy lives on forever. It’s an award now that in fire services and there will always be the Firefighter of the Year Award and is one step up, and in our opinion, one notch higher and goes across all of our Fire Departments and done for someone very special. I will tell you that Jake is probably one of our finest employees and doesn’t say two words ever, or at least around me. He does a fantastic job for the Town of Halfmoon and it is evident that he has that firefighter in his belly.

I am always amazed by the service of all of you. You don’t do it for the money or for the fame, but you are always there for us in time of need to serve our community. We are indeed grateful and thankful for all that you do for us.

Jake, this is your night. Congratulations!

RESOLUTION NO. 181-2022

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by the Town Board

RESOLVED, that the Town Board of the Town of Halfmoon presents Jake Houle with the Donovan Ayotte Fire Fighter of the Year Award in grateful recognition and sincere appreciation for his many accomplishments to our community.

Supervisor Tollisen asked Jake, the families, the Firefighters and the Board to come forward for pictures and to Congratulate Jake.

Supervisor Tollisen stated that the next item on the agenda is a public hearing to adopt a Local Law to permit videoconferencing for all Boards of the Town. He asked if anyone wanted the Public Hearing read. Hearing from no one he opened the Public Hearing

OPEN: 7:25 PM

PUBLIC HEARING: TO ADOPT A LOCAL LAW TO PERMIT VIDEOCONFERENCING FOR ALL BOARDS OF THE TOWN

Attorney Murphy: As part of the budget for 2022, the legislature decided that in order to continue doing virtual meetings, videoconferencing, Town Boards either have to pass a local law that all of the public bodies that are in the town would utilize videoconferencing or each individual board could do a resolution. But for consistency, the Town Board wanted to do videoconferencing permissible for all the Boards. You still have to have a quorum present in one room in order to use videoconferencing, unless there is a State of Emergency called either by the Town, the County or the State of New York. It does allow people to be able to log on to meetings and public bodies to conduct business via videoconferencing.

Supervisor Tollisen asked if there were any questions or comments of the Board. Hearing from no one, he asked if there were any questions or comments from the audience or on video. Hearing from no one, he closed the Public Hearing

CLOSED: 7:26 PM

RESOLUTION NO. 182-2022

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Highway Superintendent Bryans

RESOLVED, that the Town Board adopt Local Law #6-2022 to permit Videoconferencing for all Boards of the Town.

COMMUNITY EVENTS:

The **“BUY A BRICK”** program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

SHREDDING & DRUG TAKE BACK DAY: May 21st from 11am – 2pm at the Senior Center Parking area sponsored by Assemblywoman MaryBeth Walsh.

CHICKEN BBQ: May 21st the Sons of the American Legion Squadron #1450, 275 Grooms Road will host a Chicken BBQ Dinner from 4pm – 6pm for \$12.00 per person. Pre-Sale ONLY. Tickets available until May 16th. See the Bartender in the Lounge for tickets.

SPLASH PAD OPENING: The Splash Pad in the Town Park will open for the season on May 28th. The hours of operation are 10am – 7pm.

SENIOR BAZAAR: June 11th from 9am – 2pm at the Senior Center. Grandma's Treasure's, Wonderful crochet & knitted items, the Best Baked Goods around and much more. Come out and support our seniors!

FARMER'S MARKET: Every Wednesday from 3-6 inside Town Hall. Starting June 1st they will move back outside at the Abele Park.

2022 RABIES CLINICS: June 28, August 23, October 8. At the 4-H Training Center 556 Middle line Road, Ballston Spa. Cats 5:30-6:30, Dogs 6:30-7:30
Vaccinations are FREE.

TWO TOWNS ONE BOOK – Nominate your favorite book for the 2023 Community Read online by going to cphfriends+nycap.rr.com@ccsend.com

DRIVE IN MOVIE: Friday, June 3rd in Town Park near the Parks Building starting approximately at dusk 8-8:15 PM. This FREE event comes with FREE popcorn, water and a special themed giveaway for the kids. Come start the Summer Fun!

CONCERT IN THE PARK: Friday, June 24th at the Stage in Town Park from 6:30 – 9:00 PM featuring TS Ensemble, an eight piece group playing music from Sinatra to today's dance hits. Bring your chair and enjoy a concert under the stars!

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00 pm. Pre-meeting at 6:15 pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

Trails and Open Space Committee: 5/16, 7/18, 9/19, and 11/21/22, at 7:00 pm in the Town Hall.

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

I just want to thank everyone as we lost one of our own last week and everyone paid a great respect to him, the Highway crew, the Town staff, our local Fire Departments. He was definitely a gentleman who be greatly missed. Thank you.

John Wasielewski (Town Board Member): (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

Thank you Mr. Supervisor. The award that was just given to Jake Houle, it's very easy to become discouraged about the future, particularly amongst volunteer firefighters and it is very satisfying to know that there are folks like Jake out there who give so much to the town. We have close to 400 firefighters here in the Town and he was chosen to be #1 out of close to 400 folks. It is a very special award and he deserves all of the credit that he received tonight.

I would also like to mention that this is EMS Week throughout the country. We are fortunate enough to be supported by a very excellent EMS agency, Clifton Park – Halfmoon Ambulance Corps., who respond to close to 7,000 calls per year within our districts. Hat's off to them and please stay to the right when you see an ambulance!

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

Just to piggyback on Councilman Wasielewski's statements in regards to volunteer firefighting. The County rolled out the initiative of "Roll With Us" to bolster the ranks of the volunteer fire service. It is a service that is dwindling. We are pretty fortunate in our town, but we still need volunteers to come out and serve the community. You get free training, the training is a college credit course. If you are interested, go to your local volunteer fire station: West Crescent, Clifton Park – Halfmoon, Halfmoon – Waterford and Hillcrest. Stop by one of the stations and talk to one of the members, they can be very helpful in getting you started. We look forward to anyone and everyone that could help us, thank you!

Eric Catricala: (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

I would like to congratulate Jake on such an award. I was on the committee to select the recipient. Each fire house had a candidate and they were all exceptional people, but there was just something about Jake that made him shine. It was not an easy choice, but I certainly know it was the right choice. Thank you.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

I have no report this evening, thank you.

Dana Cunniff (Receiver of Taxes): (1) Chair of Committee on Residents Relations

Lyn Murphy, Esq., (Town Attorney) I have nothing this evening.

Cathy Drobny, Esq. (Town Attorney) I have nothing this evening.

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

DEPARTMENT REPORTS –

1. **Town Clerk** **Total Fees Submitted to the Supervisor - \$16,626.68**

2. **Town Justice Suchocki**
Total # Cases – 141 **Total Fees Submitted to the Supervisor - \$16,537.47**

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) Town Clerk, Building/Code Enforcement, Planning Department, Animal Control, Assessor’s, Receiver of Taxes

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the May 9, 2022 meeting: Change of Use/ Tenant Applications for M and C Electrical Solutions, 13 Morris Lane (Maybe’s), and for Curvy Girls Food Truck, 1472 Crescent-Vischer Ferry Road, for Change of Use/Tenant & Sign Application for Keystone Novelties Fireworks Tent Sale, 994 Hudson River Road, for a Minor Subdivision for Lands of Johnson-Subdivision of Lot 2, 115 Farm to Market Road, for Site Plan Applications for Forest Lane Apartments PDD, 300 Forest Lane, and for Beeche Properties LLC, 367 Hudson River Road and for an Addition to Site Plan Request for Beeche Logistics, 356 Hudson River Road
Received & Filed

2. **Received** from NYS Department of Taxation and Finance, Office of Real Property, their Certificate of Final Railroad Ceiling for Town Assessment Roll to be filed in 2022.
Received & Filed

3. **Received** from the Town Planning Board receipt of two Special Use Permit applications for the Bridgewater Solar project, including Bridgewater 1 Solar (22.043) and Bridgewater 2 Solar (22.042), proposed to be located at 4 and 6 Brookwood Road.
Received & Filed

4. **Received** from the Shenendehowa Central School District, the 2022-23 Budget Newsletter.
Received & Filed

5. **Received** from the Clifton Park – Halfmoon Library, their Annual Report for 2021.
Received & Filed

6. **Received** from the NYS Department of Transportation, a response to the Town of Halfmoon’s Application regarding the Transportation Improvement Program (TIP) for Improvements of the Intersection of Route 236 & Guideboard Road.
Received & Filed

7. **Received** from the City of Troy, Department of Public Utilities, the water rate for May 1, 2022 to April 30, 2023.
Received & Filed

8. **Received** from NYS Department of Taxation & Finance, Office of Real Property, the Certificate of Final Railroad Ceiling for the Town Assessment Roll to be filed in 2022.
Received & Filed

9. Received from NYS Department of State notification that Local Law #2-2022, Amendment to the Town Code of the Town of Halfmoon and Regulations for Construction Standards Relating to Water was filed on April 25, 2022.

Received & Filed

10. Received from Harriet Rothstein, a thank you card and generous donation to the Senior Express for assisting her when she was unable to drive.

Received & Filed

11. Received from the U.S. Army Corps of Engineers, copy of their letter to John L. Hallock, Jr., NYS DOT stating that they have reviewed their request for reauthorization and updated application form for Bridge NY 2018 Culvert Replacements. The work may be performed without further authorization from their office provided the activity complies with the terms and conditions of the Nationwide Permits (NWP).

Received & Filed

12. Received from the NYS Department of Taxation & Finance, notification that they have established a final State equalization rate of 47.50 for the Town of Halfmoon.

Received & Filed

OLD BUSINESS

RESOLUTION NO. 183-2022

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Connors, & Catricala
Recused: Tollisen

Resolution Introduced by Highway Superintendent Bryans

Supervisor Tollisen recused himself from this matter and Deputy Supervisor presided over the meeting.

RESOLVED, that the Town Board and the Highway Superintendent award Bid #2-2022 for the contract period from June 1, 2022 to May 31, 2023: for Truck Ultra Low Sulfur Diesel Fuel, Unleaded Regular Gasoline & Kerosene (for Diesel/Kerosene Blend) for Town Departments, received and opened May 4, 2022 to low bidder, G.A. Bove & Sons, Inc., 76 Railroad Street, Mechanicville, NY at bid markup from JOC low posting in plus amount of .26 per gallon, and further authorizes the Deputy Supervisor to sign any all documents necessary to effectuate the agreement.

Supervisor Tollisen resumed presiding over the remainder of the meeting.

NEW BUSINESS

RESOLUTION NO. 171-2022

Offered by Councilman Catricala, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling & Catricala
Abstain: Connors, Wasielewski

Resolution Introduced by Town Clerk Bryan

RESOLVED, that the Town Board approves the minutes of Town Board Meeting of May 4, 2022 as presented.

POLL OF THE BOARD

Councilman Catricala	Aye
Councilman Hotaling	Aye
Supervisor Tollisen	Aye

RESOLUTION NO. 172-2022

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Building, Planning Development Coordinator Harris

RESOLVED, that the Town Board hereby provisionally appoints Paul Buckley as a full time Code Enforcement Officer at Grade 6 Base Pay \$25.01/hr., subject to successful completion of all pre- employment testing.

Supervisor Tollisen: Paul is here, congratulations! Welcome to our team! We look forward to working with you and you will do a great job. You came highly recommended, I will tell you that!

RESOLUTION NO. 173-2022

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Superintendent of Highways Bryans

RESOLVED, that the Town Board authorizes the Highway Department to purchase a diagnostic tool kit pursuant to Sourcewell contract #013020-SNP in the not to exceed amount of \$17,603.55 from Snap-on Industrial and to authorize the Highway Superintendent to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 174-2022

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Coordinator of Building, Planning & Development Harris

RESOLVED, that the Town Board authorizes the renewal of the Mobile Home Park License for the 2022-2023 licensing year, per the inspection and approval of the Director of Code Enforcement as follows: Gregoire MHP, Mid-Way MHP, Crescent Gardens MHP.

RESOLUTION NO. 175-2022

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Comptroller Hatter

RESOLVED, that the Town Board approves the Comptroller's Report for the month of April, 2022.

RESOLUTION NO. 176-2022

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Supervisor Tollisen

RESOLVED, that the Town Board hereby recognizes the week of May 16-22 as EMS Week in the Town of Halfmoon.

RESOLUTION NO. 177-2022

Offered by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Superintendent of Buildings and Grounds Maiello

WHEREAS, the Justice Building has a pool in the center of the building that used to support the solar power system utilized by the Town but is no longer operable; and

WHEREAS, the Town of Halfmoon is hereby letting the bids and will be accepting sealed bids until 1:00 pm on June 1, 2022, for filling the pool to increase the safety of that area and make the area usable for the Town, bid packages are available at the Town Clerk's Office in the Town of Halfmoon and on BidNet operated through SourceSuite; and

WHEREAS, the bids will be publicly opened and read aloud on or about 1:05 pm on June 1, 2022;

NOW BE IT THEREFORE RESOLVED, that that the Town Board authorizes the Supervisor to solicit bids for the filling of the pool to be received by 1:00 pm on June 1, 2022, the sealed bids received shall be publicly opened and read aloud at 1:05 pm the same day.

RESOLUTION NO. 178-2022

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

WHEREAS, the Supervisor of Buildings and Grounds has identified a need for new fencing and gates for the athletic courts located at 2 Halfmoon Town Plaza; and

WHEREAS, the Town of Halfmoon is hereby letting the bids and will be accepting sealed bids until 1:00 pm on June 1, 2022, for the new fencing and gates, bid packages are available at the Town Clerk's Office in the Town of Halfmoon and on BidNet operated through SourceSuite; and

WHEREAS, the bids will be publicly opened and read aloud on or about 1:05 pm on June 1, 2022;

NOW BE IT THEREFORE RESOLVED, that that the Town Board authorizes the Supervisor to solicit bids for the new fencing and gates to be received by 1:00 pm on June 1, 2022, the sealed bids received shall be publicly opened and read aloud at 1:05 pm the same day.

Resolution Introduced by Superintendent of Buildings and Grounds Maiello

RESOLUTION NO. 179-2022

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Superintendent of Buildings and Grounds Maiello

RESOLVED, that the Town Board hereby reappoints Matthew Hickok as a Recreation Maintenance Supervisor at an adjusted Grade 7, Base Pay \$26.50/hr., effective May 21, 2022.

Supervisor Tollisen: This is for a change and addition in responsibilities and overseeing the department requirements.

RESOLUTION NO. 180-2022

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Comptroller Hatter

RESOLVED, that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

A resolution is needed to create the following budget amendment of appropriations and revenues in the Highway Fund for Consolidated Local Street and Highway Improvement Program (CHIPS), PAVE-NY funding, Extreme Winter Recovery (EWR) funding and for a new Pave Our Potholes (POP) Program.

DEBIT:	Estimated Revenues	20-510	\$166,830.05
	Subsidiary: State Aid- CHIPS Program		
	20-4-3501		\$166,830.05
CREDIT:	Appropriations	20-960	\$166,830.05
	Subsidiary: Improvements- Capital Outlay CHIPS		
	20-5-5112.22		\$166,830.05

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward

There being no further business to discuss or resolve, on a motion by Councilman Wasielewski and seconded by Councilman Connors, the meeting was adjourned at 7:32 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk